

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk 244-1811

harristownshipclerk@gmail.com

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

REGULAR BOARD MEETING February 8, 2023 at 7:30pm AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement.
2. **Approve the Minutes**
 - A. Minutes of January 11, 2023 Regular Board Minutes
 - B. Minutes of January 23, 2023 Budget Session
 - C. Minutes of January 26, 2023 Budget Session
 - D. Minutes of January 31, 2023 Work Session Re: MATIT Consolidated Liability Coverage, and Snowmobile Club
 - E. Minutes of January 31, 2023 Board of Audit
3. **Additions and Corrections**
4. **Business from the Floor** (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record)
5. **Consent Agenda**
6. **Roads**
 - A. Road Update/J
 - B. Dept of Commerce Construction Progress Reporting Survey/J
 - C. Mishawaka Road Soil Borings/J
7. **Recreation**
 - A. Rink Report/J
8. **Correspondence (Informational)**
 - A. Intergovernmental Meeting Minutes of January 25, 2023
 - B. Trails Task Force Minutes of January 12, 2023
 - C. Itasca County Township Association Minutes of January 9, 2023
9. **Old Business**
 - A. Parcel 3 (Land)/D
10. **New Business**
 - A. Township Day at the Capitol Update/D
 - B. Schedule Work Session Re: Boat Landings, Tennis Courts, Basketball Courts, Grants/P
11. **Treasurer's Report** – January 1, 2023
 - A. Approve Treasurers Report
 - B. Approve the Payment of Claims

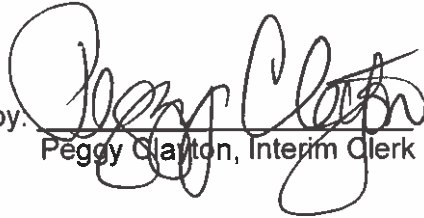
12. Public Input *(please limit comments to 5 minutes)* please come up to the podium and state your name and address for the record.

13. UPCOMING Events/Meetings

February 13, 2023	Township Association Meeting	7:00 pm Town Hall
February 22, 2023	P and D Board Meeting	7:30 pm Town Hall
March 8, 2023	Regular Board Meeting	7:30 pm Town Hall
March 13, 2023	Township Association Meeting	7:00 pm Town Hall
March 14, 2023	Annual Meeting	7:00 pm Town Hall
March 22, 2023	P and D Board Meeting	7:30 pm Town Hall

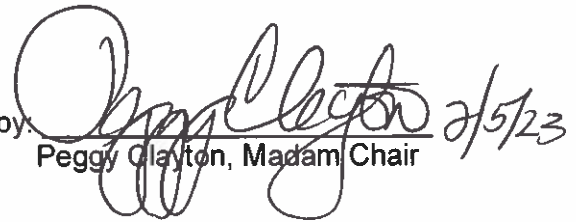
14. Adjourn

Prepared by:



Peggy Clayton, Interim Clerk

Signed by:



Peggy Clayton, Madam Chair

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2A

REGULAR BOARD MEETING January 11, 2023 Minutes

Present: Madam Chair Clayton, Vice Chair Schack, Supervisor Davies, and Supervisor Kelley; Treasurer Kopacek

Absent: Supervisor Gilbert

Pledge to the Flag was conducted, followed by the reading of the township mission statement

Approve the Minutes

Minutes of December 14, 2022 Regular Board Minutes

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the minutes of the December 14, 2022 Regular Board. Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

Minutes of December 15, 2022 Carlson Public Hearing

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the minutes of the December 15, 2022 Carlson Public Hearing. Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

Minutes of January 5, 2023 Work Session Re: Admin Policy/Committees, Land Sale, Mowing Contract, MATIT Consolidated Liability Coverage, and 5-Year Road Plan

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the minutes of the January 5, 2023 Work Session Re: Admin Policy/Committees, Land Sale, Mowing Contract, MATIT Consolidated Liability Coverage, and 5-Year Road Plan. Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

Additions and Corrections

Chair Clayton requested to add 2023 IRS mileage rate under Business from the Floor, as item 4B.

A motion was made by Supervisor Kelley and seconded by Chair Clayton to add 2023 IRS mileage rate under Business from the Floor, as item 4B, and approve the the rest of the agenda. Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

Business from the Floor Proposed Fire Contract

Grand Rapids Fire Chief Travis Cole gave a presentation on the Grand Rapids Fire Department and The 2022 Harris Township Report. Harris Township fire calls averages 21.6 fire calls per year. In 2021 there were 33 calls and in 2022 there were 22 calls. Types of calls ranged from structure fires, car fires, alarm calls, motor vehicle accidents, CO calls, and gas leaks. GR Fire Department, once again, helped assist in dumping water at Crystal Springs hockey rink and Wendigo Park hockey rinks, to get the rinks ready/in shape, which was much appreciated! GRFD had 3 retirements in 2022, and also hired 3 new firefighters.

The Information/operational budget was provided on fire contacts based on % of market value, budget and number of calls. The estimated market value % areas served in 2021 was \$454,145,800, which is 22.32% of the total. The total fire contract amount for 2023 for Harris is \$130,761 (2022 was \$102,182 and 2021 was \$115,148).

Fire Chief Cole was thanked for his presentation and contract information!

2023 IRS Mileage Rate

Chair Clayton stated that the IRS increased the standard mileage rate for 2023 by 3 cents per mile. Beginning January 1, 2023 the standard mileage rate for business use went from 62.5 to 65.5 cents per mile. This rate change will be reflective on the January pay requests, to be turned in on the first Friday of February.

Consent Agenda

December 31, 2022 Claims List Larabee Cemetery Deed

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the consent agenda, as delineated above. Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

Roads

Road Update

Supervisor Kelley stated that the roads were messy over the holidays, but plows etc. had been out on a continuous basis and the roads are looking decent. There will be more cleanup on the roads when the weather warms up.

Dept of Commerce Construction Progress Reporting Survey

Supervisor Kelley stated that the Progress Reporting Survey is informational. Figures within this report will remain "status quo" until such time that work starts back up on Sunny Beach Road, and is completed.

SEH 2023 Township Engineer and Miscellaneous Services Agreement

Sara Christenson, PE representing SEH, reviewed the 2023 (miscellaneous services) engineering services proposal, and was requesting the Harris Town Board to consider SEH for a reappointment as the 2023 Township Engineer. Sarah reviewed the "master services agreement" and proposal for 2023 miscellaneous services. The "supplemental letter agreement", also attached, allows individual tasks to be created as needed for specific activities as requested by the township. Short discussion followed.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the reappointment of SEH as Township Engineer, the 2023 Miscellaneous Services (Master Services

Agreement, and the Supplemental Letter Agreement. Ayes-4; Nays-0; Absent-Supervisor Gilbert.
Motion carried.

LRIP Representative

Chair Clayton wanted to let those in attendance, and the viewing audience know that the Minnesota Association of Township Board of Directors chose Supervisor Kelley to represent Minnesota Townships on their LRIP advisory board. This appointment was made possible and supported by the Itasca County Township Association, who Supervisor Kelley will represent.

Chair Clayton stated that this appointment on the LRIP board is an important piece for Itasca County.

Recreation Rink Report

Supervisor Kelley reviewed the rink report for December 2022/portion of January 2023. The township rinks are getting great use, with reported high attendance at both rinks. Volunteers at both rinks, along with township maintenance, have been doing a great job of flooding and cleaning off rinks.

Correspondence Township Association Minutes of December 12, 2022

Informational.

Northland Reliability Project

Chair Clayton stated that Minnesota Power and Great River Energy invited Harris supervisors to attend their Northland Reliability Project Open House, to be held at the Timberlake Lodge on Monday, January 30, 2023 at either 11:00 am-1:00 pm or 4:00 pm-6:00 pm.

Old Business Land Sale

Supervisor Davies reported that the board received two separate bids on the Harris land. One bid was received for parcel one at \$44,900. An additional bid was received for parcel 1 (\$44,900) and parcel 2 (\$30,000), for a total of \$74,900. It was the intention of the board to sell all 3 parcels. Being able to sell 2 of the parcels to one constituent, appeared more favorable to the board, therefore, the board moved to accept the \$74,900 offer for parcels 1 and 2. Contingencies are in place, and once those hurdles are cleared, the township attorney will move forward on the necessary title paperwork.

New Business 2023 Board Committees

Chair Clayton stated that the board met on January 5, 2023 on reorganization/committees for 2023. Chair Clayton was re-elected as Chair, and Mike Schack was re-elected as Vice Chair. 2023 committee structure is as follows:

- Appoint Deputy Clerk – Newly appointed Clerk Lori Kent will pursue finding a Deputy Clerk, therefore, a Deputy Clerk was not appointed at this time.
- Appoint Deputy Treasurer – Becky Adams was appointed Deputy Treasurer
- Designate official newspaper – Grand Rapids Herald Review was designated as the official newspaper.
- Designate a township attorney – Andy Shaw was designated as the Township Attorney.
- Designate a township road engineer – SEH was designated as the Township Road Engineer.
- Designate a bank as the town depository – Grand Rapids State Bank was designated as the Township Depository.
- Designate official posting sites – Harris Town Hall was designated as the official posting site

Authorize the Treasurer to set up automatic payments/EFTs from the Bank Account: Grand Rapids State Bank

Affirm/ appoint members to committees/boards:

Weed Inspector – Dan Gilbert was appointed as the Weed Inspector; Mike Schack as Alt.
Network Opportunities (aka Local Collaborative) – Peggy Clayton was Appointed as Rep; Ryan Davies Alt.
Trails Task Force – Mike Schack was appointed as Township Representative
Maintenance Crew Leader –Mike Schack was appointed as crew leader, with Jim Kelley as backup.
Safety Representative – Mike Schack and Jim Kelley were appointed as Safety Representatives.
Human Resource / Personnel Rep - Peggy Clayton was appointed as HR/personal rep, Mike Schack as Alt.
Cable Commission Representative – Peggy Clayton was appointed as Cable Commission Rep; Dan Gilbert Alt.
County Planning Commission/Environmental Services Representative (to attend meetings) – Peggy Clayton as appointed as Cable Commission Rep, with Jim Kelley as Alt.
Northwest Gas Joint Powers Board (Resolution 2013-007-2 Reps) – Peggy Clayton is Rep, with Ryan Davies as Alt.
FireWise – Mike Schack was appointed as Rep.
Rinks (Wendigo and Crystal-winter) – Jim Kelley
Road Inspections – Jim Kelly, Mike Schack, and Ryan Davies were appointed
Parks/Cemetery Inspections – Peggy Clayton was appointed, and Dan Gilbert is Alt.
Boat Landings – Mike Schack was appointed, and Ryan Davies is Alt.
Security Camera Liaison – Dan Gilbert was appointed, and Mike Schack as Alt.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the 2023 Reorganization/Committees. Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

2023 Admin Policy #2023-001 & #2023-002

Chair Clayton read #2023-001 Resolution designating the compensation for officers of the Harris Town Board, and partially read #2023-002 Resolution on the Administrative Policy for Board Meetings, Appendixes C-H (job descriptions for Supervisors, Clerk, Treasurer, Maintenance, Caretaker, and Sexton) Appendix I Employee Compensation, and Appendix J Compensation for current regular township employees.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve #2023-001 and #2023-002. Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

Resolution #2023-003 Adopting 2023 Reorganization

Chair Clayton read #2023-003 Adopting 2023 Reorganization, in its entirety.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve #2023-003. Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

Resolutions #2023-004 through #2023-008 Authorizing Contract Services

Chair Clayton read #2023-004 Resolution Authorizing Contract Services-Dan Gilbert, in its entirety, As #2023-005 Jim Kelley, #2023-006 Ryan Davies, and #2023-007 Mike Schack, had identical resolution language, names were respectively inserted (above). Resolution #2023-008 Peggy Clayton was read in its entirety.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve Resolution #2023-004 (DG). Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve Resolution #2023-005 (JK). Ayes-3; Nays-0; Abstain-Supervisor Kelley; Absent-Supervisor Gilbert. Motion carried.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve Resolution #2023-006 (RD). Ayes-3; Nays-0; Abstain-Supervisor Davies; Absent-Supervisor Gilbert. Motion carried.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve Resolution #2023-007 (MS). Ayes-3; Nays-0; Abstain-Supervisor Schack; Absent-Supervisor Gilbert. Motion carried.

