

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk 244-1811

harristownshipclerk@gmail.com

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community

www.harristownshipmn.org

REGULAR BOARD MEETING MAY 10, 2023, at 7:30pm AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement.
2. **Oath of Office-Clerk**
3. **Approve the Minutes**
 - A. April 12, 2023, Regular Board Minutes
 - B. April 26, 2023, Audit Work Session Minutes
 - C. April 27, 2023, Local Board of Appeal and Equalization Minutes
4. **Additions and Corrections**
5. **Business from the Floor** (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record)
 - A. Snowmobile Trail Access/Corey and Rusty
 - B. Golf Crest Drive/Mary Roy
 - C. Skoglund Purchase Agreement, and Resolution 2023-015/P
6. **Consent Agenda**
7. **Roads**
 - A. Construction Progress Reporting Survey for May 2023/J
 - B. Culvert Order/M
8. **Recreation**
 - A. Schedule Spring Road Clean-Up (tabled from April 26th Brd. Mtg)/P
 - B. Schedule Spring Road Tour (tabled from April 26th Brd. Mtg)/P
 - C. Flowers for Pollinators Update/D
9. **Correspondence (Informational)**
 - A. Itasca Township Association Minutes of March 13, 2023
 - B. Trails Task Force Minutes of April 13, 2023
 - C. Intergovernmental Network Minutes of April 26, 2023
10. **Old Business**
 - A. Blinds at Hall Quote/P
11. **New Business**
 - A. Grand Rapids Fire Safety Education Program/P
 - B. ASV Track/J

12. Treasurer' Report – April 1, 2023

- A. Treasurers Report
- B. Payment of Claims

13. Public Input *(please limit comments to 5 minutes)* please come up to the podium and state your name and address for the record.

14. UPCOMING Events/Meetings

May 11, 2023	Work Session Re: Lawn Contract and Website	6:00 pm Town Hall
May 24, 2023	P and D Board Meeting	7:30 pm Town Hall
June 12, 2023	Itasca Township Association Mtg.	7:00 pm Town Hall
June 14, 2023	Regular Board Meeting	7:30 pm Town Hall
June 28, 2023	P and D Board Meeting	7:30 pm Town Hall

15. Adjourn

Prepared by: 
Peggy Clayton, Chair

Signed by: 
Peggy Clayton, Madam Chair

ELECTED OFFICIAL OATH OF OFFICE

State of Minnesota,

County of

Itasca

Town of

HARPERIS

SS.

I, Kelly Decker do solemnly

Name of Person Taking Oath

Swear

Swear or Affirm

that I will support the Constitution of

the United States and of the State of Minnesota, and faithfully, for

and on behalf of the citizens of

HARPERIS

Name of Town

discharge the

duties of the office of

Clerk

Ex: supervisor - 3 year term

of the

Town of

HARPERIS

Name of Town

in the County of

Itasca

Name of County

and the state of Minnesota, to the best

of my judgment and ability. So help me God.

Subscribed and sworn to before me this 10th day of

May 2023

Signature of Person taking the Acknowledgement
Town Clerk, Ex Officio Notary Public

Or Notary Public

Signature of Officer Taking Oath

STATE OF
MINNESOTA,

COUNTY OF: Itasca

TOWN OF: HARRIS

OFFICIAL OATH
OF

Kelly Derfker

FILED IN THE OFFICE OF
THE TOWN CLERK OF THE

TOWN OF HARRIS THIS 10th
DAY OF May, 2023.

Debra Clayton
TOWN CLERK CHAIR



Minnesota Association of Townships

INFORMATION LIBRARY

Document Number: EL1200

Revised: July 2020

CERTIFICATE OF APPOINTMENT TO FILL TOWN CLERK OR TREASURER VACANCY

You are hereby notified that on the 10th day of May, 2023 the Town Board, acting under Minn. Stat. § 367.03, appointed Kelly Derfler to the office of Town [Clerk Treasurer] of HARRIS Township, Itasca County, Minnesota to fill a vacancy that exists in that position.

In order to accept the position, you must take the oath of office and file it in the Town Clerk's office within 10 days of receiving this Certificate. Failure to properly qualify for the office by taking and filing the oath of office within 10 days will be deemed a refusal to serve.

The person appointed to fill the vacancy shall serve until the next annual town election, when a successor shall be elected for the unexpired term, if any, of the position.

Delivered to appointee this 10th day of May, 2023.

By:

Reggie Clayton

Name

Chair

Position

Harris Township

SINCE 1909



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REGULAR BOARD APRIL 12, 2023 MINUTES

3A

Present: Madam Chair Clayton, Vice Chair Schack, Supervisor Davies, Supervisor Gilbert, Supervisor Kelley; Treasurer Kopacek

Absent: Clerk Kent

Pledge to the Flag was conducted, followed by the reading of the township mission statement.

Approve the Minutes

Minutes of March 8, 2023, Regular Board Minutes

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve the minutes of the March 8, 2023, Regular Board Meeting. Ayes-5; Nays-0. Motion carried.

Minutes of March 28, 2023, Closed Work Session Re: Appraisal of an Employee under Board Direction

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the minutes of the March 28, 2023, Closed Work Session Re: Appraisal of an Employee under Board Direction. Ayes-5; Nays-0. Motion carried.

Minutes of March 27, 2023, Work Session Re: MATIT, Admin Policy, Resolution 2008-004, And Hall Addition Discussion

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the minutes of the March 27, 2023, Work Session Re: MATIT, Admin Policy, Resolution 2008-004, and Hall Addition Discussion. Ayes-5; Nays-0. Motion carried.

Minutes of March 20, 2023, Closed Work Session Re: Appraisal of an Employee under Board Direction, and Performance of an Employee under Board Direction

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the minutes of the March 20, 2023, Closed Work Session Re: Appraisal of an Employee under Board Direction, and Performance of an Employee under Board Direction. Ayes-5; Nays-0. Motion carried.

Additions and Corrections

There were no additions or corrections to the agenda.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Regular Board agenda. Ayes-5; Nays-0. Motion carried.

Business from the Floor

There was no business from the floor.

Consent Agenda

There were no items on the Consent Agenda.

Roads

2023 Road Project

Supervisor Kelley discussed the 2023 road projects. SEH submitted the plans/specs for Aspen Drive, Mishawaka Road, and Mishawaka Shores. Bids close on April 20, 2022, and plans are to bring the bid estimates to the April 26, 2023, P and D Board Meeting.

Road Grading

Supervisor Kelley reviewed the road grading bids received. Casper Construction came in at \$205/hour, which was the same price as 2022. Schwartz and Sons came in at \$185/hour. Their time would start upon arrival at the first road, and would stop when leaving the last road, but there would also be a (paid) 2-hour minimum. Discussion held.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve, and "award the road grading contract to Casper Construction, at a bid price of \$205.00/hour, and sign said contract. Ayes-5; Nays-0. Motion carried.

Dirt Pricing

Supervisor Kelley reviewed the material (dirt) pricing bids received:

Class 5: Casper Construction came in at \$9.50/CY-\$6.79/ton
Hawkinson Construction came in at \$9.73/CY-\$6.95/ton
Schwartz and Sons came in at \$17.00/CY

Screened Topsoil:
Casper came in at \$30.00/CY- \$27.27/ton
Hawkinson Construction came in at \$33.55/CY-\$30.50/ton
Schwartz and Sons came in at \$28.00/CY

Both Hawkinson and Casper would deliver directly to the Service Center. Discussion followed. Supervisors pointed out that Casper would be utilizing the pit located in Harris Township.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve and award the material (dirt) pricing contract to Casper Construction for Class 5 at \$9.50/CY-\$6.79/ton, and Screened Topsoil at \$30.00/CY- \$27.27/ton, and sign said contract. Ayes-5; Nays-0. Motion carried.

Construction Progress Reporting Survey for April 2023

Supervisor Kelley reviewed the Construction Progress Reporting Survey for April 2023. The report figures will not change until work resumes on Sunny Beach Road.

Lakeview Drive

Supervisor Kelley reported that he received a call from a constituent on Lakeview Drive about the snow buildup in the turnaround by his property. Due to the warm weather, the snow is melting and flowing down further into his yard and into his workshop, etc. He was requesting that either the county

or the township move the piles of snow. Supervisor Kelley and the District Foreman did tell the constituent that Itasca County's contract is to plow roads and not move (piles of) snow, and even though it is a township road, the township does not move the snow. Further discussion was held. No further action needs to take place.

Recreation Northland Portables

Chair Clayton reviewed the 2-year rental/service agreement from Northland Portables. Prices increased slightly over the 2021-2023 contract. Discussion held on obtaining a second quote. It was decided that the last time the board received two quotes, and went with the other vendor, the board ended up breaking the agreement, due to the lack of services provided.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve and sign the Northland Portables contract for (portables) at township parks and boat landings, effective May 1, 2023-March 1, 2025.

Quotes on Outside Lighting & Water Receptacle at Town Hall

Supervisor Schack reviewed the electrical quotes received from Pokegama Electric, and Skoglund Electric. Discussion followed.

Pokegama Electric - \$425.00/water dispenser; \$425/install motion light (Township purchases light); and \$650/replace parking lot light. TOTAL: \$1,500.00

Skoglund Electric – \$430.11/water dispenser; \$580.46 purchase and install motion light; and \$538.48/replace parking lot light. TOTAL: \$1,546.05

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve and sign the electrical contract with Skoglund Electric in the amount of \$1,546.05. Ayes-5; Nays-0. Motion carried.

Correspondence Intergovernmental Meeting Minutes of March 22, 2023 Informational

Steve Moe Conditional Use Permit Update Informational

Old Business Resolution 2023-002A Administrative Policy, and Appendix C Supervisor Duties

Chair Clayton reviewed Resolution #2023-002A Administrative Policy, and Appendix C Supervisor Duties, which would replace #2023-002. The changes made were under 6.2 "adding "C. Board Agenda Add-Ons", and Appendix C. Supervisor Duties, adding "inspection of rinks" to 2. Duties covered under the stipend as per the compensation policy.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve Resolution 2023-002A Administrative Policy, and Appendix C Supervisor Duties. Ayes-5; Nays-0. Motion

Itasca County Land Classification

Supervisor Davies reviewed the information received from the Itasca County Land Department regarding Parcel ID 19-018-3305 being classified as non-conservation and therefore, can be sold. As per Supervisor Davies, there are no assessments that were cancelled at forfeiture. The Land Department will be notified of such.

New Business

Schedule Work Session Re: MATIT, Boat Landings, Parks, Grants

A motion was made by Supervisor Schack and seconded by Supervisor Davies to schedule a work session Re: boat landings, parks, grants and MATIT, for Thursday, April 20, 2023, at 5:30 pm at the Town Hall. Ayes-5; Nays-0. Motion

Schedule Work Session Re: Website and Lawn Contract Bids

Chair Clayton stated that the bids for lawn care close on April 22, 2023, therefore, the work session will need to be scheduled after that date.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to schedule a work session Re: website and lawn care contract bids, for Thursday, May 11, 2023, at 6:00 pm at the Town Hall. Ayes-5; Nays-0. Motion carried.

Scheduled Closed Work Session Re: Employee under Supervision of Board

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to schedule a closed work session Re: employee under supervision of the board for Thursday, April 20, 2023, at 5:00 pm at the Town Hall. Ayes-5; Nays-0. Motion

RAMS Invite

Chair Clayton invited Pat Medure, who is a board member of RAMS, to speak on behalf of RAMS.

Pat told the board that Rams (Range Association of Municipalities and Schools) is a strong organization that represents the entire Taconite Assistance area and has been a voice for the region since 1939 when progressive local officials recognized the need to have a presence and united voice in Saint Paul during the legislative session, as a need to protect the revenue, generating from the iron ore mining industry, which was at risk. Rams was created, resources were pulled, and the legislature took notice by recognizing Rams in state statute as the voice for the range. Rams has a full-time lobbyist so that the region is always represented.

They represent small towns and townships with legislative issues, and support local school districts and work hard to promote collaboration and cooperation among communities and local government. There are 63 other Range Cities, Townships and school districts that have made RAMS what they are today. The annual dues to RAMS memberships for Townships, is \$300 annually. Pat pointed out that the due structure has not changed in 23 years, therefore, there may be a slight increase coming forward.

Meetings are held monthly and there's an annual meeting held each year. They also hold a "day at the Capitol" where anyone can go and talk to legislators about concerns, they have. After December of each year, and before the legislative session begins, members are asked to bring forward their issues, and those items are gathered and that's what the lobbyist would bring forward to the legislators. Currently, there are 24 Townships who are members of RAMS.

Discussion followed. The board was appreciative of the presentation from Pat and were very much in favor of having a "voice" with legislators.

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to approve a RAMS membership and \$300.00 annual dues. Ayes-5; Nays-0. Motion

Resolution #2023-011 Re: Contribution Requests

Chair Clayton presented Resolution #2033-011 Re: Contribution Requests and read it in its entirety.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve Resolution #2023-011 Re: Contribution Requests, and revoke Resolution #2008-004 Re: Donation and Contribution Request Policy, effective April 12, 2023. Roll call: Ayes-5; Nays-0. Motion carried.

March 14, 2023, Annual Meeting Contribution Requests

Chair Clayton presented the recommendations made by the electorate at the Township Annual Meeting held on March 14, 2023.

City of Grand Rapids

Requested Amount: \$5,333.00

Electorate: A motion was made, seconded, and passed unanimously to recommend the approval of \$5,333.00. (March 14, 2023)

April 12, 2023, Proceedings

Is the contribution statutorily authorized?

Statute: 365.10

Yes: 5 No: 0

Is the contribution for a public purpose and in the town's interest?

Yes: 5 No: 0

Can the town board satisfy all the conditions, requirements, and procedures associated with the contribution?

Yes: 5 No: 0

Has the board budgeted and/or levied dedicated contribution funds?

Yes: 5 No: 0

Motion made by Supervisor Schack and seconded by Supervisor Gilbert to approve the contribution of \$5,333.00 to the City of Grand Rapids for fireworks display on July 4, 2023. Ayes-5; Nays-0. Motion carried.

ElderCircle

Requested Amount: \$1,000.00

Electorate: A motion was made, seconded, and passed unanimously to recommend the approval of \$1,000.00. (March 14, 2023)

April 12, 2023, Proceedings

Is the contribution statutorily authorized?

Statute: 365.10

Yes: 5 No: 0

Is the contribution for a public purpose and in the town's interest?

Yes: 5 No: 0

Can the town board satisfy all the conditions, requirements, and procedures associated with the contribution?

Yes: 5 No: 0

Has the board budgeted and/or levied dedicated contribution funds?

Yes: 5 No: 0

Motion made by Supervisor Davies and seconded by Supervisor Kelley to approve the contribution of \$1,000.00 to ElderCircle for services provided of empowering older adults to maintain active, living and healthy independence by linking them, their families, and/or caregiver to services that help them remain in their homes longer. Ayes-5; Nays-0. Motion carried.

First Call for Help

Requested Amount: \$1,000.00

Electorate: A motion was made, seconded, and passed unanimously to recommend the approval of \$1,000.00. (March 14, 2023)

April 12, 2023, Proceedings

Is the contribution statutorily authorized?

Statute: 365.10

Yes: 5 No: 0

Is the contribution for a public purpose and in the town's interest?

Yes: 5 No: 0

Can the town board satisfy all the conditions, requirements, and procedures associated with the contribution?

Yes: 5 No: 0

Has the board budgeted and/or levied dedicated contribution funds?

Yes: 5 No: 0

Motion made by Supervisor Gilbert and seconded by Supervisor Davies to approve the contribution of \$1,000.00 to First Call for Help to provide free, confidential, and non-judgmental crisis intervention, active listening, and information and referral services 24 hours a day, 365 days a year, to the residents and agencies within Harris Township. Ayes-5; Nays-0. Motion carried.

Itasca County Agricultural Association

Requested Amount: \$1,000.00

Electorate: A motion was made, seconded, and passed unanimously to recommend the approval of \$1,000.00. (March 14, 2023)

April 12, 2023, Proceedings

Is the contribution statutorily authorized?

Statute: 38.12

Yes: 5 No: 0

Is the contribution for a public purpose and in the town's interest?

Yes: 5 No: 0

Can the town board satisfy all the conditions, requirements, and procedures associated with the contribution?

Yes: 5 No: 0

Has the board budgeted and/or levied dedicated contribution funds?

Yes: 5 No: 0

Motion made by Supervisor Schack and seconded by Supervisor Davies to approve the contribution of \$1,000.00 to the Itasca County Agricultural Association for services of focusing on youth programming while providing annual county fair, general promotions of agriculture, horticultural and animal husbandry. Ayes-5; Nays-0. Motion carried.

Itasca County Historical Society

Requested Amount: \$3,317.00

Electorate: A motion was made, seconded, and passed unanimously to recommend the approval of \$3,317.00. (March 14, 2023)

April 12, 2023, Proceedings

Is the contribution statutorily authorized?

Statute: 138.053

Yes: 5 No: 0

Is the contribution for a public purpose and in the town's interest?

Yes: 5 No: 0

Can the town board satisfy all the conditions, requirements, and procedures associated with the contribution?

Yes: 5 No: 0

Has the board budgeted and/or levied dedicated contribution funds?

Yes: 5 No: 0

Motion made by Supervisor Schack and seconded by Supervisor Davies to approve the contribution of \$3,317.00 to the Itasca County Historical Society to provide services and facilities for research and documentation of historical and genealogical information, photos, and artifacts about and within Itasca County. Ayes-5; Nays-0. Motion carried.

Support Within Reach

Requested Amount: \$1,000.00

Electorate: A motion was made, seconded, and passed unanimously to recommend the approval of \$1,000.00. (March 14, 2023)

April 12, 2023, Proceedings

Is the contribution statutorily authorized?

