

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Lori Kent 244-1811

harristownshipclerk@gmail.com



Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

REGULAR BOARD MEETING APRIL 12, 2023, at 7:30pm AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement.
2. **Approve the Minutes**
 - A. Minutes of March 8, 2023, Regular Board Minutes
 - B. Minutes of March 28, 2023, Closed Work Session Re: Appraisal of an Employee under Board Direction
 - C. Minutes of March 27, 2023, Work Session Re: MATIT, Admin Policy, Resolution 2008-004, And Hall Addition Discussion
 - D. Minutes of March 20, 2023, Closed Work Session Re: Appraisal of an Employee under Board Direction, and Performance of an Employee under Board Direction
3. **Additions and Corrections**
4. **Business from the Floor** (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record)
5. **Consent Agenda**
6. **Roads**
 - A. 2023 Road Project/J
 - B. Road Grading/J
 - C. Dirt Pricing/J
 - D. Construction Progress Reporting Survey for April 2023/J
 - E. Lakeview Drive/J
7. **Recreation**
 - A. Northland Portables/P
 - B. Quotes on Outside Lighting & Water Receptacle at Town Hall/M
8. **Correspondence (Informational)**
 - A. Intergovernmental Meeting Minutes of March 22, 2023
 - B. Steve Moe Conditional Use Permit Update
9. **Old Business**
 - A. Resolution 2023-002A Administrative Policy, and Appendix C Supervisor Duties/P
 - B. Itasca County Land Classification/R
10. **New Business**
 - A. Schedule Work Session Re: MATIT, Boat Landings, Parks, Grants/P
 - B. Schedule Work Session Re: Website and Lawn Contract Bids/P
 - C. Scheduled Closed Work Session Re: Employee under Supervision of Board/P

- D. Rams Invite/P
- E. Resolution #2023-011 Re: Contribution Requests/P
- F. March 14, 2023, Annual Meeting Contribution Requests/P
 - 1. City of Grand Rapids
 - 2. ElderCircle
 - 3. First Call for Help
 - 4. Itasca County Agricultural Association/Fair Board
 - 5. Itasca County Historical Society
 - 6. Support Within Reach

11. Treasurer’s Report – March 1, 2023

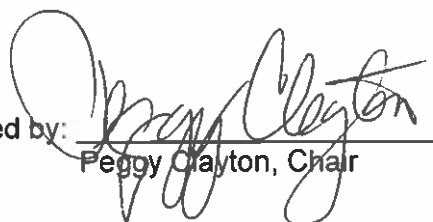
- A. Treasurers Report
- B. Payment of Claims

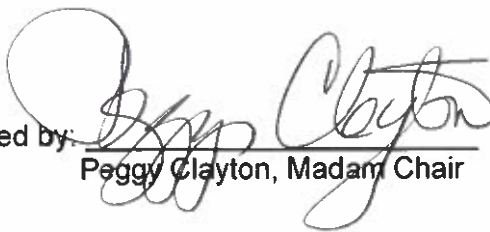
12. Public Input *(please limit comments to 5 minutes) please come up to the podium and state your name and address for the record.*

13. UPCOMING Events/Meetings

April 26, 2023	Work Session w/Audit Firm	5:30 pm-6:30 pm Town Hall
April 26, 2023	P and D Board Meeting	7:30 pm Town Hall
April 27, 2023	Local Board of Appeal & Equal.	9:00 am Town Hall
May 8, 2023	Township Association Meeting	7:00 pm Town Hall
May 10, 2023	Regular Board Meeting	7:30 pm Town Hall
May 24, 2023	P and D Board Meeting	7:30 pm Town Hall

14. Adjourn

Prepared by: 
 Peggy Clayton, Chair

Signed by: 
 Peggy Clayton, Madam Chair

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Lori Kent 244-1811

harristownshipclerk@gmail.com



Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

Regular Board Meeting March 8, 2023 Minutes

2A.

Present: Madam Chair Clayton, Vice Chair Schack, Supervisor Davies, Supervisor Gilbert, Supervisor Kelley; Treasurer Kopacek and Clerk Kent

Pledge to the Flag was conducted, followed by the reading of the township mission statement.

Oath of Office

Madam Chair Clayton conducted the oath of office to incoming Clerk Lori Kent. The board welcomed Lori Kent to the Harris Township Board.

Approve the Minutes

Minutes of February 8, 2023, Regular Board Minutes

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve the minutes of the February 8, 2023. Ayes-5; Nays-0. Motion carried.

Minutes of February 27, 2023, Closed Work Session Re: Performance of Employees under Board Direction

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the minutes of the February 27, 2023, Closed Work Session Re: Performance of Employees under Board Direction. Ayes-5; Nays-0. Motion carried.

Additions and Corrections

Madam Chair Clayton requested tabling item 1A Flowers for Pollinators (Business from the Floor) to the March 22, 2023, P and D Meeting, and moving item 5A Itasca County Five Year Road Plan (Roads) to Correspondence as 9E.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve tabling item 1A Flowers for Pollinators (Business from the Floor) to the March 22, 2023, P and D Meeting, and moving item 5A Itasca County Five Year Road Plan (Roads) to Correspondence as 9E, and the approve rest of the Regular Agenda. Ayes-5; Nays-0. Motion carried.

Business from the Floor

There was no business from the floor.

Consent Agenda
Gavel Cemetery Deed

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Consent Agenda as delineated above. Ayes-5; Nays-0. Motion carried.

Roads

There were no items under Roads.

Recreation

There were no items under Recreation.

Mowing Contract

Chair Clayton reviewed the Lawn Services posting and publication, and the Lawn Care and Ground Maintenance Contract with the board. The contract is for lawn services at Wendigo Park, Crystal Park, Harris Town Hall, and Harris Cemetery. Chair Clayton will remove the Harris Town Service Center, and boat landings from the contracts, as Township maintenance will take care of the service center and landings.

Bids will be accepted from March 11 through March 22, 2023. The posting will be published in the Grand Rapids Herald Review in the March 11, 15, 18, and 22nd editions of the Herald and will be placed on the FB page and website.

Those interested in bidding can obtain a copy of the draft contract by the Harris Town Chair via email to: supervisorchtp@gmail.com, and can turn in their bid to the same Emil, or send to the Harris Town Chair, 20876 Wendigo Park Road, Grand Rapids, MN 55744.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the posting and publishing of the Lawn Care and Ground Maintenance Contract. Ayes-5; Nays-0. Motion carried.

Correspondence

Intergovernmental Meeting Minutes of February 22, 2023

Informational.

Itasca County Township Association Minutes of February 13, 2023

Informational

Trails Task Force Minutes of February 9, 2023

Informational

Northwest Gas Joint Powers Board Minutes of February 17, 2022

Informational

Itasca County Five Year Plan

Informational

Old Business

There was no old business.

New Business

Schedule Work Session Re: Boat Landings, Tennis Courts, Basketball Courts, Grants

Madam Chair Clayton discussed the need to schedule an additional work session on boat landings, tennis and basketball courts, and grants. Supervisors are to obtain updated quotes on the above.

Discussion held on contractors not being able to provide updated quotes with the quantity of snow, and likewise, updated quotes need to be presented at the next scheduled work session.

It was decided to hold off on scheduling another work session.

Schedule Closed Work Session: Appraisal of Maintenance, Performance/Duties of Treasurer

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to schedule a closed work session for Monday, March 20, 2023, at 6:00 pm regarding the appraisal of Maintenance, and the Performance/duties of the Treasurer. Ayes-5; Nays-0. Motion carried.

The Clerk will post the work session.

Resolution #2023-010 Re: Board Agenda Add-Ons

Madam Chair Clayton stated that in following the transparency of the Harris Town Board, Resolution 2023-010 Re: Board Agenda Add-ons was created and read in its entirety.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve Resolution 2023-010 re: Board Agenda Add-Ons. Roll Call: Supervisor Kelley-yes, Supervisor Gilbert-yes, Supervisor Davies-yes, Supervisor-Schack, Chair Clayton-yes. Motion carried.

Multifunction Printer/Scanner for Treasurer

Madam Chair addressed the decision to get a few bids on a multi-function printer for the Treasurer. Treasurer Kopacek recently submitted her resignation as the Treasurer of the Board, due to her conflicting schedules, and changes. The Chair met with the Treasurer, and a potential agreement was put into motion, with the decision to get quotes on a multifunction copier for the Treasurer to utilize for Township work, etc.

Discussion held on the pros and cons of the Canon Image Class C vs. the Brothers Monochrome multifunction printer. The Loffler Rep will install, and maintain the Canon, and there will be no charge to the township for toner purchases.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to purchase the Canon Image Class X for the Treasurer. Ayes -5; Nays-none. Motion carried.

The chair will contact the Loffler Rep. (formerly Xerox, and get the machine ordered, etc., (and she will also tear up the letter of resignation from the Treasurer).

Annual Township Association Dinner/Meeting

Madam Chair discussed the upcoming Township Association Annual Dinner/Meeting which will be held on Monday, April 10, 2023. Registration starts at 5 pm, dinner is at 6:00 pm, with the program and meeting to follow.

A head count needs to be turned in, as all spouses, guests and significant others are also invited to attend. The cost is \$25/person. The chair will gather information after the meeting.

Door prizes are awarded at the annual meeting, and townships are asked to bring a gift for the door prizes.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to authorize the Chair to purchase a door prize, up to \$50.00. Ayes-5; Nays-0. Motion carried.

Treasurer's Report
Treasurers Report

Treasurer Kopacek presented the February 1, 2023, Cash Control Statement, Outstanding Checks and Deposits, and the Statement of Receipts, Accrued Interest, Disbursements, and Balances (Schedule 1-a).

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Treasurer's Report in the amount of \$2,990,841.82. Ayes-5; Nays-0. Motion carried.

Payment of Claims

Treasurer Kopacek reviewed the February 1, 2023, Claims List in the amount of \$19,876.01.

A motion was made by Chair Clayton and seconded by Supervisor Schack to approve the Claims List #20895 through #20896, EFTs 382301 through 382305, EFT 01252302, and EFTs 2282301 through 2282304 in the amount of \$19,876.01. Ayes-5; Nays-0. Motion carried.

Public Input

There was no public input.

UPCOMING Events/Meetings

March 13, 2023	Township Association Meeting	7:00 pm Town Hall
March 14, 2023	Annual Township Meeting	7:00 pm Town Hall
March 20, 2023	Closed Work Session re: Appraisal of Maintenance, and Performance of Treasurer	6:00 pm Town Hall
March 22, 2023	P and D Board Meeting	7:30 pm Town Hall
April 10, 2023	Annual Township Association Dinner/Meeting	5:00 pm Balsam Town Hall
April 12, 2023	Regular Board Meeting	7:30 pm Town Hall
April 26, 2023	P and D Board Meeting	7:30 pm Town Hall
April 27, 2023	Local Board of Appeal & Equal.	9:00 am Town Hall

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Schack and seconded by Supervisor Davies to adjourn the meeting at 8:00 pm.