A motion was made by Supervisor Davies and seconded by Supervisor Kelley to approve Resolution #2023-008 (PC). Ayes-3; Nays-0; Abstain-Chair Clayton; Absent-Supervisor Gilbert. Motion carried.

Resolution #2023-009 Resolution for Town Chair

Chair Clayton read #2023-009 Resolution for Town Chair, in its entirety.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve #2023-009. Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

Schedule Work Session Re: MATIT Consolidated Liability Coverage, and Employee Handbook

Chair Clayton stated that she received the additional information from MATIT, therefore, a work session will need to be scheduled on the MATIT Consolidated Liability Coverage, and Employee Handbook. Supervisor Kelley suggested adding the 5 Year Road Plan to the work session.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to schedule a work session for the MATIT Consolidated Liability Coverage, Employee Handbook, and the 5 Year Road Plan for Thursday, January 19, 2023 at 2:00 pm at the Town Hall. Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

Website Design

Chair Clayton stated that the board will need to look at updating the website, and also deciding on staying with our current vendor GovOff, now called Catalis, or finding another vendor. The township is currently paying \$780 annually for GovOff/Catalis. Catalis contacted the Chair and stated they are looking to revamp websites, etc., which would change the \$780 annually, to \$3995 annually. If the board wanted to add another feature called "Mass Media" it would be an additional charge of \$4995 annually.

Chair Clayton also checked with CW Technology/VC3, and they provided a quote of start up of \$10,000 to revamp the website, with an annual rate of \$475.

Chair Clayton received information from Leslie Rosedahl, who provides public relations for MAT. (information is in the packet). Leslie could transfer our website over to a new site, at a cost of one time fee of \$1500, with a \$200 annual charge.

Chair Clayton requested approval by the board to move forward with scheduling a zoom meeting etc. with Leslie Rosedale to gather further information.

Supervisor Kelly stated that he had talked to an individual that does some work (on the side) and would be able to transfer our website to a new site at a much cheaper cost. Supervisor Kelley will provide that information to the chair after the meeting.

A motion was made by Supervisor Davies and seconded by Supervisor Schack to authorize Chair Clayton to move forward with discussions with both Leslie Rosedahl, and the individual that is local regarding the township website. Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

Maintenance Repairs

Supervisor Schack stated that the maintenance truck needs new tires. He did obtain two quotes with one from Grand Rapids Tire and Auto for \$1414.67, and one from Acheson Tire for \$1180.80. Short discussion followed.

A motion was made by Supervisor Davies and seconded by Chair Clayton to approve the quote from Acheson Tire in the amount of \$1,180.80 for 4 tires. Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

Supervisor Kelley reported that the maintenance dump truck needs a new cutting edge. He received a quote from Martin's Snowplow and Equipment in the amount of \$477.78. Short discussion followed.

A motion was made by Supervisor Davies and seconded by Supervisor to approve the quote from Martins Snowplow and Equipment in the amount of \$477.78 for a cutting edge for the dump truck. Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

Treasurer's Report – December 1, 2022

Approve Treasurers Report

Treasurer Kopacek reviewed the cash control statement, the outstanding checks and deposits report, and the statement of receipts, accrued interest, disbursements, and balance (Schedule 1a).

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Treasurers Report for December 2022 in the amount of \$2,932,056.08. Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

Approve the Payment of Claims

Treasurer Kopacek reviewed the January 11, 2023 claims list. An adjustment of \$165 for voided checks 2082-20828 needed to be made, resulting in an ending balance to the claims list from \$10,741.52 to \$10,576.52.

A motion was made by Supervisor Schack and seconded by Chair Clayton to approve claims #20829 through #20848, and EFTS 1112301 through 1112307 in the amount of \$10,576.52, and December EFT12142205 in the amount of (123.60)/\$153.90. Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

Public Input

No public Input.

UPCOMING Events/Meetings

January 17, 2023	Budget Session	4:00 pm Town Hall
January 19, 2023	Work Session re: Employee Handbook, MATIT Consolidated Liability, and 5 Year Road Plan	2:00 pm Town Hall
January 19, 2023	Budget Session	4:00 pm Town Hall
January 23, 2023	Budget Session	4:00 pm Town Hall
January 25, 2023	P and D Board Meeting	7:30 pm Town Hall
January 26, 2023	Budget Session	4:00 pm Town Hall
January 31, 2023	Budget Session	4:00 pm Town Hall
January 31, 2023	Board of Audit	6:00 pm Town Hall

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Schack and seconded by Supervisor Davies to adjourn the meeting at 8:39 PM.

Prepared by: _____
Peggy Clayton, Interim Clerk

Signed by: _____
Peggy Clayton, Madam Chair

Madam Chair Peggy Clayton
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Phone 218-259-1551

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Budget Session
January 23, 2023
4:00 pm Harris Town Hall

2B

Present: Madam Chair Clayton, Supervisor Schack, Davies Gilbert & Kelley; Treasurer Kopacek

The Budget Work Session was called to order at 4:00 pm by Madam Chair Clayton.

Building and Grounds Fund:

Supervisors went through each code/line item of the "2022 Actuals", and "2022 adopted" regarding the building and grounds fund. The 2022 actual apportionments/levy was \$39,728.48 and the 2022 adopted was \$38,000.00, coming in over budget by \$1,728.48 (of 2022 adopted). The 2023 adopted budget is \$25,000.00.

The board discussed and agreed to combine caretaker (code 600) and contracted caretaker (code 601) under code 600, and combined budget amounts from both, to that same code (600).

The board also combined alarm system/monitoring- service center (code 617), and security system-hall (code 618) under code 617. There were no budget amounts in code 618 to combine with 617.

The board also removed/ hid "Show and rent hall"-caretaker (code 603), and moved 2019 actuals of \$1,709.50 into caretaker (code 600) 2019 actuals.

Some adjustments were made to the 2022 actuals in kitchen and hall supplies (code 602), Mishawaka access (code 670), Woodtick access (code 673), and supplies-service center (code 680).

The board came in with a 2024 proposed budget of \$25,000.00. The figures to be proposed were entered in and final decisions will be made once all budgets are completed.

Road and Bridge Fund:

Supervisors went through each code/line item of the "2022 Actuals", and "2022 adopted" regarding the road and bridge fund. The 2022 actual apportionments/levy was \$626,294.25 and the 2022 adopted was \$625,000.00, resulting in being over budget by \$1,294.25 (of 2022 adopted). The 2023 adopted budget is \$625,000.00.

Some adjustments were made to the 2022 actuals in road shouldering (code 232), and maintenance contract labor (code 298).

The board came in with a 2024 proposed budget of \$625,000.00. The figures to be proposed were entered in and final decisions will be made once all budgets are completed.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to adjourn the meeting at 6:30 pm.

Submitted by: _____
Peggy Clayton, Interim Clerk

Signed by: _____
Peggy Clayton, Madam Chair

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Budget Session
January 26, 2023
4:00 pm Harris Town Hall

2C

Present: Madam Chair Clayton, Supervisor Schack, Davies Gilbert & Kelley; Treasurer Kopacek

The Budget Work Session was called to order at 4:00 pm by Madam Chair Clayton.

Capital Improvement Fund:

Supervisors went through Income/Revenue funds (Equipment, Service Center, Road and Bridge, and non-dedicated) of the "2022 Actuals", and "2022 adopted".

The board moved \$10,000.00 (of the 2024 Proposed \$20,000.00) from the Service Center Fund to the Equipment Fund.

General Fund

The Board combined Social Security (code 111) and FICA/Medicare (code 112) into Social Security (code 111), and combined budget amounts from both, to that same code (111).

Madam Chair Clayton went through each fund and read the 2024 Proposed Levy amounts.

General Fund 2024 Proposed Levy amount \$170,000.00

A motion was made by Supervisor Davies and seconded by Supervisor Gilbert to approve the 2024 General Fund proposed of \$170,000.00. Ayes-5; Nays-0. Motion carried.

Road and Bridge Fund 2024 Proposed Levy amount \$625,000.00

A motion was made by Supervisor Gilbert and seconded by Supervisor Kelley to approve the 2024 Road and Bridge Fund proposed of \$625,000.00. Ayes-5; Nays-0. Motion carried.

Equipment Fund 2024 Proposed Levy amount \$15,000.00

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the 2024 Equipment Fund proposed of \$15,000.00. Ayes-5; Nays-0. Motion carried.

Cemetery Fund 2024 Proposed Levy amount \$7,000.00

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the 2024 Cemetery Fund proposed of \$7,000.00. Ayes-5; Nays-0. Motion carried.

Recreation Fund 2024 Proposed Levy amount \$35,000.00

A motion was made by Chair Clayton and seconded by Supervisor Schack to approve the 2024 Recreation Fund proposed of \$35,000.00. Ayes-5; Nays-0. Motion carried.

Building and Grounds Fund 2024 Proposed Levy amount \$25,000.00

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the 2024 Building and Grounds Fund proposed of \$25,000.00. Ayes-5; Nays-0. Motion carried.

Fire Fund 2024 Proposed Levy amount \$140,000.00

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the 2024 Fire Fund proposed of \$140,000.00. Ayes-5; Nays-0. Motion carried.

Capital Improvement Fund 2024 Proposed Levy amount \$130,000.00

A motion was made by Supervisor Davies and seconded by Supervisor Kelley to approve the 2024 Capital Improvement Fund proposed of \$130,000.00. Ayes-5; Nays-0. Motion carried.

Levy Operating Funds 2024 Proposed amount \$1,147,000.00

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Total Proposed 2024 Operating Levy of \$1,147,000.00.

No further budget discussions were held.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to adjourn the meeting at 5:30 pm.

Submitted by: _____
Peggy Clayton, Interim Clerk

Signed by: _____
Peggy Clayton, Madam Chair

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2D

Work Session

Re: Driftskippers Snowmobile Club, and MATIT Consolidated Coverage

January 31, 2023

4:00 pm Harris Town Hall

Present: Madam Chair Clayton, Supervisor Schack, Davies, Gilbert & Kelley

The Work Session was called to order at 4:00 pm by Madam Chair Clayton.

The pledge to the flag was conducted.

Driftskippers Snowmobile Club

The Board met with Jim Heitzman, representing the Driftskippers Snowmobile Club, at the Harris Town Cemetery. The intent of the meeting was to determine if a portion of Township land could be utilized for trails. The thought and discussions centered on a potential easement accessing a portion of the township parcel of land, continuing along the line next to the Service Center property, crossing Wendigo Park Road, and entering Sunset Lane (which is closed during the winter months.)

Also discussed was the potential of creating some parking spots for the Trail Head within that same parcel of land.

Supervisor Davies will obtain a GIS map to better denote the area(s) in question. Further discussions/meetings will be held prior to bringing forward to an upcoming board meeting.

MATIT Consolidated Coverage

Chair Clayton received updated "location/property" information from MATIT. The information received had some addresses which matched up those locations with properties. Chair Clayton found further insurance information dating back to 2020, which had more specific addresses and locations to cross-reference.

Discussion held on the equipment that the township has, or no longer owns. Supervisor Schack will contact the maintenance staff to have him compile an updated inventory of what equipment, etc. the township currently has so the board can match that (list) up with what is already listed in the MATIT Consolidated Coverages. Once this is all completed the township list of consolidated coverages will be sent to MATIT.

No further discussions were held.

A motion was made by Chair Clayton and seconded by Supervisor Davies to adjourn the meeting at 5:30 pm.

Submitted by: _____
Peggy Clayton, Interim Clerk

Signed by: _____
Peggy Clayton, Chair

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2E

Board of Audit
January 31, 2023
6:00 pm Harris Town Hall

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, Gilbert & Kelley; and Treasurer Kopacek

Madam Chair Clayton called the meeting to order at 6:00 pm.

Treasurer Kopacek provided the Treasurer Summary Report ending December 31, 2022 for the following funds: General, Road and Bridge, Recreation, Building and Grounds, Equipment, Cemetery, Fire, Capital Improvement, ARPA and Grants. Some minor changes were made with regard to the disbursements in the Grants Fund and ARPA.

The Board proceeded with their "random" audit of specific fund accounts and specific monthly invoices, which then required Treasurer Kopacek to produce said invoices (relative to the monthly invoice). All checked out!

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Treasurer's Summary for the Fiscal Year December 31, 2022, to include the statement of balances, disbursements, and transfers in the amount of \$2,932,056.10. Ayes-5; Nays-0. Motion carried.

Adjournment:

There being no further business to come before the Board, a motion was made by Supervisor Schack and seconded by Supervisor Kelley at 7:30 pm. Motion carried.