Statute: 365.10

Yes: 5 No: 0

Is the contribution for a public purpose and in the town's interest?

Yes: 5 No: 0

Can the town board satisfy all the conditions, requirements, and procedures associated with the contribution?

Yes: 5 No: 0

Has the board budgeted and/or levied dedicated contribution funds?

Yes: 5 No: 0

Motion made by Supervisor Schack and seconded by Chair Clayton to approve the contribution of \$1,000.00 to Support Within Reach to provide sexual violence support services, and prevention education programming. The mission is to reduce the impact and harm of sexual violence on the individuals and families in the community. Ayes-5; Nays-0. Motion carried.

Treasurer's Report

Treasurer Kopacek presented the Statement of Receipts, Accrued Interest, Disbursements and Balance Schedule (1a); Cash Control Statement; Outstanding Checks and Deposits in Transit Report; and the GRSB March 2023 statements.

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to approve the March 2023 Treasurer Report in the amount of \$2,965,187.98. Ayes-5; Nays-0. Motion carried.

Payment of Claims

A motion was made by Supervisor Davies and seconded by Chair Clayton to approve the claims list- #20920 through #20940, EFTs 4122301 through EFT4122306, and EFTAS 3312301 and 3312302 in the Amount of \$20,515.19. Ayes-5; Nays-0. Motion carried.

Public Input

There was no public input.

UPCOMING Events/Meetings

April 20, 2023	Closed Work Session Re: Empl.	5:00 pm Town Hall
April 20, 2023	Work Session Re: MATIT, Parks, Boat Landings, Grants	5:30 pm Town Hall
April 26, 2023	Work Session w/Audit Firm	5:30 pm-6:30 pm Town Hall
April 26, 2023	P and D Board Meeting	7:30 pm Town Hall
April 27, 2023	Local Board of Appeal & Equal.	9:00 am Town Hall
May 8, 2023	Township Association Meeting	7:00 pm Town Hall
May 10, 2023	Regular Board Meeting	7:30 pm Town Hall
May 11, 2024	Work Session Re: Website and Lawn Care Contract	6:00 pm Town Hall
May 24, 2023	P and D Board Meeting	7:30 pm Town Hall

Adjourn

There being no further business to come before the board, a motion was made by Supervision Gilbert and seconded by Supervisor Schack to adjourn the meeting at 8:52 pm.

Prepared by: _____
Peggy Clayton, Chair

Signed by: _____
Peggy Clayton, Madam Chair

Madam Chair Peggy Clayton
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3B

**Audit Work Session
Minutes
April 26, 2023
5:30 pm Harris Town Hall**

Present: Madam Chair Clayton, Supervisors Schack, Davies, Gilbert & Kelley; Treasurer Kopacek

Others Present Via Zoom: Kristen Houle

The purpose of the Work Session was to discuss results of the 2022 Audit conducted by Clifton, Larson, Allen LLP.

The work session was called to order at 5:30 pm by Madam Chair Clayton.

Pledge to the flag was conducted.

Kristen Houle reviewed the Auditor communications letter, significant audit findings and issues, and qualitative aspects of accounting practices, which covered policy estimates, financial statement disclosures. The auditor did not encounter any significant difficulties dealing with management in performing and completing the Audit.

Kristen further reviewed audit results, required communications, and financial results. The audit results showed adverse opinion on the financial statements due to the town, not recording infrastructure assets, and governmental activities and certain capital assets prior to 2009.

*Material weaknesses were limited to 1) segregation of duties; 2) material audit adjustment; and 3) internal control over the financial reporting process.

Limited segregation of duties did show that the town treasurer has a primary responsibility for virtually all of the accounting and financial duties. As a result many of those aspects of internal accounting control, which rely upon an adequate segregation of duties are for all practical purposes, not available in the staffing scenario. The auditor recognizes that the towns cost /benefit analysis has concluded the employment of additional persons for the purpose of segregated duties is not practicable from a financial standpoint, but the auditor is required under professional responsibilities to call the situation to the township's attention. The town should utilize the board of supervisors oversight of the budgeting, cash, reconciling, receipts and disbursements process to the maximum extent possible to mitigate the absent of segregation of duties. A special note: the treasurer is providing a monthly bank statement to the board when she provides the treasurers report.

Kristen will provide some details regarding things that the board can do to better themselves in the area of "segregation of duties."

The material audit adjustments proposed by the auditor were proposed entries to adjust the cash basis records to an accrual basis of accounting, including the recording of unearned revenue for the portion of the American rescue act grant that was not spent as of December 31, 2022. The entries relate to internal controls over the year end closeout process. The absence of a complete control procedure or process in this area is considered a material weakness because the potential exists that a material misstatement of the financial statements could occur and not be

prevented or detected by the towns internal control process. The auditor recommends the Town management continue to review and approve the adjusted entries proposed.

The internal control over the financial reporting process showed that management is responsible for establishing and maintaining internal controls, and for the fair presentation of the financial statements, including the related disclosures, and conformity with accounting principles, generally accepted by GAAP. The town does not have an internal control policy in place over annual financial reporting that will enable mgmt. to prepare its annual financial statements and related footnote disclosures. Management did inform the auditors that they do not have an internal control policy in place over the financial reporting, and that they do not have the necessary staff capacity to prepare the annual financial statements including footnote disclosures. The town relies on the audit firm to prepare the annual financial statements and related footnote disclosures. However, management has reviewed and approved the annual financial statements and the related footnote disclosures. Management should continue to evaluate their internal staff capacity to determine if an internal control policy or the annual financial reporting is beneficial.

The Minnesota legal compliance showed a lack of second quote for projects between \$25,000 and \$175,000. Also, the Town needs to have the IC-134 form completed prior to final payment for a project.

The townships fund structure includes the general fund, special revenue funds, which are broken down to two major funds, and 4 nonmajor funds, as well as capital projects fund.

The general fund showed an increase in the levy by \$25,000, an increase of \$100,000 due to the Blandn Foundation grant, and an increase in expenditures related to the Woodtick landing project.

The Road and Bridge Fund showed an increase in levy by \$65,000, and a decrease in expenditures due to less road projects in 2022. The fire fund showed an increase in levy by \$10,000, and a decrease in expenditures due to a decrease in fire calls.

The key issues and summary provided also shows financial stability of 3.6 months of expenditures in the fund balance for all governmental funds combined; and 10.3 months of expenditures in the fund balance for the general fund. The auditor recommendation regarding "segregation of duties" is to continue to separate duties as deemed cost beneficial.

GASB 96 for 2023 was also discussed. This is a subscription/web-based application to be used for those programs such as Adobe Pro, GoDaddy, Vc3, website, etc (spreadsheet format), that the board pays on an annual basis,

Discussed held on making sure that the financial statements are published prior to the end of June 2023, and also submitted to the state.

There was no further business discussed.

A motion was made by Supervisor Davies and seconded by Supervisor Schack to adjourn the meeting at 6:15 pm.

Submitted by: _____
Peggy Clayton, Interim Clerk

Signed by: _____
Peggy Clayton, Madam Chair

**Minutes of the
Board of Appeal and Equalization
Harris Township
Thursday April 27, 2023
9:00am**

3C

Pursuant to due notice and call thereof, a Local Board of Appeal and Equalization was conducted on Thursday, April 27, 2023 at 9:00 am at the Harris Town Hall, with following officers of the board present: Madam Chair Peggy Clayton, Vice-Chair Mike Schack, Supervisor Ryan Davies, and Supervisor Jim Kelley.

Also in attendance were Cory Leinwander, Assistant Itasca County Assessor, Jaden Houwman, Assessor/Appraiser of Harris Township, Tony Troumbly, Assessor/Appraiser, and Miranda Meyers, Assessor-Appraiser.

There were **6** Harris Township residents in attendance. There was a total of **20** parcels appealed, of which **12** were reduced, and **8** were not changed, for total changes in EMV of **\$457,600.00**.

Opening Comments

Madam Chairman Clayton introduced the 2023 Local Board of Appeal and Equalization for Harris Township: Chair Peggy Clayton, Vice Chair Mike Schack, Supervisors Ryan Davies, and Jim Kelley. Supervisor Gilbert was absent. She then turned the meeting over to Assistant County Assessor Leinwander.

Opening Comments and introduction of County staff:

Leinwander introduced the staff, who were there to help with taxpayer concerns and give onsite property reviews, if necessary. The Assessor Department staff was there to represent the County Assessor's Office. **He noted that Supervisor Clayton, Supervisor Schack, and Supervisor Kelley, had the current local Board of Appeal and Equalization training and certification, prior to today's meeting.** Leinwander reminded the board that motions are required for any valuation or classification changes.

Explanation of purpose and process for Local Board of Appeal and Equalization

Leinwander explained that this meeting was to review the 2023 classifications and assessments/valuations of Harris Township properties that are used to calculate taxes payable in 2024. Any person wanting to appeal, could discuss their complaint with the Township Board, and Assessor. The meeting was to be kept orderly and anyone becoming loud or out of order would be asked to leave. The appeals would be reviewed in the order they appeared on the sign-in list.

It was further noted that in order to appear before the County Board of Appeal and Equalization, a resident needed to appear before the Local Board of Appeal, either in person or via letter. If no change was made at the local township level, the township board would need to make a motion, second, and reaffirm that there was no change made. Those appealing could still go before the Itasca County Board of Commissioners, (with their appeal.)

This is a meeting of the residents; the local township board should be addressed with all appeals – not the County Assessor. A reminder was given that this meeting is about property valuations - not about taxes. Interior inspection, is walking through your home, and measuring the rooms inside of the home.

Leinwander explained that at the end of the BOA, the township board would have two choices – to adjourn, or to recess if more information is needed. If recessed, the date for a second meeting date must be set within 20 calendar days. At that time, they would then finalize any issues and adjourn.

For clarification, Leinwander explained that only 2 things could be changed at today's meeting:

- The classification for 2023 (such as homestead vs. non homestead, business vs. residential, etc.) that will affect taxable payable in 2024.
- The valuation amount that is shown on the yellow form from the county. (This was *not* a meeting to discuss taxes – but rather the property valuations and classifications.)

County wide changes:

Leinwander commented that if there were any made, it did not affect Harris Township.

The County has to have a minimum of 6 sales in order to reassess the township. Harris could have more sales in the next year.

Leinwander read: *The assessor staff is here to advice and assist the Local Board with any questions or information regarding the valuation and classification of properties. Any changes to the valuation of classification of a property will require a Local Board action via a motion being made, seconded, and passed.*

The Local Board may not take action after adjourning today. All issues must be resolved before the meeting is adjourned. Once adjourned, they cannot be reconvened. If necessary to reconvene, the initial meeting must be recessed and the reconvened meeting must be held and all business of the local board must be concluded within 20 calendar days (including the day of the initial meeting) unless the board requests a time extension in writing from the Department of Revenue and the time extension is granted by the department. The date and time of the reconvened meeting must be determined before the initial meeting is recessed.

Per MN statutes, section 274.14 subdivision 1:

"A board member shall not participate in any actions of the board which shall result in the market value adjustment or classification changes to property owned by the board member, the spouse, parent, stepparent, child, stepchild, grandparent, or grandchild, brother, sister, uncle, aunt, nephew, or niece of a board member, or property in which a board member has financial interest. The relationship may be blood or marriage."

Township wide changes:

Leinwander commented that Harris Township was last reassessed/reappraised in 2021 for the 2022 assessment. The next time an assessor will reappraise the properties will be this year (2026) for the 2027 assessment.

The sales study included October 1, 2021-September 30, 2022. There were 68 sales in Harris Township in 2021-2022. The total value for Harris for 2022 was **\$23,502,200.00.**"

Cory Leinwander gave out the packet of the improved sales book (attached) at the meeting.

Consider property owners complaints and answer questions about their assessments.

With no other comments or questions, the residents were called in order of sign-in (*a copy of the sign in sheet will be attached to these minutes*), to discuss their grievances with the Local Board of Appeal and Equalization. Any handouts from the county will also be attached to these minutes, for the record):

1.

Taxpayer name(s): Larry and Lori Bondhus	Parcel number (s): 19-513-0136
Address: 20549 Mishawaka Shores	Classification: in person
Nature of grievance: Valuation of the property itself. The bldg. is \$328,500 and land is \$126,400 for a total of \$454,900 for EMV. Larry was requesting a reduction in the EMV by \$29,000. No reduction to land was made but reduced bldg. by \$29,000 to \$299,500.	
Action taken: Motion made by Chair Clayton and seconded by Supervisor Davis to re-affirm the EMV of \$454,900 for 2024. Ayes-5; Nays-0. Motion carried.	

2.wqdp

Taxpayer name(s): Joe and Margaret Barrick	Parcel number (s): 19-600-0030
Address: 29339 Sunny Beach Addition	Classification: in person
Nature of grievance: Shed removed. Assessor recommendation: Affirm new adjusted EMV of \$515,900 from \$521,100.00 for 2024.	
Action Taken: <i>Motion made by Supervisor Kelley and seconded by Supervisor Davies to affirm new adjusted EMV of \$515,900 for 2024. Ayes-5; Nays-0. Motion carried</i>	

3.:

Taxpayer name(s): Sue Dopp	Parcel number (s): 19-012-4206
Address: 2042 River Road	Classification: in person
Nature of grievance: Sue purchased property in 2017-2018. EMV went up to \$426,500, and in 2022 it was \$365,000. No improvements have been made. Sue is looking for a reduction. Reduction of \$15,400 in property was presented by Assessor.	
Action taken: A motion was made by Supervisor Schack and seconded by Supervisor Kelley to affirm the reduction of \$15,400 to the property from \$371,200 to \$355,800 for a new EMV for 2024 of \$411,100 (from \$426,500). Ayes-5; Nays-0. Motion carried.	

4.:

Taxpayer name(s): Adam and Kimberly Brace	Parcel number (s): 19-003-2341
Address: 21530 Airport Road	Classification: in person
Nature of grievance: Adam purchased the property for \$160,000. The EMV is \$236,500 and was valued too high. He is looking for a reduction to \$185,000 for EMV. *Note-the property was inspected after the fact. Reduction of \$11,000 to property was discussed. New EMV would then be \$225,500.	
Action taken: A motion was made by Supervisor Kelley and seconded by Supervisor Schack to affirm the reduction of \$11,000 to the property, with a new EMV for 2024 of \$225,500. Ayes-5; Nays-0. Motion carried.	

5. Taxpayer name(s): Christopher Wright	Parcel number (s): 19-550-0250
Address: 15983 Pine Landing Drive	Classification: in person
Nature of grievance: Requested a decrease in the \$488,500 EMV for 2024. Comparable of housing sold in the township have similar values.	
Action taken: <i>A motion was made by Supervisor Schack and seconded by Supervisor Kelley to re-affirm the EMV of \$488,500 for 2024, (no change). Ayes-5; Nays-0. Motion carried.</i>	

6.

Taxpayer Name: Michael and Barbara Schack	Parcel number (s): 19-025-1200
Address: Wendigo Rd	Classification: in person
Nature of grievance: Not appealing, but looking for an answer regarding "city or Town" property tax by jurisdiction when it went up from 2022 (\$256.00) to 2023 (\$638.00), and does the township get the difference? Response was: the township should get the difference.	
Action taken: No change in the \$458,900 EMV for 2024. <i>No action taken. Mike to contact Auditor and ask "is there a breakdown of Township levy compared to net tax capacity for the entire township"? Nothing decreased in 2022, why is there larger % of township levy?</i>	

7.

Taxpayer name(s): Joseph Pelawa	Parcel number (s): 19-600-0010
Address: 29313 Sunny Beach Addition	Classification: Assessor Office
Nature of grievance: Value too high on the building. Land is \$165,900, and bldg is \$316,700 for a total EMV of \$482,600 for 2024. Assessor recommendation: Land stays at \$165,900 and bldg reduced to \$195,000, as bldg was valued too high. Affirm adjusted EMV of 360,900.	
Action taken: <i>Motion made by Supervisor Kelley and seconded by Supervisor Davies to affirm the new adjusted EMV of \$360,900 for 2024. Ayes-5; Nays-0. Motion carried.</i>	

8.

Taxpayer name(s): Joseph Pelawa	Parcel number (s): 19-023-4105
Address: 29313 Sunny Beach Addition	Classification: Assessor Dept.
Nature of grievance: Value too high on the building. Assessor recommendation: Affirm new adjusted EMV of \$325,000 for 2024. (Reduced bldg from \$328,200 to \$207,000).	
Action taken: <i>Motion made by Supervisor Kelley and seconded by Supervisor Davies to affirm the new adjusted EMV of \$325,000 for 2024. Ayes-5; Nays-0. Motion carried.</i>	

9.

Taxpayer name(s): Paul and Susan Roberts	Parcel number (s): 19-530-0120
Address: 29090 Wesleyan Drive	Classification: Assessor
Nature of grievance: Value too high in bldg. and land. Assessor recommendation: Affirm new adjusted EMV of \$16,700 for 2024. (Reduced land by \$10,000 and property by \$600 as both were too high).	
Action taken: <i>Motion made by Supervisor Kelley and seconded by Supervisor Davies to affirm the new adjusted EMV of \$16,700 for 2024. Ayes-5; Nays-0. Motion carried.</i>	

10.

Taxpayer name(s): Marcia Greiss	Parcel number (s): 19-019-1200
Address: 33291 Shadywood Road	Classification: in writing
Nature of grievance: Assessor recommendation: Affirm no change in EMV of \$319,000 for 2024 until and unless inspection is done. (No change).	
Motion made by Supervisor Davies and seconded by Supervisor Gilbert to re-affirm the EMV of \$319,000 for 2024 unless and until inspection is done. Ayes-5; Nays-0. Motion carried.	

11.