Prepared by: _____
Lori Kent, Clerk

Signed by: _____
Peggy Clayton, Madam Chair

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

Supervisor Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Lori Kent 244-1811
harristownshipclerk@gmail.com

Closed Work Session
March 28, 2023
5:00 pm Harris Town Hall

2B

Present: Madam Chair Clayton, Supervisors Schack, Davies, Gilbert & Kelley

The Closed Work Session was called to order at 5:00 pm by Madam Chair Clayton.

The pledge to the flag was conducted.

The purpose of the closed work session was to hold an appraisal of an employee under the supervision of the board.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to move into closed session. Ayes-5; Nays-0. Motion carried.

Treasurer

The board conducted the appraisal of the Treasurer. Discussion held on the current duties performed, and any changes which needed to take place.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to move into open session. Ayes-5; Nays-0. Motion carried.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Treasurer appraisal and a \$50.00/month increase in the Treasurer stipend, effective April 1, 2023. Ayes-5; Nays-0. Motion carried.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to adjourn the work session at 7:25pm.

Submitted by: _____
Peggy Clayton, Chair

Signed by: _____
Peggy Clayton, Chair

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Lori Kent 244-1811
harristownshipclerk@gmail.com

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

2C.

Work Session

MATIT, Admin Policy, Resolution 2008-004, and Hall Addition Discussions

March 27, 2023

6:00 pm Harris Town Hall

Present: Madam Chair Clayton, Supervisors Schack, Davies, Gilbert & Kelley

The purpose of the Work Session was to discuss the MATIT Policy Coverage, Admin Policy, Resolution 2008-004, and Hall Addition Discussions.

The work session was called to order at 6:00 pm by Madam Chair Clayton.

The pledge to the flag was conducted.

MATIT Insurance Coverage

Chair Clayton reviewed the updated MATIT insurance policy provided by Sarah Turek. There are many items on the list that may not need to be covered as they may fall under "contents" within a building. Discussion followed.

Supervisor Kelley suggested reaching out to MATIT on arranging a visit (from MATIT) to review the policy and all of the properties and equipment listed under the policy. Chair Clayton stated that the township does not need to go through MATIT, as many other townships go through different insurance companies, and it's not uncommon for that to take place. Supervisors were in agreed to obtain quotes from local insurance companies within the Grand Rapids/County area.

After considerable discussion, Supervisor Kelley and Chair Clayton will reach out to a few insurance companies to obtain quotes, while utilizing the quote received from MATIT. Once quotes are received, additional work session(s) will be scheduled.

A motion was made by Supervisor Davies and seconded by Supervisor Kelley authorize the Chair and Supervisor Kelley to obtain quotes on insurance coverage of properties, buildings, equipment, etc. for the Township. Ayes-5; Nays-0. Motion carried.

Admin Policy

Chair Clayton reviewed Resolution 2023-002 Administrative Policy regarding two updates which should be made. The first update was to add Resolution 2023-010 (regarding board add-ons) under 6.2 as C: Board Add-Ons. Supervisors were in agreement to add that to the admin policy.

The second update would be to include under Appendix C, (Board Supervisor Duties) item 2. (Duties covered under the supervisor stipend) "the inspection of rinks". Supervisors were in agreement to add that to the admin policy.

This will be brought forward to the Board for approval, as Resolution 2023-002A.

Resolution 2008-004

Chair Clayton reviewed Resolution 2008-004 (donation or contribution request policy) that was pulled together by the board back in May 2008. It was believed to be the intent back in 2008 that the board pulled together this resolution, for the purpose of only contributing to the historical society, and the agricultural fair board, at annual township meetings. This resolution has not been followed for years.

Chair Clayton discussed Resolution 2008–004 with MAT Attorney Steve Fenske, back in 2021. It was the recommendation by Steve Fenske that the board has a few options. The board can revoke the resolution, or they can update that resolution. If the board doesn't want to make contributions, the board can deny them by stating the denial is consistent with the 2008 resolution. The reply to constituents would be that the board didn't follow the resolution in the past, so why follow it now. The best approach would be to set a new policy and resolution, which would be to revoke the current resolution 2008-004 and consider every request on a case-by-case basis in the future, as per a new resolution. Considerable discussion was held. It was the consensus of the board to have the chair pull together a new resolution, which would revoke resolution 2008–004, and then include language, consistent with expenditures, contributions, and donations, as authorized by statute. Chair Clayton will pull together a resolution for placement on the April 12, 2023, Board Meeting.

Hall Addition Discussion:

Chair Clayton reviewed a list of her reasons for a hall addition. The contents of the list included, adding a board room and an office. The current office is not large enough for two people to sit in, much less than walk in when two people are seated. Chairs, tables, and walls are taking a beating due to moving constantly to set up for board meetings and events in the hall. The office floor has a considerable number of cracks, it's difficult to get the sound system in and out of the office and into the hall (without banging into a wall). * Maintenance had to install a bar on the sound system panel in order to get the sound system in and out of the office. The Caretaker supplies are in a very small/tight closet, with shelving so high, she needs a stool to reach them.

Harris Township is growing by leaps and bounds. The board is expanding landings for more parking for our constituents, yet there is nothing being done for the hall, which is our center and focal point for the township. Considerable discussion was held. Other townships, much smaller budget-wise and constituent-wise, all have halls for events, along with large offices and separate board rooms.

Note: The Chair will be obtaining quotes for replacement blinds in the hall because they have not been replaced since the board purchased the building and are in rough shape.

The board was in agreement with the necessity described by the Chair. It's not something that will be done tomorrow but planning and budgeting could start today.

Supervisors agreed that the board could start working on this, via budget time every year, and funding was a possibility via a grant, if possible. Road work will simmer down in a few years, and monies could be used for any addition to the hall.

Chair Clayton ask the board their thoughts on taking the money from the sale of parcel one and two, which is approximately \$73,000 and placing in a dedicated fund for an addition. Supervisors were in agreement to place those funds toward any addition.

Future meetings/discussions will take place when necessary. Chair Clayton will contact CEDA about any possible grants relative to a hall addition.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to adjourn the meeting at 7:25 pm.

Submitted by: _____
Peggy Clayton, in lieu of Clerk

Signed by: _____
Peggy Clayton, Madam Chair

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

Supervisor Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Lori Kent 244-1811
harristownshipclerk@gmail.com

Closed Work Session March 20, 2023 6:00 pm Harris Town Hall

2D.

Present: Madam Chair Clayton, Supervisors Schack, Davies, Gilbert & Kelley

The Closed Work Session was called to order at 6:00 pm by Madam Chair Clayton.

The pledge to the flag was conducted.

The purpose of the closed work session was to hold an appraisal and discuss the performance of employees under the supervision of the board.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to move into closed session. Ayes-5; Nays-0. Motion carried.

Maintenance

The appraisal of the maintenance staff person was conducted.

Caretaker/Sexton

The Chair (previously) conducted the appraisal with the Caretaker/Sexton. Discussion held on the ratings and comments.

Treasurer

Discussion held on the performance and duties of the Treasurer.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to move into open session. Ayes-5; Nays-0. Motion carried.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the maintenance appraisal, and the Caretaker/Sexton appraisal and pay increase. The Caretaker/Sexton received a \$1.00 increase (from \$15.00/hour to \$16.00/hour), effective April 1, 2023. Ayes-5; Nays-0. Motion carried.

The Chair will have the Treasurer complete her portion of the performance appraisal form, prior to an upcoming appraisal with the Board.

A motion was made by Supervisor Davies and seconded by Supervisor Gilbert to adjourn the meeting at 7:15 pm.

Submitted by: _____
Peggy Clayton, Chair

Signed by: _____
Peggy Clayton, Chair

PO Box 480, 212 SE 10th Street

Grand Rapids, MN 55744

Phone: (218) 326-9637 | Email: Estimates@caspercon.com

Website: www.casperconstructioninc.net



Proposal

Date: 3/15/2023

Proposal No.: 23006

6 B.

To: Harris Township

Project Name: 2023 Road Grading Proposal

Below are the details of included items:

Grading:

- Grader - \$205.00 / hr
- Lowboy (if required) - \$175.00 / hr

Notes:

- We request a 2 week notice prior to needing grading

Dan Watkins

A handwritten signature in black ink that reads "Dan Watkins". The signature is written in a cursive style and is positioned above a horizontal line.

Estimator/Project Manager

Terms & Conditions

*** Payment Terms:** Full payment due within 20 days upon completion of work.

***Note:** This proposal may be withdrawn by us if not accepted within 10 days.

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workers Compensation Insurance.

Indemnity: To the fullest extent permitted by law Casper Construction, Inc., it's subcontractors, whether employed directly or indirectly, shall defend, indemnify and hold harmless (CLIENT), it's owners, their agents, consultants, and employees, from all claims arising out of Casper Construction, Inc.'s negligent acts or omissions for bodily injury and property damage which occur while Casper Construction, Inc. is physically on (CLIENT) premises during work performance.

Indemnity: To the fullest extent permitted by law, (CLIENT) shall defend, indemnify, and hold harmless Casper Construction, Inc., it's owners, agents, consultants, employees, and subcontractors, from all claims for bodily injury and property damage that may arise from (CLIENT) premises including any acts or omissions by (CLIENT) or (CLIENT)'s subcontractors whether employed directly or indirectly, which occur while Casper Construction, Inc. is not physically on premises.

Acceptance of Proposal: The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. In accepting this proposal, I am agreeing to any mechanics liens resulting from non-payment. **Please sign, date, & return to Casper Construction at the above address.**

Date of Acceptance: _____

Signature: _____

Wm. J. Schwartz & Sons, Inc.

Job Quote

dba Schwartz Excavating
34882 Scenic Hwy
Bovey, MN 55709
(218) 326-4321 PHONE (218) 327-1698 FAX

Date: April 6, 2023

Homeowner: Harris Township – Jim Kelley Address: 21998 Airport Rd, Grand Rapids, MN 55744 Job site Address: Various Township Roads (Summer 2023) Phone: 218-326-9392 Fax: Email: jim@leaselandscaping.com	JOB DESCRIPTION: Grading of Harris Twp roads and delivery of aggregate materials.
---	---

ITEMIZED ESTIMATE: TIME AND MATERIALS	AMOUNT
Grading of Harris Township roads as per request. *Time will start upon arrival at the 1 st road requested to be graded & stop when leaving the last road.	\$ 185.00 / Hour
Class 5 Delivered	\$ 17.00 / Cubic Yd
Screened Black Dirt Delivered	\$ 28.00 / Cubic Yd
Thank you so much for the opportunity to provide you with this estimate. If you have any questions please feel free to give us a call. We can assure you that the work would be done to the best of our ability.	

This is an estimate only, not a contract. This estimate is for completing the job described above, based on our evaluation. It does not include unforeseen price increases or additional labor and materials which may be required should problems arise.

Payment Requirements: Determined upon acceptance of proposal.

Prepared by _____ Bob Schwartz



PO Box 480
 212 SE 10th Street
 Grand Rapids, MN 55744
 Phone: (218) 326-9637
 Fax: (218) 326-9638
 Email: estimates@caspercon.com

Effective 3/1/2023

6C.