Submitted by: _____
Peggy Clayton, Interim Clerk

Signed by: _____
Peggy Clayton, Chair



U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

FORM
C-700(SL) (03/07/2022)

**CONSTRUCTION PROGRESS REPORTING SURVEY
STATE AND LOCAL GOVERNMENTS**

OMB No. 0607-0153: Approval Expires 02/28/2025

DUE DATE:

FEB 19, 2023

RETURN TO:

U.S. Census Bureau
1201 East 10th Street
Jeffersonville, IN 47132-0001

FAX:

1-800-845-8245

**VIA INTERNET
OR FOR HELP:**

econhelp.census.gov/cprs

Use your unique User ID
and original password.

User ID:

Password:

In any correspondence pertaining to this report, refer to the ID.

4549723

202301

4549723

Harris Township Roads

Attn Peggy Clayton

Board Chairperson

20876 Wendigo Park Road

6B

Grand Rapids

MN

55744

IMPORTANT

Please refer to the back of
this form for more information
and instructions for
completing the survey.

(Please correct any errors above)

NOTICE - Title 13 United States Code (U.S.C.), Sections 131 and 182, authorizes the Census Bureau to conduct this collection. These data are subject to provisions of Title 13, U.S.C., Section 9(b) exempting data that are customarily provided in public records from rules of confidentiality. This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0153 and appears at the upper right of this page. Without this approval, we could not conduct this survey. We estimate this survey will take an average of 10-30 minutes to complete. More information about this estimate and an address where you may write with comments is on the back of this form.

Section A PROJECT IDENTIFICATION

The construction project described below is associated with your organization according to published sources. Please correct any errors or fill in any blanks in Sections A and B. If necessary, make your corrections in item 9, Remarks, or use a separate sheet. IF YOU HAVE ANY QUESTIONS CONCERNING THIS FORM, PLEASE CALL 1-800-845-8246.

1a. PROJECT DESCRIPTION

Sunny Beach Road - Full Depth Reclamation :
59201

1b. PROJECT LOCATION

Sunny Beach Rd

Harris Township

MN

Section B PERSON TO CONTACT REGARDING THIS SURVEY - Please correct any errors below

2a. Name

Peggy Clayton

b. Telephone

(218)244-1811

c. Fax

d. Email Address

supervisorchtp@gmail.com

e. Web Address

Continue with Section C on the next page

Section C OWNERSHIP, START AND PROJECTED COMPLETION DATES

3. TYPE OF OWNERSHIP – Mark (X) one box.

- Is this project State Government or Agency
 Privately owned OR Owned by: Federal Government or Agency
 Local Government or Agency

4a. START DATE OF CONSTRUCTION

When did actual construction work on the site start, or when do you estimate it will start? Enter month and year.

Month and year of actual or expected start date

Sep 2022

4b. PROJECTED COMPLETION DATE

When do you estimate it will complete? Enter month and year.

Month and year of expected completion date

Jun 2023

Section D COST ESTIMATES

INCLUDE

- Site preparation and outside construction, such as sidewalks and roadways
- Mechanical and electrical installations which are integral parts of the structure, such as elevators, heating equipment, etc.

EXCLUDE

- Land and pre-existing structures
- Architectural, engineering, and owner’s overhead and miscellaneous costs – See item 6
- Movable machinery and equipment, furniture, and furnishings
- Contingency funds

FOR HEAVY NONBUILDING PROJECTS SEE SPECIAL INSTRUCTIONS ON BACK

NOTE: If project is on a "cost plus" basis, enter your best estimate of the final cost.

5a. CONTRACT CONSTRUCTION COST

(Amounts to be paid to contractors and subcontractors)

Construction costs
(Thousands of dollars)

\$ 1731,000.00

5b. OWNER SUPPLIED MATERIALS AND LABOR

(Construction materials supplied by owner and the value of work done by project owner’s own **construction** employees assigned to the project.)

\$,000.00

5c. TOTAL CONSTRUCTION COST

(Sum of 5a + 5b) →

\$ 1731,000.00

6. ARCHITECTURAL, ENGINEERING, AND MISCELLANEOUS COSTS

If book figures are not available, reasonable estimates are acceptable.

INCLUDE

- All fees for architectural and engineering services. If contractor was authorized to "design and construct" this project, such cost should be included in item 5a.
- Cost of design work by owner’s staff
- Project owner’s overhead and office costs
- Fees and other miscellaneous costs allocated on owner’s books to this project

Architectural, engineering,
and miscellaneous costs
(Thousands of dollars)

EXCLUDE

- Cost of movable machinery and equipment, land, furniture, and furnishings
- All interest to be paid directly by state or local governments

\$ 138,000.00

7. Intentionally left blank

Continues with Section E on the next page

Section E MONTHLY CONSTRUCTION PROGRESS REPORT

This form will be returned to you **EACH MONTH** until the project is completed.

- Continue with item 8a if project has started.
- Report the value of construction put in place each month. Include only those construction costs defined in item 5c. DO NOT include costs reported in item 6.
- Report costs in the month in which work was done (including any monthly retainage being withheld from contractors) rather than in the month in which payment was made.
- If costs are not available, please leave the value blank.
- When project is completed, enter month and year in item 8b.

8a. MONTHLY VALUE OF CONSTRUCTION PUT IN PLACE ON PROJECT DESCRIBED IN ITEM 1A

If construction is complete except for some minor work or retainage (up to 3 percent of item 5c), you may stop reporting on this project by entering the completion date in item 8b and indicating any remarks in item 9.

Month and year report period	Value of construction put in place during month as defined in item 5c (Thousands of dollars)
Jan 2023	\$ 0 ,000.00
Dec 2022	\$ 0 ,000.00
Nov 2022	\$ 2 ,000.00
Oct 2022	\$ 629 ,000.00
Sep 2022	\$ 361 ,000.00
	\$,000.00
	\$,000.00
	\$,000.00
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	\$,000.00
	\$,000.00
	\$,000.00

8b. COMPLETION DATE

When was all construction actually completed? Enter month and year.

Month and year of completion

9. REMARKS

REPORTING INSTRUCTIONS FOR STATE AND LOCAL CONSTRUCTION PROJECTS

We estimate this survey will take an average of 30 minutes to complete for your first month of reporting and 10 minutes for subsequent months, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this voluntary collection of information, including suggestions for reducing this burden, to: EID CEB Survey Comments 0607-0153, U.S. Census Bureau, 4600 Silver Hill Road, Room EID-7K081, Washington, DC 20233. You may email comments to eid.ceb.customer.service@census.gov. Be sure to use "EID CEB Survey Comments 0607-0153" as the subject.

► Section A – PROJECT IDENTIFICATION

Correct any information in items 1a and 1b if necessary.

For the project described in item 1a to be government owned, it must be state, local, or federal government owned **during construction** and involve the erection of a new structure(s) or improvements to an existing structure(s) as defined below.

For the project described in item 1a to be privately owned, it must be privately owned **during construction** and involve the erection of a new structure(s) or improvements to an existing structure(s) as defined below.

If the project is only maintenance and repairs, please note so in item 9, Remarks, complete item 2, and return the form.

► Section B – PERSON TO CONTACT REGARDING THIS SURVEY

Item 2 – Enter or correct the information for the person who can answer questions about this survey.

► Section C – OWNERSHIP, START AND PROJECTED COMPLETION DATES

Item 3 – As noted, "ownership" for purposes of this survey, depends on the owner **during the construction phase**. Check the appropriate box.

Item 4a – The start date is defined as the date that actual construction work first began on the project described in item 1a. If the project is to start at some future date, please enter the date, complete item 2, and return the form.

Item 4b – The projected completion date is defined as the date the project described in item 1a is expected to be completed.

► Section D – COST ESTIMATES

"Construction," for purposes of this survey, is defined as the building of and/or improvements to fixed structures. This **INCLUDES**:

- a. New structures, additions, alterations, conversions, expansions, rebuilding, reconstruction, renovations, rehabilitations and major replacements, such as the complete replacement of a roof or heating system.
- b. Mechanical and electrical installations – Plumbing, heating, electrical work, elevators, escalators, central air-conditioning, and other similar building services.
- c. Outside construction – Clearing and grading of undeveloped land and the fixed, auxiliary structures which the project owner builds within the property lines. Also, roadways, bridges, parking lots, utility connections, outdoor lighting, pools, athletic fields, piers, wharves and docks, and all similar auxiliary facilities.

FOR HEAVY NONBUILDING PROJECTS

In addition to a, b, and c, construction **INCLUDES**:

- d. Fixed works, such as power plants, dams, highways, bridges, reservoirs, and sewer and water facilities.
- e. Machinery and equipment which are integral parts of structures. Also fixed, largely site-fabricated equipment, such as storage tanks.
- f. The following types of equipment: boilers, towers, and fixtures.

EXCLUDE: Movable machinery and equipment which are not integral parts of structures. Also, for power generation plants, exclude primary power producing machinery, such as generators, reactors, and steam engines.

Item 5a – Estimate the total amount to be paid to construction contractors by the project owner for work done on this project.

Item 5b – Estimate the total cost of labor by the owner's construction employees working on the project, including supervisory personnel assigned to the project. Include the total cost of all construction materials supplied by the owner, including those the owner expects to supply to the contractor for installation in this project.

Item 5c – Sum of values reported in items 5a and 5b. This is the value to be reported in item 8a, monthly value of construction put in place.

Item 6 – Estimate the total amount of fees which the project owner has paid or will pay to architectural and engineering firms for work on this project. Also estimate the total cost of all other construction items which the project owner will allocate on the books to this project. Include the project owner's overhead and office costs, the cost of design work by the owner's staff, and other miscellaneous construction fees and costs allocated on the owner's books. **DO NOT** include the cost of movable machinery and equipment, land, furniture, and furnishings. If book figures are not available, reasonable estimates are acceptable.

Item 7 – Intentionally left blank.

► Section E – MONTHLY CONSTRUCTION PROGRESS REPORT

Item 8a – Report the monthly value of construction put in place for the costs associated with item 5c. These costs include:

- a. Work done by contractors and/or subcontractors, including any retainage being withheld until the work is complete.
- b. The cost of any materials installed which were provided by the owner.
- c. The work done by the project owner's own construction employees, including supervisory personnel assigned to this project.

Initially, report monthly values from the start month to the most current month shown in item 8a. Then each month, when the form is returned to you, report for the month shown and any revisions which you might have. When entering monthly data, **be sure to report the costs in the month in which the work was done rather than in the month in which payment was made.**

If the contractor's bills are for periods other than monthly, estimate a monthly amount. If costs are not available, please leave the value blank. In each month where there is no construction, enter a zero.

Item 8b – If construction is complete except for some minor work or retainage (up to 3 percent of item 5c), you may stop reporting on this project by entering the completion date in item 8b and indicating any remarks in item 9.

Intergovernmental Meeting Minutes

Networking to improve efficiency, maintain service levels and save money
while preserving our individual community identities

January 25, 2023

The next meeting will be February 22, 2023 at the Itasca County Courthouse Boardroom, 11:00 am-1:00 pm. Please bring your lunch.****

Present: Peggy Clayton (Harris), Lilah Crowe (Historical Society), Tony Valtinson (Cohasset), Sarah Carling (CEDA), Terry Snyder (Itasca County), Burl Ives (Itasca County), Mike Baltus (Spang), Kelly Derfler (Spang), Melissa Grover (City of Bigfork/Stokes Township), Brianna Anderson, (City of Coleraine), Burl Ives (Itasca County), Brett Skyles (Itasca County), and Lisa Myrnak (LaPrairie).

Special Guest: Ryan Sutherland, Assistant Transportation Director

Introductions took place.

Ryan Sutherland, stated that boundary changes/Redistricting in the Transportation Dept/Road and Bridge Maintenance Garages took place. District Foreman/Supervisors will be taking on additional areas. District 1 (Jeff Heinrich) will oversee the Deer River and Max shops; District 2 (Bill Lessard) will oversee the Balsam, Bigfork, and Tioga shops; District 3 (Don Warwas) will oversee the Nashwauk, and Swan River shops; and District 4 (Mike Wagner) will oversee the Arbo and Cohasset shops. Ryan added that Max and Bigfork used to be a district together.

The department has several projects in the works. Bituminous/overlay work will be completed on County Rd 4 (Spring Lake to Talmoon), and County Rd 92/old Hwy. 142 (NW of Deer River). County Rd 427 (Danson Road), and County Rd 432/Splithand Road will have overlay work. Scenic 7 will have 7 miles of bituminous work. County Rd 52 will see underground utility relocation.