Taxpayer name(s): Jeffrey and Tara Mattson	Parcel number (s): 19-001-2201
Address: 1585 Jess Harry Road	Classification: Assessor Dept.
Nature of grievance: Value too high on land. Assessor recommendation: Affirm new adjusted EMV of \$3,400 from \$20,500 for land for 2024. (Value too high on land).	
Action taken: <i>Motion made by Supervisor Kelley and seconded by Supervisor Davies to affirm the new adjusted EMV of \$3,400 for 2024. Aye-5; Nays-0. Motion carried.</i>	

12.

Taxpayer name(s): Jeff and Tara Mattson	Parcel number (s): 19-001-2101
Address: 1585 Wesleyan Drive	Classification: Assessor Dept.
Nature of grievance: Value too high on land. Assessor recommendation: Affirm new adjusted EMV of \$397,800 from \$412,800 for 2024.	
Action taken: <i>Motion made by Supervisor Kelley and seconded by Supervisor Davies to affirm the new adjusted EMV of \$397,800 for 2024. Ayes-5; Nays-0. Motion carried.</i>	

13.

Taxpayer name(s): John Casper	Parcel number (s): 19-023-1120
Address: 18919 Wendigo Park Road	Classification: in writing
Nature of grievance: Assessor recommendation: Affirm no change in EMV of \$151,300 for 2024 until and unless inspection is done. (No change).	
Action taken: <i>Motion made by Supervisor Kelley and seconded by Supervisor Davies to re-affirm the EMV of \$151,300 for 2024 until and unless inspection is done. Ayes-5; Nays-0. Motion carried.</i>	

14.

Taxpayer name(s): Mark and Diane Dick	Parcel number (s): 19-455-0342
Address: 21687 Mishawaka Rd	Classification: Assessor Dept.
Nature of grievance: Value too high on building. Assessor recommendation: Affirm new adjusted EMV of \$53,400 from \$102,400 for 2024.	
Action taken: <i>Motion made by Supervisor Kelley and seconded by Supervisor Davies to affirm the new adjusted EMV to \$53,400 for 2024. Ayes-5; Nays-0. Motion carried.</i>	

15.

Taxpayer name(s): Tim and Vickie Shook	Parcel number (s): 19-525-0291
Address: 31202 LaPlant Rd	Classification: Assessor Dept
Nature of grievance: Mobile home removed. Assessor recommendation: Affirm new adjusted EMV of \$589,700 from \$595,600 for 2024.	
Action taken: <i>Motion made by Supervisor Schack and seconded by Supervisor Davies to affirm new adjusted EMV of \$589,700 for 2024. Ayes-5; Nays-0. Motion carried.</i>	

16.

Taxpayer name(s): Michael and Doris Olson	Parcel number (s): 19-600-0030
Address: 20312 Crystal Springs Loop	Classification: Assessor Dept.
Nature of grievance: Corrected measurements. Assessor recommendation: Affirm new adjusted EMV of \$274,300 from \$283,600 for 2024.	
Action taken: <i>Motion made by Supervisor Kelley and seconded by Supervisor Davies to affirm new adjusted EMV of \$274,400 for 2024. Ayes-5; Nays-0. Motion carried.</i>	

17.

Taxpayer name(s): Thomas and Sheena Richards	Parcel number (s): 19-455-0302
Address: 21766 Mishawaka Rd	Classification: in writing
Nature of grievance: Assessor recommendation: Affirm no change in EMV of \$205,100 for 2024 until and unless inspection is done. (No change).	
Action taken: <i>Motion made by Supervisor Kelley and seconded by Supervisor Davies to affirm no change in the EMV of \$205,100 for 2024 until and unless inspection is done. Ayes-5; Nays-0. Motion carried.</i>	

18.

Taxpayer name(s): Ronald Karkela	Parcel number (s): 19-018-2401
Address:	Classification: Assessor
Nature of grievance: Value too high on building. Assessor recommendation: Affirm new adjusted EMV of \$539,900 for 2024.	
Action taken: <i>Motion made by Supervisor Schack and seconded by Supervisor Davies to affirm new adjusted EMV of \$539,900 for 2024. Ayes-5; Nays-0. Motion carried.</i>	

19.

Taxpayer name(s): Bruce Bartos	Parcel number (s): 19-429-0159
Address:	Classification: in writing
Nature of grievance: Assessor recommendation: Affirm EMV of \$255,800 for 2024. (No change).	
Action taken: <i>Motion made by Supervisor Schack and seconded by Supervisor Davies to re-affirm the EMV of \$255,800 for 2024. Ayes-5; Nays-0. Motion carried.</i>	

20.

Taxpayer name(s): Lori Lauber	Parcel number (s): 19-513-0126
Address:	Classification: in writing
Nature of grievance: Assessor recommendation: Affirm new adjusted EMV of \$434,000 for 2024. (No change).	
Action taken: <i>Motion made by Supervisor Schack and seconded by Supervisor Davies to re-affirm the EMV of \$434,000 for 2024. Ayes-5; Nays-0. Motion carried.</i>	







Adjourn:

There being no further business to come before the Local Board of Appeal and Equalization, a motion was made by Chair Clayton and seconded by Supervisor Schack to adjourn the meeting at 10:30 am.

Prepared by: _____
Peggy Clayton, Interim Clerk

Signed by: _____
Peggy Clayton, Chair



-  3591.2 FT
-  2589.4 FT
-  247.9 FT
-  6" CL6, reclaim 8", pave 4", shoulder
-  paver leveling & 1.5" overlay, shoulder
-  remove, subcut 8", 8" CL6, pave 3"



Mapillary Data: 8/11/2013 47510.32,39.34 93.961275°W 66°122.4 576 alt 7.25 ft



501 County Road 63 P.O. Box 278 Grand Rapids, MN 55744
 Phone: (218) 326-0309 Fax: (218) 326-0755

To:	Mary Roy - Wendigo Development	Contact:	Mary E Roy
Address:	Grand Rapids, MN 55744	Phone:	(218) 360-1590
		Fax:	
Project Name:	2023 - Wendigo Development - Entrance And Interior Roads	Bid Number:	
Project Location:	2023 - Wendigo Development - Entrance And Interior Roads, Harris Township, MN	Bid Date:	5/3/2023
Attachments:	SKM_C45821080909330.pdf		

Golf Crest Scope - Reclaim, shape and pave 4.0" thick approximately 3,600' long x24' wide on Golf Crest Drive. Prior to reclaiming 6" of CI 6 will be place on top of the existing bituminous.

Interior Loop Scope - paver laid leveling course and 1.5" bituminous overlay.

If certified design drawings are required by Harris Township, SEH Engineering should be consulted for their costs. We have not included any design fees.


Pending final design, this should be considered a budget based on constructability assumptions and past job experience. No contingency is included. It is possible that we could encounter unanticipated soft subgrade after reclaiming in the areas that are really broken up right now. If subcutting is required after reclaiming, that would be added cost.

Line #	Item #	Item Description	Estimated Quantity	Unit
Golf Crest Rd				
0170	2021.501	MOBILIZATION	1.00	LS
0180	2104.503	SAWING BITUMINOUS PAVEMENT	175.00	LF
0200	2118.509	AGGREGATE SURFACING CLASS 1	537.00	TON
0205	2211.501	AGGREGATE BASE CLASS 6 - 6" OVER RD	3,291.00	TON
0210	2215.504	9" FULL DEPTH RECLAMATION (3" Bit + 6" Gravel)	9,576.00	SY
0220	2360.509	2.0" - TYPE SP 9.5 WEARING COURSE MIX (3;B)	1,158.00	TON
0230	2360.509	2.0" - TYPE SP 12.5 NON-WEARING COURSE MIX (3;B)	1,158.00	TON
0290	2563.601	TRAFFIC CONTROL	1.00	LS
0400	2582.502	4" BROKEN LINE YELLOW	1,030.00	LF
Total Price for above Golf Crest Rd Items:			\$372,431.81	
Loop				
0221	2360.501	0.75" - 9.5 WEARING COURSE MIXTURE (3,B) - Paver Laid Leveling Course	188.00	TON
0222	2360.501 (3)	1.5" - 9.5 WEARING COURSE MIXTURE (3,B) - Overlay	377.00	TON
Total Price for above Loop Items:			\$64,363.89	
Natureview Ln				
0181	2104.505	REMOVE BITUMINOUS PAVEMENT	666.00	SY
0206	2211.501 (8)	AGGREGATE BASE CLASS 6 - 8"	242.00	TON
0223	2360.509	3.0" - 9.5 WEARING COURSE MIX (3,B)	121.00	TON
0221.5	2360.501 (3)	0.75" - 9.5 WEARING COURSE MIXTURE (3,B) - Paver Laid Leveling	30.00	TON
0222.5	2360.501 (3)	1.5" - 9.5 WEARING COURSE MIXTURE (3,B) - Overlay	121.00	TON
0182	2232.501 (2)	EDGE MILL BITUMINOUS SURFACE - 1.5"	264.00	LF
Total Price for above Natureview Ln Items:			\$46,547.85	

Total Bid Price: \$483,343.55

Notes:

- The above prices do not include any design drawings or permits.
- Owner is responsible for locating private utilities.
- Price is based on estimated quantities. Invoice will be based on actual quantities.

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Hawkinson Construction</p> <p></p> <p>Authorized Signature:</p> <p>Estimator: Matt Lien 218-398-1789 Cell matt@hawkinsonconstruction.com</p>
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PURCHASE AGREEMENT – VACANT LAND

Itasca County, Minnesota

5-5-23, 2023

RECEIVED OF FAFO, LLC, a Minnesota limited liability company, the sum of One Thousand Dollars (\$1,000.00) as earnest money and in part payment for the purchase of the following parcels of real property located in Itasca County, Minnesota legally described as:

That part of the North 416.00 feet of the Northwest Quarter of the Northwest Quarter, Section 12, Township 54 North Range 25 lying west of the East 495.00 feet and lying east of the West 416.00 feet thereof;

AND

That part of the Northwest Quarter of the Northwest Quarter, Section 12, Township 54 North Range 25 West Itasca County, Minnesota, described as follows: Commencing at the southeast corner of said Northwest Quarter of the Northwest Quarter; thence on an assigned bearing of North 00 degrees 34 minutes 49 seconds East, along the east line of said Northwest Quarter of the Northwest Quarter, a distance of 530.14 feet to the North line of the South 530.00 feet of said Northwest Quarter of the Northwest Quarter and the point of beginning of the parcel herein described; thence South 89 degrees 14 minutes 25 seconds West along said north line of the South 530.00 feet, a distance of 410.11 feet to the northwest corner of the East 410.00 feet of the South 530.00 feet of said Northwest Quarter of the Northwest Quarter; thence South 89 degrees 20 minutes 54 seconds west along the south line of Document No. 593744, a distance of 85.02 feet to the west line of the East 495.00 feet of said Northwest Quarter of the Northwest Quarter; thence North 00 degrees 34 minutes 49 seconds East along last said west line a distance of 529.58 feet to the south line of the North 264.00 feet of said Northwest Quarter of the Northwest Quarter; thence North 89 degrees 20 minutes 57 seconds East along last said south line, a distance of 495.11 feet to the East line of said Northwest quarter of the Northwest Quarter; thence South 00 degrees 34 minutes 49 seconds West along last said east line a distance of 528.80 Feet to the point of beginning. Subject to the right of way of County State Aid Highway Number 3.

all of which property Seller has this day sold to Buyer for the sum of Seventy-four Thousand Nine Hundred Dollars (\$74,900.00), which Buyer agrees to pay in the following manner: Earnest money of \$1,000.00 to be held by Seller and the balance of \$73,900.00 at closing. The date of closing shall be on or before July 1, 2023.

SUBJECT TO performance and completion by Buyer, Seller agrees to thereupon execute and deliver a Marketable Warranty Deed conveying marketable title to the premises subject only to the following exceptions: (1) Building and zoning laws, ordinances, State and Federal regulations. (2)

Restrictions relating to use or improvement of the premises without effective forfeiture provision. (3) Reservation of any minerals or mineral rights. (4) Utility and drainage easements which do not interfere with present improvements.

REAL ESTATE TAXES. Buyer shall be responsible for the payment of all taxes due and payable in 2023 and thereafter, if any.

WARRANTIES, BUYER PURCHASING "AS-IS". Seller warrants that Seller has not done or suffered anything to encumber the property and it has title to the subject property and full authority to convey. The parties agree the property is vacant land without improvement and the Buyer agrees to purchase the property in "as-is" condition without guarantee or warranty of the physical or environmental condition of the real property.

POSSESSION. Seller agrees to deliver possession upon closing.

TITLE & EXAMINATION. Seller shall, within a reasonable time after acceptance of this agreement, furnish a commitment for title insurance, certified to date to include proper searches covering bankruptcies, State and Federal judgments and liens. Buyer shall be allowed 10 business days after receipt of said commitment for examination of title and making any objections which shall be made in writing or deemed waived. If any objection is so made, Seller shall have 10 business days from receipt of Buyer's written title objections to notify Buyer of Seller's intention to make title marketable within 120 days from Seller's receipt of such written objection. If notice of Seller intent to correct title is given, payments hereunder required shall be postponed pending correction of title. Upon correction of title and within 10 days after written notice from Seller to Buyer that title has been corrected, the parties shall perform this Purchase Agreement according to its terms. Buyer shall be solely responsible for obtaining any policy of title insurance based on the commitment provided by the Seller. If Seller cannot make title marketable within the 120 day period all earnest money shall be refunded to the Buyer.

DEFAULT. If title is marketable or is corrected within said time, and Buyer defaults in any of the agreements herein, Seller may terminate this agreement, and on such termination all payments made hereunder shall be retained by Seller as liquidated damages, time being of the essence hereof. This provision shall not deprive either party of the right of enforcing the specific performance of this agreement, provided this agreement is not terminated and action to enforce specific performance is

commenced within six months after such right of action arises. In the event Buyer defaults in his performance of the terms of this Agreement, the Seller may serve a Notice of Cancellation upon the Buyer pursuant to MSA 559.217.

CLOSING AND COSTS. The closing company shall be Itasca County Abstract Company of Grand Rapids, Minnesota. Buyer shall pay all closing costs and fees relating to this transaction.

WAIVER OF DISCLOSURES. Seller and Buyer hereby waive any written disclosures which may be required by Minnesota law or otherwise. The Buyer is completely familiar with the condition of the property.

ACCEPTANCE. Buyer understands and agrees that this sale is subject to acceptance by Seller in writing.

We, the owners of the premises, accept this agreement and the sale hereby made.

I agree to purchase the premise for the price and on the terms and conditions set forth

SELLER _____
Chair, Town of Harris Board
of Supervisors

BUYER 
Dan Skoglund, Manager, FAFO,
LLC

This agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which shall constitute one and the same instrument.

THIS IS A LEGALLY BINDING CONTRACT. IF NOT UNDERSTOOD, SEEK COMPETENT ADVICE.

**ADDENDUM TO PURCHASE AGREEMENT –
CLOSING COSTS**


Seller shall pay the following closing costs:

1. Document preparation costs, recording fees, and deed taxes for documents necessary to establish good and marketable title in Seller.
2. Document preparation costs, certified copy fees, and recording fees to establish the authority of the person acting on behalf of Seller.
3. Document preparation costs for Seller's deed or contract-for-deed, Certificate of Real Estate Value, Seller's Affidavit, Well Disclosure Certificate (if required), and any other documents necessary to transfer good and marketable title by Seller's deed or contract-for-deed.
4. Deed tax on Seller's deed and the Agriculture Conservation deed tax charged under Minn. Stat. Section 40A.152.
5. Fees payable to Seller's lawyer or to a closer ("title closer") for conducting the title-transfer of the closing. If Seller is not providing a lawyer or title closer for the title-transfer portion of the closing and if Buyer is obtaining new mortgage financing and the closer's fee is not separated into a "title closing fee" and a "loan closing fee", then Seller shall pay one half of the closer's fee.

Buyer shall pay the following closing costs:

1. Document preparation costs, recording fees, and mortgage registry taxes for documents necessary for Buyer's mortgage financing, if any.
2. Document filing fee for a Well Disclosure Certificate, if applicable.
3. The Agriculture Conservation deed tax on Buyer's mortgage deed charged under Minn. Stat. Section 40A.152.
4. Loan closer's fee.
5. Recording fee for deed, contract for deed, or other instrument of conveyance where buyer is the grantee.

SELLER _____
Chair, Town of Harris Board
of Supervisors

BUYER  _____
Dan Skoglund, Manager, FAFO,
LLC

**ADDENDUM TO PURCHASE AGREEMENT -
BUYER PURCHASING "AS IS" ADDENDUM**


This Addendum incorporates the following terms as part of that Purchase Agreement:

1. **REQUIRED DISCLOSURES NOT TO BE CONSTRUED AS WARRANTIES:** Under Minnesota law, Sellers of residential property, except by waiver or with limited exceptions, are obligated to disclose to prospective buyers all material facts that Seller is aware of that could adversely and significantly affect an ordinary buyer's use or enjoyment of property or any intended use of the property. Such required disclosure is not to be construed as a warranty or a guarantee of any kind by Seller or the licensee representing or assisting any party in the transaction.

The Buyer waives any obligation on the part of the Seller to make any disclosures regarding the condition of the property being purchased. Notwithstanding the foregoing, Seller agrees to notify buyer immediately in writing of any substantive changes regarding the condition of the property subsequent to the execution of the purchase agreement.
2. **CONDITION OF PROPERTY:** Buyer acknowledges the Property, including any improvements is being purchased "AS IS". It is also understood that the Property, as defined above, will be delivered to buyer in the condition it is in at the time the Purchase Agreement is signed. Buyer shall have the right to a review of the property prior to closing to confirm that there have been no material changes.
3. **RISK OF LOSS:** If the Property is destroyed or substantially damaged before the Closing Date, this Purchase Agreement may be cancelled, at Buyer's option, upon written notice to Seller or Seller's agent. Buyer and Seller shall also sign a Cancellation of Purchase Agreement as and for confirmation, and the earnest money received will be refunded to Buyer.
4. **RIGHT OF INSPECTION:** Buyer shall have the right to inspect the Property or to have it inspected by a person of Buyer's choice, at Buyer's expense.