2023 Lundquist Pit Material Pricing

Pit Location: 29882 Harristown Rd., Grand Rapids

Material	\$/CY (Casper Loads)	\$ / Ton (Casper Loads)
Class 5	\$9.50	\$6.79
Screened Sand	\$7.00	\$5.00
Compactable Fill	\$7.00	\$5.00
Septic Sand (limited qty)	\$16.00	\$11.43
Recycled Bituminous	\$30.00	\$21.43
Screened Topsoil	\$30.00	\$27.27
Crushed Rock (1 1/2")	\$26.00	\$20.00
Crushed Rock (3/4")	\$26.00	\$20.00
Rip Rap	\$45.00	\$34.62
Boulders	\$45.00	\$25.00

Notes:

- No Stumps, Garbage or Household Demo
- All prices subject to sales tax
- Prices Subject to change without notice
- All products subject to availability
- For large quantities – call for special pricing
- If paying via credit card, we may add a 3% credit card processing fee
- Minimum material fee is \$40.00
- Pit hours are 7:00 AM to 5:00 PM – Monday thru Friday

**MUST GET PERMISSION FROM CASPER OFFICE (LANCE SCHULTZ OR BILL CASPER)
 BEFORE ENTERING PIT**



A division of Summit Materials Inc.
3000 Rangeline Road
Grand Rapids, MN 55744
218-326-6681

HSG-18

April 6, 2023

Harris Township
Attn: Jim Kelly
supervisordhtp@gmail.com

Attention: Jim

Class 5	\$ 6.95 / ton	9.73 / cy
Screened Topsoil	\$30.50 / ton	33.55 / cy

Note 1: The above prices do not include sales tax

Note 2: Delivery to the Harris Township Service Center is \$130 / load. Our trucks can haul approximately 19 ton (14 cy) / load.

Thank you for your interest in working with us,

A handwritten signature in blue ink that reads "Paul Hawkinson". The signature is stylized and includes a long horizontal flourish at the end.

Paul Hawkinson

Wm. J. Schwartz & Sons, Inc.

dba Schwartz Excavating
34882 Scenic Hwy
Bovey, MN 55709
(218) 326-4321 PHONE (218) 327-1698 FAX

Job Quote

Date: April 6, 2023

Homeowner: Harris Township – Jim Kelley Address: 21998 Airport Rd, Grand Rapids, MN 55744 Job site Address: Various Township Roads (Summer 2023) Phone: 218-326-9392 Fax: Email: jim@leaselandscaping.com	JOB DESCRIPTION: Grading of Harris Twp roads and delivery of aggregate materials.
---	---

ITEMIZED ESTIMATE: TIME AND MATERIALS	AMOUNT
Grading of Harris Township roads as per request. *Time will start upon arrival at the 1 st road requested to be graded & stop when leaving the last road.	\$ 185.00 / Hour
Class 5 Delivered	\$ 17.00 / Cubic Yd
Screened Black Dirt Delivered	\$ 28.00 / Cubic Yd
Thank you so much for the opportunity to provide you with this estimate. If you have any questions please feel free to give us a call. We can assure you that the work would be done to the best of our ability.	

This is an estimate only, not a contract. This estimate is for completing the job described above, based on our evaluation. It does not include unforeseen price increases or additional labor and materials which may be required should problems arise.

Payment Requirements: Determined upon acceptance of proposal.

Prepared by _____ Bob Schwartz



U.S. DEPARTMENT OF COMMERCE
Economic and Statistics Administration
U.S. CENSUS BUREAU
FORM

**CONSTRUCTION PROGRESS REPORTING SURVEY
STATE AND LOCAL GOVERNMENTS**

C-700(SL) (03/07/2022)

OMB No. 0607-0153; Approval Expires 02/28/2025

In any correspondence pertaining to this report, refer to the ID.

DUE DATE:

APR 19, 2023

RETURN TO:

U.S. Census Bureau
1201 East 10th Street
Jeffersonville, IN 47132-0001

FAX:

1-800-845-8245

**VIA INTERNET
OR FOR HELP:**

econhelp.census.gov/cprs

Use your unique User ID
and original password.

User ID:

Password:

IMPORTANT

Please refer to the back of
this form for more information
and instructions for
completing the survey.

(Please correct any errors above)

NOTICE - Title 13 United States Code (U.S.C.), Sections 131 and 182, authorizes the Census Bureau to conduct this collection. These data are subject to provisions of Title 13, U.S.C., Section 9(b) exempting data that are customarily provided in public records from rules of confidentiality. This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0153 and appears at the upper right of this page. Without this approval, we could not conduct this survey. We estimate this survey will take an average of 10-30 minutes to complete. More information about this estimate and an address where you may write with comments is on the back of this form.

Section A PROJECT IDENTIFICATION

The construction project described below is associated with your organization according to published sources. Please correct any errors or fill in any blanks in Sections A and B. If necessary, make your corrections in item 9, Remarks, or use a separate sheet. IF YOU HAVE ANY QUESTIONS CONCERNING THIS FORM, PLEASE CALL 1-800-845-8246.

1a. PROJECT DESCRIPTION

Sunny Beach Road - Full Depth Reclamation :
59201

1b. PROJECT LOCATION

Sunny Beach Rd
Harris Township MN

Section B PERSON TO CONTACT REGARDING THIS SURVEY - Please correct any errors below

2a. Name

Peggy Clayton

b. Telephone

(218)244-1811

c. Fax

d. Email Address

supervisorchtp@gmail.com

e. Web Address

Continue with Section C on the next page

6 D.

Section C OWNERSHIP, START AND PROJECTED COMPLETION DATES

3. TYPE OF OWNERSHIP - Mark (X) one box.
 Is this project
 State Government or Agency
 Privately owned OR Owned by:
 Federal Government or Agency
 Local Government or Agency

4a. START DATE OF CONSTRUCTION

When did actual construction work on the site start, or when do you estimate it will start? Enter month and year.

Month and year of actual or expected start date
Sep 2022

4b. PROJECTED COMPLETION DATE

When do you estimate it will complete? Enter month and year.

Month and year of expected completion date
Jun 2023

Section D COST ESTIMATES

INCLUDE

- Site preparation and outside construction, such as sidewalks and roadways
- Mechanical and electrical installations which are integral parts of the structure, such as elevators, heating equipment, etc.

EXCLUDE

- Land and pre-existing structures
- Architectural, engineering, and owner's overhead and miscellaneous costs - See item 6
- Movable machinery and equipment, furniture, and furnishings
- Contingency funds

FOR HEAVY NONBUILDING PROJECTS SEE SPECIAL INSTRUCTIONS ON BACK

NOTE: If project is on a "cost plus" basis, enter your best estimate of the final cost.

5a. CONTRACT CONSTRUCTION COST

(Amounts to be paid to contractors and subcontractors)

Construction costs (Thousands of dollars)
 \$ **1731**,000.00

5b. OWNER SUPPLIED MATERIALS AND LABOR

(Construction materials supplied by owner and the value of work done by project owner's own construction employees assigned to the project.)

\$,000.00

5c. TOTAL CONSTRUCTION COST

(Sum of 5a + 5b)

\$ **1731**,000.00

6. ARCHITECTURAL, ENGINEERING, AND MISCELLANEOUS COSTS

If book figures are not available, reasonable estimates are acceptable.

INCLUDE

- All fees for architectural and engineering services. If contractor was authorized to "design and construct" this project, such cost should be included in item 5a.
- Cost of design work by owner's staff
- Project owner's overhead and office costs
- Fees and other miscellaneous costs allocated on owner's books to this project

EXCLUDE

- Cost of movable machinery and equipment, land, furniture, and furnishings
- All interest to be paid directly by state or local governments

Architectural, engineering, and miscellaneous costs (Thousands of dollars)

\$ **138**,000.00

7. Intentionally left blank

REPORTING INSTRUCTIONS FOR STATE AND LOCAL CONSTRUCTION PROJECTS

We estimate this survey will take an average of 30 minutes to complete for your first month of reporting and 10 minutes for subsequent months, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this voluntary collection of information, including suggestions for reducing this burden, to: EID CEB Survey Comments 0607-0153, U.S. Census Bureau, 4600 Silver Hill Road, Room EID-7K081, Washington, DC 20233. You may email comments to eid.ceb.customer.service@cmsus.gov. Be sure to use "EID CEB Survey Comments 0607-0153" as the subject.

▶ Section A – PROJECT IDENTIFICATION

Correct any information in items 1a and 1b if necessary.
For the project described in item 1a to be government owned, it must be state, local, or federal government owned during construction and involve the erection of a new structure(s) or improvements to an existing structure(s) as defined below.
For the project described in item 1a to be privately owned, it must be privately owned during construction and involve the erection of a new structure(s) or improvements to an existing structure(s) as defined below.

If the project is only maintenance and repairs, please note so in item 9, Remarks, complete item 2, and return the form.

▶ Section B – PERSON TO CONTACT REGARDING THIS SURVEY

Item 2 – Enter or correct the information for the person who can answer questions about this survey.

▶ Section C – OWNERSHIP, START AND PROJECTED COMPLETION DATES

Item 3 – As noted, "ownership" for purposes of this survey, depends on the owner during the construction phase. Check the appropriate box.

Item 4a – The start date is defined as the date that actual construction work first began on the project described in item 1a. If the project is to start at some future date, please enter the date, complete item 2, and return the form.

Item 4b – The projected completion date is defined as the date the project described in item 1a is expected to be completed.

▶ Section D – COST ESTIMATES

"Construction," for purposes of this survey, is defined as the building of and/or improvements to fixed structures.

This INCLUDES:

- a. New structures, additions, alterations, conversions, expansions, rebuilding, reconstruction, renovations, rehabilitations and major replacements, such as the complete replacement of a roof or heating system.
- b. Mechanical and electrical installations – Plumbing, heating, electrical work, elevators, escalators, central air-conditioning, and other similar building services.
- c. Outside construction – Clearing and grading of undeveloped land and the fixed, auxiliary structures which the project owner builds within the property lines. Also, roadways, bridges, parking lots, utility connections; outdoor lighting, pools, athletic fields, piers, wharves and docks, and all similar auxiliary facilities.

FOR HEAVY NONBUILDING PROJECTS

In addition to a, b, and c, construction INCLUDES:

- d. Fixed works, such as power plants, dams, highways, bridges, reservoirs, and sewer and water facilities.
- e. Machinery and equipment which are integral parts of structures. Also fixed, largely site-fabricated equipment, such as storage tanks.
- f. The following types of equipment: boilers, towers, and fixtures.

EXCLUDE: Movable machinery and equipment which are not integral parts of structures. Also, for power generation plants, exclude primary power producing machinery, such as generators, reactors, and steam engines.

Item 5a – Estimate the total amount to be paid to construction contractors by the project owner for work done on this project.

Item 5b – Estimate the total cost of labor by the owner's construction employees working on the project, including supervisory personnel assigned to the project. Include the total cost of all construction materials supplied by the owner, including those the owner expects to supply to the contractor for installation in this project.

Item 5c – Sum of values reported in items 5a and 5b. This is the value to be reported in item 8a, monthly value of construction put in place.

Item 6 – Estimate the total amount of fees which the project owner has paid or will pay to architectural and engineering firms for work on this project. Also estimate the total cost of all other construction items which the project owner will allocate on the books to this project. Include the project owner's overhead and office costs, the cost of design work by the owner's staff, and other miscellaneous construction fees and costs allocated on the owner's books. DO NOT include the cost of movable machinery and equipment, land, furniture, and furnishings. If book figures are not available, reasonable estimates are acceptable.