Discussion held on the upcoming River Road round-a-bout. Ryan said the juggling factor will be rerouting traffic on Pokegama, which already has extensive traffic. Upcoming meetings will be taking place with MNDOT. This project will take 3 months to complete.

Open Market

Itasca County:

Considerable discussion took place on the "northern long-eared bat", which is now considered endangered, under the "Endangered Species Act", according to the U.S. Fish and Wildlife Service. Roosting bats (in trees) will prevent brushing and cutting, in and around townships, as per Terry and Burl.

The Board has set up a "Transportation Group/Committee" as part of the regular agenda, which will be meeting the 3rd Tuesday of every month. The goal is to discuss broader County-wide issues. (Road issues/complaints, 5 Year Road plan, etc), and share information.

The group will consists of the 5 Commissioners, Karin Grandia (Transportation Director), and Ryan Sutherland (Assistant Transportation Director). Meetings are open to the public.

Short discussion held on if Transportation Dept would be "adding" the snowplows which have the lift blade, for driveway approaches.

Burl reported that the snowmobile trails, and events within the County have been bringing in a lot of people/building tourism. The Blizzard Tour, which will be taking place in February, will have participation of 270+ sleds.

Arbor wood, a company which would produce hardwood siding, and employ 15+ people, has pulled out of Grand Rapids! Short discussion followed.

IRRRB has a new Director, Ida Rukavina. There are 10 on the board, with 8 of the 10, as newcomers!

The County has set roads as their #1 priority. Three new commissioners have taken their oath, along with a newly elected Sheriff, and a newly elected Auditor-Treasurer.

Discussion held and it was decided to hold the February 22nd meeting at the Courthouse Boardroom, followed by a tour of the new Justice Center. ****Bring your lunch****.

Brett Skyles stated that the Justice Center is on schedule, and on budget. The siding is now being installed. The exterior will be completed in the spring, and the inside work will begin.

Harris:

Peggy Clayton said the budget sessions are winding down and their board of audit will take place on January 31st. The 5-year road plan will be approved at the evening P and D Board Meeting.

Harris will be receiving funds from FEMA, due to the May storm which caused washouts/damages within the township. The rinks are seeing a lot of skaters at both Wendigo and Crystal parks.

Harris will need to look at going with another vendor for the website. The current vendor "GovOff" is changing their rates from a hosting fee of \$780 per year to \$3,995 per year. Peggy has been in touch with Leslie Rosedahl, who does PR for MAT, as she works on website design for townships, etc. The board will hopefully be taking action tonight at their meeting.

Spang:

Mike reported that the township held their reorganization meeting last evening. The Chair is Joe Benes, and they have a new Supervisor Tom Derfler, to join Supervisor Baltus, and Treasurer Roberta Truempler.

Mike also stated they are working on getting their township classified as an "emergency shelter" and are working with Sarah Carling/CEDA on obtaining the necessary, and needed generator.

Discussion held on the recent invoice received by the township on "mail in ballots". Apparently, in years past, invoices received were well over \$1000. This last election invoice was just for \$73. Brett will check into the invoice amount change.

Kelly reported that the Township Association had a rep from First Net talk about the public safety phone service available to townships, at their January 9, 2023 meeting. ElderCircle will be the township guest speaker in February, followed by CEDA in March.

Historical Society:

Lilah stated that the historical society will be turning 75 in 2023. They are digitizing the "Grace" picture and are making only 75 prints at \$100 per pic. The society will once again have the "deck of cards" displaying 52 pictures/trivia. The last time this project took place was 5 years ago. Cost per deck is \$10.00. These will be available at the Historical Society.

Lilah said that "Paddle and Pints" will be taking place in June.

Itasca County Fair Association:

Lilah discussed the holiday "lights in the pine" in which people will be able to drive through the fairgrounds to see the lighting displays. The estimated budget is \$270,000. Sponsors within the business community are starting to come in. Woodland Bank will be sponsoring the "12 days of Christmas" with a 5 year investment of \$12,000.00.

According to Lilah, the fair will have some added (new) children events taking place in the Trailhead Building.

City of Coleraine: Brianna stated the City still has some staffing issues.

"Smoke on the Water" construction is going strong, and will be (potentially) opening in May.

The City is working on the demo grant on the Old Stone Church building.

Public Works Dept is almost fully staffed! The council had one new council person and appointed an additional council person.

Discussion on plowing issues on Autumn Lane.

City of Cohasset: Tony mentioned that the City has a new mayor, and all new council members, (with the exception of one council member). There is not much going on with zoning, but Tony stated that this area will pick up in the spring.

The new Park and Recreation Director, Stephanie Kessler, is doing a great job with snowshoe groups held during the week, at the Tioga Recreation Area.

City of Bigfork:

Melissa reported that they have two new council members. Their Public Works Director will be out until April.

The Main Street project will be completed by MNDOT, and will include sidewalks. Their annual Wilderness Days may need to be put on hold.

The council is conducting a study on the water and sewer system upgrades.

CEDA:

Sarah reminded everyone that the Canisteo Pit is still being pumped out at 11,000 gallons/minute. Please stay out of the area!

Lisa Randall was hired at CEDA to replace Henry Hellman.

Sarah reported that Blandin Foundation has increased their grant-making by 40 percent in the last decade. In response to this growth, urgent rural needs, and to improve service to grantees, they are redesigning their grant processes and implementing a new grants management system. The redesigned grant interface will make it easier to engage with them, provide more streamlined data collection, and better tools to customize and track progress. While they will not be accepting new inquiries, all active grants will continue to be processed. They anticipate the inquiry portal will reopen this spring, but will advise of a firmer timeline as the technical work progresses.

Sarah stated she will be working on two grants for the Taconite and Marble Water towers, which are both in rough shape.

IRRRB will have grant opportunities in Tourism. There are two cycles for applying: February and August, with a six month window for project completion.

Sarah is working with Wabana on their goal of raising \$240,000, toward their outdoor recreation complex, and an outdoor recreation grant.

Sarah has been reaching out to various businesses on obtaining donations of 1600# of concrete bags, for playground upgrades taking place: Goodland, Deer River, Bovey, Marcel, and Effie, with all playgrounds housing different features.

CEDA has a revitalization program for communities needing "facelifts". Those interested can contact CEDA.

City of LaPrairie: Lisa stated they have hired a new Park, Recreation, and Trails Division Director who will be starting on February 6th.

The council approved the plat "MJE Properties" for housing development.

There was no change in the tax levy, as per Lisa. They have one new council member.

Submitted by Peggy Clayton, in the absence of Mary Jo Wimmer.

Itasca Trails Task Force Meeting Minutes

January 12, 2023

Timberlake Lodge Hotel, Aspen Room

11:30am-1:00pm

Call Meeting to Order - Les Ollila (Vice Chair) called the meeting to order at 11:35 am. Introductions.

Present at the Meeting – Les Ollila -Vice Chair (Itasca Co Park & Rec), Catherine McLynn -Financial Coordinator (NLNSC, Rapids Riders ATV, GRIMBA, Mt Itasca), Stephanie Kessler – Secretary (City of Cohasset Parks & Rec), Jim Willford (38er’s Snowmobile Club), Darrel Hecimovich (Itasca Snow Rangers), Sarah Carling (Community Economic Development & Assoc), Sara Thompson (Itasca Co Land Dept), Burl Ives (Itasca Co Commissioner), John Johnson (Itasca Co Commissioner), Tom Sutherland (DNR Conservation Officer), Mike Schack (Harris Township Supervisor), Tom Boland (EOW Ski Club), Tom Sobolik (No Lights Ski Club), Dan Kingsley (Haypoint Snomo Club), Wally Krook (GRIMBA), Paul Watson (GRIMBA), Rusty Eichorn (Driftskippers), Kacie Stanek (MN DNR), Kaelyn Stephens (GR Herald Review)

Additions to Agenda – none.

Approval of December 8, 2022 Minutes – Motion to accept minutes. Jim Willford/Darrel Hecimovich MC

Financial Update - Catherine McLynn (Treasurer) reported \$18,310 yet to commit to new projects in 2023. We reviewed the annual report to Blandin that she had prepared. Motion to accept the report and submit to Blandin Foundation with minor edits. Dan Kingsley/Tom Boland MC. After a lengthy discussion about how much to ask for in the future, a motion was made to request \$200,000/year in our new grant request. Burl Ives/Jim Willford MC.

There was no old or new business to report on, so time was spent on Around the Horn instead.

AROUND THE HORN AND EMERGING ISSUES

Most people reporting here mentioned that their club had spent hundreds of hours clearing the trails after the heavy snow mid-December and that many of them used equipment purchased with funds from this Task Force. These volunteer efforts to clear all types of trails are invaluable and critical to our area. Combining all the club efforts, we know there were thousands of hours spent in the woods clearing trail for recreational use.

Steph Kessler (City of Cohasset) – City snowshoe hikes and full moon hikes continue to be successful.

Sarah Carling (CEDA) – The Nashwauk City Council was updated about the bike trail project. Their goal is to fund that project 100% with grants. Linda Randall is joining the CEDA team.

Sara Thompson (Itasca Co Land Dept) – Most XC Ski trails are cleared and ready for use after days of work.

Darrel Hecimovich (Itasca Snow Rangers) – Trails are finally in good shape and ready for use.

Jim Willford (38ers Snowmobile Club) – The re-route needs more funding so they will be submitting another grant request soon. Trails are open, but they are still working on grooming.

Burl Ives (Itasca Co) – The Blizzard tour for ALS fundraiser Feb. 10-11. Expect 400 sleds in town. Special Olympics ride will be Jan 26-28 with about 70 sleds. He met with the DNR to discuss keeping trails open on property recently purchased by the Nature Conservancy.

Les Ollila (Co Park and Rec) – County Recreation Plan is being updated. Interactive map is making progress.

Mike Schack (Harris Township) – Be prepared for timelines on trail construction with the long-eared bat endangered species concerns (see Kacie Stanek’s report for more details).

Tom Sutherland (DNR Enforcement) – The slush issue has improved on most lakes. Deer population is faring okay. Canisteo Pit is not safe right now with the lowering process.

Catherine McLynn (NLNSC GRIMBA, Mt Itasca) – Candlelight XC ski at Deer River tonight. Culture grants from IRRB open in February.

Kacie Stanek (MN DNR) – Swamps are still risky so grooming has been delayed. Ski trails have been packed if not groomed. The “Week on the Trail” was a big success and we should consider making it annual. Groomer Expo in St. Germain, WI on Feb 1-2. Trail Improvement Grants will be looking for applicants. They have \$300,000 to give. The northern long-eared bat has been reclassified from a threatened to endangered species. This will likely impact the ability to cut live trees for new trail construction during a specific period of time. It will likely not impact clearing downed trees to keep existing corridors open. More at: www.mndnr.gov/bathcp

Tom Boland (Edge of Wilderness Ski Club) – Scenic State Park has some grooming done and is looking forward to repurpose trails in the park. Their grooming equipment needs an upgrade.

John Johnson (Itasca Co) – Canisteo Pit water levels are being lowered so the public is asked to stay off the ice due to dangerous conditions during this process. He commended the collaboration that TTF provides with ALL types of recreation and noted how it is unique and very valuable to our County.

Rusty Eichorn (Itasca Driftskippers) – The Cohasset connection is moving but progress is slow due to difficult situations with land access.

Dan Kingsley (Haypoint Jackpine) – They have 85% of their trails open and groomed for snowmobiling. The Hill City Lions gave them \$5,000 for tools; that has helped a lot.

Wally Krook (GRIMBA) – Tioga has 30 miles of trails, and grooming has been difficult with the snow, trees, and drifting. Fat Forest Fourteen race is Feb 11. The survey results are in from the Great MN Regional Trail; it shows 16,000+ visitors to Tioga Rec Area this past summer. Friday Night Lights is a night ride open to all.

Adjourn – Les Ollila (Vice Chair) adjourned the meeting at 1:05pm.

Next Meeting: February 9, 2023 at 11:30am at Timberlake Lodge Hotel

(Aspen Room - use Restaurant Entrance)

Topic: Funding Opportunities

The Mission of the Itasca County Trails Task Force is, in cooperation with public agencies and organizations, to foster development and long-term sustainability of a multi-faceted system of quality recreational trails and facilities in the Itasca County area that meets the needs of residents and visitors.