It is understood that buyer is accepting the Property "AS IS." Any warranties of physical condition of the property contained in this purchase agreement including, but not limited to, central air-conditioning, heating, plumbing, wiring, and connection to city sewer and city water, and the condition of the well and septic systems are void. This provision shall survive deliver of the deed or contract for deed.

SELLER _____
Chair, Town of Harris Board
of Supervisors

BUYER 
Dan Skoglund, Manager, FAFO.
LLC

TOWN OF HARRIS, COUNTY OF ITASCA

RESOLUTION No: 2023-015

THAT WHEREAS, the Board of Supervisors of Harris Township has the statutory authority to convey real property on such terms as it may deem in the public interest, and;

WHEREAS, The Town Board has determined to sell the following described real property owned in fee by the Town and has entered into a purchase agreement for the sale of that real property legally described as follows:

That part of the North 416.00 feet of the Northwest Quarter of the Northwest Quarter, Section 12, Township 54 North Range 25 lying west of the East 495.00 feet and lying east of the West 416.00 feet thereof

AND

That part of the Northwest Quarter of the Northwest Quarter, Section 12, Township 54 North Range 25 West Itasca County, Minnesota, described as follows: Commencing at the southeast corner of said Northwest Quarter of the Northwest Quarter; thence on an assigned bearing of North 00 degrees 34 minutes 49 seconds East, along the east line of said Northwest Quarter of the Northwest Quarter, a distance of 530.14 feet to the North line of the South 530.00 feet of said Northwest Quarter of the Northwest Quarter and the point of beginning of the parcel herein described; thence South 89 degrees 14 minutes 25 seconds West along said north line of the South 530.00 feet, a distance of 410.11 feet to the northwest corner of the East 410.00 feet of the South 530.00 feet of said Northwest Quarter of the Northwest Quarter; thence South 89 degrees 20 minutes 54 seconds west along the south line of Document No. 593744, a distance of 85.02 feet to the west line of the East 495.00 feet of said Northwest Quarter of the Northwest Quarter; thence North 00 degrees 34 minutes 49 seconds East along last said west line a distance of 529.58 feet to the south line of the North 264.00 feet of said Northwest Quarter of the Northwest Quarter; thence North 89 degrees 20 minutes 57 seconds East along last said south line, a distance of 495.11 feet to the East line of said Northwest quarter of the Northwest Quarter; thence South 00 degrees 34 minutes 49 seconds West along last said east line a distance of 528.80 Feet to the point of beginning. Subject to the right of way of County State Aid Highway Number 3.

and;

WHEREAS, The property above described is vacant land with no foreseeable public purpose, and is not required to be held by the Town for any special purpose pursuant to Minn. Stat. §366.01, Subd. 9 and;

NOW, THEREFORE, be it resolved by the Board of Supervisors of Harris Township, County of Itasca, that the Board Chair and Clerk are directed to execute and deliver to

the purchasers the necessary documents to convey the above described property pursuant to the terms of the purchase agreement between the parties.

The adoption of the above-stated Resolution was moved by Supervisor _____ and seconded by Supervisor _____, and upon vote being taken was decreed adopted.

Dated this ____ day of _____, 2023.

Town Clerk



U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

FORM
C-700(SL) (03/07/2022)

**CONSTRUCTION PROGRESS REPORTING SURVEY
STATE AND LOCAL GOVERNMENTS**

OMB No. 0607-0153; Approval Expires 02/28/2025

DUE DATE:

MAY 17, 2023

In any correspondence pertaining to this report, refer to the ID.

4549723 202304 4549723

RETURN TO:

Census Bureau
101 East 10th Street
Indianapolis, IN 47132-0001

FAX:
1-800-845-8246

**FOR AN INTERNET
HELP FOR HELP:**

Go to www.census.gov/oprs

to enter your unique User ID
and original password.

User ID:

Password:

Harris Township Roads
Attn Peggy Clayton
Board Chairperson
20876 Wendigo Park Road

7A

Grand Rapids MN 55744

(Please correct any errors above)

IMPORTANT

Please refer to the back of
this form for more information
and instructions for
completing the survey.

NOTICE - Title 13 United States Code (U.S.C.), Sections 131 and 182, authorizes the Census Bureau to conduct this collection. These data are subject to the provisions of Title 13, U.S.C., Section 9(b) exempting data that are customarily provided in public records from rules of confidentiality. This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0153 and appears at the upper right of this form. Without this approval, we could not conduct this survey. We estimate this survey will take an average of 10-30 minutes to complete. More information about this estimate and an address where you may write with comments is on the back of this form.

Section A PROJECT IDENTIFICATION

The construction project described below is associated with your organization according to published sources. Please correct any errors or fill in any blanks in Sections A and B. If necessary, make your corrections in item 9, Remarks, or use a separate sheet. **IF YOU HAVE ANY QUESTIONS CONCERNING THIS FORM, PLEASE CALL 1-800-845-8246.**

1. PROJECT DESCRIPTION

Sunny Beach Road - Full Depth Reclamation :
201

1b. PROJECT LOCATION

Sunny Beach Rd

Harris Township MN

Section B PERSON TO CONTACT REGARDING THIS SURVEY - Please correct any errors below

a. Name

Peggy Clayton

b. Telephone

(818)244-1811

c. Fax

d. Email Address

supervisorchtp@gmail.com

e. Web Address

Continue with Section C on the next page

Section C OWNERSHIP, START AND PROJECTED COMPLETION DATES

TYPE OF OWNERSHIP - Mark (X) one box.

- this project State Government or Agency
- Privately owned OR Owned by: Federal Government or Agency
- Local Government or Agency

START DATE OF CONSTRUCTION

When did actual construction work on the site start, or when do you estimate it will start? Enter month and year.

Month and year of actual or expected start date

Sep 2022

PROJECTED COMPLETION DATE

When do you estimate it will complete? Enter month and year.

Month and year of expected completion date

Jun 2023

Section D COST ESTIMATES

INCLUDE

- Site preparation and outside construction, such as sidewalks and roadways
- Mechanical and electrical installations which are integral parts of the structure, such as elevators, heating equipment, etc.

EXCLUDE

- Land and pre-existing structures
- Architectural, engineering, and owner's overhead and miscellaneous costs - See Item 6
- Movable machinery and equipment, furniture, and furnishings
- Contingency funds

FOR HEAVY NONBUILDING PROJECTS SEE SPECIAL INSTRUCTIONS ON BACK

NOTE: If project is on a "cost plus" basis, enter your best estimate of the final cost.

CONTRACT CONSTRUCTION COST

(Amounts to be paid to contractors and subcontractors)

Construction costs
(Thousands of dollars)

\$ 1731,000.00

OWNER SUPPLIED MATERIALS AND LABOR

(Construction materials supplied by owner and the value of work done by project owner's own construction employees assigned to the project.)

\$,000.00

TOTAL CONSTRUCTION COST

(Sum of 5a + 5b)

\$ 1731,000.00

ARCHITECTURAL, ENGINEERING, AND MISCELLANEOUS COSTS

Book figures are not available, reasonable estimates are acceptable.

INCLUDE

- All fees for architectural and engineering services. If contractor was authorized to "design and construct" this project, such cost should be included in Item 5a.
- Cost of design work by owner's staff
- Project owner's overhead and office costs
- Fees and other miscellaneous costs allocated on owner's books to this project

Architectural, engineering,
and miscellaneous costs
(Thousands of dollars)

EXCLUDE

- Cost of movable machinery and equipment, land, furniture, and furnishings
- All interest to be paid directly by state or local governments

\$ 138,000.00

Intentionally left blank

Continue with Section E on the next page

Section E MONTHLY CONSTRUCTION PROGRESS REPORT

This form will be returned to you EACH MONTH until the project is completed.

- Continue with Item 8a if project has started.
- Report the value of construction put in place each month. Include only those construction costs defined in Item 5c. DO NOT include costs reported in Item 8.
- Report costs in the month in which work was done (including any monthly retainage being withheld from contractors) rather than in the month in which payment was made.
- If costs are not available, please leave the value blank.
- When project is completed, enter month and year in Item 8b.

a. MONTHLY VALUE OF CONSTRUCTION PUT IN PLACE ON PROJECT DESCRIBED IN ITEM 1A

If construction is complete except for some minor work or retainage (up to 3 percent of Item 5c), you may stop reporting on this project by entering the completion date in Item 8b and indicating any remarks in Item 9.

Month and year report period	Value of construction put in place during month as defined in Item 5c (Thousands of dollars)
Apr 2023	\$ 0 ,000.00
Mar 2023	\$ 0 ,000.00
Feb 2023	\$ 0 ,000.00
Jan 2023	\$ 0 ,000.00
Dec 2022	\$ 0 ,000.00
Nov 2022	\$ 2 ,000.00
Oct 2022	\$ 629 ,000.00
Sep 2022	\$ 361 ,000.00
	\$,000.00
	\$,000.00
	\$,000.00
	\$,000.00
	\$,000.00
	\$,000.00

b. COMPLETION DATE

When was all construction actually completed? Enter month and year.

Month and year of completion

REMARKS

REPORTING INSTRUCTIONS FOR STATE AND LOCAL CONSTRUCTION PROJECTS

We estimate this survey will take an average of 30 minutes to complete for your first month of reporting and 10 minutes for subsequent months, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this voluntary collection of information, including suggestions for reducing this burden, to: EID CEB Survey Comments 0607-0153, U.S. Census Bureau, 4600 Silver Hill Road, Room EID-7K081, Washington, DC 20233. You may email comments to eid_ceb_customerservice@census.gov. Be sure to use "EID CEB Survey Comments 0607-0153" as the subject.

Section A - PROJECT IDENTIFICATION

Correct any information in Items 1a and 1b if necessary.

For the project described in item 1a to be government owned, it must be state, local, or federal government owned during construction and involve the erection of a new structure(s) or improvements to an existing structure(s) as defined below.

For the project described in item 1a to be privately owned, it must be privately owned during construction and involve the erection of a new structure(s) or improvements to an existing structure(s) as defined below.

If the project is only maintenance and repairs, please note so in item 9, Remarks, complete item 2, and return the form.

Section B - PERSON TO CONTACT REGARDING THIS SURVEY

Item 2 - Enter or correct the information for the person who can answer questions about this survey.

Section C - OWNERSHIP, START AND PROJECTED COMPLETION DATES

Item 3 - As noted, "ownership" for purposes of this survey, depends on the owner during the construction phase. Check the appropriate box.

Item 4a - The start date is defined as the date that actual construction work first began on the project described in item 1a. If the project is to start at some future date, please enter the date, complete item 2, and return the form.

Item 4b - The projected completion date is defined as the date the project described in item 1a is expected to be completed.

Section D - COST ESTIMATES

"Construction," for purposes of this survey, is defined as the building of and/or improvements to fixed structures. It **INCLUDES**:

New structures, additions, alterations, conversions, expansions, rebuilding, reconstruction, renovations, rehabilitations and major replacements, such as the complete replacement of a roof or heating system.

Mechanical and electrical installations - Plumbing, heating, electrical work, elevators, escalators, central air-conditioning, and other similar building services.

Outside construction - Clearing and grading of undeveloped land and the fixed auxiliary structures which the project owner builds within the property lines. Also, roadways, bridges, parking lots, utility connections, outdoor lighting, pools, athletic fields, piers, wharves and docks, and all similar auxiliary facilities.

FOR HEAVY NONBUILDING PROJECTS

In addition to a, b, and c, construction **INCLUDES**:

Fixed works, such as power plants, dams, highways, bridges, reservoirs, and sewer and water facilities.

Machinery and equipment which are integral parts of structures. Also fixed, largely site-fabricated equipment, such as storage tanks.

The following types of equipment: boilers, towers, and fixtures.

EXCLUDE: Movable machinery and equipment which are not integral parts of structures. Also, for power generation plants, exclude primary power producing machinery, such as generators, reactors, and steam engines.

Item 5a - Estimate the total amount to be paid to construction contractors by the project owner for work done on this project:

Item 5b - Estimate the total cost of labor by the owner's construction employees working on the project, including supervisory personnel assigned to the project. Include the total cost of all construction materials supplied by the owner, including those the owner expects to supply to the contractor for installation in this project.

Item 5c - Sum of values reported in items 5a and 5b. This is the value to be reported in item 8a, monthly value of construction put in place.

Item 6 - Estimate the total amount of fees which the project owner has paid or will pay to architectural and engineering firms for work on this project. Also estimate the total cost of all other construction items which the project owner will allocate on the books to this project. Include the project owner's overhead and office costs, the cost of design work by the owner's staff, and other miscellaneous construction fees and costs allocated on the owner's books. **DO NOT** include the cost of movable machinery and equipment, land, furniture, and furnishings. If book figures are not available, reasonable estimates are acceptable.

Item 7 - Intentionally left blank.

Section E - MONTHLY CONSTRUCTION PROGRESS REPORT

Item 8a - Report the monthly value of construction put in place for the costs associated with item 5c. These costs include:

- Work done by contractors and/or subcontractors, including any retainage being withheld until the work is complete.
- The cost of any materials installed which were provided by the owner.
- The work done by the project owner's own construction employees, including supervisory personnel assigned to this project.

Initially, report monthly values from the start month to the most current month shown in item 8a. Then each month, when the forms are returned to you, report for the month shown and any revisions which you might have. When entering monthly data, be sure to report the costs in the month in which the work was done rather than in the month in which payment was made.

If the contractor's bills are for periods other than monthly, estimate a monthly amount. If costs are not available, please leave the value blank. In each month where there is no construction, enter a zero.

Item 8b - If construction is complete except for some minor work or retainage (up to 3 percent of item 5c), you may stop reporting on this project by entering the completion date in item 8b and indicating any remarks in item 9.

Culvert Orders

Please use this form when a constituent contacts the township about requesting a culvert. As per the culvert policy:

- Any new access off of a township road or in a platted development in Harris Township needs approval by the Harris town board;
- Any such access must have a culvert, unless deemed unnecessary by the township;
- One free culvert per parcel will be issued by the township;
- The culvert will be either 30' or 32' in length with aprons, and either 15" or 12" in diameter, the culvert may be either metal or plastic/polyethylene.

Name of Harris Resident Ben Larsen Date 4-27-2023

Address (where culvert needed) Melody Rd, First or Right, Staked out

Contact Number 218-360-5296

Building Permit: Yes Permit # 232091
No

Size/diameter of culvert needed 32' 15"

*If larger than 32' length, and 12" or 15" in diameter, what size is needed _____

Constituent must pay the difference in cost, prior to ordering

*Cost for larger culvert \$801.95 + \$328.42 *Constituent pays to Harris Township NO COST

Date Ordered _____ Cost _____ Vendor _____

Culvert Received _____

Culvert Delivered _____

Copy for Maint. file _____

Copy to Treasurer _____

Copy to Clerk/Agenda _____

Approved by the Harris Town Board on _____



**Itasca County Township Association
Office of the Secretary**

Kelly Derfler
39043 Spang Road Hill City, Minnesota 55748
spangclerk@gmail.com 218-398-2109

9A

Itasca County Township Association
Meeting Minutes – March 13, 2023
Harris Town Hall

The Itasca County Township Association meeting was called to order by President Mike Baltus Monday, March 13, 2023 @ 7PM. Directors present were President Mike Baltus, Diane Coppens, Beth Hanggi, Pat Hill, Mark Klennert, Jon Korpi, Richard Lacher, Nicole Maki, Roberta Truempier, and Secretary Kelly Derfler. Townships represented were Balsam, Blackberry, Bowstring, Feeley, Harris, Kinghurst, Lawrence, Lone Pine, Marcell, Spang, and Wabana. Guests present were District 11 Director Reno Wells and Commissioners Burl Ives. Program guests were Sarah Carling and Lisa Randall.

Pledge of Allegiance was recited.

Mike Baltus introduced two Lawrence Township Officers, Chris Plackner and Cheryl Bunes, who were present for the meeting.

Motion made by Gary Nelson to approve the minutes from February 13, 2023. Second by Richard Lacher and carried. All voting in favor.

Treasurer's report was presented by Roberta Truempier. Balance as of March 12, 2023.

Saving Account Balance	Checking	Total
\$19,851.32	\$9,100.10	\$28,951.42

Claims:

Salary	March Payroll	\$323.22
MAT	Dues	\$7,414.56

The association is still waiting on dues owed from three townships and one who only made a payment for state dues. They have been contacted.

Motion made by Richard Lacher to approve the treasurer's report, as reported. Second by Pat Hill and carried. All voting in favor.

Reno's Report-

Covid-19- The president has stated that the official pandemic ends May 11, 2023. Townships still have the option to meet virtually, Chair just has to make a declaration that we are still in a pandemic. **MAT Scholarships-** Question has been released - *"Representation of people and ideas is the hallmark of government in the United State. No level of government is as close to its constituents as the township. Today's townships face several challenges, including decreasing populations, annexation pressures from*

cities, declining interest in public service, growing demands from constituents, and a distrust of government. Considering these challenges, what do you see as the future role of townships in local government?", due June 1. **Financial Reports-** Annual financial reporting form for State Auditor due March 31, 2023. **MAT Tuesday phone calls-** are ongoing and will also be on Zoom. The first and third Tuesdays at 10am. They last 30 minutes to an hour. These phone calls consist of the latest updates concerning legislative changes, Covid changes and any other information in reference to townships. If you would like to hear about specific topics, contact Reno or the MAT office. Reno has asked that they create an agenda for the Tuesday calls so that officers can see the specific topics that will be discussed. **MAT-U-** Free for townships the first year. Will be \$149 per township per year. Has training videos available on-demand. **MAT Newsletter-** released February 24. **Township Day-** Refresher information available in the latest Insider. **Township Lobby Day-** Was held in person, February 1&2. Information can be found on MAT website. 2023 Legislative priorities handout brought by Peggy Clayton. Will be included on email. MAT is considering holding a District Lobby Day. Would be held virtually. **Spring Short Courses-** MAT is aware of the upset caused by moving the location from Grand Rapids. **Cyber-Theft-** Watch out for scams, be careful transferring funds. A vendor has been brought in to check the security of MATIT's systems. The loss is not expected to change the rates of insurance, as there was enough money to cover the loss. The situation is under investigation at this time. Townships can reach out to their bank to ensure that there are safeguards in place to protect electronic transfers. **ARPA-** Next report will be due April 30, 2023. Townships have until December 31, 2024 to commit funds. Must spend funds by December 31, 2026. **State Auditor Listening Tour-** 2023 State of Main Street listening tour, hybrid Zoom and in-person (Minneapolis, Bemidji, St. Cloud, Mankato).