Item 7 – Intentionally left blank.

▶ Section E – MONTHLY CONSTRUCTION PROGRESS REPORT

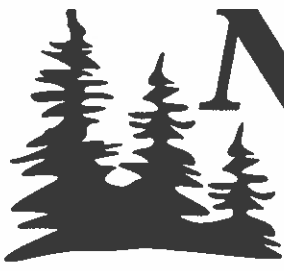
Item 8a – Report the monthly value of construction put in place for the costs associated with item 5c. These costs include:

- a. Work done by contractors and/or subcontractors, including any retainage being withheld until the work is complete.
- b. The cost of any materials installed which were provided by the owner.
- c. The work done by the project owner's own construction employees, including supervisory personnel assigned to this project.

Initially, report monthly values from the start month to the most current month shown in item 8a. Then each month, when the form is returned to you, report for the month shown and any revisions which you might have. When entering monthly data, be sure to report the costs in the month in which the work was done rather than in the month in which payment was made.

If the contractor's bills are for periods other than monthly, estimate a monthly amount. If costs are not available, please leave the value blank. In each month where there is no construction, enter a zero.

Item 8b – If construction is complete except for some minor work or retainage (up to 3 percent of item 5c), you may stop reporting on this project by entering the completion date in item 8b and indicating any remarks in item 9.



NORTHLAND PORTABLES

2 YEAR RENTAL / SERVICE AGREEMENT

Rented To:

Harris Township

20876 Wendigo Pk. Rd.
Grand Rapids, MN 55744

Delivered To:

Mishawaka Landing, Trooptown,
LaPlant Boatlanding, Crystal Park,
Wendigo Park, and Cemetery

DRIVER USE

DELIVERY DATE / BY: _____

PICK UP DATE / BY: _____

UNIT TYPE: _____

Contact: Jim Kelley

Phone: 259-0317

Delivery Date: May 1st, 2023 & May 1st, 2024

Pick Up Date: September 30th, 2023 & September 30th, 2024

Delivery Date: December 1st, 2023 & Decemeber 1st, 2024

Pick Up Date: March 1st, 2024 & March 1st, 2025

7A.

Rentals:

ADA Compatible Handicapped Restroom
12 Month Service

Quantity

3

Price/4 Week Month

\$100.95/ Unit

Standard Portable Restroom
May 1 – September 30

3

\$73.35/Unit

Standard Portable Restroom
December 1- March 1 – Boat Ladings

3

\$73.35/Unit

Fees

Restroom Delivery, Setup, and Pickup

No Charge

Winterization Fee (Boat Landings)

3

\$8.75 Each

Winterization Fee (Parks & Cemetery)

3

\$17.50 Each

(Winterization Fee: At first freeze up or November 1st thru April 1st)

TERMS AND CONDITIONS

1. The Customer agrees to pay all invoices for the rental facilities and special services no later than the tenth day of the first month following the invoice. The customer agrees not to sell, rent, or otherwise give up possession of the rental facilities and will be responsible for any damages to the rental facilities, above normal wear. The Customer accepts responsibility for loss due to theft, fire, or vandalism.
2. If you should have any questions, please contact Carol Heinen at 218 – 326 – 1662.

CONTRACT ACCEPTANCE

I have read and agree to the contract including the Terms and Conditions. I acknowledge receipt of a copy of this contract.

Customer's Name _____

X _____

Signature

Date

Northland Portables

52 Horseshoe Drive • Grand Rapids MN 55744

Office: 218-326-1662 • Toll Free: 888-826-1662 • Fax: 218-327-1839

Website: www.northlandportablesmn.com

Email: carol@northlandportablesmn.com



NORTHLAND PORTABLES

2 YEAR RENTAL / SERVICE AGREEMENT

Rented To:

Harris Township

Grand Rapids, MN 55744

Contact: Dennis Kortikaas

Phone:

Delivered To:

Mishawaka Landing, Trooptown,
LaPlant Boatlanding, Crystal Park,
Wendigo Park, and Cemetery

Delivery Date: May 1st, 2021 & May 1st, 2022

Pick Up Date: September 30th, 2021 & September 30th, 2022

Delivery Date: December 1st, 2021 & Decemeber 1st, 2022

Pick Up Date: March 1st, 2022 & March 1st, 2023

DRIVER USE
DELIVERY DATE / BY:
PICK UP DATE / BY:
UNIT TYPE:

*DD
Contract*

Rentals:

	<u>Quantity</u>	<u>Price/4 Week Month</u>
ADA Compatible Handicapped Restroom 12 Month Service	3	\$97.95/ Unit
Standard Portable Restroom May 1 – September 30	3	\$71.15/Unit
Standard Portable Restroom December 1- March 1 – Boat Ladings	3	\$71.15/Unit

Fees

Restroom Delivery, Setup, and Pickup	No Charge	
Winterization Fee (Boat Landings)	3	\$7.00 Each
Winterization Fee (Parks & Cemetery)	3	\$14.00 Each

(Winterization Fee: At first freeze up or November 1st thru April 1st)

TERMS AND CONDITIONS

- The Customer agrees to pay all invoices for the rental facilities and special services no later than the tenth day of the first month following the invoice. The customer agrees not to sell, rent, or otherwise give up possession of the rental facilities and will be responsible for any damages to the rental facilities, above normal wear. The Customer accepts responsibility for loss due to theft, fire, or vandalism.
- If you should have any questions, please contact Carol Heinen at 218 - 326 - 1662.

CONTRACT ACCEPTANCE

I have read and agree to the contract including the Terms and Conditions. I acknowledge receipt of a copy of this contract.

Customer's Name _____

X
Signature _____

Date _____

Northland Portables

52 Horseshoe Drive • Grand Rapids MN 55744

Office: 218-326-1662 • Toll Free: 888-826-1662 • Fax: 218-327-1839

Website: www.northlandportablesmn.com

Email: carol@northlandportablesmn.com

Pokegama Electric, Inc.
19432 Highway 169
Grand Rapids, MN 55744

Proposal

Date	Proposal Number
3/15/2023	27708

NAME / ADDRESS
Harris Township Attn: Treasurer 20876 Wendigo Park Rd Grand Rapids, MN 55744

7B.

P.O NUMBER	TERMS

DESCRIPTION	QTY	COST	TOTAL
Misc. electrical proposals for the following:			
1)wiring for new water dispensor Bid Price-material/labor		425.00	425.00
2)add owner supplied motion light on Noth Gable end of storage garage Bid Price-material/labor		425.00	425.00
3)replace parking lot light to new LED fixture Bid Price-material/fixture/lift rental		650.00	650.00
We look forward to doing business with you!		Total	\$1,500.00

Skoglund Electric LLC
 17 Horseshoe Drive
 Grand Rapids, MN 55744 US
 218-360-9269
 dan_skoglund@yahoo.com

Estimate



ADDRESS
 HARRIS TOWNSHIP
 Harris Township
 20876 Wendigo Park Rd
 Grand Rapids, MN 55744

ESTIMATE #	DATE	EXPIRATION DATE
423	03/14/2023	04/14/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Electrical	2.- Installing a wall pack LED 26 W on the north side of the storage garage. Parts and labor included	1	580.46	580.46
	Electrical	3.- Installation of pole mounted 40 W LED light on the north east corner of the main building property. Parts, labor and lift rental included.	1	535.48	535.48
	Electrical	1.- Installation of a new GFCI receptacle for water, fountain/refill station. GFCI outlet on its own circuit. This portion of the estimate reflects the possibility of running conduit.	1	430.11	430.11
TOTAL					\$1,546.05

Accepted By

Accepted Date

Intergovernmental Network Meeting Minutes

Networking to improve efficiency, maintain service levels and save money,
while preserving our individual community identities

8A.

March 22, 2023

The next meeting will be April 26, 2023, at Timberlake Lodge, 11:00 am – 1:00 pm.

Present: Peggy Clayton (Harris), Sarah Carling, Terry Snyder (Itasca County), Cory Smith (Itasca County), Mike Baltus (Spang), Lilah Crowe (Historical Society), Brett Skyles (Itasca County), and Andy MacDonnel (City of Cohasset)

Open Market

Itasca County:

Terry Snyder brought up the question of shared Attorney Services, raised by Andy MacDonnel, Mayor of the City of Cohasset. Andy was looking for any information or ideas on these shared services. Cohasset does not handle criminal prosecutions, only civil ordinances. Discussion followed on a coalition with cities and townships regarding services.

Brett reported that there is a lot going on with legislation. The DNR Bills that have gone through, will have a negative impact. The County is still fighting for county program aid. They are also working on PILT Bills.

The bids for the Justice Center kitchen have been received. The jail continues to stay on budget. The 1% sales tax for both the County and the City will go into effect on April 1st.

Cory reported that he met with Deer River citizens regarding their downtown area, and he has met with the City of Deer River council members.

The Transportation Committee meetings have been taking place. One of the items discussed at the last meeting was the possibility of pulling together a resolution for "emergency acceptance mowing". The next Transportation meeting is April 18, 2023, at 2:00 pm in the boardroom.

If you have any concerns, issues regarding roads, etc., send them to Commissioners Ives or Snyder, so they can be discussed at an upcoming meeting. Cory reminded the group that the public can attend these meetings.

Harris:

Peggy reported that the township will have a new website up and running in the next few months.

The township has extended going out for bids on lawn care and ground maintenance at Crystal Park, Wendigo Park, the town hall, and the cemetery.

Spang

Mike stated that they are working on their list of summer road projects.

They received their new generator for the hall, which is for emergencies at the hall, and also part of gearing up for their emergency shelter.

Mike discussed their fire contract, which is through Hill City. Rates decreased! Short discussion followed.

Historical Society:

Lilah told the group they are working on "Paddle and Pints", which will take place on July 1, 2023.

Purse Bingo is coming soon, with a goal of raising \$20,000.

The Deck of Cards will be out in April.

Itasca County Fairgrounds:

John Linder will be presenting a disaster plan for the fairgrounds.

Discussion held on "Lites in the Pines". To date, they have over 50 sets of lights, and community contributions are still coming in.

City of Cohasset

Andy came before the Intergovernmental Services group to discuss the possibility of shared attorney services. He will be talking with the County Attorney, as there are not a lot of criminal attorneys in the area and that is what he is looking for.

Andy stated that Dondelinger will be breaking ground in July.

Discussions held on the snowmobile trails, and the Cohasset project for the new hotel, sheet of ice, etc.

CEDA:

Sarah continues to work with communities with regard to the use of ARPA funds.

Goodland received 2 grants for projects they have going on.

Nashwauk has a survey out for trailhead, mountain biking, ATV, etc.

The City of Bovey was approached by the Warba School regarding Bovey building a new school. Discussion followed.

Wawina received 2 grants for their park project.

Bovey and Keewatin signed a contract with Paul Bunyan to receive more stable internet.

Taconite and Marble water towers both need to be replaced, with both to be funded.