Itasca County Township Association
Office of the Secretary
 Kelly Derfler
 39043 Spang Road Hill City, Minnesota 55748
spangclerk@gmail.com 218-398-2109

8C

Itasca County Township Association
Meeting Minutes – January 9, 2023
Harris Town Hall

The Itasca County Township Association meeting was called to order by President Mike Baltus Monday, January 9, 2023 @ 7PM. Directors present were President Mike Baltus, Diane Coppens, Pat Hill, Mark Klennert, Jon Korpi, Richard Lacher, Nicole Maki, Larry Salmela, Roberta Truempler, and Secretary Kelly Derfler. Townships represented were Balsam, Blackberry, Carpenter, Feeley, Harris, Kinghurst, Lone Pine, Marcell, and Spang. Guests present were District 11 Director Reno Wells and Commissioners Burl Ives, John Johnson, Cory Smith, Terry Snyder, and Casey Venema. Program guests were Lana Latvala and Chad Cossin from FirstNet.

Pledge of Allegiance was recited.

Mike Baltus congratulated Jim Kelley for his appointment to the advisory board of the Local Road Improvement Program.

Motion made by Richard Lacher to approve the minutes from December 12, 2022. Second by Pat Hill and carried. All voting in favor.

Treasurer's report was presented by Roberta Truempler. Balance as of January 8, 2023.

Saving Account Balance	Checking	Total
\$14,178.72	\$1,872.55	\$16,051.27

Claims:

Salary	January Payroll	\$323.22
MAT	L&R Registration (Peggy Clayton)	\$100.00
US Treasury	2022 Payroll Taxes	\$587.52

Dues will be going out within the next few days.

Motion made by Jim Kelley to approve the treasurer's report, as reported. Second by Peggy Clayton and carried. All voting in favor.

Reno's Report-

Reno provided a MAT pin to the new township officer in attendance and discussed the Spring Short Courses coming soon, hopefully with one in Grand Rapids. **Covid-19-** Still officially in a pandemic, now a triple-demic (flu, RSV, Covid-19). Hospitals have been filling up. Townships still have the option to meet virtually, Chair just has to make a

declaration that we are still in a pandemic. **LRIP-** 10 Township Officers applied for the position on the advisory board and Jim Kelley was selected. Jim has been through the LRIP process with his township. Reno presented a challenge coin from Minnesota Association of Townships to Jim. **MAT Scholarships-** Information in Newsletter, available to Juniors. **MATIT Worker's Comp Audit-** Due February 15, 2023. Information in Newsletter, if you have problems with the new submission process, contact MATIT. **MAT Tuesday phone calls-** are ongoing and will also be on Zoom. The first and third Tuesdays at 10am. They last 30 minutes to an hour. These phone calls consist of the latest updates concerning legislative changes, Covid changes and any other information in reference to townships. If you would like to hear about specific topics, contact Reno or the MAT office. Reno has asked that they create an agenda for the Tuesday calls so that officers can see the specific topics that will be discussed. **Cyber-Theft-** Watch out for scams, be careful transferring funds. **Township Day-** In person, February 1&2, Information can be found on MAT website. Visit with newly elected officials. **Grants & Training-** Information in Newsletter and on MAT website. **Board of Appeal and Equalization Training-** Training must be completed by February 1, 2023. Can be found on the Department of Revenue website. You can check the Department of Revenue website to see when your certificate expires. **ARPA-** Townships should be looking at ways to spend the funds. Next report will be due April 30, 2023. Townships have until December 31, 2024 to commit funds. Must spend funds by December 31, 2026. **Blandin Broadband Newsletter-** released January 4. Link was available to show where each county ranked with broadband accessibility. Itasca County ranked 31 out of 87. **MNDOT-** Notice sent out January 3, public invited to provide input on special transportation service providers. **MAT Annual Conference-** Will be in St. Cloud on December 7-9, 2023.

Q- Is MAT aware of, or doing anything to protect the logging industry (and more) from the newly endangered listed Northern long-eared bat? This would not only affect the logging industry, but also when townships would be allowed to perform brush cutting, etc. A. Reno will research this topic more with MAT. Peggy Clayton will see if this is brought up during L&R.

Richard Lacher made a comment about the MAT 800 number. He was not able to reach a live person using the phone system. Reno will forward the comment to MAT.

If there are changes to officials, phone numbers, or addresses, contact Lori Stalker to get the new information posted. MAT does mail out a form each year for townships to fill out and return with township officers information.

Program- Lana Latvala and Chad Cossin from FirstNet

FirstNet is a mobile network created by the federal government for first responders. Townships would be eligible as a government agency. All data sent and received is encrypted. Each line is \$39.99/per month with unlimited data, free phones for life, based on federally mandated rates. Townships can set up a meeting with Lana to gather more specific information based on the township's needs. They can send out demo devices to ensure that the phones would work for the township. FirstNet uses AT&T towers and

also uses their own infrastructure to provide stronger signals than any other cell provider.

Commissioner's Report- All five commissioners were in attendance!

Corey Smith- Corey is the new District 1 Commissioner. He resides in Squaw Lake, where he owns a business with his wife.

Burl Ives- Burl was voted in as chair of the board this year. He stated that the board asked the new commissioners what they would like on the board's to-do list. The board will be addressing three things moving forward. The first being transparency, second is accountability, and third being the effectiveness of the county and the departments within the county. The committee appointments have been completed.

John Johnson- John stated that the pumping of the Canisteo Mine Pit has started. The pit and Holman Lake area will be very dangerous during this time. Please share this information with fisherman and snowmobilers, etc. The DNR had to wait to begin pumping due to the discovery of zebra mussels.

Terry Snyder- The County Board may be asking for a letter from the Township Association in support of legislation regarding the Canisteo Mine Pit. Further information will be discussed in the next few months. **Huber-** Terry is part of a work group that meets monthly discussing the Huber project. The project is currently stalled with the Army Corps of Engineers, which has no time limits on decision making. **Mesabi Metallics-** After the county publicly stated that they were behind in property taxes by several million dollars, the business paid \$2.1 million in back taxes and is now up to date. **L&M Supply-** Looking at creating a new distribution area. Would be about a half million-dollar project with a plan for expansion and would employ approximately 150. Expecting a decision in the next 60 days. **ASV-** Working on a 30,000 sqft addition on site. Would be employing another 115 in the third year. They are looking at building a new mini track machine. **Local Option Sales Tax-** Will take effect on April 1, 2023. **Fight Blight-** Program will be ongoing through this summer. If a township would like to participate, contact Dan Swenson or Greg Stoltz at Environmental Services. **Fairgrounds Campground-** Casper Construction received the bid, came in higher than expected. Water and sewer are completed and roads are roughed in. Electrical and finish work to be completed soon. **Bass Lake Campground-** All major work has been completed.

Q. Will the county start negotiations with Blandin regarding property values? A. There will be reassessments when the time comes, probably in a few years.

Terry thanked everyone who was involved with clearing the snowmobile trails.

Casey Venema- Lights in the Pines- New drive through light show to be at the fairgrounds. There has been \$85,000 raised so far.

Casey emphasized how important the northern long-eared bat situation is. Effects could be widespread, including road projects, ATV trails, and snowmobile trails as well.

Old Business-

Communications- None

Director's meeting- No meeting.

Committee Reports-

WPIC- Did not attend last meeting.

ARDC- Mike has not received meeting information.

ATP- Gary was not present.

L&R- February 1&2.

Kelly will add LRIP to the list of committee reports.

New Business-

Mike Baltus introduced Cheryl Steege, the new clerk for Carpenter Township. Larry Salmela explained that Carpenter is an Option B Township, allowing them to hire a clerk outside of the township.

Peggy Clayton stated that the planning commission is looking to get more feedback from townships in regards to conditional use permits and variances. Mike Baltus asked about lawsuits that have been ongoing regarding township's involvement in the process. Diane Coppens of Marcell Township explained that the MAT Attorney stated that there are townships that are involved in major lawsuits. The attorney recommended that townships not get involved in the permit process. Mike suggested that MAT provide training on the topic. Peggy will ask Reno if MAT can provide further guidance.

Mike Baltus shared that Spang Township has found a new business (Up North Excavating) to do brush cutting on township roads for a fraction of the cost of previous estimates. If anyone would like the contact information, contact Kelly or Mike.

Roberta Truempler stated that townships that get SFI payments from the Blandin settlement in October will be getting that payment in the next few weeks.

Casey Dabrowski stated that Feeley Township is considering posting weight restrictions on township roads. He asked if other townships had posted roads. Mike stated that Spang Township did for years, but no longer posts them as there is no way to enforce it. Several other townships said that they also no longer post. The best action would be to talk to individuals who are not following the restrictions.

Nicole Maki stated that she is having difficulties getting quotes for entertainment and catering for the annual dinner. Kelly will touch base with Nicole and they will attempt to have a few options for the next Director's Meeting.

The next meeting will be on February 13, 2023 at 7PM at the Harris Town Hall. There will be a Director's Meeting at 6PM.

Motion made by Richard Lacher to adjourn the meeting at 8:20pm. Second by Pat Hill and carried.

Respectfully submitted,

Kelly Derfler

Kelly Derfler, Secretary

Payment Request

Harris Township
Itasca County

Name: Peggy Clayton

Date	Description	# Hours	Rate	Amount
1/11/2023	Regular Meeting	fixed rate	\$60.00	\$60.00
1/25/2023	Planning and Development Meeting	fixed rate	\$60.00	\$60.00
1/9/2023	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
1/31/2023	Board of Audit	Fixed rate	\$60.00	\$60.00
Monthly	Supervisor Wages/Chair - month	fixed rate	\$450.00	\$450.00
Additional Hourly Work:				
1/1/2023	Work on Admn Policy, appendixes, etc 12 noon-1:15 pm	1.25	\$19.00	\$23.75
1/1/2023	Update cheat sheet for incoming clerk	0.5	\$19.00	\$9.50
1/3/2023	Agenda, copies etc for. 1/5/23 WS at service center 1:15-2:30 pm	1.25	\$19.00	\$23.75
1/4/2023	Work on annual mtg items, reports etc 9:30-11:00 pm	1.5	\$19.00	\$28.50
1/5/2023	Hall for copies	0.25	\$19.00	\$4.75
1/5/2023	WS 2-4:00 pm	2	\$19.00	\$38.00
1/5/2023	letter to Dan S and Josh U, on land sale	0.5	\$19.00	\$9.50
1/5/2023	Email, phone calls to MATIT	0.5	\$19.00	\$9.50
1/6/2023	Resolutions, finalize committees for Reorg. etc 9:30-11:30 pm	2	\$19.00	\$38.00
1/7/2023	Work on ad, etc for mowing contract for publishing etc	0.5	\$19.00	\$9.50
1/11/2023	Public hearing for Helmbrecht 3-3:45 pm	0.75	\$19.00	\$14.25
1/12/2023	Supplies and paper for hall (mileage)	0.5	\$19.00	\$9.50
1/12/2023	Call to Leslie R Re: website, follow up emails back and forth	0.75	\$19.00	\$14.25
1/12/2023	Call to Nick H Re: website	0.5	\$19.00	\$9.50
1/15/2023	Work on annual report 4:30-5:30 and 7 pm-9:30 pm	3.5	\$19.00	\$66.50
1/16/2023	Work on annual report twp accomplishments 9-10:30 pm	2.5	\$19.00	\$47.50
1/17/2023	Budget mtg 4pm-6:45 pm	2.75	\$19.00	\$52.25
1/19/2023	WS 2-4:00 pm; Budget mtg 4-7:45 pm	5.75	\$19.00	\$109.25
1/20/2023	Upload emp handbook, agenda pkts, resolutions etc	3.25	\$19.00	\$61.75
1/20/2023	Annual report work	1.5	\$19.00	\$28.50
1/23/2023	Budget Session 4-6:30 pm	2.5	\$19.00	\$47.50
1/24/2023	Work on rd report for annual mtg book	0.5	\$19.00	\$9.50
1/25/2023	Network opp. Mtg 11am-1:15 pm	2.25	\$19.00	\$42.75
1/26/2023	Budget Session 4 pm-6:30 pm	2.5	\$19.00	\$47.50
1/31/2023	WS on MATIT 4 pm-5:30 pm	1.5	\$19.00	\$28.50
		41.25	\$19.00	\$783.75
Hours Covered Under Stipend:		Applicable		
Date		Mileage	Hours	
1/2/2023	FB post			
1/5/2023	Call on Carol St.			