Reno explained in further detail the situation with the township association in Norman County. The association has been disavowed and 5 townships were removed from MAT. One township has since been reinstated. MAT has two active lawsuits in regards to the situation. The MAT Board has voted to support the Executive Director and the Board President. Norman County is in the process of reorganizing their township association.

Program- Northeast Regional Director Sarah Carling of Community and Economic Development Associates, accompanied by Community and Business Development Specialist Lisa Randall.

Sarah gave a brief history on her professional background. She then explained what CEDA is and how she came to work in the NE region. CEDA does not only work in Minnesota, but many other states in the country. Itasca County began a contract with CEDA to assist rural communities in gaining access to the same resources that larger communities had access to. Sarah started out working with 7 communities and is now working with about 35, showing expansive growth. This has allowed them to bring on Lisa Randall to assist in area projects.

Sarah and Lisa are currently working on 235 projects. Some examples of projects that have been completed are community gardens in Deer River, completed phase 2 of a trail for Squaw Lake, assisted in a community survey for a park expansion project for

Wabana Township, assisting Harris Township with a boat landing, helped Nashwauk Township complete a park pavilion with slab, supported Coleraine with their first annual community event, assisted communities in purchasing welcome signs, and helped to organize the Canisteo Mine Pit public meetings.

Total amount in grants awarded to support community projects comes out to total \$2.3 million in Itasca County. Border communities were also awarded about \$327,000. Sarah also assisted Itasca County communities with information on grants available that they applied to on their own, totaling about \$900,000.

Projects that CEDA can assist townships with include cemetery replotting, trails, signage, backup generators, hall renovations, boat landings and piers, helping to stretch out ARPA funds, business outreach, social media/websites, and grant writing and research.

Q. Where does the grant money come from? A. Blandin Foundation, Community Foundations, IRRR, DNR, USDA, National Park Service, and more.

Sarah encouraged township officers to attend the Intergovernmental Network Meetings that are held on the 4th Wednesday of the month at 11am at Timberlake Lodge.

Commissioner's Report-

Burl Ives- Burl shared that the county will be holding a special session on economic development on Tuesday, March 14 at 10am that will be open to the public. Burl also explained why the county chose to move to working with CEDA on community outreach. Burl also gave an update on the ASV addition.

Old Business-

Communications- None

Director's meeting-

Committee Reports-

WPIC- Working on organizing the Grand Rapids area plan.

ARDC- Next meeting in April.

ATP- Next meeting in April 12.

L&R- Discussion held on the process of Township Lobby Day and possible solutions for better recognition for rural townships.

LRIP- Nothing to report.

New Business-

Peggy Clayton had a follow up to a question asked about whether townships should be involved in planning commissions. The MAT Attorney stated that as long as the township is just giving information and not crossing in to decision making or opinion on the application itself then the town is more likely to avoid litigation.

The caterer and entertainment are booked for the Annual Dinner.

The next meeting will be the Annual Dinner on April 10, 2023 at the Balsam Townhall. Registration begins at 5pm, Dinner at 6pm with entertainment and meeting to follow.

Motion made by Richard Lacher to adjourn the meeting at 8:20pm. Second by Pat Hill and carried.

Respectfully submitted,

Kelly Derfler

Kelly Derfler, Secretary

Itasca Trails Task Force Meeting Minutes

April 13, 2023

Timberlake Lodge Hotel, 11:30am-1:00pm

Call Meeting to Order - Tom Saxhaug (Chair) called the meeting to order at 11:30 am. We did introductions.

Present at the Meeting – Tom Saxhaug (Chair), Les Ollila -Vice Chair (Itasca Co Park & Rec), Catherine McLynn -Financial Coordinator (NLNSC, Rapids Riders ATV, GRIMBA, Mt Itasca), Stephanie Kessler – Secretary (Cohasset Parks & Rec), Jim Willford (38er’s Snowmobile Club), Sarah Carling (Community Economic Development & Assoc), Terry Snyder (Itasca Co Commissioner), Wally Krook (GRIMBA), Jeff Elich (Lawron Trail Riders), Dan Kingsley (Haypoint Snowmobile), Pete Friedlieb (No Lights Ski), Mike Schack (Harris Twp), Ken Hansen and Justin Smith (USFS-Chippewa), Mike Partlow (Itasca Co Recreation Deputy Sheriff), Ron Danielson (Wilderness Wheelers), Austin Steere (SWCD), Darrell Hecimovich (Itasca Snow Rangers), Pete Malsed (Forest History Center)

Additions to Agenda – We added river clean up under New Business.

Approval of March 9, 2023 Minutes – Motion to accept the minutes as written. Catherine McLynn/Jim Willford. MC.

Financial Update - Catherine McLynn reported \$9,910 yet to commit to new projects in 2023. We will not meet at the Timberlake for May and June. Motion to accept the report. Dan Kingsley/Les Ollila. MC.

Old Business – The grant request by North Country Trail Association was withdrawn (they found a funding source). The 38er’s Snowmobile Club application was reviewed again. Motion to approve \$3,000 for the request. Dan Kingsley/Catherine McLynn. MC. The GRIMBA application was reviewed again. Motion made to approve up to \$5,000 with the option to come back if more funding is needed. Dan Kingsley/Jim Willford. MC.

New Business – River Clean Up Project. Austin Steere invited everyone to come volunteer on May 11 at Veteran’s Memorial Park. We clean up the shores of the Mississippi River, and SWCD transports people by boat to different areas of the shore. They provide gloves, bags, pokers, water transportation, donuts, and lunch. We begin at 9am and are done by 1pm, but you can come any time after 9:00; help is always needed!

Topic: ATV & Horse Trails – Ron Danielson talked about their project. The entire 61-mile trail is in the Chippewa Forest. Phase I will open in June, and once open the trail will make a critical regional connection. No horse trail representatives were there. We did clarify that horses are NOT allowed on any of the Mesabi Trail.

AROUND THE HORN AND EMERGING ISSUES

Steph Kessler (City of Cohasset) – There were 24 snowshoe hikes with 150 people hiking 301 miles. Trail maps of all city trails are now on the City website (biking, XC ski, walking, etc).

Sarah Carling (CEDA) – They still need people to do the Avenue of Pines survey. The Nashwauk survey had 170 done. They need volunteers to help build new playgrounds in June/July. Reach out if your club can help.

Jim Willford (38ers Snowmobile) – They are closing trails. Mechanic brush cutting video is on their FB page.

The Mission of the Itasca County Trails Task Force is, in cooperation with public agencies and organizations, to foster development and long-term sustainability of a multi-faceted system of quality recreational trails and facilities in the Itasca County area that meets the needs of residents and visitors.

Terry Snyder (Itasca Co Comm) – Working on CR 7 connection to improve safety. Busy legislative time, and the County fully supports TTF initiatives through legislation when applicable. 4-H is moving to trailhead building.

Les Ollila (Co Park & Rec) – The June 8 meeting at the fairgrounds will talk mapping.

Catherine McLynn (NLNSC, Mt Itasca) – Mt Itasca stayed open longer than ever before: April 2.

Wally Krook (GRIMBA) – Trails are closed. Haul Roads open. Snowshoers to bikes was 6:1 this winter.

Dan Kingsley (Haypoint Snowmobile) – Landowner banquet next month; give gift cards as thank yous.

Pete Friedlieb (No Lights Ski) – Groomer appreciation night on Apr 12 was a big success. Trails now closed.

Ken Hansen & Justin Smith (USFS-Chippewa) – Ask Justin for recreational help this summer. He is here from WY until July. He has never seen a group like the TTF and saw it as incredible collaboration. The USFS has changed its chainsaw policy to reduce the many requirements and volunteers are allowed to use them now.

Jeff Elich (Lawron Trail) – New clubhouse was a huge success. Balsam creek bridge project coming up this summer and a new shelter will be built near the bridge too.

Mike Partlow (Itasca Co Sheriff's Office) – He put 3,300 miles on his sled this year, and it was the best year ever for trail maintenance. There was good snowmobile compliance. The Taconite Trail never closes.

Austin Steere (SWCD) - Trails are being used this summer by some SWCD staff for lake access.

Darrell Hecimovich (Itasca Snow Rangers) – Riley Lake area will have five 40-acre parcels sold so they will need a new trail location.

Pete Malsed (Forest History Center) – June 3, 10am-4pm, is a bike rodeo that is free. Spread the word!

Ron Danielson (Wilderness Wheelers) – They are highlighting business members on the FB page and it's making more businesses want to join! They have an online renewal for membership; it's been very productive.

Adjourn – Tom Saxhaug (Chair) adjourned the meeting at 1:00pm.

Next Meeting: May 11, 2023, at VETERAN'S PARK in Grand Rapids, 9am – 1pm

Topic: River Clean Up Volunteer Day

Intergovernmental Network Meeting Minutes

Networking to improve efficiency, maintain service levels and save money,
while preserving our individual community identities

April 26, 2023

The next meeting will be May 24, 2023, at Timberlake Lodge, 11:00 am – 1:00 pm.

Present: Peggy Clayton (Harris), Sarah Carling, Terry Snyder (Itasca County), John Johnson (Itasca County), Mike Baltus (Spang), Lilah Crowe (Historical Society), Lisa Mrnak, (City of LaPrairie), Briana Anderson (City of Coleraine), Andy Morgan (City of Grand Rapids), Melissa Grover (City of Bigfork, and Stokes Township) and Andy McDonnell (City of Cohasset)

Guest Speaker:

Andy Morgan, newly appointed Chief of Police for the City of Grand Rapids, gave a brief overview of the department. Currently there are 19 officers, with 1 additional officer to be hired. Andy reviewed Department goals, and training stats. The department also has a reserve unit comprised of volunteers.

Lengthy discussion on the city blight ordinance took place. The county does not have a blight ordinance, and in order to enforce a blight ordinance, additional people would need to be hired, as per Terry Snyder.

Open Market

Harris:

Harris Local board of appeal will be taking place on Thursday, April 27, 2023.

The 2023 Bituminous roadway improvements bid awarding will take place at the April 26th P and D Board Meeting.

Life jacket loaner stations will be set up, prior to fishing opener, at Casper, LaPlant, and Mishawaka Landings. This is part of the Sea Tow Foundation, and Megan Severson, Pokegama Dam Recreation Program.

The Clerk who started on March 8, 2023, resigned from her position, due to unforeseen circumstances beyond her control.

Spang:

Mike Baltus reported they held their local board of appeal, with an empty "house".

They will be holding their road inspections on Monday, May 1st. The generator has been installed at the hall, which is also part of their "emergency shelter" for Spang.

Itasca County Township Association:

The association held their annual dinner meeting on April 10th at the Balsam Town Hall. There were 70 who attended.

City of Cohasset:

Andy spoke about the potential of a casino in Cohasset, mentioning a few hurdles which popped up.

Discussions with DNR and downtown projects are moving forward. The electronic billboards within the city have been banned, due to safety/inattentive driving concerns.

CEDA:

Sarah encouraged those in attendance to attend the housing summit on May 4 from 8 to 4pm at the Timberlake Lodge. Hear from local and state experts on housing planning and development.

Six playgrounds are in the works this summer. Five will be located in Itasca County. All but 2 are 100% funded.

There is another Northern Reliability Project meeting scheduled for May 2, 2023 at Spang Township from 10am until 12 noon.

City of LaPrairie

Lisa reported that they received a \$3000 grant from the Greenway Area Community Foundation, for a back stop. There are two additional grants available.

They are working on the Memorial Run scheduled for July 22. A pancake feed, and garage sales will also be held at that time.

City of Bigfork/Stoked Township

Melissa reported that the township lost their right to hold the local board of appeal last year, due to miscommunications along the way. There is a "2 year wait period" prior to the township being able to hold the LBAE again.

The City of Bigfork has a 1.5m school project in the works and they are looking toward bonding. They are also getting ready for summer road projects.

Itasca Agricultural Association

Lilah reported that cleanup of the fairgrounds will begin. The RV campground landscaping will be completed.

4-H will be moving into the Trails Head building. Discussion held on the "light sets".

Itasca Historical Society

Lilah stated the "Deck of Cards" Project is almost finalized. The historical society celebrates "75" years. Many festivities are in the works.

Purse bingo is gathering steam and has raised \$6000 so far. Stay tuned for further information.

City of Coleraine:

Briana stated that they are finally at full staff capacity since July 2021. They have two new staff positions- police chief was hired, and a public work supervisor was hired, which were the last two positions to be filled.

Discussion held on lifeguards and the difficulty trying to find qualified and available individuals. Briana will contact the YMCA on the possibility of partnering.

A picnic in the park is scheduled for July 15, 2023. The log church is still in remodel phase.

Itasca County:

John Johnson asked if anyone has ideas for speakers, please let Terry Snyder know.

Short discussion on the Hwy 169 road work was held.

Submitted by Peggy Clayton



FIRE DEPARTMENT

Phone: 218.326.7639

FAX: 218.326.7655

E-mail: grfire@grandrapidsmn.org

Address: 420 North Pokegama Avenue
Grand Rapids, Minnesota 55744



11A

Dear Concerned Business Leader:

The Grand Rapids Fire Department has initiated this year's Fire Safety Education Program for the children and families of our community; however, we need your help.

In cooperation with the area schools, we will be providing fire safety education materials for our children. These materials have been designed exclusively by the National Fire Safety Council, Inc., a 501(c)(3) tax-exempt, nonprofit organization. This vital program will assist in teaching children fire safety and burn prevention. We strongly believe that by making children and families aware of fire safety, we can prevent tragic fire losses and deaths.

Our firefighters are confident that fires and fire losses can be prevented if children and their parents can be properly educated on fire safety. Won't you join us on our objective? To help cover the cost of these materials, our department is turning to concerned business, industries, and professional leaders such as yourself.

We are requesting your financial support to ensure the success of the program. *Suggested sponsorship levels are listed below, and any contribution is greatly appreciated.*

20 students @ \$70.00

80 students @ \$280.00

500 children @\$1750.00

30 students @ \$105.00

100 students @ \$350.00

60 students @ \$210.00

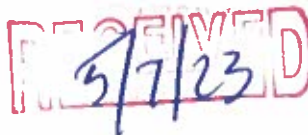
200 students @ \$700.00

For your convenience you may return your check in the enclosed envelope made payable to **NATIONAL FIRE SAFETY COUNCIL, INC.** Federal Tax ID # 38-2292422. We now accept credit card donations by calling NFSC at 1-877-435-7777.

Thank you in advance for your concerned support. Your help is greatly appreciated and will surely reflect through the children of our community.

Yours in Safety, Service and Protection,

Travis Cole
Fire Chief



Scan to Donate Online
or go to: Donate.NFSC.org
Enter program # MN 31-F-3
to donate to your unique
local program.