Submitted by Peggy Clayton

ITASCA COUNTY

Planning Commission/Board of Adjustment

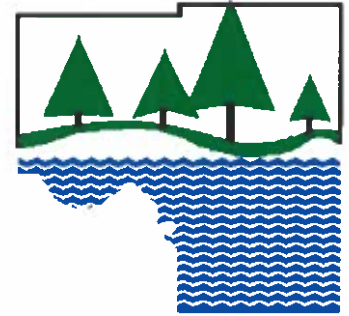
COURTHOUSE

123 NE Fourth Street

Grand Rapids, MN 55744

Office (218) 327-2857

Fax (218) 327-7331



March 20, 2023

8B.

Harris Township
20876 Wendigo Park Rd.
Grand Rapids, MN 55744

RE: Conditional Use for an electrician business (shop, storage and operations base). Proposed future use will include breaker repair and mini storage facility.

W 416' of N 416' (Parcel #19-012-2204) and include proposed enhancement (N 416' lying west of the E 495' and lying east of the W 416') of NW NW, Section 12, Harris Township 54-25

On 3/14/2023, the County Board unanimously approved the above CUP application as amended and recommended by the Planning Commission with the following condition:

Condition/s: Comply with Best Management Practices during construction

Please be informed that in accordance with Section 18.4.1 of the Zoning Ordinance, the County Board's determination on Conditional Use Permits that are not listed and are in a Rural Residential or Farm Residential Zoning District shall be final. Any aggrieved person may obtain judicial review by obtaining a writ of certiorari from the Court of Appeals within 60 days after the aggrieved party shall have received due notice of the proceeding and decision sought to be reviewed and by serving said writ appeal upon the Itasca County Auditor and any other adverse party within such period of 60 days.

Enclosed please find the validated CUP application and minutes. Also, please note any future structures would require a zoning permit. If you have any questions, please contact this office.

Sincerely,

A handwritten signature in blue ink that reads "Diane Nelson".

Diane Nelson
Corresponding and Recording Secretary
Environmental Services Department

Enclosures

RECEIVED
3/24/23

ITASCA COUNTY CONDITIONAL USE APPLICATION
 USES NOT PROVIDED FOR WITHIN ZONING DISTRICTS

APPLICANT/ADDRESS Harris Township, 20976 Wendigo Park Rd., Grand Rapids, MN 55744

AGENT/ADDRESS _____

PROPERTY ADDRESS 20958 20876 Wendigo Park Rd Grand Rapids, MN 55744

PROPERTY DESCRIPTION/PARCEL # 19-012-2204

ZONE DISTRICT Farm Resid. LAKE NAME/CLASS N/A EX. USE vacant

DESCRIPTION OF PROPOSED USE Skogium Electric Storage / Meeting Point.

Bunding to store trucks, trailers, tocs and RVs. No Store Front.

ATTACH A MAP SHOWING PROPERTY LOCATION, EXISTING CONDITIONS, PROPOSED DEVELOPMENT, AND NEARYBY USES, INCLUDING ANY OTHER INFORMATION THAT IS PERTINENT TO THIS REQUEST.

MANDATORY LAKESHORE MITIGATION PRACTICES: (To be included with the C/U application)

- A. Septic System: Certified _____; Shall be Upgraded _____ with Permit/Design obtained by: _____
 Certification of New Septic System by: _____
- B. Erosion control, storm water management, and mitigation plan. This plan shall describe erosion control during/after construction, storm water management/runoff control and mitigation/buffer screening. The mitigation plan shall require a shoreline buffer which shall be in the shore impact zone and consist of trees, shrubs and ground cover of native plants and understory to effectively screen structure(s) as viewed from the waters. This may be accomplished by working with Itasea SWCD or other sources but said plan must be reviewed by Itasea SWCD. The required buffer shall be as follows:

Lake Class	Buffer (Distance from OHWL, landward)
GD	10'
RD	15'
NE & PSL	50'

Plant materials for native vegetation buffers shall be as prescribed according to the landscape position, water table, soil type and exposure of the project site. For every 5,000 square feet of buffer are, there shall be a variety of types of native trees, shrubs, forbs, and grasses planted to achieve full coverage. The survival of planting materials must be maintained for a minimum of five years, so that the approved coverage plan is adhered to.

SITE INSPECTION. The applicant acknowledges that no one can be prohibited from coming onto the property when the site is inspected by the Planning Commission or County Board. Photographs may be taken at the site inspection and displayed at the public hearing for use in the decision making process.

Unless otherwise stipulated, a conditional use permit shall remain in effect for so long as all conditions agreed upon are observed. Legal action may result if the provisions and conditions are not complied with as set forth in the application. Upon approval of this conditional use, it shall be the responsibility of the applicant to notify the Environmental Services Department, upon completion of the project, including any conditions. The property may be inspected at any time to assure and affirm all conditions and terms of the permit are in compliance.

SIGNATURE/DATE [Signature] 1/17/23

PCBA 01
2:PCBA

On 1/17/23, the Environmental Services Department received the completed application, accompanying information and the fee is paid in full. A copy of the information handout has been given to the applicant/agent.

THE APPLICANT HAS THE BURDEN OF DEMONSTRATING A RIGHT TO A CONDITIONAL USE BY SHOWING [DETAILED EXPLANATION] THAT ALL OF THE FOLLOWING STANDARDS AND CRITERIA WILL BE SATISFIED.

1. Describe how the proposed use conforms to the comprehensive plan of the County. It Practices with an opportunity for Expansion #19-021-2204 will be used as Shop/Meeting area for Skogrud Electric. Part of The East would be used for a Brake Repair for large trucks used in the surrounding Area, MN Power vs. steel, Hibster Etc. Company Acquiring contracts for 2025.

2. Describe how the use is compatible with the existing neighborhood. It's currently Farm Res I feel there would be little to no effect on the ~~area~~ neighborhood, a seven' Egress would be added in the future for less traffic on Windigo Park Rd before stop sign heading North

3. Describe how the use shall not materially adversely impact air quality, water quality or cause soil disturbance. The only disturbance would be ~~noise~~ during construction, would like to keep as many trees as possible. Especially from NW corner to SW corner.

4. Describe how the site has sufficient access for ingress and egress and is adequate for water supply and sewage treatment. Well is present on ~~site~~ site. Sepsic will be installed by Ron EX.

5. Describe how the use shall not cause unsafe or unhealthy conditions. The current ingress/egress is on the west side of the lot #19-021-2204 The future plan is for a second access on the North side of #19-021-2204 (See map)
(Safety) Less traffic on Windigo Park Rd heading North before stop sign.

PERMIT APPROVAL: In accordance with MS#15.99, Itasca County must approve or deny the variance application within 60 days of submission of the completed application/fee. If said application is denied, the reason/s must be stated in writing at the time of denial. This time line may be extended by Itasca County for another 60 days provided the applicant/s receive written notice with reasons for the extension. The extension may not exceed 60 days unless approved by the applicant. The 60 days will end on: 3/18/23.

On _____ Planning Commission/BoA authorized an extension for the following reasons with an expiration date of:

Authorizing Signature and Date: _____

On _____ the applicants hereby waive the time frame requirements set forth in MS#15.99:

Witness: _____

Signatures

PCBA o/w
C: PCBA, CB

RECOMMENDATIONS

TOWN BOARD OF _____
OR
UNORGANIZED TOWNSHIP

APPROVAL
AMEND
REJECTION

CHAIR _____
DATE _____
COMMISSIONER _____

REASONS: _____

When a land use in any zoning district is not specifically listed as a Permitted Use or Conditional Use, the land use may be considered as a Conditional Use. The applicant shall make a showing that the proposed use is similar to a Permitted Use or Conditional Use, consistent with the purpose of the zoning district in which the proposed use will be located, compatible with surrounding uses, and conforms to the Comprehensive Land Use Plan. The Zoning Administrator shall determine if the Conditional Use Permit Application is complete and then submit the Application for consideration by the Planning Commission. If the use is of a commercial nature and proposed for a residential zoning district (Rural Residential or Farm Residential), the Planning Commission shall hold a public hearing, evaluate the Application under the criteria in Article 21, and submit a report of its finding and recommendations to the County Board. The County Board shall hold a public hearing, evaluate the Application under the criteria in Article 21, consider the Planning Commission's report, and act on the Application.

On 3/8/2023 the Planning Commission/Board of Adjustment, unanimously majority vote

APPROVED AMENDED DENIED a Conditional Use for: an electrician business (shop, storage & operations base) and breaker repair and mini storage facility as per findings of fact

[description of conditional use and conditions or reasons for denial]


Chairperson - Itasca County Planning Commission/Board of Adjustment

DECISION

On 3/14/2023 the County Board of Commissioners, unanimously majority vote

APPROVED AMENDED DENIED a Conditional Use for: an electrician business (shop, storage & operations base) and breaker repair and mini storage facility as per findings of fact

[description of conditional use and conditions or reasons for denial]


Chairperson - Itasca County Board of Commissioners

Approval includes the findings of fact and compliance with all County, State and Federal Rules, Regulations and Statutes as required by law. In accordance with Section 18.4.1 of the Zoning Ordinance, any aggrieved person may obtain judicial review by obtaining a writ of certiorari from Court of Appeals within 60 days after receipt of due notice of the proceeding and decision sought to be reviewed and by serving said writ upon the Itasca County Auditor and any other adverse party within such period of 60 days.

#1) add: use will create additional jobs; eastern enhancement shall provide for additional storage in close proximity to Pokegama Lake but not located within the watershed area

#2) add: there is other commercial use in the area; property and enhancement abuts the Harris Township maintenance facility where there is storage of maintenance equipment

#3) add: property shall be maintained; garbage and recycled materials shall be self-contained; and Harris Township will work with the applicant to develop screening along Harris Township Road.

In Re: FINDINGS OF FACT/CONCLUSIONS OF LAW
RESOLUTION AND ORDER

The Conditional Use Permit (CUP) submitted by: Harris Township
20876 Wendigo Park Rd., Grand Rapids, MN 55744

Location of Property: 20958 Wendigo Park Rd., Grand Rapids, MN 55744
W 416' of N 416' (Parcel #19-012-2204) and proposed enhancement (N 416' lying west of the E 495' and lying east of the W 416') of NW NW, Section 12, Harris Township 54-25

This matter came before the Itasca County Planning Commission/Board of Adjustment (PC/BoA), for public hearing, at their regular meeting on 3/8/2023 with Peggy Clayton and Jim Kelley present as representatives for Harris Township. In addition to Board Members Bellomy, Maasch, Butterfield and Kortekaas, also present were Environmental Services Director Dan Swenson and Dan Skoglund. Upon the records, files and proceedings herein, the Board makes the following:

FINDINGS OF FACT

1. The parcel is:
 - A total of 3.3 acres in area and proposed enhancement is approximately 3 acres in area;
 - Borders Harris Town Rd. (County State Aid Highway) and Wendigo Park Rd. Road (Class B Highway);
 - Zoned Farm Residential/Public;
 - Non-shoreland;
 - Located in Harris Township T54-R25, Commissioner District #4.
2. On 1/17/2023, Harris Township submitted a CUP application for an electrician business (shop, storage and operations base). Proposed future use will include breaker repair and mini storage facility.
3. As per Section 2.5, Uses not provided for within zoning districts, and the applicant must show that the proposed use is:
 - similar to a permitted use or CU consistent with the purpose of the zoning district in which the proposed use will be located,
 - compatible with the surrounding uses and
 - conforms to the comprehensive land use plan.If the CU is of a commercial nature and proposed for a residential zoning district (Rural Residential or Farm Residential), the Planning Commission shall hold a public hearing, evaluate the application under the criteria in Article 21, and submit a report of its finding and recommendations to the County Board. The County Board shall hold a public hearing, evaluate the application under the criteria in Article 21, consider the Planning Commission's report, and act on the application.
4. The proposed use is consistent with the existing neighborhood, and the purpose statement of the Farm Residential Zoning Residential District per Section 6.1, which is to implement the following goals including those contained in the Itasca County Comprehensive Land Use Plan:
Section 6.1 Purpose
The purposes of the Farm Residential Zoning District are to implement the following goals, including those contained in the Itasca County Comprehensive Land Use Plan:

Findings of Fact, Conclusions of Law, Order & Resolution for Harris Township
CUP for electrician business, breaker repair & mini storage, Harris Township 54-25

- 6.1.1 To protect and promote the continuation of rural living, farming, and forestry in areas of Itasca County that have historically contained these uses and, therefore, have developed compatible residential patterns and transportation infrastructure;
 - 6.1.2 To permit primarily agriculture and forestry land uses and activities;
 - 6.1.3 To separate agricultural and forestry land uses and activities from incompatible residential, commercial, industrial development, and public facilities;
 - 6.1.4 To achieve the goals of growth management, natural resource protection, and economic diversity as stated in the Itasca County Comprehensive Land Use Plan; and
 - 6.1.5 To maintain agricultural and forest land in sufficient size tracts for economic operations.
5. Per Section 21.3.2, a Conditional Use Permit may be granted only upon finding all of the following:
 - A. The use conforms to the Comprehensive Land Use Plan of the County;
 - B. The use is compatible with the existing neighborhood;
 - C. The use shall not materially adversely impact air quality and water quality;
 - D. The use shall not cause soil disturbance;
 - E. The site has sufficient access for ingress and egress;
 - F. The site is adequate for water supply and sewage treatment; and
 - G. The use shall not cause unsafe or unhealthy conditions.
 6. Per the Comprehensive Land Use Plan, the Commercial/Industrial Goal/Economic Objective encourages the expansion of existing businesses and the development of new businesses.
 7. Mitigation practices on the CUP application do not apply as property is non-shoreland.
 8. The MPCA requirement to obtain a General Storm Water Permit prior to construction activity (clearing, grading and excavation activities) that results in the disturbance of one acre or more is the applicants' responsibility if applicable.
 9. The project shall not cause unsafe or unhealthy conditions as it will meet all zoning requirements. If the building/s will not be open to the public, handicap permits are not required.
 10. As required in Article 18, notice of the 3/8/2023 PC/BoA hearing and 3/14/2023 County Board hearing was sent to property owners within ¼ mile of the affected properties, SWCD, MNDOT, Itasca County Engineer, DNR Forestry (Deer River), DNR (Rian Reed) and Harris Township Clerk for their information and comment on 2/16/2023.
 11. Notice of the 3/8/2023 site inspection and public hearing was published in the 2/15/2023 issue of the *Grand Rapids Herald Review* and the 2/16/2023 issue of the *Scenic Range NewsForum*. Notice of the 3/14/2023 County Board hearing was published in the 2/22/2023 issue of the *Grand Rapids Herald Review* and the 2/23/2023 issue of the *Scenic Range NewsForum*.
 12. Per Minnesota Statute 15.99, the 60-day timeline shall expire on 3/18/2023.
 13. On 3/6/2023, email correspondence was received from Assistant County Engineer Ryan Sutherland commenting that the Transportation Department cannot guarantee access via CSAH 64 at this time without additional review but this does not directly impact the CUP and they have no other transportation related concerns (PCBA 07).
 14. No recommendation has been received from Harris Township.
 15. The site was viewed by the Planning Commission/BOA on 3/8/2023 in the morning before the hearing.

16. At the 3/8/2023 hearing:
 - the application was amended for Harris Township to be the applicant; include the proposed parcel enhancement; and proposed future use to include breaker repair and mini storage
 - Email dated 3/6/2023 from Assistant County Engineer Ryan Sutherland was added to the record (PCBA 07)

17. If said conditional use is approved, it shall be the responsibility of the applicant to notify the Environmental Services Department upon completion of the project including any conditions. The property may be inspected at any time to ensure and affirm all conditions and terms of the permit are in compliance.

18. The record consists of:
 - PCBA 01- Conditional Use application submitted 1/17/2023 and interpretation (3 pgs.);
 - PCBA 02- Site plan/survey with proposed enhancement (2 pgs.);
 - PCBA 03- Notice dated 2/16/2023 to property owner;
 - PCBA 04- Notice dated 2/16/2023 to Harris Township;
 - PCBA 05- Notice dated 2/16/2023 to affected property owners; list of affected property owners; parcel map; plat book map (6 pgs.);
 - PCBA 06- Conditional Use Order;
 - PCBA 07- Email dated 3/6/2023 from Assistant County Engineer Ryan Sutherland;
 - PCBA 08- Staff report dated 3/3/2021 (2 pgs.);
 - PCBA 09- Criteria questions completed by the PCBA members (4 pgs.).

FROM THE FOREGOING FINDINGS OF FACT, the Board makes the following:
CONCLUSIONS OF LAW

The conditional use application should be approved pursuant to Sections 21.3 of the Zoning Ordinance because:

- A. The use conforms to the comprehensive plan of the County as the CLUP encourages the expansion of existing businesses and development of new businesses;
- B. The use is compatible with the existing neighborhood as there are other businesses along Harris Town Rd.; there was previously a welding shop on an adjacent parcel; there is an existing maintenance and storage building in the neighborhood; no negative comments were received;
- C. The proposed use will not materially adversely impact air quality, water quality or cause soil disturbance—there will only be soil disturbance during construction and no negative impacts are anticipated;
- D. There is sufficient access for ingress and egress and site is adequate for water supply and sewage treatment--there is an existing well (has been tested); a new septic system will be installed; there is an existing access for ingress/egress and a proposed second access off of Harris Town Rd. (needs to be permitted/approved by the Transportation Dept.);
- E. The use will not cause unsafe or unhealthy conditions as it shall meet all zoning requirements; and no unsafe/unhealthy conditions are anticipated.

RESOLUTION

NOW THEREFORE, Butterfield/Kortekaas motioned to recommend (to the County Board) approval of the amended CUP application submitted by Harris Township for electrician business (shop, storage and operations base) and proposed future use to include breaker repair and mini storage facility as set forth in the 3/3/2023 staff report. Motion carried unanimously.

Condition/s: Comply with Best Management Practices during construction.

ITASCA COUNTY PLANNING COMMISSION/BOARD OF ADJUSTMENT:

 _____ 3-8-23
Mike Bellomy, Chairperson Date

ATTEST:  _____ 3-7-2023
Dan Swenson, Environmental Services Director Date

attendance.

MEMBERS PRESENT: Richard Kortekaas, Dan Butterfield, Mike Bellomy, Lisa Maasch,
ABSENT: Mike Oja,
EXOFFICIO: Environmental Services Director Dan Swenson,
GUESTS: Peggy Clayton, Jim Kelley, Dan Skoglund, Tara Johnson, Tanya MaCrostie, Steven & Janice Moe.

*Members met at the Courthouse at 8:30 a.m. to view the properties and then returned to the Courthouse to hold the meeting.

Chair Bellomy called the Planning Commission/Board of Adjustment meeting to order, opening with the Pledge of Allegiance. Copies of the agenda and opening statement were available for the audience.

Agenda: Agenda order was amended to move the Harris Township CUP to be first on the agenda and organizational meeting to the end before WPIC.

Minutes: Upon the motion of Butterfield/Maasch, which carried unanimously, the minutes of the 12/14/2022 hearing were approved as distributed.

✓ **Harris Township/CUP**—W 416' of N 416' (Parcel #19-012-2204) and proposed enhancement (N 416' lying west of the E 495' and lying east of the W 416') of NW NW, Section 12, Harris Township 54-25— submitted a Conditional Use Permit (CUP) for an electrician business (shop, storage and operations base) and proposed future use to include breaker repair and mini storage facility. Mr. Swenson reviewed the staff report dated 3/3/2023, noting the survey (PCBA 02a) was added to the record for the proposed enhancement and also (PCBA 07) - comments from Assistant County Engineer Ryan Sutherland. Mr. Swenson noted the application is amended to include the proposed parcel enhancement and breaker repair and mini storage (also noting there is existing storage/maintenance shop on that parcel). Peggy Clayton and Jim Kelley, with Harris Township, were present and discussed the CUP application explaining that Mr. Skoglund is planning to purchase the parcel and enhancement, the township previously reviewed the application and it was tabled due to questions (including incorrect address) but has since been approved. It was also noted the second access (off Harris Town Rd.) would need approval by the Itasca County Transportation Dept. Dan Skoglund was present in support noting there is an existing well and he plans to install a new septic system. Mr. Swenson commented the business would be an opportunity to create jobs in the County. Kortekaas/Maasch motioned to close the public portion of the meeting which carried unanimously.

Motion: Butterfield/Kortekaas motioned to recommend (to the County Board) approval of the amended CUP application submitted by Harris Township for an electrician business (shop, storage and operations base) and proposed future use to include breaker repair and mini storage facility as set forth in the 3/3/2023 staff report. Motion carried unanimously.

Condition/s: Comply with Best Management Practices during construction.

Page 1 of 2
3/8/2023 PCBA Minutes

As per Section 2.5 of the Zoning Ordinance, since this CUP is of a commercial nature and proposed for a residential zoning district, the Planning Commission will make their recommendation to the County Board who will act on the application after holding a public hearing scheduled for 3/14/2023.