1/5/2023	Call and text on mailbox damage			
1/6/2023	Park and cemetery inspections	21		
1/10/2023	Email to Reno Re: planning commission			
1/11/2023	FB post			
1/12/2023	Call to AS Re: Bayview			
1/12/2023	Stokes for supplies (mileage)	12		
1/14/2023	Park and cemetery inspections	21		
1/17/2023	Call on rep party mtgs			
1/17/2023	FB post			
1/18/2023	FB post			
1/20/2023	Park and cemetery inspections	21		
1/22/2023	FB post			
1/28/2023	FB post			
1/29/2023	Park and cemetery inspections	21		
	Total	96		
Reimbursements:				
January	Mileage total from hrs included in stipend/ non stipend	96.00	.655	\$62.88
	<i>Total reimbursements requested:</i>			\$62.88

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

1/31/2023 Peggy Clayton
Date Signature

Payment Request

Harris Township
Itasca Count CLERK

Name: Peggy Clayton
Address: Grand Rapids

Date	Description	# Hours	Rate	Amount
CLERK				
1/3/2023	GRSB deposit	0.25	\$19.00	\$4.75
1/6/2023	Mail (mileage)	0.25	\$19.00	\$4.75
1/8/2023	Agenda packets, uploads 2:50 pm-5:50 pm	3	\$19.00	\$57.00
1/8/2023	Minutes of 1/5/23 WS	1.25	\$19.00	\$23.75
1/11/2023	Set up for brd 6:30-7pm; after brd uploads, etc 9-11:15 pm	2.75	\$19.00	\$52.25
1/12/2023	Minutes of 1/11/23 PH 8:45 pm-10 pm	1.25	\$19.00	\$23.75
1/12/2023	Minutes of 1/11/23 Brd mtg 1pm-3:55 pm	3	\$19.00	\$57.00
1/13/2023	Mail (mileage)	0.25	\$19.00	\$4.75
1/20/2023	Mail (mileage)	0.25	\$19.00	\$4.75
1/18/2023	Minutes of 1/17/23 Budget mtg 9:30pm-10:15 pm	0.75	\$19.00	\$14.25
1/20/2023	Minutes of 1/19/23 WS	1	\$19.00	\$19.00
1/20/2023	Minutes of 1/19/23 Budget mtg	0.75	\$19.00	\$14.25
1/22/2023	Agenda pkts, uploads 3:15-6:15 pm	3	\$19.00	\$57.00
1/23/2023	Minutes of 1/23/24 Budget mtg 11:15 pm -11:45 pm	0.5	\$19.00	\$9.50
1/25/2023	Set up for brd 6:30-7 pm; after brd 8:15-9:45 pm	1.5	\$19.00	\$28.50
1/26/2023	Minutes of 1/26/23 Budget mtg 9:45 pm - 10:30 pm	0.75	\$19.00	\$14.25
1/27/2023	Mail (mileage)	0.25	\$19.00	\$4.75
1/29/2023	Minutes of 1/25/23 Brd mtg 9:30 pm- 12 am	2.5	\$19.00	\$47.50
	TOTAL	23.25	\$19.00	\$441.75
Reimbursements:		MILEAGE		
January	GRSB deposit = 11.8	11.80	0.655	\$7.73
	Mileage to hall 4x	32.00	0.655	\$20.96
	<i>Total reimbursements requested:</i>	43.80	0.655	\$28.69

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

31-Jan-23

Signature

Peggy Clayton

Payment Request - Caretaker

Harris Township
Itasca County

Name: Terri Friesen

1/21/23 to 2/3/23

Date	Description	# Hours	Rate	Amount
KM/Cleaning				
1/25/2023	KM (Kathy)	0.75	\$15.00	\$11.25
1/23/2023	clean after rental	1	\$15.00	\$15.00
1/30/2023	clean, laundry, garbage out	2	\$15.00	\$30.00
2/2/2023	KM (Ken)	0.5	\$15.00	\$7.50
Text/Calls				
1/22/2023	mail lease to Flyaway club	0.75	\$15.00	\$11.25
1/24/2023	rental Q and set up reservation	0.5	\$15.00	\$7.50
1/24/2023	set up KM	0.25	\$15.00	\$3.75
1/25/2023	rental Q	0.25	\$15.00	\$3.75
1/25/2023	rental Q	0.25	\$15.00	\$3.75
1/27/2023	rental Q and set up reservation	0.5	\$15.00	\$7.50
2/1/2023	3 rental Q and one reservation made	1	\$15.00	\$15.00
2/2/2023	rental Q	0.25	\$15.00	\$3.75
			\$15.00	\$0.00
TOTALS		8		\$120.00
Reimbursements:				
	Description:			Amount
	<i>Total reimbursements requested:</i>			\$0.00

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

2/3/2023 Terri Friesen

 Signature Terri Friesen

Payment Request - Sexton
 Harris Township
 Itasca Count

Name: Terri Friesen

9

1/21/23 to 2/3/23

Date	Description	# Hours	Rate	Amount
1/26/2023	Question re: plots (Anderson)	1	\$75.00	\$75.00
1/31/2023	traditional burial - work w/out of area funeral home	2		
2/1/2023	provide information for purchase of plts (Hendricks)	1.5		
	TOTALS	4.5		\$75.00
Reimbursements:				
	Description:			Amount
	<i>Total reimbursements requested:</i>			\$0.00

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

2/3/2023 Terri Friesen
 Signature _____ Terri Friesen

Harris Township

Pay Request

Marlin Herbert

	General	Equipment	Road/Bridge	Cemetery	Recreation	Building/G rounds	PTO	TOTAL
Date	100	200	300	400	500	600		
23-Jan			1			7		8
24-Jan						8		8
26-Jan			3.5	0.5		4		8
27-Jan			7	1				8
28-Jan					4.5			4.5
30-Jan						8		8
2-Feb				1		7		8
3-Feb						8		8
								0
								0
								0
								0
								0
								0
								0
								0
								0
Total Hours			11.5	2.5	4.5	42		60.5
			19.0%	4.1%	7.4%	69.4%		1
								0
								0
								0

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Marlin Herbert
Signature

2/3/2023
Date

Payment Request

Harris Township
Itasca County

Name: Jim Kelley

Date	Description	# Hours	Rate	Amount
1/11/2023	Regular Meeting	fixed rate	\$60.00	\$60.00
1/24/2023	Planning and Development Meeting	fixed rate	\$60.00	\$60.00
1/9/2023	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
1/31/2023	Board of Audit	fixed rate	\$60.00	\$60.00
Monthly	Supervisor Wages - month	fixed rate	\$400.00	\$400.00
Additional Hourly Work:				
1/2/2023	RINKS: Put up new work calendars	0.75	\$19.00	\$14.25
1/5/2023	Work Session	2	\$19.00	\$38.00
1/8/2023	RINKS: Check rinks and check in with attendants	1	\$19.00	\$19.00
1/8/2023	RINKS: Help shovel and flood Crystal	1.5	\$19.00	\$28.50
1/8/2023	RINKS: Worked on data sheet for rinks and filled out pay request for rinks attendants, dropped them off at Personnel Dynamics	1	\$19.00	\$19.00
1/9/2023	RINKS: Flood Crystal	0.75	\$19.00	\$14.25
1/9/2023	RINKS: Check out pump at Wendigo with Benes	0.75	\$19.00	\$14.25
1/11/2023	Public Hearing Bayview Place	0.75	\$19.00	\$14.25
1/13/2023	RINKS: Shovel and flood Crystal	1.5	\$19.00	\$28.50
1/14/2023	RINKS: Work Crystal 6-8	2	\$19.00	\$38.00
1/15/2023	RINKS: Work Wendigo 12-4:30	4.5	\$19.00	\$85.50
1/17/2023	RINKS: Check rinks	0.75	\$19.00	\$14.25
1/17/2023	Work Session - Budgets	2.75	\$19.00	\$52.25
1/19/2023	Work Session - Insurance, 5yr. Road plan Employee Handbook	1	\$19.00	\$19.00
1/19/2023	Work Session - Budgets	2.75	\$19.00	\$52.25
1/23/2023	Work Session - Budgets	2.25	\$19.00	\$42.75
1/23/2023	RINKS: Check rinks	0.75	\$19.00	\$14.25
1/23/2023	RINKS: Up date rink data, do time slip sand Feb. Calendar	1	\$19.00	\$19.00
1/25/2023	RINKS: check rinks and post new calendars	0.75	\$19.00	\$14.25
1/26/2023	Work Session: Budgets	2.25	\$19.00	\$42.75
1/30/2023	RINKS: Fill out time sheets for attendants and drop off at PD	0.75	\$19.00	\$14.25
1/31/2023	Work Session:	1		
	TOTAL	32.5		\$598.50
Hours Covered Under Stipend:				
		Applicable		
Date	Description	Mileage	Hours	
1/2/2023	RINKS: Put up new work calendars	14		
1/2/2023	Had message from resident on Underwood Rd needing plowed		0.25	
1/2/2023	Drove Town Roads	50	2	
1/3/2023	RINKS: Drop off time slips		0.25	
1/3/2023	Had call from resident on Southwood Rd needing plowed		0.25	
1/3/2023	Had call from resident on Sunny Beach Rd. needing widen		0.25	
1/3/2023	Call District forman on plowing plan		0.25	
1/3/2023	Had call from district forman of trailer on Jane Lane		0.25	
1/3/2023	Checked on trailer on Jane Lane and talked with owner	20	0.75	
1/5/2023	Had call on Wagon Wheel on snow losing up		0.25	
1/5/2023	Call District forman on Wagon Wheel needing lose snow removed		0.25	
1/8/2023	RINKS: Check rinks and check in with attendants	14		
1/8/2023	RINKS: Help shovel and flood Crystal	10		
1/9/2023	Had message on a hit mailbox		0.25	
1/9/2023	Talked with County on hit mail box		0.25	
1/9/2023	RINKS: Drop off pay requests	10		
1/9/2023	RINKS: Flood Crystal	10		
1/9/2023	RINKS: Check out pump at Wendigo with Benes	9		
1/10/2023	Had calls from residents about new tower on Wedigo Rd.		0.5	

Payment Request

Harris Township
Itasca County

Name: Mike Schack

Date	Description	# Hours	Rate	Amount
1/11/2023	Regular Meeting	fixed rate	\$60.00	\$60.00
1/25/2023	Planning and Development Meeting	fixed rate	\$60.00	\$60.00
1/9/2023	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
Monthly	Supervisor Wages - month	fixed rate	\$400.00	\$400.00
Additional Hourly Work:				
1/5/2023	WORK SESSION	2	\$19.00	\$38.00
1/6/2023	FEMA CALL	0.5	\$19.00	\$9.50
1/10/2023	FEMA CALL	0.25	\$19.00	\$4.75
1/11/2023	PUBLIC HEARING	0.75	\$19.00	\$14.25
1/12/2023	TTF	1.5	\$19.00	\$28.50
1/12/2023	AM MTG	0.5	\$19.00	\$9.50
1/17/2023	BUDGET MTG	2.75	\$19.00	\$52.25
1/17/2023	AM MTG	0.5	\$19.00	\$9.50
1/19/2023	BUDGET MTG	3.75	\$19.00	\$71.25
1/15/2023	WORK SESSION	2	\$19.00	\$38.00
1/16/2023	FEMA CALL	1	\$19.00	\$19.00
1/23/2023	BUDGET MTG	2.5	\$19.00	\$47.50
1/23/2023	AM MTG	0.5	\$19.00	\$9.50
1/26/2023	BUDGET MTG	1.5	\$19.00	\$28.50
1/30/2023	AM MTG	0.5	\$19.00	\$9.50
1/31/2023	WORK SESSION	1.5	\$19.00	\$28.50
1/31/2023	BOARD OF APPEALS		\$19.00	\$60.00
			\$19.00	\$0.00
		TOTAL	22	\$478.00
Hours Covered Under Stipend:		Applicable		
Date	Description	Mileage	Hours	
1/10/2023	LANDINGS	18		
1/12/2023	TTF	14		
1/17/2023	LANDINGS	18		
1/30/2023	LANDINGS	18		
		Total	68	
Reimbursements:				
	Mileage total from hrs included in stipend	68.00	0.655	\$44.54
	Additional miles		0.655	\$0.00
	Other expenses			
		<i>Total reimbursements requested:</i>		\$44.54