Please respond by June 20, 2023

Mail to: Grand Rapids Fire Department
Attn: Travis Cole, Fire Chief
420 N Pokegama Avenue
Grand Rapids, MN 55744

Payment Request

Harris Township
Itasca County

Name: Peggy Clayton

Date	Description	# Hours	Rate	Amount
4/12/2023	Regular Meeting	fixed rate	\$60.00	\$60.00
4/26/2023	Planning and Development Meeting	fixed rate	\$60.00	\$60.00
4/10/2023	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
4/27/2023	Board of Appeal	Fixed rate	\$60.00	\$60.00
Monthly	Supervisor Wages/Chair - month	fixed rate	\$450.00	\$450.00
Additional Hourly Work:				
4/1/2023	Resolution 2023-011	0.5	\$19.00	\$9.50
4/4/2023	Mail (hall), (mileage) copies, checks, etc	0.75	\$19.00	\$14.25
4/5/2023	Agenda 4/12	0.5	\$19.00	\$9.50
4/6/2023	Resolutions (2), contribution question sheets for brd, etc	1	\$19.00	\$19.00
4/10/2023	Deposit GRSB (mileage)	0.25	\$19.00	\$4.75
4/13/2023	Go to nonprofits to get contracts signed (mileage)	1	\$19.00	\$19.00
4/13/2023	Mail (mileage)	0.25	\$19.00	\$4.75
4/13/2023	Meet with Julia with Vc3 at hall Re: cybersecurity 10-11:15 am	1.25	\$19.00	\$23.75
4/16/2023	Go thru Clerk laptop and move files into Sharepoint, Clerk pay request, move files from website	1.75	\$19.00	\$33.25
4/19/2023	Meet with JK and greater mn insurance 3-4pm	1	\$19.00	\$19.00
4/20/2023	Hall for copies 4:30-5 pm, closed WS 5-5:30 pm, open WS 5:30-6:45, copies after WS, contracts 6:45-7:45 pm	3.25	\$19.00	\$61.75
4/21/2023	Mail (mileage)	0.5	\$19.00	\$9.50
4/21/2023	Agenda	0.5	\$19.00	\$9.50
4/26/2023	Local collaborative mtg 11am-1:15 pm	2.25	\$19.00	\$42.75
4/26/2023	Hall make copies etc for audit 4:30-5:15	0.75	\$19.00	\$14.25
4/26/2023	Audit work session 5:30-6:15 pm	0.75	\$19.00	\$14.25
4/26/2023	Letter to LK, letters to annual mtg contributions	0.75	\$19.00	\$14.25
4/27/2023	Set up for BOA 8:15-8:45 am, and after 10:30-11:15 am	1.25	\$19.00	\$23.75
4/27/2023	GRSB deposit (mileage)	0.25	\$19.00	\$4.75
4/28/2023	Mail (mileage)	0.25	\$19.00	\$4.75
4/29/2023	Meet with treasurer to do ARPA report 10-10:45 am	0.75	\$19.00	\$14.25
4/29/2023	Recheck audit, BOA, BRD Minutes	0.5	\$19.00	\$9.50
	TOTAL	20	\$19.00	\$380.00
	Clerk			
4/7/2023	Agenda, agenda pkts, copies, emails etc 2-5 pm	3	\$19.00	\$57.00
4/12/2023	Brd set up, 6:30-7 pm; after brd postings, uploads, copies 9-10:30pm	2	\$19.00	\$38.00
4/15/2023	Minutes of brd 4/12 mtg 11am-2:15 pm	3.25	\$19.00	\$61.75
4/16/2023	Minutes of annual mtg 11:30-1:30 pm	2	\$19.00	\$38.00
4/16/2023	Minutes of 3/22/23	2.5	\$19.00	\$47.50

4/21/2022	Minutes of 4/20 closed work session	0.25	\$19.00	\$4.75
4/22/2023	Minutes of WS 4/20	0.75	\$19.00	\$14.25
4/23/2023	Agenda, agenda pkts, uploads, etc 12 noon-1:45 pm & 5:30-6:45pm	3	\$19.00	\$57.00
4/26/2023	Finish set up for brd .25, after brd-copies, uploads 8pm-9:15 pm	1.5	\$19.00	\$28.50
4/28/2023	Minutes of 4/26 Brd mtg 10:45 pm-12:45 am	2	\$19.00	\$38.00
4/28/2023	Minutes of BOA 2pm-5:30 pm	3.5	\$19.00	\$66.50
4/28/2023	Minutes of 4/26 audit mtg 7-8 pm	1	\$19.00	\$19.00
	TOTAL	24.75	\$19.00	\$470.25
Hours Covered Under Stipend:		Applicable		
Date		Mileage	Hours	
4/2/2023	Park and Cemetery inspection	21		
4/3/2023	Mileage to Aldi, Walgreens and Walmart for gift basket	11.8		
4/4/2023	Mail (mileage)	8		
4/9/2023	FB post (2x)			
4/9/2023	Park and Cemetery inspection	21		
4/10/2023	GRSB (mileage)	11.8		
4/13/2023	Nonprofits signatures (mileage)	12.4		
4/13/2023	Mail (mileage)	8		
4/16/2023	Park and Cemetery inspection	21		
4/21/2023	Mail (mileage)	8		
4/23/2023	Park and Cemetery inspection	21		
4/23/2023	FB post (2x)			
4/24/2023	Call on hall rental; sent to caretaker			
4/24/2023	Call on lawn contract			
4/24/2023	FB post			
4/27/2023	GRSB (mileage)	11.8		
4/28/2023	Mail (mileage)	8		
4/29/2023	Calls and email to AS			
4/29/2023	Call to LR			
4/29/2023	Call and email to DS			
	Total	163.8		
Reimbursements:				
April	Mileage total from hrs included in stipend/ non stipend	163.80	.655	\$107.29
Apr-23	Aldi for annual mtg gift basket			\$9.38
Apr-23	Walmart Liquor baileys for annual mtg gift basket			\$9.98
Apr-23	Walgreens for annual mtg gift basket			\$22.83
	<i>Total reimbursements requested:</i>			\$149.48

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

4/30/2023

Peggy Clayton

Payment Request

Harris Township
Itasca County

Name: Jim Kelley

Date	Description	# Hours	Rate	Amount
4/12/2023	Regular Meeting	fixed rate	\$60.00	\$60.00
4/26/2023	Planning and Development Meeting	fixed rate	\$60.00	\$60.00
4/10/2023	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
4/27/2023	Board of Appeal	fixed rate	\$60.00	\$60.00
Monthly	Supervisor Wages - month	fixed rate	\$400.00	\$400.00
Additional Hourly Work:				
4/20/2023	Work Session	1.75	\$19.00	\$33.25
4/26/2023	Audit meeting	0.75	\$19.00	\$14.25
	TOTAL	2.5		\$47.50
Hours Covered Under Stipend:				
Date	Description	Mileage	Hours	
	Had call from County on snow issue on Lakeview Drive		0.25	
	Check out issue on Lakeview Drive	8	0.5	
	Talked with County on snow plowing gravel roads		0.25	
	Had call on frost issue on Harbor Heights Road		0.25	
	Check out issue on Harbor Heights	8	0.5	
4/9/2023	Inspected town roads	35	1.75	
	Review packet for regular meeting		0.75	
	Talked with SEH on landings and roads		0.25	
4/24/2023	Met with DNR, Schwartz, Casper, Hawkinson, and T&T on prices for Misawaka Landing	12	2	
4/24/2023	Inspect town roads	52	2.5	
4/24/2023	Met with property own on Misawaka Rd on leaning trees	6	0.75	
4/24/2023	Review meeting packet		0.75	
	Total	121		
Reimbursements:				
	Mileage total from hrs included in stipend	121.00	\$ 0.66	\$79.26
	Additional miles		0.66	\$0.00
	Other expenses -			
	<i>Total reimbursements requested:</i>			\$79.26

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

4/30/2023

Jim Kelley

Date

Signature

Payment Request

Harris Township
Itasca County

Name: Mike Schack

Date	Description	# Hours	Rate	Amount
4/12/2023	Regular Meeting	fixed rate	\$60.00	\$60.00
4/26/2023	Planning and Development Meeting	fixed rate	\$60.00	\$60.00
4/10/2023	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
Monthly	Supervisor Wages - month	fixed rate	\$400.00	\$400.00
Additional Hourly Work:				
4/4/2023	AM MTG	0.5	\$19.00	\$9.50
4/4/2023	FILL OUT FEMA SURVEY	0.5	\$19.00	\$9.50
4/6/2023	AM MTG	0.5	\$19.00	\$9.50
4/11/2023	BURIAL	1	\$19.00	\$19.00
4/12/2023	AM MTG	0.5	\$19.00	\$9.50
4/13/2023	TTF MTG	1.5	\$19.00	\$28.50
4/17/2023	AM MTG	0.5	\$19.00	\$9.50
4/20/2023	CLOSED WORK SESSION/WORK SESSION	1.75	\$19.00	\$33.25
2/24/2023	AM MTG	0.5	\$19.00	\$9.50
4/24/2023	AUDIT MTG(ZOOM)	0.75	\$19.00	\$14.25
4/27/2023	BOARD OF EQUALIZATION		\$19.00	\$60.00
		TOTAL	8	\$212.00
Hours Covered Under Stipend:		Applicable		
Date	Description	Mileage	Hours	
4/4/2023	AM MTG	6		
4/4/2023	AM MTG	6		
4/10/2023	BURIAL	6		
4/12/2023	AM MTG	6		
4/13/2023	TALK WITH SKOGLAND ELEC.		\$0.50	
4/13/2023	LANDINGS	10		
4/17/2023	CALL TO VETERANS OFFICE		\$0.50	
4/18/2023	2 TRIPS TO TOWN HALL (SKOGLAND ELEC)	24		
4/20/2023	LANDINGS	14		
4/20/2023	TRIP TO NORTHERN AIR	10		
4/20/2023	CALL TO RAPIDS PLUMBING		\$0.50	
4/21/2023	TALK WITH RES/ISLEVIEW ROAD		\$0.50	
4/27/2023	TALK WITH RES ABOUT CULVERT		\$0.25	
4/28/2023	MET WITH RAPIDS PLUMBING	12		
		Total	94	
Reimbursements:				
	Mileage total from hrs included in stipend	94.00	0.66	\$61.57
	Additional miles			\$0.00
	Other expenses			
	<i>Total reimbursements requested:</i>			\$61.57

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Michael Schack

Date

Signature

ADVANTAGE SYSTEMS GROUP
 1216 OGDEN AVENUE
 SUPERIOR, WI 54880
 715-394-5509

INVOICE

Date 5/01/23

Please Remit Payment By: 5/11/23

Amount Remitted \$ _____

Credit Card No. _____

Expiration Date _____ Zip _____

Check 

Tear Off This Top Stub And Return With Payment Inv: R 43253 Page 1

HARRIS SERVICE CENTER
 ATTN: TREASURER
 20876 WENDIGO PARK RD
 GRAND RAPIDS, MN 55744

HARRIS TOWNSHIP - CEMETERY GARAGE
 21175 RIVER ROAD
 GRAND RAPIDS, MN 55744

Account No	Invoice No	P.O Number	Sales Person	Please Pay This Amount
2505	R 43253			450.00

Description	Tax	Amount
CELLULAR SECURITY SYSTEM MONITORING For Period MAY 1, 2023 To APR 30, 2024		450.00

RECEIVED
 5/5/2023

INVOICE DUE UPON RECEIPT DUE TO USPS DELAYS, PLEASE CALL FOR AUTO-PAY ADVANTAGE SYSTEMS GROUP	Total Charges	450.00
	Sales Tax	0.00
	Total Due	450.00



MINNESOTA LLC

PO Box 410 || Ashland, Wisconsin 54806

ADVERTISING & PRINTING INVOICE

BILLED ACCOUNT NO.	ADVERTISER/CLIENT NAME			
GRH3017010	HARRIS TOWNSHIP			
CURRENT NET AMT DUE	30 DAYS	60 DAYS	90 DAYS	OVER 120
\$1453.77	\$1126.23	\$0.00	\$0.00	\$0.00
BILLING PERIOD	TOTAL AMOUNT DUE		PAGE	
4/1/23-4/30/23	\$2580.00		1	

Billed Account Name and Address:

HARRIS TOWNSHIP
HARRIS SERVICE CTR/TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

DATE	PUBLICATION	AD ID	DESCRIPTION - OTHER COMMENTS/CHA	PAGES	SIZE	BILLED UNITS	NET AMT
			PREVIOUS BALANCE				1126.23
4/2/2023	GR Herald Review	110319	Ad for Bids HARRT 171922		1.00 x 14.78"	0	76.11
4/2/2023	GR Herald Review	110872	BOARD OF APPEAL		2.00 x 5.00"		612.00
4/2/2023	GR Manneys Shopper	110319	Ad for Bids HARRT 171922		1.00 x 14.78"	0	0.00
4/2/2023	GR Herald Review	110259	Bids Lawn Care & Ground Maintenance		3.00 x 5.00"		765.66

YOUR SALES REPRESENTATIVE IS
Marki Klatt
mklatt@grandrapidsheraldreview.net

PAID
5/5/23



REMIT TO:
APG Media of Minnesota
P.O. Box 410
Ashland, WI 54806

Accounts Not Paid within 30 days of the invoice:
a 1.5% monthly finance fee is charged to the account.

To pay by credit card please call - (715) 858-7330

Billed Account Name and Address:

HARRIS TOWNSHIP
HARRIS SERVICE CTR/TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

BILLING DATE
4/30/23
CUSTOMER NUMBER
GRH3017010
INVOICE NUMBER
GRH3017010-0423
AMOUNT DUE
\$ 2580.00
AMOUNT PAID
\$ _____

**CITY OF GRAND RAPIDS
420 N POKEGAMA AVE
GRAND RAPIDS MN 55744**

I N V O I C E

Invoice Date:4/24/23 Invoice #: 23/308 Invoice Amount: \$5,333.00

Due Date: 30 DAYS

Harris Township
Attn: Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744

supervisorchtp@gmail.com

DESCRIPTION	HRS/QTY	COST/UNIT	AMOUNT
INDEPENDENCE DAY 2023 PARTICIPATION			5,333.00

THANK YOU

Amount Due: \$5,333.00

Accounts are due thirty (30) days from the date of the invoice. A FINANCE CHARGE at a periodic rate of 1.5% per month, equaling an annual percentage rate of 18%, will be imposed upon any unpaid balance after the due date

PLEASE REMIT PAYMENT WITH SECOND COPY OF INVOICE



Direct Billing Inquiries to:
CliftonLarsonAllen LLP
(844) 325-1836

Payment is due upon receipt

Account Name Harris Township
Account Number A117924
Authorization Number 0001425304

Invoice Total \$7,770.00
Invoice Number 3663243
Invoice Date 4/24/2023

To pay your bill electronically please visit cliaconnect.com/billpay

Progress #3 billing for professional services rendered in connection with our audit for the year ended December 31, 2022. \$7,400.00

Audit related fees: \$4,450
Initial implementation of GASB 87 fee: \$1,000
Assessing leases (6 hours x \$250/hr): \$1,500
State reporting form: \$450

Technology and Client Support Fee \$370.00

Invoice Total \$7,770.00

Payment is due upon receipt.

Please detach and remit payment to the address below.

We Appreciate Your Business and Referrals

Remit to:
CliftonLarsonAllen LLP
P.O. Box 776376
Chicago, IL 60677-6376

0776376A11792400007770000000036632439

Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

Amount Remitted \$ _____
Account Number A117924
Invoice Number 3663243

Davis Oil Inc.
 1301 NW 4th St
 PO Box 508
 Grand Rapids, MN 55744

Statement

Date
5/1/2023

To:
Harris Township 20876 Wendigo Park Road Grand Rapids, MN 55744

Amount Due	Amount Enc.
\$684.51	

Date	Transaction	Amount	Balance
03/31/2023	Balance forward		474.08
04/12/2023	INV #3437.	105.00	579.08
04/21/2023	INV #4027.	102.00	681.08
04/30/2023	INV #FC 1037. Finance Charge	3.43	684.51

RECEIVED
 5/5/23

CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
210.43	474.08	0.00	0.00	0.00	\$684.51

CONTRACT FOR HEALTH, SOCIAL, OR RECREATIONAL SERVICES

Minn. Stat. § 365.10 subd. 14

WHEREAS, HARRIS Township, Itasca County, Minnesota (hereinafter "Town") is authorized under Minn. Stat. § 365.10, subd. 14 to contract with nonprofit organizations for up to \$10,000 a year for health, social, and recreation services if authorized by the town electors and the Town Board considers the services to be in the public interest and good for the town;

WHEREAS, FCFH (hereinafter "Organization") is a nonprofit organization that has the capability to provide health, social, or recreational services to those within Town;

WHEREAS, at the annual Town meeting held on March 14, 2023, the Town electors voted to authorize Town to expend up to \$1,000.00 to contract for services from the Organization;

WHEREAS, The amount authorized to be expended on the contract with Organization does not cause Town to exceed the \$10,000 cumulative limit that can be expended under Minn. Stat. §365.10, subd. 14 in a year; and

WHEREAS, the Town Board of Supervisors considers the services delivered by Organization to be in the public interest and good for Town;

NOW, THEREFORE, in consideration of the mutual promises made herein and for other valuable consideration the receipt of which is hereby acknowledged, Town and Organization agree as follow:

1. **Services Provided.** Organization agrees to provide or make available the following services to those living within Town:

To provide free, confidential and nonjudgmental crisis intervention, active listening, and information and referral services 24 hours a day, 365 days a year, to the residents and agencies within your Township area.

2. **Term.** This Agreement shall be in effect for one year from the date of execution indicated below unless a different term is set forth here:
3. **Cost.** Town agrees to pay Organization a lump sum total of \$ 1,000.00 for the services it is to provide under this Agreement.
4. **Indemnification, Hold Harmless, and Defend.** Any and all claims that arise or may arise against Organization, its agents, servants, or its agents, servants, or employees while engaged in the performance of the Agreement shall in no way be the obligation or responsibility of Town. Organization shall indemnify, hold harmless, and defend Town, its officers, agents, and employees against any and all liability, loss, costs, damages,

expenses, claims or actions, including attorney fees which Town, its officers, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of Organization, its agents, servants or employee, in the execution, performance, or failure to adequately perform Organization's obligations pursuant to this Agreement. Nothing in this Agreement shall constitute a waiver by Town of any statutory limits or immunities from liability.

- 5. **Independent Contractor.** Organization acknowledges and agrees that it is an independent contractor and that nothing herein shall be construed to create the relationship of employer and employee between Town and Organization or of any obligations or commitments beyond the terms of this Agreement.
- 6. **Modifications & Termination.** Any alterations, variations, modifications, or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing, and signed by Town and Organization. Town may terminate this Agreement, with or without cause, upon 30 days' written notice.
- 7. **Legal Compliance.** Organization shall abide by all federal, state, or local laws, statutes, ordinances, rules, and regulations now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which Organization is responsible. Organization shall procure, at Organization's expense, all permits, licenses, or other rights required for the provision for the services contemplated by this Agreement. IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement on the

12th day of April, 2023.