Tara Johnson/CUP—(E 990' of the SW NW less the W 416' of the S 208', Section 22, Lake Jessie Twp 148-25, Parcel #22-022-2303)— submitted a CUP application for a commercial dog boarding kennel. Mr. Swenson reviewed the staff report dated 3/3/2023, adding to the record PCBA 08 – email from Assistant County Engineer Ryan Sutherland and corrected #8 of the staff report noting it should read a handicap permit may be required (if restrooms are open to the public). Tara Johnson and Tanya MaCrostie were present and discussed the application; noted that Lake Jessie Township approved the application last night; they plan to have 8 larger

CS CB

by Steven Moe (Parcel #19-020-1203) for commercial mini storage.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner Casey Venema
AYES: Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

Motion To: Close the above public hearing.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner John Johnson
AYES: Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

Motion To: Approve the Conditional Use Permit (CUP) Application submitted by Steven Moe for commercial mini storage on Parcel #19-020-1203, as approved by the Planning Commission at their regular meeting on March 8, 2023 per attached Findings of Fact, Conclusions of Law, Order and Resolution.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner Cory Smith
AYES: Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

✓ 8. Public Hearing Re: Conditional Use Permit (CUP) Submitted by Harris Township

Motion To: Open the Public Hearing Re: Conditional Use Permit (CUP) Application submitted by Harris Township for an electrician business (shop, storage, and operations base) and breaker repair and mini storage facility.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Cory Smith
SECONDER: Commissioner John Johnson
AYES: Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

Motion To: Close the above public hearing.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner Casey Venema
AYES: Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

Motion To: Approve the Conditional Use Permit (CUP) Application submitted by Harris Township for an electrician business (shop, storage, and operations base) and breaker repair and mini storage facility, as approved by the Planning Commission at their regular meeting on March 8, 2023 per attached Findings of Fact, Conclusions of Law, Order and Resolution.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Casey Venema
SECONDER: Commissioner John Johnson
AYES: Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

ADMINISTRATIVE POLICY
for
Board Meetings and Access to Public Information

WHEREAS, the Harris Town board is the governing body of Harris Township (the Town) charged by law with certain power and duties to conduct the affairs of the Town; and

WHEREAS, the board determined the adoption of an administrative policy regarding board meetings and access to public information will enhance the effectiveness of meetings and establish uniform procedures for the Board in how it conducts its business, and for those wishing to attend the proceedings; and

WHEREAS, this policy takes into consideration the particular circumstances of the Towns, which include but are not limit to, the following: The Town is *rural in nature, has a limited budged which is set by the town electors at the Annual Town Meeting, does not employ any administrative personnel, does not maintain regular office hours, has limited office facilities and accessibility, and schedules only one Regular town meeting and one Planning and Development meeting per month.*

NOW THEREFORE, BE IT RESOLVED that the Town Board of Harris, Itasca County, Minnesota, hereby adopts the following updated administrative policy, replacing Resolution #2022-007, regarding board meetings and access to public information:

1. Scope:

The procedures established in this policy shall apply to all regularly scheduled meetings of the Town Board, and to the extent practical, work sessions, special meetings and board hearings. This policy shall not apply to annual town meeting, some special meetings, closed meetings, onsite inspections, or any committee or subcommittee meetings.

1.1 Data Practices Act.

While Harris Township did adopt Urban Powers in 2004, it is not an urban township located in the seven county metropolitan area, and therefore is exempt from the Minnesota Government Data Practices Act (a decision made by the legislature in recognition of the fact that most townships do not have the type of staffing required by the Act).

As such, the Board is not bound by the requirements of the Minnesota Data Practices Act and nothing herein is intended to adopt, or shall be interpreted as adopting, the restrictions or requirements of the data practices act. Without limiting the forgoing, to the extent the Board is aware it has information that would be classified by the data practices act as something other than public data, it will take reasonable steps to limit its release.

2. Meeting times and location:

The Board schedules and conducts 2 meetings a month: The Regular meeting on the second Wednesday of each month, beginning at 7:30 p.m., and the Planning and Development (aka P&D) meeting on the fourth Wednesday of each month, beginning at 7:30 p.m., at Harris Town Hall.

a. Exceptions:

- The November P&D meeting will be held the fourth Tuesday of the month, when the fourth Wednesday occurs during the week of Thanksgiving.
- The December P&D meeting will only be held if the board deems necessary, on the third Wednesday of the month due to the Christmas holiday.

The Board develops and adopts a yearly calendar of the dates of these meetings, publishes them in the Herald Review once, and posts on the town hall bulletin board for the entire year. If for some reason the board finds it necessary to change any published meeting date, they will publish notice of the change in the official newspaper, and post the change at least three days prior to the originally scheduled meeting date.

3. Holidays

Township meetings or business will NOT be conducted on any official federal holiday, as provided in Minn. Stat.44 subd.5.i

4. Calling a special board meeting, emergency meeting, or work session:

The Board will generally call for special meetings or work sessions during a Regular or P&D meeting. However, the board Chairperson may, upon his/her own initiative, call a special meeting of the Board to address an issue or issues that requires consideration before the next board meeting. The Chairperson shall contact the Town Clerk for the need of a special board meeting or work session, and the Clerk will notify the other Board members of the date, time and place of the meeting. The Chairperson will try to arrange the meeting date and time so that all board members can attend. The Town Clerk shall also post notice of the meeting at least 5 days in advance, as required by the open meeting law.

- A) An Emergency meeting may be called at any time if there is an immediate situation that poses any harm to the Public Safety, Roads and Waterway of the Township. In the instance of calling an Emergency Meeting we refer to Statute 13D.04 subdivision 3; the above order for calling the meeting still stands. Public Notice will be given on Facebook, a phone call will be made to the Herald Review of Grand Rapids, Minnesota and other attempts to post the meeting shall be done if time allows. The minutes of the Emergency meeting may be recorded by a Supervisor present and will be included in the next Regularly Scheduled meeting agenda packet.

5. Presiding officer:

The Board chairperson shall be the presiding officer of Board meetings. In the absence of the Chairperson, the Vice-Chairperson shall preside. The presiding officer shall have the power to preserve Order and decorum at the meeting, enforce rules of procedure, and determine without debate, subject to the final decision of the Board on appeal, all questions of procedure and Order.

a. Appeal of presiding officer's ruling:

Any member of the Board may appeal the ruling of the presiding officer. If the appeal is seconded, and after discussion and explanations are given, the majority vote of the Board shall determine the question.

b. Rights of presiding officer:

The presiding officer is a full member of the Board and retains all of the rights to speak, make and second motions, and to vote on matters of town business to the same extent as any other town supervisor.

6. Order of business:

6.1. The Regular Meetings:

An agenda will be prepared by the Clerk for each Regular meeting. All agenda items will need to be submitted to the Clerk by 12 Noon the Friday prior to the next meeting. A proof of the agenda will be sent to the Chair by the Clerk, via e-mail no later than Saturday morning prior to printing. The minutes shall include who attended the meeting at the top, and who submitted the minutes at the bottom. The purpose of the agenda being sent to the Chair is for the adding of additional items, changes, and recommendations. The Chair will return corrections

to the Clerk within 24 hours of receiving the agenda. No additions after this point will be added to the agenda unless time constraints restrict the item from being placed on the agenda at the next regular meeting. The Clerk will provide by the close of Sunday complete agenda packets, in hard copy, at the Town Hall for Supervisors to pick up. All supporting materials that the Clerk has in possession will be included in the packet. When the packets are complete the Supervisors will receive a text from the Clerk indicating they are ready and a complete packet will be uploaded to the website. Copies of the agenda and supporting materials will also be available for the public at each meeting.

The presiding officer will call the meeting to Order, and if a quorum is present will proceed with its business in the following order:

1. Pledge to the flag, followed by the reading of the township mission statement
2. Additions and Corrections
3. Approve the minutes of the Regular Meeting and any work sessions or special meetings held after the last P & D meeting.
4. Business from the floor
 - * Please come up to the podium and state you name and address for the record
5. Consent Agenda
6. Roads
7. Recreation
8. Correspondence
9. Old Business
10. New Business
11. Treasurer's Report
12. Approve payment of bills for the month
13. Public Input (limit of 5 minutes)
 - * Please come up to the podium and state you name and address for the record
14. Upcoming meetings listed
15. Adjourn

If someone contacts the Clerk and asks to be placed on the agenda, they will generally be included in #4. Business from the floor.

6.2. The Planning & Development (P&D) Meetings:

An agenda will be prepared by the Clerk for each P & D meeting. All agenda items will need to be submitted to the Clerk by 12 Noon the Friday prior to the next meeting. A proof of the agenda will be sent to the Chair via e-mail no later than Saturday morning prior to the printing of agenda. The minutes shall include who attended the meeting at the top, and who submitted the minutes at the bottom. The purpose of the agenda being sent to the Chair is for the adding of additional items, changes, and recommendations. The Chair will return corrections to the Clerk within 24 hours of receiving the agenda. No additions after this point will be added to the agenda unless time constraints restrict the item from being placed on the agenda for the next regular meeting. The Clerk will provide by the close of Monday complete agenda packets, in hard copy, at the Town Hall for Supervisors to pick up. All supporting materials that the Clerk has in possession will be included in the packet. When the packets are complete the Supervisors will receive a text from the Clerk indicating they are ready and a complete packet will be uploaded to the website. Copies of the agenda and supporting materials will also be available for the public at each meeting.

The presiding officer will call the meeting to order, and if a quorum is present will proceed with its business in the following order:

1. Pledge to the flag, followed by the reading of the mission statement
2. Additions and Corrections
3. Approve the minutes of the previous P&D Meeting, and any work sessions or special meetings held after the last Regular meeting.
4. Business from the Floor
* Please come up to the podium and state you name and address for the record
5. Consent Agenda
6. Roads
7. Recreation
8. Correspondence
9. Town Hall Report – for month/date/year to month/date/year
10. Maintenance Report
11. Old Business
12. New Business
13. Approve payment of the bills for the month
14. Public input (limit of 5 minutes)
* Please come up to the podium and state you name and address for the record
15. Upcoming meetings listed
16. Adjourn

If someone contacts the Clerk and asks to be placed on the agenda, they will generally be included in #4, Business from the floor.

a. Varying order of business:

The presiding officer may vary or alter the order of business for the convenience of the public or the board.

b. Consent agenda:

The board may employ the use of a consent agenda during the Regular meeting and P & D meeting, to approve matters of a routine or non-controversial nature, or items that have already been discussed at a prior board meeting and agreed to be placed on the consent agenda.

c. Board Agenda Add-Ons

Resolution 2023-010 (Board Agenda Add-Ons) was approved on March 8, 2023. To continue the board's full transparency, all add-on agenda items coming before a scheduled board meeting, will only be approved and added to the agenda: if the item is deemed an emergency/critical/necessary, and cannot wait until the next scheduled board meeting (any attachments are to be included with the item).

7. Rules of parliamentary procedure:

The list of parliamentary procedures that follow as **attachment A** is made a part of this policy, and shall guide meetings of the board.

8. Public participation:

Members of the public may address the Board at the time designated in the order of business for citizen comments and at such other times during the meeting as may be allowed by the presiding officer to address specific issues before the Board. Unless further time is granted by a vote of the Board, remarks from the public shall be limited to five minutes per speaker. When addressing the Board, Citizens shall come up to the podium and state their name and address for the record and confine their remarks to the specific matter under debate.

Everyone who attends a meeting shall at all times conduct themselves in a professional manner and shall *not*: speak until recognized by the presiding officer; engage in disorderly conduct; disrupt the proceedings; speak longer than the allotted time; speak to matters beyond the scope of the particular matter currently before the Board; use profane language; or engage in any other activity which disturbs the peace and good order of the meeting. Any person who persists in disturbing the meeting after having received a warning from the presiding officer may be asked to leave the meeting. If the person does not leave, the presiding officer or other town officer may contact law enforcement to have the person removed from the meeting.

a. Spokesman

The presiding officer may ask a group attending a meeting that wishes to address the Board on the same subject to appoint a spokesperson for the group to expedite matters and avoid repetition. The person speaking on behalf of a group may be allowed additional time if needed to fully present the opinion of the group. After a spokesperson has spoken on behalf of a group, the presiding officer may limit the number and/or the time other persons allowed to speak to present similar opinions.

b. Recording by the public

Those attending meetings may use sound or video recording devices provided their use does not interfere or disrupt the meeting and does not violate the constitutional rights of others.

c. Written materials

Citizens may submit written comments or materials to the Board before or at a meeting and may ask that they be added to the record. The Board shall enter the information into the record as requested unless doing so would be unduly burdensome.