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Michael Schack

Date

Signature



City of Grand Rapids
 pay 4,246.34 PB
 5,218.81 MCC
 \$9,465.15

Harris Township
 20876 Wendigo Park Rd
 Grand Rapids, MN 55744

1/29/2023 **PAID**

4th Quarter 2022 - PEG & Franchise Fees

PEG Fees

Billing Month	# of Subscribers Assessed	* Rate per Subscriber	\$ Assessed	
October	164	\$1.25	\$256.25	
Prorates*			12.01	\$268.26
November	211	\$1.25	\$263.75	
Prorates*			7.55	\$271.30
December	218	\$1.25	\$272.50	
Prorates*			10.00	\$282.50
Total PEG Fees for Harris Township			\$822.06	

* Prorations represent partial month charges and credits

Franchise Fees

Billing Month	Gross Receipts	5% Fee
October	23,081.40	1,154.07
November	23,677.80	1,183.89
December	23,844.60	1,192.23
Total Franchise Fees for Harris Township		\$ 3,530.19

x .03
 4105.91

Total Remittance **\$4,352.25**

- 105.91

For questions regarding this remittance, please contact:

Jackie Bergerson
 218-333-1749
jaclynb@paulbunyan.net

\$4,246.34 pay City

Mediacom Communications Corporation
 One Mediacom Way
 Mediacom Park, NY 10918

STATEMENT OF FRANCHISE FEE PAYMENT

Statement Period: Oct 1, 2022 to Dec 31, 2022

Statement Date: January 17, 2023

Harris Township
 20876 Wendigo Park Road
 Grand Rapids, MN 55744

Payment Item	Base Amount	Rate	Payment Amount
Bad Debt Offset	(\$5.83)	0.05	(\$0.29)
Basic Service	\$37,234.82	0.05	\$1,861.74
Bulk Revenue	\$928.39	0.05	\$46.43
Digital Service Tier	\$5,863.95	0.05	\$293.20
Equipment Rental	\$10,547.43	0.05	\$527.37
Expanded Basic Service	\$26,015.15	0.05	\$1,300.75
Home Shopping Commissions	\$361.35	0.05	\$18.07
Installation	\$311.33	0.05	\$15.57
Pay-per-View	\$260.68	0.05	\$13.03
Premium Services	\$8,450.86	0.05	\$422.54
VOD Service	\$83.67	0.05	\$4.18
Wire Maintenance	\$148.50	0.05	\$7.43
PEG Fee Per Sub	675	1.25	¥ \$843.80
Total Payment			* \$5,353.82

Mediacom Contact: Theresa Sunde 5078374878 tsunde@mediacomco.com

Handwritten calculations:
 \$4,510.07
 x 3%
 \$135.01
 \$5,218.81 to City

RECEIVED
 2/27/2023

From:

Itasca County Elections
123 NE 4th St
Grand Rapids MN 55744
Phone: 218-327-2849 Fax: 218-327-7426



Itasca County
Minnesota

**PLEASE MAKE CHECK
PAYABLE TO:**

Itasca County Auditor-Treasurer
and
include copy of invoice with
payment.

To: Harris Township - Peggy Clayton, Interim Clerk
20876 Wendigo Park Rd
Grand Rapids MN 55744

General Election held November 8, 2022

January 19, 2023

QUANTITY	ITEM DESCRIPTION	TOTAL
	Election administration services Programming of election equipment, the PAT testing, election night and AB processing	\$570.07
	Ballot Preparation & Mailing Coding services for ballot tabulation, Omni Ballot (ES&S), Poll Pads Postage Absentee ballots - envelope sets Absentee ballots - postage for in-person ballots Absentee ballots - postage for mailed absentees	\$277.73
	Election Night Materials Publication of Election Notices	
	Ballots (includes samples, test, & coding ballots, Seachange)	\$193.08
	Equipment Maintenance Fees	\$61.21
	The account charges itemized herein are true and correct and no part has yet been paid unless otherwise indicated.	

RECEIVED
1/29/2023

Questions? Call us. Thank you!

GRAND TOTAL **\$1,102.09**

For internal office use:

Deputy Auditor	Account Code	Payment Terms	Cash or Check
	01.070.5416		

Customer Statement

For 1/20/2023 to 1/20/2023

Friday, January 27, 2023 2:42 PM

County:

Itasca County Recorder
123 NE 4th St
Grand Rapids, MN 55744

Customer:

HARRIS TOWNSHIP
20876 WENDIGO PK RD
GRAND RAPIDS, MN 55744

Receipt #:	Doc #:	Date:	Type:
219296	A000769738	1/20/2023	CEMETERY DEED

Paid:	Debited:	Charged:	Outstanding:
\$0.00	\$0.00	\$46.00	\$46.00
\$0.00	\$0.00	\$46.00	\$46.00

Previous Balance:	\$0.00
Net Posted to Account:	\$0.00
Charged / Debited Items:	\$46.00
Ending Balance:	\$46.00

Thank you for your business!
PLEASE RETURN THIS INVOICE WITH PAYMENT
All Bills Must Be Paid Promptly Upon Receipt of Invoice

RECEIVED
1/21/2023

Northern Drug Screening, Inc.
111 NE 10th Ave.
Grand Rapids, MN 55744
(218) 326-2277



INVOICE

BILL TO

Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

INVOICE # 11879
DATE 01/31/2023
DUE DATE 02/15/2023
TERMS Net 15

DATE	SERVICE	QTY	RATE	AMOUNT
01/23/2023	Pre-employment Urine Drug Screen Collection Marlin Herbert	1	55.00	55.00

Thank you for your payment.
We accept ACH payment or you can mail your check to
111 NE 10th Ave. Grand Rapids, MN 55744
Price increases will take affect on October 1st, 2022.
Please contact us at the office with any questions.

BALANCE DUE

\$55.00

Thank you for your business.



Personnel Dynamics, LLC

PO Box 193
604 NW 1st Ave
Grand Rapids, MN 55744

INVOICE

Invoice Number: 52727
Invoice Date: Jan 25, 2023
Page: 1

Phone: 218-327-9554
Fax: 218-327-9528
Email: desk@pdstaffing.net

Bill To:

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Customer ID

HARRIS

Customer PO

DUE UPON RECEIPT

Quantity	Item	Description	Unit Price	Amount
		WEEK ENDING 01/21/23		
4.00	BATES, LAUREN		19.60	78.40
12.00	DETERMAN, NEVAEH		19.60	235.20
12.00	MCKINNEY, MCKINNA		19.60	235.20
7.00	PIEKARSKI, JUSTIN		19.60	137.20
8.00	PIEKARSKI, SENYA		19.60	156.80
4.00	VERBICK, DOLAN		19.60	78.40
4.00	WHIRLEY, NINA		19.60	78.40

RECEIVED
1/29/2023

Subtotal	999.60
Sales Tax	
Total Invoice Amount	999.60
Payment/Credit Applied	
TOTAL	999.60

Check/Credit Memo No:



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1267483
 W

ACCOUNT NUMBER 506635-104896 ZONE 4-022 STATEMENT DATE 02/02/2023
 CUSTOMER NAME Harris Township Hall ROUTE 022
 SERVICE ADDRESS S US Hwy 169 & Lakeview Dr Grand Rapids DUE DATE 02/17/2023

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

GRPUC rates will increase with Jan. 2023 consumption. Customers will see the increase on their Feb. 2023 bills. Visit www.grpuc.org and click on Billing Rates for more information. The late payment charge will increase on Oct. 1, 2022, to 5% or a minimum charge of \$5.00.

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

Previous Balance		10.64
Check Payment	01/18/2023	(10.64)CR
<hr/>		
Balance Forward		\$0.00
Current Charges		
Electric		10.64
<hr/>		
Total Current Charges:		\$10.64
Current Account Balance:		\$10.64
Amount Due		\$10.64

Auto Pay-Do Not Pay

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

Statement Date: 02/02/2023

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	506635-104896
Statement Number	1267483
Due Date	02/17/2023
Amount Due	\$10.64
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 02/17/2023

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											Security Light 70 Watt SP	\$ 9.96
											Minnesota Sales Tax	\$ 0.68
												10.64

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
Service Charge - Charge for customer billing & administration services	Energy Usage -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Energy Usage - Measure of electricity used (in kWH)	Commodity Charge - Water reading indicates thousands of gallons.
Off Peak Usage - Measure of off peak electricity used (in kWH)	WW Collection/trtmt - Wastewater collection/trtmt charge is based on water consumption.
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month	
Commodity Charge - Water Consumption	
WW Collection/trtmt charge -Wastewater gallons collected and treated	



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1267484

W

ACCOUNT NUMBER	506636-104896	ZONE	4-022	STATEMENT DATE	02/02/2023
CUSTOMER NAME	Harris Township Hall	ROUTE	022	DUE DATE	02/17/2023
SERVICE ADDRESS	S US Hwy 169 Harbor Hts Rd/Woodland Park Rd Grand Rapids				

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

GRPUC rates will increase with Jan. 2023 consumption. Customers will see the increase on their Feb. 2023 bills. Visit www.grpuc.org and click on Billing Rates for more information. The late payment charge will increase on Oct. 1, 2022, to 5% or a minimum charge of \$5.00.

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays (218) 326-4806

Previous Balance		16.67
Check Payment	01/18/2023	(16.67)CR
<hr/>		
Balance Forward		\$0.00
Current Charges		
Electric		12.05
<hr/>		
Total Current Charges:		\$12.05
<hr/>		
Current Account Balance:		\$12.05
Amount Due		\$12.05

Auto Pay-Do Not Pay

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

Statement Date: 02/02/2023

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	506636-104896
Statement Number	1267484
Due Date	02/17/2023
Amount Due	\$12.05
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 02/17/2023

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											\$ 9.96	
											\$ 0.68	10.64
Electric									1.00000			
											\$ 1.32	
											\$ 0.09	1.41

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<u>Service Charge</u> - Charge for customer billing & administration services	<u>Energy Usage</u> - kWh = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<u>Energy Usage</u> - Measure of electricity used (in kWh)	<u>Commodity Charge</u> - Water reading indicates thousands of gallons.
<u>Off Peak Usage</u> - Measure of off peak electricity used (in kWh)	<u>WW Collection/trtmt</u> - Wastewater collection/trtmt charge is based on water consumption.
<u>Demand Charge</u> - Highest average electric demand (in KW) over any 15 minutes during the month	
<u>Commodity Charge</u> - Water Consumption	
<u>WW Collection/trtmt charge</u> - Wastewater gallons collected and treated	



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1267555

W

ACCOUNT NUMBER	516221-104896	ZONE	1-042	STATEMENT DATE	02/02/2023
CUSTOMER NAME	Harris Township Hall	ROUTE	022	DUE DATE	02/17/2023
SERVICE ADDRESS	Crystal Springs Rd & S US Hwy 169 Grand Rapids				

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

GRPUC rates will increase with Jan. 2023 consumption. Customers will see the increase on their Feb. 2023 bills. Visit www.grpuc.org and click on Billing Rates for more information. The late payment charge will increase on Oct. 1, 2022, to 5% or a minimum charge of \$5.00.