Township Information

Harris Township

By: [Signature]
Signature of Chairperson

Date: 4-12-2023

Attest: [Signature]
(Town Clerk) [Signature]

Organization Information:

By: LACRETA LARSC
Print Name and Title

[Signature]
Signature

Date: 3/14/23

LOFFLER

SALES INVOICE

Invoice No: 4341382

Date: 4/28/2023

Account No: HT21

Distribution Code: BLD

Balance Due: \$ 841.05

Bill To: Harris Township
20876 Wendigo Park Rd
Grand Rapids, MN 55744-4682

Ship To: Harris Township
Attn: Nancy Kopacek
28581 Alicia Pl
Grand Rapids, MN 55744-4590

Please Remit To: PO Box 1511 Bin # 131511, Minneapolis, MN 55480-1511
Phone: 952-285-2300

Sales Order No	P. O. Number	Ship Method	Ship Date	Payment Terms	Payment Due
Q27041-01		LT-FA	4/27/2023	10 Days	5/8/2023
Remarks			Invoice Number	Sales Person	
CANON MN STATE CONTRACT #189667 IF YOU HAVE ANY QUESTIONS REGARDING THIS INVOICE, PLEASE CONTACT LOFFLER AT 952-925-6800. THANK YOU FOR CHOOSING LOFFLER COMPANIES!			4341382	Kim Brown	

Item No	Description	Serial No	Order	Ship	BkO	UM	Price	Disc	Amount
5160C002AA	imageCLASS X MF1643i II Equipment/SN: B40271/34V07953 Model: XMF1643III	34V07953	1.0	1.0	0.0	EACH	\$841.05	0.00%	\$841.05
9INC03-CONTRAC T-1	Delivery Imaging Contract Rate-S		1.0	1.0	0.0	EACH			
9INC08-CLASS	Device Setup - In House Production-S		1.0	1.0	0.0	EACH			
9INC02-CONTRAC T-1	Networking Imaging Contract Rate-S		1.0	1.0	0.0	EACH			
9INC01-CONTRAC T-1	Onsite Training Copiers Contract Rate-S		1.0	1.0	0.0	EACH			
9INC08-PREP	Device Setup - In House Production-S		1.0	1.0	0.0	EACH			
9INC07	Imageware Remote Set Up-S		1.0	1.0	0.0	EACH			

RECEIVED
5/5/2023



BILL AT A GLANCE 05/01/2023
HARRIS TOWNSHIP

BALANCE FROM LAST BILLING		114.47
Payment - Thank You	04-19	114.47CR
PREVIOUS BALANCE		.00

SUMMARY BY SERVICE TYPE

TELEPHONE SERVICE	30.99
INTERNET SERVICES	10.00
MISC BILLING	.00
FEES/TAXES	13.48
GIGAZONE SMALL BUSINESS BB	60.00

CURRENT BILLING AMOUNT 114.47

Total Due: Please Pay This Amount 114.47

Previous Bill	Payment/Adj	Current Billing	Total Due
\$114.47	\$114.47CR	\$114.47	\$114.47

MESSAGE CENTER

For questions about your bill please call 1-888-586-3100

Bills are due on the 10th of each month. Payments received after 04-25 are not reflected on this statement.

Local Telephone charges with * need to be paid to avoid disc local service. Internet Inquiries: 444-4NET or 1-800-276-8015 For more information visit us on the web: <http://www.paulbunyan.net>

REMINDER: Late fees apply to all balances that are not paid within 10 days of the due date on the bill. The late charge will be the greater of \$5.00 or 1.5% of the outstanding balance.

Pay by phone by calling toll free 1-855-385-9810

RECEIVED
5/5/2023



Low-income households enrolled in government programs like SNAP or Medical Assistance may qualify.

For more information or an application form, please call 888-586-3100 or click

<https://NationalVerifier.ServiceNowServices.com/lifeline>

Please return lower portion with your payment...retain upper portion for your records



1831 Anne St NW
Bemidji, MN 56601-5612
(218)444-1234

Check for Address Change

05/01/2023 000010

HARRIS TOWNSHIP
ACCOUNT NO: 9438900
TELEPHONE NO: (218)326-9392

Payment Due	Total Due
05/10/2023	\$114.47
Enter Amount Paid	

2643 1 AV 0.471
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

5 2643
C-9

PAUL BUNYAN COMMUNICATIONS
PO BOX 1510
BEMIDJI MN 56619-1510



2656100000943890021832693920000114475



HARRIS TOWNSHIP
 ACCOUNT NO: 9438900
 TELEPHONE NO: (218)326-9392
 BILL DATE: 05/01/2023
 Page: 3 of 4

MONTHLY USAGE FOR TELEPHONE NO: (218)326-9392

Description	Date	Quantity	Amount
TELEPHONE SERVICE	05/01-05/31		
900# BLOCKNG			
THIRD PARTY & COLLECT CALL BLOCKS			
BUS-LOCAL NUMBER PORTABILITY		1 @	5.00
TOLL RESTRICTED W/800#			
VOICE MAIL BASIC PKG		1 @	2.95
GIGAZONE VOICE BUSINESS CLEC		1 @	20.00
FEDERAL TAX			.84
MINNESOTA STATE TAX			1.92
ITASCA COUNTY USE TAX			.28
TELEPHONE SERVICE SUBTOTAL			30.99
FEES/TAXES	05/01-05/31		
TAP, TAM & 911 SURCHARGES		1 @	0.87
*SUBSCRIBER LINE AND ACCESS RECOVERY CS		1 @	9.50
FEDERAL UNIVERSAL SERVICE CLEC BUS SINGL		1 @	1.88
FEDERAL TAX			.34
MINNESOTA STATE TAX			.78
ITASCA COUNTY USE TAX			.11
FEES/TAXES SUBTOTAL			13.48
SUB-TOTAL			44.47
CURRENT BILLING AMOUNT			44.47

The carrier you have chosen for your long distance (InterLATA) calls is NO PIC DESIRED.
 The carrier you have chosen for your long distance (IntraLATA) calls is NO PIC DESIRED.





HARRIS TOWNSHIP
ACCOUNT NO: 9438900
TELEPHONE NO: (218)326-9392
BILL DATE: 05/01/2023
Page: 4 of 4

MONTHLY USAGE FOR INTERNET:

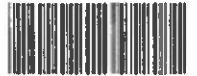
Description	Date	Quantity	Amount
INTERNET SERVICES	05/01-05/31		
MANAGED BUSINESS WIFI SERVICES		1 @ 10.00	10.00
INTERNET SERVICES SUBTOTAL			10.00
MISC BILLING	05/01-05/31		
GIGASPIRE BLAST			
MISC BILLING SUBTOTAL			.00
GIGAZONE SMALL BUSINESS BB	05/01-05/31		60.00
YOUR CONTRACT GIGAZONE SMALL BUSINESS BB EXPIRES 05/21/23			
GZ SMALL BUS BROADBAND 250 MBPS			
GIGAZONE SMALL BUSINESS BB SUBTOTAL			60.00
SUB-TOTAL			70.00
CURRENT BILLING AMOUNT			70.00



Invoice

Invoice Number: 445385

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055



BILL TO:

Accounts Payable
Harris Township
20876 Wendigo Park Rd
Grand Rapids MN 55744

REMIT PAYMENT TO:

Short Elliott Hendrickson, Inc.
PO Box 64780
Saint Paul, MN 55164-0780

Pay This Amount	\$11,660.10
Due Date	03-JUN-23
Invoice Date	04-MAY-23
Bill Through Date	29-APR-23
Terms	30 NET
SEH Customer Acct #	1686
Customer Project #	SAP 031-592-001
Agreement / PO #	169241
Authorized Amount	\$121,601.00
Authorized Amount Remaining	\$57,470.45

Project Manager	Sara Christenson schristenson@sehinc.com 218.322.4500
Client Service Manager	Sara Christenson schristenson@sehinc.com 218.322.4500
Accounting Representative	Caleb Stanford cstanford@sehinc.com 651.490.2000

Project #	Project Name	Project Description
169241	HARRT Sunny Beach Road Admin	Sunny Beach Road Construction Administration

Notes:

Thank you for working with SEH!

CC:

harristownshipclerk@gmail.com

Fee

Description	Amount	
(55% of \$116,601.00) less previously billed of \$52,470.45	\$11,660.10	\$11,660.10
	Invoice total	\$11,660.10

Project Billing Summary

	<u>Current Amount</u>	Previously	Cumulative
	<u>Due</u>	invoiced	
Totals	\$11,660.10	\$52,470.45	\$64,130.55



Invoice

Invoice Number: 445392

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055



BILL TO:

Attn: Accounts Payable
Harris Township
20876 Wendigo Park Rd
Grand Rapids MN 55744

Pay This Amount \$35,000.00

Due Date 03-JUN-23
Invoice Date 04-MAY-23
Bill Through Date 29-APR-23
Terms 30 NET
SEH Customer Acct # 1686
Customer Project #
Agreement / PO # 171922
Authorized Amount \$35,000.00
Authorized Amount Remaining \$0.00

REMIT PAYMENT TO:

Short Elliott Hendrickson, Inc.
PO Box 64780
Saint Paul, MN 55164-0780

Project Manager Sara Christenson
schristenson@sehinc.com
218.322.4500
Client Service Manager Sara Christenson
schristenson@sehinc.com
218.322.4500
Accounting Representative Caleb Stanford
cstanford@sehinc.com
651.490.2000

Project #	Project Name	Project Description
171922	HARRT Mishawaka, Aspen, Sunny	Mishawaka, Aspen, Sunny Beach Addition

Notes:

Thank you for working with SEH!

CC:

harristownshipclerk@gmail.com

Fee

Description	Amount	
(100% of \$35,000.00) less previously billed of \$0.00	\$35,000.00	\$35,000.00
Invoice total		\$35,000.00

Project Billing Summary

	<u>Current Amount Due</u>	Previously Invoiced	Cumulative
Totals	\$35,000.00	\$0.00	\$35,000.00



VC3 Inc
 PO Box 746804
 Atlanta, GA 30374-6804
 (803) 733-7333

Bill To:
Harris Township, MN Attn: Nancy Kopacek 20876 Wendigo Park Road Grand Rapids, MN 55744 United States

Date	Invoice
05/03/2023	109965
Account	
HT0008	

Terms	Due Date	PO Number	Reference
Net 10	05/13/2023		Monthly Billing for May

Contract Details	Quantity	Price	Amount
Agreement CW Tool Only Services Agreement			
CW Tool Only for Workstation Management - Per Workstation	3.00	\$20.00	\$60.00
Advanced Endpoint Detection and Response - Per Device	9.00	\$7.00	\$63.00
Credit for pre-paid Antivirus services with 5 Year Managed Agreement - Per Device	6.00	-\$2.00	-\$12.00
Office 365 Backup - Per User	3.00	\$3.00	\$9.00
Total Contract Details:			\$120.00

Make checks payable to VC3 Inc Remit To: VC3, Inc PO Box 746804 Atlanta, GA 30374-6804 visit www.vc3.com/pay-invoice to pay via credit card If you are signed up for VC3's ACH program, drafts will occur after 15 calendar days. Please email finance@vc3.com with any issues to stop the draft of any invoice. ACH payments may be submitted to the following account information. Please send remittance detail to finance@vc3.com . Bank Name: PNC Bank Routing Number: 021052053 Account Number: 51843132	Invoice Subtotal:	\$120.00
	Sales Tax:	\$0.00
	Invoice Total:	\$120.00
	Payments:	\$0.00
	Credits:	\$0.00
	Balance Due:	\$120.00



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1292788

W

ACCOUNT NUMBER 516221-104896 **ZONE** 1-042 **STATEMENT DATE** 05/02/2023
CUSTOMER NAME Harris Township Hall **ROUTE** 022
SERVICE ADDRESS Crystal Springs Rd & S US Hwy 169 Grand Rapids **DUE DATE** 05/17/2023

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills on-line,
 sign up for auto-pay, or to go paperless:
www.grpuc.org

To pay your bill by phone, call:
 1-855-456-5158.

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

Previous Balance	10.75
Check Payment 04/18/2023	(10.75)CR
Balance Forward	\$0.00
Current Charges	
Electric	10.75
Total Current Charges:	\$10.75
Current Account Balance:	\$10.75
Amount Due	\$10.75

Auto Pay-Do Not Pay

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

Statement Date: 05/02/2023

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	516221-104896
Statement Number	1292788
Due Date	05/17/2023
Amount Due	\$10.75
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 05/17/2023

SERVICE ADDRESS

Crystal Springs Rd & S US Hwy 169 Grand Rapids

2

Service	Meter Number	Rate Code	Read Code	Usage Period From	Usage Period To	# Days	Meter Readings Previous	Meter Readings Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											Security Light 70 Watt SP	\$ 10.06
											Minnesota Sales Tax	\$ 0.69
												10.75

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<u>Service Charge</u> - Charge for customer billing & administration services	<u>Energy Usage</u> -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<u>Energy Usage</u> - Measure of electricity used (in kWH)	<u>Commodity Charge</u> - Water reading indicates thousands of gallons.
<u>Off Peak Usage</u> - Measure of off peak electricity used (in kWH)	<u>WW Collection/trtmt</u> - Wastewater collection/trtmt charge is based on water consumption.
<u>Demand Charge</u> - Highest average electric demand (in KW) over any 15 minutes during the month	
<u>Commodity Charge</u> - Water Consumption	
<u>WW Collection/trtmt charge</u> - Wastewater gallons collected and treated	



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1292716

W

ACCOUNT NUMBER 506635-104896 **ZONE** 4-022 **STATEMENT DATE** 05/02/2023
CUSTOMER NAME Harris Township Hall **ROUTE** 022
SERVICE ADDRESS S US Hwy 169 & Lakeview Dr Grand Rapids **DUE DATE** 05/17/2023

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Previous Balance 10.75
 Check Payment 04/18/2023 (10.75)CR

Visit our website to pay your bills on-line,
 sign up for auto-pay, or to go paperless:
www.grpuc.org

To pay your bill by phone, call:
 1-855-456-5158.

Balance Forward \$0.00

Current Charges
 Electric 10.75

Terms of Payment
 - All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.
 When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:
 Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

Total Current Charges: \$10.75

Current Account Balance: \$10.75

Amount Due \$10.75

Auto Pay-Do Not Pay

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

Statement Date: 05/02/2023

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	506635-104896
Statement Number	1292716
Due Date	05/17/2023
Amount Due	\$10.75
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 05/17/2023

SERVICE ADDRESS

S US Hwy 169 & Lakeview Dr Grand Rapids

2

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											Security Light 70 Watt SP	\$ 10.06
											Minnesota Sales Tax	\$ 0.69
												10.75

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<u>Service Charge</u> - Charge for customer billing & administration services	<u>Energy Usage</u> - kWh = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<u>Energy Usage</u> - Measure of electricity used (in kWh)	<u>Commodity Charge</u> - Water reading indicates thousands of gallons.
<u>Off Peak Usage</u> - Measure of off peak electricity used (in kWh)	<u>WW Collection/trtmt</u> - Wastewater collection/trtmt charge is based on water consumption.
<u>Demand Charge</u> - Highest average electric demand (in KW) over any 15 minutes during the month	
<u>Commodity Charge</u> - Water Consumption	
<u>WW Collection/trtmt charge</u> - Wastewater gallons collected and treated	



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1292717

W

ACCOUNT NUMBER 506636-104896 **ZONE** 4-022 **STATEMENT DATE** 05/02/2023
CUSTOMER NAME Harris Township Hall **ROUTE** 022
SERVICE ADDRESS S US Hwy 169 Harbor Hts Rd/Woodland Park Rd Grand Rapids **DUE DATE** 05/17/2023

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills on-line, sign up for auto-pay, or to go paperless: www.grpuc.org

To pay your bill by phone, call: 1-855-456-5158.

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

Previous Balance	10.75
Check Payment 04/18/2023	(10.75)CR
<hr/>	
Balance Forward	\$0.00
Current Charges	
Electric	10.75
<hr/>	
Total Current Charges:	\$10.75
Current Account Balance:	\$10.75
<hr/>	
Amount Due	\$10.75

Auto Pay-Do Not Pay

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

Statement Date: 05/02/2023

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	506636-104896
Statement Number	1292717
Due Date	05/17/2023
Amount Due	\$10.75
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 05/17/2023

SERVICE ADDRESS

S US Hwy 169 Harbor Hts Rd/Woodland Park Rd Grand Rapids

2

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											Security Light 70 Watt SP	\$ 10.06
											Minnesota Sales Tax	\$ 0.69
												10.75

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
Service Charge - Charge for customer billing & administration services	Energy Usage - kWh = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Energy Usage - Measure of electricity used (in kWh)	Commodity Charge - Water reading indicates thousands of gallons.
Off Peak Usage - Measure of off peak electricity used (in kWh)	WW Collection/trtmt - Wastewater collection/trtmt charge is based on water consumption.
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month	
Commodity Charge - Water Consumption	
WW Collection/trtmt charge - Wastewater gallons collected and treated	



GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Grand Rapids Public Utilities Commission
500 SE 4th Street
Grand Rapids, MN 55744
(218) 326-7024

UTILITY STATEMENT

1295142

W

ACCOUNT NUMBER 504896-104896 **ZONE** 1-043 **STATEMENT DATE** 05/09/2023
CUSTOMER NAME Harris Township Hall **ROUTE** 043
SERVICE ADDRESS Airport Rd, 21998 Grand Rapids **DUE DATE** 05/24/2023

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	18.5	21.5
Cost Per Day	\$3.09	\$3.61
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills on-line,
sign up for auto-pay, or to go paperless:
www.grpuc.org

To pay your bill by phone, call:
1-855-456-5158.