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

Previous Balance		10.64
Check Payment	01/18/2023	(10.64)CR

Balance Forward \$0.00

Current Charges
 Electric 10.64

Total Current Charges: \$10.64

Current Account Balance: \$10.64

Amount Due \$10.64

Auto Pay-Do Not Pay

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

Statement Date: 02/02/2023

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	516221-104896
Statement Number	1267555
Due Date	02/17/2023
Amount Due	\$10.64
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 02/17/2023

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											Security Light 70 Watt SP	\$ 9.96
											Minnesota Sales Tax	\$ 0.68
												10.64

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
Service Charge - Charge for customer billing & administration services	Energy Usage -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Energy Usage - Measure of electricity used (in kWH)	Commodity Charge - Water reading indicates thousands of gallons.
Off Peak Usage - Measure of off peak electricity used (in kWH)	WW Collection/trtmt - Wastewater collection/trtmt charge is based on water consumption.
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month	
Commodity Charge - Water Consumption	
WW Collection/trtmt charge - Wastewater gallons collected and treated	



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1269895

W

ACCOUNT NUMBER 504896-104896 **ZONE** 1-043 **STATEMENT DATE** 02/09/2023
CUSTOMER NAME Harris Township Hall **ROUTE** 043
SERVICE ADDRESS Airport Rd, 21998 Grand Rapids **DUE DATE** 02/24/2023

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	20.6	24.7
Cost Per Day	\$3.34	\$4.19
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

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Terms of Payment

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In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

Previous Balance 141.21
 Check Payment 01/23/2023 (141.21)CR

Balance Forward \$0.00

Current Charges
 Electric 116.10

Total Current Charges: \$116.10

Current Account Balance: \$116.10

Amount Due \$116.10

Auto Pay-Do Not Pay

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

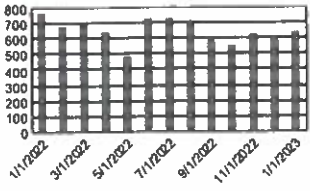
Statement Date: 02/09/2023

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	504896-104896
Statement Number	1269895
Due Date	02/24/2023
Amount Due	\$116.10
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 02/24/2023

Service	Meter Number	Rate Code	Read Code	Usage Period From	Usage Period To	# Days	Meter Readings Previous	Meter Readings Current	Multiplier	Usage	Charge Details	Total Charges
Electric									2.00000			
											Security Light 70 Watt EP	\$ 11.78
											Minnesota Sales Tax	\$ 0.81
												12.59
Electric	144997	ERC-40	A	12/31/2022	01/31/2023	31	56448	57087	1.00000	639		
											Monthly Service Charge	\$ 20.55
											Energy Usage	639 kWh @ \$0.11110
											Purchased Power Adj	639 kWh @ \$0.00831
											Minnesota Sales Tax	\$96.85 @ 6.87500%
												\$ 6.66
												103.51



DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
Service Charge - Charge for customer billing & administration services	Energy Usage -kWh = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Energy Usage - Measure of electricity used (in kWh)	Commodity Charge - Water reading indicates thousands of gallons.
Off Peak Usage - Measure of off peak electricity used (in kWh)	WW Collection/trtmt - Wastewater collection/trtmt charge is based on water consumption.
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month	
Commodity Charge - Water Consumption	
WW Collection/trtmt charge - Wastewater gallons collected and treated	

MEDIACOM[™] BUSINESS

MEDIACOM
2205 INGERSOLL AVE DES MOINES IA 50312-5289
8622 4340 ZO RP 28 01282023 NNNNNYNN 01 999926

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

News From Mediacom

Mediacom Business customers enjoy 24hr customer support at the Business Technology Support Center. Our Business Technology Support Center is solely dedicated to serving businesses like yours.

Please reference your service agreement for terms to terminate service and arrange for the return of all equipment. Failure to return our equipment will result in the following charges: Non-addressable converter up to \$125.00; addressable converter up to \$300.00; modem up to \$139.99; digital converter up to \$500.00; remote control up to \$85.00

January 28, 2023

Statement of Service

Account number
8384 97 500 0030835
Harris Township

Contact us
Phone: 800-379-7412
Online at: <http://business.mediacomcable.com/>

For service at
20876 Wendigo Park Rd
Control Account
Grand Rapids MN 55744-4682



Summary *See the back for details*

Previous balance	\$379.38
Payments received	-379.38
Leaf Charges	603.48

Total to be deducted **\$603.48**

Auto-bank Payment Will Be Made On 02/18/23

Pin Number **5847**

Payment Option

Detach this coupon and send it together with your check made payable to Mediacom in the enclosed envelope. Write your account number on your check.

January 28, 2023
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

Account Number
8384 97 500 0030835

Total to be deducted **\$603.48**

Amount you are enclosing: \$

MEDIACOM[™] BUSINESS

MEDIACOM
PO BOX 5744
CAROL STREAM IL 60197-5744

838497500003083500603480

MEDIACOM BUSINESS

8622 4340 ZO RP 28 01282023 NNNNNYNN 01 899926

January 28, 2023
HARRIS TOWNSHIP
Account Number:
Hierarchy ID:

page 2 of 3

8384 97 500 0030835
COMMAH

Master Account Summary

	Previous Balance	\$379.38
Jan 18	EFT Payment	-379.38

Leaf Charges by Group

COMMAH		\$587.82
Jan 18	Harris Township 8384922370090270	175.94
Jan 08	Harris Township 8384922380091722	235.94
Jan 18	Harris Township 8384922380092076	175.94

Leaf Taxes by Group

COMMAH		\$15.66
Jan 18	Harris Township 8384922370090270	7.83
Jan 18	Harris Township 8384922380092076	7.83

Leaf Charge Total	\$603.48
Total Due	\$603.48

Leaf Details by Group

COMMAH
HARRIS TOWNSHIP
28184 SUNNY BEACH RD
GRAND RAPIDS, MN 55744-5883
Account Number: 8384922370090270

Monthly Charges

Date	Description	Quantity	Amount
Jan 28 - Feb 27	EMTA Modem		0.00
Jan 28 - Feb 27	WIFI Basic Service		5.99
Jan 28 - Feb 27	Docsis Modem		0.00
Jan 28 - Feb 27	Voice Mail		0.00
Jan 28 - Feb 27	Business Internet 60/5 Mbps		130.00
Jan 28 - Feb 27	Primary Phone Line		39.95

Subtotal **\$175.94**

Taxes

Date	Description	Amount
Feb 08 - Mar 07	Federal Universal Service Fund	3.35
Feb 08 - Mar 07	911 Emergency Service	0.80
Feb 08 - Mar 07	Special Tax	0.07
Feb 08 - Mar 07	Telecommunication Relay And Device	0.04
Feb 08 - Mar 07	State Sales Tax	3.02
Feb 08 - Mar 07	Regulatory Recovery Fee	0.55

Subtotal **\$7.83**

Total for Account 8384922370090270 **\$183.77**

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682
Account Number: 8384922380091722

Monthly Charges

Date	Description	Quantity	Amount
Jan 18 - Feb 17	WIFI Basic Service		5.99
Jan 18 - Feb 17	Modem		0.00
Jan 18 - Feb 17	Business internet 60/5 Mbps		229.95

Subtotal **\$235.94**

Total for Account 8384922380091722 **\$235.94**

HARRIS TOWNSHIP
20057 CRYSTAL SPRINGS RD
GRAND RAPIDS, MN 55744
Account Number: 8384922380092076

Monthly Charges

Date	Description	Quantity	Amount
Jan 28 - Feb 27	WIFI Basic Service		5.99



MEDIACOM[™] BUSINESS

8622 4340 ZD RP 28 01282023 NNNNNYNN 01 999926

January 28, 2023
Harris Township
Account Number:
Hierarchy ID:

page 3 of 3

8384 97 500 0030835
COMMAH

Jan 28 - Feb 27	Docsis Modem	0.00
Jan 28 - Feb 27	Voice Mail	0.00
Jan 28 - Feb 27	Business Internet 60/5 Mbps	130.00
Jan 28 - Feb 27	Primary Phone Line	39.95

Subtotal **\$175.94**

Taxes

Date	Description	Amount
Feb 08 - Mar 07	Federal Universal Service Fund	3.35
Feb 08 - Mar 07	911 Emergency Service	0.80
Feb 08 - Mar 07	Special Tax	0.07
Feb 08 - Mar 07	Telecommunication Relay And Device	0.04
Feb 08 - Mar 07	State Sales Tax	3.02
Feb 08 - Mar 07	Regulatory Recovery Fee	0.55

Subtotal **\$7.83**

Total for Account 8384922380092076 **\$183.77**

COMMAH SUBTOTAL 3 Account(s) **\$603.48**

Total for Master Account: COMMAH
Total Accounts 3 **\$603.48**





BILL AT A GLANCE 02/01/2023
HARRIS TOWNSHIP

BALANCE FROM LAST BILLING 239.61
Payment - Thank You 01-17 239.61CR
PREVIOUS BALANCE .00

SUMMARY BY SERVICE TYPE

TELEPHONE SERVICE 30.71
INTERNET SERVICES 10.00
FEES/TAXES 13.63
GIGAZONE SMALL BUSINESS BB 60.00

CURRENT BILLING AMOUNT 114.34

Total Due: Please Pay This Amount 114.34



Low-income households enrolled in government programs like SNAP or Medical Assistance may qualify.

For more information or an application form, please call 888-586-3100 or click <https://NationalVerifier.ServiceNowServices.com/lifeline>

Please return lower portion with your payment...retain upper portion for your records

Previous Bill	Payment/Adj	Current Billing	Total Due
\$239.61	\$239.61CR	\$114.34	\$114.34

MESSAGE CENTER

For questions about your bill please call 1-888-586-3100

Bills are due on the 10th of each month. Payments received after 01-25 are not reflected on this statement.

Amount Paid in 2022 \$.00

Local Telephone charges with * need to be paid to avoid disc local service. Internet Inquiries: 444-4NET or 1-800-276-8015 For more information visit us on the web: <http://www.paulbunyan.net>

REMINDER: Late fees apply to all balances that are not paid within 10 days of the due date on the bill. The late charge will be the greater of \$5.00 or 1.5% of the outstanding balance.

Pay by phone by calling toll free 1-855-385-9810

RECEIVED
1/31/2023

Check for Address Change

Payment Due	Total Due
02/10/2023	\$114.34
Enter Amount Paid	



1831 Anne St NW
Bemidji, MN 56601-5612
(218)444-1234

02/01/2023 000010

HARRIS TOWNSHIP
ACCOUNT NO: 9438900
TELEPHONE NO: (218)326-9392

2672 1 AV 0.471
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

5 2672
C-9

PAUL BUNYAN COMMUNICATIONS
PO BOX 1510
BEMIDJI MN 56619-1510



2656100000943890021832693920000114341



HARRIS TOWNSHIP
ACCOUNT NO: 9438900
TELEPHONE NO: (218)326-9392
BILL DATE: 02/01/2023
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HARRIS TOWNSHIP
ACCOUNT NO: 9438900
TELEPHONE NO: (218)326-9392
BILL DATE: 02/01/2023
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MONTHLY USAGE FOR TELEPHONE NO: (218)326-9392

Description	Date	Quantity	Amount
TELEPHONE SERVICE	02/01-02/28		
900# BLOCKING			
THIRD PARTY & COLLECT CALL BLOCKS		1 @	5.00
BUS-LOCAL NUMBER PORTABILITY			
TOLL RESTRICTED W/800#		1 @	2.95
VOICE MAIL BASIC PKG		1 @	20.00
GIGAZONE VOICE BUSINESS CLEC			
FEDERAL TAX			.84
MINNESOTA STATE TAX			1.92
TELEPHONE SERVICE SUBTOTAL			30.71
FEES/TAXES	02/01-02/28		
TAP, TAM & 911 SURCHARGES		1 @	0.87
*SUBSCRIBER LINE AND ACCESS RECOVERY CS		1 @	9.50
FEDERAL UNIVERSAL SERVICE CLEC BUS SINGL		1 @	2.11
FEDERAL TAX			.35
MINNESOTA STATE TAX			.80
FEES/TAXES SUBTOTAL			13.63
SUB TOTAL			44.34
CURRENT BILLING AMOUNT			44.34

The carrier you have chosen for your long distance (IntraLATA) calls is NO PIC DESIRED
The carrier you have chosen for your long distance (InterLATA) calls is NO PIC DESIRED

As of February 1, 2023 the monthly tap fee has decreased from 7 cents to 3 cents. The TAP (Telephone Assistance Plan) is a state-funded telephone assistance plan providing low income individuals a discount on local telephone service. It works in conjunction with the federal Lifeline program. You may qualify for discounted telephone service if your income level falls below 135% of the Federal Poverty Guide. You may apply by calling 1-888-627-4255.





HARRIS TOWNSHIP
 ACCOUNT NO. 9438900
 TELEPHONE NO. (218)326-9392
 BILL DATE: 02/01/2023
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MONTHLY USAGE FOR INTERNET:

Description	Date	Quantity	Amount
TELEPHONE SERVICE	02/01-02/28		
GIGASPIRE BLAST			.00
TELEPHONE SERVICE SUBTOTAL			10.00
INTERNET SERVICES	02/01-02/28	1	10.00
MANAGED BUSINESS WIFI SERVICES			10.00
INTERNET SERVICES SUBTOTAL			60.00
GIGAZONE SMALL BUSINESS BB	02/01-02/28		
YOUR CONTRACT GIGAZONE SMALL BUSINESS BB EXPIRES 05/21/23			
G2 SMALL BUS BROADBAND 250 MBPS			60.00
GIGAZONE SMALL BUSINESS BB SUBTOTAL			70.00
SUB-TOTAL			70.00
CURRENT BILLING AMOUNT			70.00