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
After hours, weekends and holidays(218) 326-4806

Previous Balance	109.69
Check Payment 04/25/2023	(109.69)CR
<hr/>	
Balance Forward	\$0.00
Current Charges	
Electric	108.14
<hr/>	
Total Current Charges:	\$108.14
Current Account Balance:	\$108.14
<hr/>	
Amount Due	\$108.14

Auto Pay-Do Not Pay

See back of statement for details



GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Grand Rapids Public Utilities Commission
500 SE 4th Street
Grand Rapids, MN 55744
(218) 326-7024

UTILITY STATEMENT

Statement Date: 05/09/2023

Harris Township Hall
ATTN: Treasurer
20876 Wendigo Park Rd
Grand Rapids MN 55744

Account Number	504896-104896
Statement Number	1295142
Due Date	05/24/2023
Amount Due	\$108.14
Amount Paid	Auto Pay-Do Not Pay

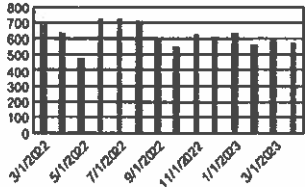
Automatic Withdrawal Date: 05/24/2023

SERVICE ADDRESS

Airport Rd, 21998 Grand Rapids

2

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									2.00000			
											Security Light 70 Watt EP	\$ 11.40
											Itasca County Sales Tax	\$ 0.11
											Minnesota Sales Tax	\$ 0.78
												12.29
Electric	144997	ERC-40	A	03/30/2023	04/30/2023	31	58242	58814	1.00000	572		
											Monthly Service Charge	\$ 20.55
											Energy Usage	572 kWh @ \$0.11110
											Purchased Power Adj	572 kWh @ \$0.00831
											Itasca County Sales Tax	\$88.85 @ 1.00000%
											Minnesota Sales Tax	\$88.85 @ 6.87500%
												\$ 6.11
												95.85



DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<u>Service Charge</u> - Charge for customer billing & administration services	<u>Energy Usage</u> -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<u>Energy Usage</u> - Measure of electricity used (in kWH)	<u>Commodity Charge</u> - Water reading indicates thousands of gallons.
<u>Off Peak Usage</u> - Measure of off peak electricity used (in kWH)	<u>WW Collection/trtmt</u> - Wastewater collection/trtmt charge is based on water consumption.
<u>Demand Charge</u> - Highest average electric demand (in KW) over any 15 minutes during the month	
<u>Commodity Charge</u> - Water Consumption	
<u>WW Collection/trtmt charge</u> - Wastewater gallons collected and treated	



26039 Bear Ridge Drive
Cohasset, MN 55721

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountypower.coop

4 418

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.

Storms can cause outages. To report an outage the fastest way, use SmartHub. Sign up for a free account today.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	120.00
PAYMENT 04/24/2023	-120.00
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION								
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER CODE	USAGE	DESCRIPTION	
30						45	SEC LIGHT-100W HPS(QTY 1)	12.00
30						104	SEC LIGHT-73 WATT LED (QTY 4)	48.00
30						125	SEC LIGHT-50 WATT LED(QTY 5)	60.00
TOTAL CHARGES THIS STATEMENT								120.00
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 05/24/23								
Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due			
500598750	STREET LIGHT ACCOUNT	(218) 327-8759	05/04/2023	05/24/2023	120.00			

Please detach and return this portion with your payment.

Account No.: 500598750 Cycle: 7
Due Date: 05/24/2023 Net Due: 120.00
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500598750050700000120000000120009



26039 Bear Ridge Drive
Cohasset, MN 55721

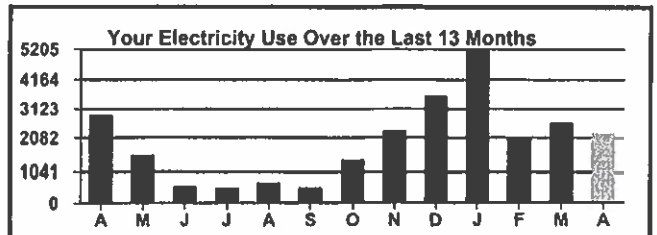
Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

4 275

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Storms can cause outages. To report an outage the fastest way, use SmartHub. Sign up for a free account today.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	256.00
PAYMENT 04/24/2023	-256.00
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION									
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER	CODE	USAGE	DESCRIPTION	
10	20025490	04/26 - 03/26	97908	95645	1		326	ENERGY CHARGE	44.30
68 S	20025489	04/26 - 03/26	3146	3124	1		22	PEAK SHAVE WATER HEATING @	1.91
65 S	20025487	04/26 - 03/26	72875	70960	1		1915	DUAL FUEL INTERR. HEAT @	135.58
								SERVICE AVAILABILITY CHG:	48.00
								OPERATION ROUND-UP	0.21
TOTAL CHARGES THIS STATEMENT									230.00
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 05/24/23									
METER READ AUTOMATICALLY									
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due		
102000853	SERVICE CENTER		(218) 327-8759		05/04/2023	05/24/2023	230.00		

Please detach and return this portion with your payment.

Account No.: 102000853 Cycle: 7
Due Date: 05/24/2023 Net Due: 230.00
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0102000853050730000230000000230002



MEDIACOM[™] BUSINESS

MEDIACOM
2205 INGERSOLL AVE DES MOINES IA 50312-5289
8622 4340 ZO RP 28 04282023 NNNNNYNN 01 999922

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

News From Mediacom

Mediacom Business customers enjoy 24hr customer support at the Business Technology Support Center. Our Business Technology Support Center is solely dedicated to serving businesses like yours.

Please reference your service agreement for terms to terminate service and arrange for the return of all equipment. Failure to return our equipment will result in the following charges: Non-addressable converter up to \$125.00; addressable converter up to \$300.00; modem up to \$139.99; digital converter up to \$500.00; remote control up to \$85.00

April 28, 2023

Statement of Service

Account number
8384 97 500 0030835
Harris Township

Contact us
Phone: 800-379-7412
Online at: <http://business.mediacomcable.com/>

For service at
20876 Wendigo Park Rd
Control Account
Grand Rapids MN 55744-4682



Summary *See the back for details*

Previous balance	\$603.48
Payments received	-603.48
Leaf Charges	603.68
Total to be deducted	\$603.68

Auto-bank Payment Will Be Made On 05/18/23

Pin Number **5847**

Payment Option

Detach this coupon and send it together with your check made payable to Mediacom in the enclosed envelope. Write your account number on your check.

April 28, 2023
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

Account Number
8384 97 500 0030835

Total to be deducted **\$603.68**

Amount you are enclosing: \$

MEDIACOM[™] BUSINESS

MEDIACOM
PO BOX 5744
CAROL STREAM IL 60197-5744

838497500003083500603688

MEDIACOM[®] BUSINESS

8622 4340 ZO RP 28 04282023 NNNNNYNN 01 999922

April 28, 2023
HARRIS TOWNSHIP
Account Number:
Hierarchy ID:

page 2 of 3

8384 97 500 0030835
COMMAH

Master Account Summary

Previous Balance	\$603.48
Apr 18 EFT Payment	-603.48

Leaf Charges by Group

COMMAH **\$587.82**

Apr 18 Harris Township 8384922370090270	175.94
Apr 08 Harris Township 8384922380091722	235.94
Apr 18 Harris Township 8384922380092076	175.94

Leaf Taxes by Group

COMMAH **\$15.86**

Apr 18 Harris Township 8384922370090270	7.82
Apr 18 Harris Township 8384922380092076	8.04

Leaf Charge Total **\$603.68**

Total Due **\$603.68**

Leaf Details by Group

COMMAH

HARRIS TOWNSHIP
28184 SUNNY BEACH RD
GRAND RAPIDS, MN 55744-5883
Account Number: 8384922370090270

Monthly Charges

Date	Description	Quantity	Amount
Apr 28 - May 27	EMTA Modem		0.00
Apr 28 - May 27	WIFI Basic Service		5.99
Apr 28 - May 27	Docsis Modem		0.00
Apr 28 - May 27	Voice Mail		0.00
Apr 28 - May 27	Business Internet 60/5 Mbps		130.00
Apr 28 - May 27	Primary Phone Line		39.95

Subtotal **\$175.94**

Taxes

Date	Description	Amount
May 08 - Jun 07	Federal Universal Service Fund	2.98
May 08 - Jun 07	911 Emergency Service	0.80
May 08 - Jun 07	Special Tax	0.03
May 08 - Jun 07	Telecommunication Relay And Device	0.04
May 08 - Jun 07	State Sales Tax	2.99
May 08 - Jun 07	Local Sales Tax	0.43
May 08 - Jun 07	Regulatory Recovery Fee	0.55

Subtotal **\$7.82**

Total for Account 8384922370090270 **\$183.76**

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682
Account Number: 8384922380091722

Monthly Charges

Date	Description	Quantity	Amount
Apr 18 - May 17	WIFI Basic Service		5.99
Apr 18 - May 17	Modem		0.00
Apr 18 - May 17	Business Internet 60/5 Mbps		229.95

Subtotal **\$235.94**

Total for Account 8384922380091722 **\$235.94**

HARRIS TOWNSHIP
20057 CRYSTAL SPRINGS RD
GRAND RAPIDS, MN 55744
Account Number: 8384922380092076

MEDIACOM™ BUSINESS

0622 4340 ZO RP 28 04282023 NNNNNYNN 01 999922

April 28, 2023
Harris Township
Account Number:
Hierarchy ID:

page 3 of 3

8384 97 500 0030835
COMMAH

Monthly Charges

Date	Description	Quantity	Amount
Apr 28 - May 27	WIFI Basic Service		5.99
Apr 28 - May 27	Docsis Modem		0.00
Apr 28 - May 27	Voice Mail		0.00
Apr 28 - May 27	Business Internet 60/5 Mbps		130.00
Apr 28 - May 27	Primary Phone Line		39.95

Subtotal \$175.94

Taxes

Date	Description	Amount
May 08 - Jun 07	Federal Universal Service Fund	2.98
May 08 - Jun 07	911 Emergency Service	0.80
May 08 - Jun 07	Special Tax	0.03
May 08 - Jun 07	Telecommunication Relay And Device	0.04
May 08 - Jun 07	State Sales Tax	2.99
May 08 - Jun 07	Local Sales Tax	0.43
May 08 - Jun 07	Local/city Sales Tax	0.22
May 08 - Jun 07	Regulatory Recovery Fee	0.55

Subtotal \$8.04

Total for Account 8384922380092076 \$183.98

COMMAH SUBTOTAL 3 Account(s) \$603.68

Total for Master Account: COMMAH
Total Accounts 3 \$603.68





NORTHWEST GAS
 NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721
 Toll Free 800-367-6964 or 507-524-4103

Statement Date - 05/03/2023
 Account Number: 440600.01

**KNOW WHAT'S BELOW!
 CLICK OR CALL BEFORE YOU DIGI
 DIAL 811 OR CALL 1-800-252-1166
 WWW.GOPHERSTATEONECALL.ORG**

HARRIS TOWNSHIP HALL
 20876 WENDIGO PARK RD
 GRAND RAPIDS MN 55744

Location: 21998 AIRPORT RD, HARRIS TWP	MeterNo: 19233489	Actual	Budget
Base Gas Charge-01	Basic Service Charge	\$15.00	
Current Reading on: 04/28/2023 of 6,291 - Previous Reading on: 03/28/2023 of 6,200 = 91ccf			
91ccf x Pressure Factor of 1.09000 x BTU Factor of 1.03840 = 103 therms @ 0.96000			
		\$98.88	
Tax		\$8.97	
Purchased Gas-02			
91ccf x Pressure Factor of 1.09000 x BTU Factor of 1.03840 = 103 therms @ -0.08340			
		\$-8.59	
TOTAL CURRENT MONTH BILLING		\$114.26	
PAST DUE BALANCE - PAYABLE UPON RECEIPT		\$0.00	
FINANCE CHARGES		\$0.00	
TOTAL BALANCE DUE		\$114.26	

PAYMENTS RECEIVED IN THE LAST 30 DAYS

<u>DATE</u>	<u>AMOUNT</u>	<u>TYPE</u>	<u>CHECK NO</u>	<u>COMMENT</u>
04/03/2023	\$4.07	BILL		
04/26/2023	\$125.85	EP*		iConnect Payment

TO ASSURE PROPER CREDIT TO YOUR ACCOUNT - PLEASE RETURN THIS PORTION WITH YOUR PAYMENT



- Check here and complete form on reverse side for Address Change Information
- Check here and complete form on reverse side for Automatic Payment Plan information

NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721



HARRIS TOWNSHIP HALL

DUE DATE: 05/25/2023

ACCOUNT NUMBER: 440600.01

TOTAL BALANCE DUE: \$114.26

AMOUNT ENCLOSED: \$



NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721
 Toll Free 800-367-6964 or 507-524-4103

Statement Date - 05/03/2023
 Account Number: 440601.01

**KNOW WHAT'S BELOW
 CLICK OR CALL BEFORE YOU DIG!
 DIAL 811 OR CALL 1-800-252-1166
 WWW.GOPHERSTATEONECALL.ORG**

HARRIS TOWNSHIP MAINT BLDG
 20876 WENDIGO PARK RD
 GRAND RAPIDS MN 55744

Location: 20876 WENDIGO PARK RD, HARRIS TWP	MeterNo: 19233593	Actual	Budget
Base Gas Charge-01	Basic Service Charge	\$15.00	
Current Reading on: 04/27/2023 of 6,560 - Previous Reading on: 03/27/2023 of 6,435 = 125ccf			
125ccf x Pressure Factor of 1.09000 x BTU Factor of 1.03840 = 141 therms @ 0.96000		\$135.36	
Tax		\$11.84	
Purchased Gas-02			
125ccf x Pressure Factor of 1.09000 x BTU Factor of 1.03840 = 141 therms @ -0.08340		\$-11.76	
TOTAL CURRENT MONTH BILLING		\$150.44	
PAST DUE BALANCE - PAYABLE UPON RECEIPT		\$0.00	
FINANCE CHARGES		\$0.00	
TOTAL BALANCE DUE		\$150.44	

PAYMENTS RECEIVED IN THE LAST 30 DAYS

DATE	AMOUNT	TYPE	CHECK NO	COMMENT
04/03/2023	\$5.03	BILL		
04/26/2023	\$151.56	EP*		iConnect Payment

TO ASSURE PROPER CREDIT TO YOUR ACCOUNT - PLEASE RETURN THIS PORTION WITH YOUR PAYMENT



- Check here and complete form on reverse side for Address Change Information
- Check here and complete form on reverse side for Automatic Payment Plan information

NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721



HARRIS TOWNSHIP MAINT BLDG

DUE DATE: 05/25/2023
 ACCOUNT NUMBER: 440601.01
 TOTAL BALANCE DUE: \$150.44
 AMOUNT ENCLOSED: \$



INVOICE

To view your Insert
Click the link below:
INSERT1

Customer ID:
Customer Name:
Service Period:
Invoice Date:
Invoice Number:

19-24146-23001
HARRIS TOWNSHIP
04/01/23-04/30/23
05/01/2023
6933681-0412-3

How to Contact Us

Visit wm.com/MyWM

Create a My WM profile for easy access to your pickup schedule, service alerts and online tools for billing and more. Have a question? Check our support center or start a chat.



Customer Service: (888) 960-0008

Your Payment is Due

May 31, 2023

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

Your Total Due

\$146.48

If payment is received after 05/31/2023: **\$ 151.48**

Previous Balance	+	Payments	+	Adjustments	+	Current Invoice Charges	=	Total Account Balance Due
150.97		(150.97)		0.00		146.48		146.48

DETAILS OF SERVICE

Details for Service Location: Harris Township, 20876 Wendigo Park Rd, Grand Rapids MN 55744-4682 **Customer ID:** 19-24146-23001

Description	Date	Ticket	Quantity	Amount
2 Yard Dumpster Service	04/13/23	459071	1.00	107.73
Ticket Total				107.73
Energy Surcharge				8.97
Administrative Charge				8.50
MN STATE SOLID WASTE TAX 17%				21.28
Total Current Charges				146.48

----- Please detach and send the lower portion with payment --- (no cash or staples) -----

WM

WASTE MANAGEMENT OF MINNESOTA, INC.

PO BOX 3020
MONROE, WI 53566-8320
(888) 960-0008
HOURS: MON-FRI 7AM-5PM CST

Invoice Date	Invoice Number	Customer ID (Include with your payment)
05/01/2023	6933681-0412-3	19-24146-23001
Payment Terms	Total Due	Amount
Total Due by 05/31/2023 If Received after 05/31/2023	\$146.48 \$151.48	

*** DO NOT PAY-AUTOMATIC PAYMENT WILL BE PROCESSED ***
Your bank account will be drafted \$146.48.

0412000192414623001069336810000001464800000014648 3

10500C20

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

Remit To: WM CORPORATE SERVICES, INC.
AS PAYMENT AGENT
PO BOX 4648
CAROL STREAM, IL 60197-4648





Verizon Connect Fleet USA LLC
 5055 North Point Pkwy
 Alpharetta, GA, 30022

Invoice Number	Invoice Date	Due Date	Account Number	Page
601000044764	05/01/2023	05/31/2023	100000132077	1 of 4

Harris Township
 20876 WENDIGO PARK RD
 GRAND RAPIDS, MN, 55744-4682

Quick Bill Summary

Currency: USD

Prior Charges (Including Past Due Amounts)	37.90
Unapplied Payments & Adjustments	0.00
Total Outstanding Charges	37.90
Total Current Charges Due by 05/31/2023	37.90
Monthly Recurring Charges	37.90
Professional Services	0.00
Equipment Charges	0.00
Taxes, Governmental Surcharges & Fees	0.00

Account Balance

\$ 75.80

Customer Service	Phone	Email
	800-906-9545	reveal.govt@verizonconnect.com



Harris Township
 20876 WENDIGO PARK RD
 GRAND RAPIDS, MN, 55744-4682

Bill Date	05/01/2023
Account Number	100000132077
Invoice Number	601000044764
Due Date	05/31/2023



Total Current Charges

Total Current Charges will be deducted from bank account on
 05/31/2023
 DO NOT MAIL PAYMENT

\$ 37.90



Account Statement

Invoice Number	Invoice Date	Due Date	Account Number	Page
601000044764	05/01/2023	05/31/2023	10000132077	2 of 4

Account Balance Details - Open Transactions on your Account

Date	Transaction Number	Debit	Due Date	Credit	Payments	Balance
04/03/2023	314000040417	37.90	05/03/2023	0.00	0.00	37.90
05/01/2023	601000044764	37.90	05/31/2023	0.00	0.00	75.80

New Account Balance **\$ 75.80**

Recent Account Activity (Prior 30 days) - Closed Transactions

Invoice Date	Invoice Number	Invoices	Credits	Payments	Transaction Date	Date Closed
Activity Totals						