9. Record of meetings:

Minutes of all public board meetings shall be kept in a journal (binder). The vote of each member shall be recorded on each appropriation of money, except for payments of judgments, claims, and amounts fixed by statute. We will keep all minutes of all the other meeting the board members attend in a binder.

10. Audio Recordings:

Unless the board expressly states otherwise in the minutes of a particular meeting, any tape recordings made of meetings by the Board are solely for the purpose of assisting the clerk to develop accurate minutes. Such tapes are not part of the Town's official records and, after approval of the minutes of the meeting to which a tape applies, will be recycled for use at future meetings. If the Board is taping a meeting, the Board may make a motion at the meeting to make the tape recording part of the official record of the meeting. If a motion is passed to make a tape a part of the official record, the Town clerk shall preserve the tape as part of the official record and make it available in the same manner as written minutes.

11. Continue Meetings:

The Board may by motion continue a meeting to a later time by announcing as part of the motion and recording in the minutes the date, time, and place of the continued meeting. Whether notice of the continued meeting will be provided is left to the discretion of the Board.

12. Access to public information:

It is the intent of the Board to provide reasonable means of access to public information held by the Town. Information in the possession of the Town shall be considered public unless the Board determines the information to be non-public. Access to information determined by the Board to be non-public shall be limited to Town officers and those who have a right to access the information by law.

A. Request for Information.

Anyone may request, either verbally or in writing, to inspect or to receive photocopies of public information held by the Town. Those wishing to inspect public records should contact the Town Clerk to make arrangements to view the information either at a Board meeting or at such other time as may be mutually convenient. Those wishing to obtain photocopies of public documents shall complete an Information Request Form (**Appendix B**) detailing the information requested.

a. Fees for Photocopies.

The following fees may be charged for photocopies of public information from the Town:

- (1) **Labor:** The time spent by those acting on behalf of the Town to satisfy the request for photocopies, including the time to search for, compile, and photocopy the information, shall be charged at a rate of the current allocated labor rate of the clerk.
- (2) **Photocopying:** The fee for photocopying black & white shall be charged at a rate of \$0.25 per page, and the fee for photocopying color shall be charged at a rate of .55 per page.
- (3) **Mailing:** The fee for mailing photocopies shall be the postal rates in effect at the time together with the actual cost of envelopes or other packaging materials.
- (4) **Other Costs:** Any other actual costs the Town incurs to provide the photocopies shall be charged to the person making the request including, but not limited to, mileage and office supplies or other items that need to be used to satisfy the request.

b. Prepayment of Fees

If the total estimated amount of the fees to satisfy a request for photocopies exceeds \$30.00, the person requesting the photocopies must pay the total estimated amount of the fees to the Town before it will undertake to provide the photocopies. If the actual fees incurred to provide the photocopies are less than the estimated fee amount, the Town shall reimburse the difference at the time of providing the photocopies. If the actual fees incurred to provide the photocopies are more than the estimated fee amount, the person making the request must pay the Town the difference before receiving the photocopies.

13. Amending or updating the policy:

The Board may amend this policy by resolution.

14. Severability:

If any part or portion of this policy is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the policy.

15. Office Supplies:

There may be times when a Supervisor, Clerk or Treasurer may need to pick up supplies for the office or for their position. To alleviate coming before the board for approval to purchase supplies, up to \$50 annually shall be allotted to Supervisors, Clerk and Treasurer at any time. Receipts shall be given to the Treasurer, and reimbursement requests shall be placed on the applicable pay request.

**16. Rules of Parliamentary Procedure For Town Board Meetings- Appendix A
Harris Township Information Request Form- Appendix B**

17. Description of Job Duties:

- a. Board Members/ Supervisors - Appendix C
- b. Appointed Treasurer- Appendix D
- c. Appointed Clerk- Appendix E
- d. Sexton- Appendix F
- e. Maintenance Worker -Appendix G
- f. Caretaker – Appendix H

18. Employee Compensation Policy – Appendix I

19. Compensation for Current Regular Township Employees – Appendix J

Adopted this day of

Peggy Clayton, Chair

Attest: _____
Lori Kent, Clerk

Appendix A

RULES OF PARLIAMENTARY PROCEDURE FOR TOWN BOARD MEETINGS

The following are the rules of parliamentary procedure the town board (Board) of Harris Township, Itasca County, Minnesota has adopted for use at its board meetings.

Voting:

A majority vote of those supervisors present and voting shall be required to pass a motion unless a greater number is required by law or ordinance. Abstentions from voting shall reduce the number considered voting on the motion, shall not be considered as a vote either for or against the matter under consideration, and shall be recorded in the minutes of the meeting along with a reason for the abstention.

Method of taking action:

All actions of the Board shall be taken by motion, including the adoption of resolutions and ordinances. A supervisor may raise a point of order without making a motion. The following are permitted motions:

Action	Description	Requires Second	Amendable
Main Motion	Used to bring an item of business before the Board.	Yes	Yes
Amend	Used to amend the wording of a main motion.	Yes	Yes
Call the Question	Used to immediately end debate on a motion.	Yes	No
Lay on the Table	Used to postpone debate or a vote on an issue either indefinitely or to a certain time or a certain occurrence mentioned as part of the motion.	Yes	Yes
Point of Order	Used to raise a question of parliamentary procedure to the presiding officer.	No	No
Roll Call	Used with respect to a particular issue before the Board to require each supervisor's vote on the issue to be recorded in the minutes of the meeting.	Yes	No
Suspend Rules	Used to suspend the rules of parliamentary procedure in exceptional circumstances to facilitate the Board taking action on a particular issue.	Yes	No
Appeal Ruling	Used to appeal a ruling of the presiding officer.	Yes	No

If an issue of parliamentary procedure arises that is not addressed in this policy, the presiding officer may seek guidance from the most current edition of Robert's Rules of Order to help resolve the issue.

**HARRIS TOWNSHIP
INFORMATION REQUEST FORM**

Persons requesting photocopies of public information from the Town must complete this form, return it to the town clerk, and pay the applicable fees as indicated below.

Requester's Name: _____ Date of Request _____

Requester's Address: _____

Requester's Phone Number: _____ Signature _____

Description of the Information Requested: _____

Town Use Only

The request is: Approved. Approved in Part. or Denied. Reason(s) for a partially approval or a denial: _____

Fees applicable to the request:

			Estimated Cost	Actual Cost
Labor	_____ x \$ _____ # Hours Hourly Rate		_____	_____
Photocopying	_____ x _____ Rate Hourly Rate		_____	_____
Mailing	_____		_____	_____
Other Costs	_____		_____	_____
			_____	_____
			Totals: _____ *	_____

Difference: _____ To be paid by requestor.
 To be refunded by Town.

* If the total estimated cost exceeds \$30, the requestor must pay the entire estimated amount before the Town will undertake to satisfy the request. If the actual cost is less than the estimated cost, the Town will refund the difference at the time the copies made available to the requestor. If the actual cost is more than the estimated cost, the requestor must pay the additional amount before receiving the copies.

Appendix C

Board Supervisor Duties:

1. Minnesota Association of Township Duties (as defined in the Manual on Town Government)
 - By law, supervisors (have charge of all town affairs not committed to by other officers by law." Minn. Statute 366.01, subd 1. Town Supervisors are charged with the duty to make decisions on behalf of the town and have the responsibility to see that the town fulfills its duties to the state and to town residents. Common duties include awarding contracts, authorizing township expenditures, adopting ordinances and resolutions. Rather than being a task-oriented position, the office of town supervisor involves setting policy by making choices from a wide range of options. The challenges for supervisors include identifying what the available options are based on the town's legal authority, following the correct process, taking the required steps to implement the selected option, and implementing the decision. Along the way, there are various legal policy questions, financial limitations, and political pressures that can make this a very difficult process.
 - Supervisors are responsible for choosing a chair. The statutes do not set out a selection process for the chair's position and a town has a good deal of flexibility to use the process that makes sense to its board. The person appointed as the town board chair does perform certain duties in addition to the usual responsibilities of a supervisor. Those include serving as the presiding officer for town board meetings and signing checks and other documents on behalf of the board. When designating a chair, boards should also appoint a vice-chair to serve in the chair's absence.
 - It is important to note the chair retains all the powers of a supervisor to make, second, and vote on motions. Furthermore, a board may not adopt rules to limit the powers the law grants to this or any other election position (i.e. it cannot adopt a rule prohibit the chair from making a motion.) However, it is equally important to note that while the statutes assign the chair certain tasks to perform on behalf of the board, the chair is not automatically granted superior or independent authority over the other supervisors.
 - As a practical matter, the chair does take on many tasks that need to be performed, but the assignment of additional tasks must not be mistaken for the power to control a matter. For instance, the chair working with the clerk to pull together the agenda for a meeting does not give the chair the authority to refuse to place items on the agenda other supervisors would like to discuss. Except for the statutorily designated tasks, and to the extent the board expressly assigns additional duties or powers, the chair is a supervisor with only the powers of a supervisor.

2. **Duties covered under the supervisor's stipend as per compensation policy:**
 - Inspection of parks
 - Inspection of cemetery
 - Inspection of all landings
 - Inspection of rinks
 - Inspection of roads (paved or dirt)
 - Zoning prep (items which are not a meeting or not involving a quorum of supervisors)
 - Township Facebook updates

- Working with contractors (i.e. bids, supervision of contractors/vendors)
- Emails to/from constituents (those received should be forwarded to specific supervisor)
- Phone calls to/from constituents (those received should be forwarded to specific supervisor)
- Inspection of weeds (noxious) aka Weed Inspector

3. Required/Mandated Township Meetings paid as per our compensation policy, and not covered under the monthly stipend:

- Regular Township monthly meetings
- Regular P & D Township monthly meetings
- Regular Township Association monthly meetings
- Canvas Meeting, after annual meeting
- Audit Meeting, annually
- Board of Equalization Meeting
- Legally required meetings (i.e. Public Hearings, etc)

4. Meetings, duties, etc. paid (for) at an hourly rate as per our compensation policy, and not covered under the stipend:

- Committee(s) which supervisors are appointed to by the Board, and required to attend any meetings, representing the township
- Training sessions
- Work sessions
- Emergency meetings
- Conducting interviews
- Supervision of employees and volunteers

5. Mileage:

- To be charged at the Fed. rate
- Mileage paid for: inspecting roads, cemeteries, landings, parks, driving to/from appointed committee meetings, training sessions.
- Mileage paid for any other township related business.
- No mileage paid for driving to/from required/mandated township monthly meetings.

6. Special Projects (must) come before the township board for prior approval and/or to request payment, if applicable:

- Those projects, etc. that a township supervisor may need to be involved in, but that does not fit into categories 1-4 above.

ITASCA COUNTY LAND DEPARTMENT

1177 LaPrairie Avenue
Grand Rapids, MN 55744-3322
218-327-2855 * Fax: 218-327-4160



March 15, 2023

Nancy Kopacek
Township of Harris Treasurer
20876 Wendigo Park Rd
Grand Rapids, MN 55744

9B.

Please be notified that the Itasca County Board of Commissioners recently classified or re-classified certain tax-forfeited trust lands. Lands classified as non-conservation can be sold, whereas lands classified as conservation will be retained and withdrawn from sale. Enclosed is a list of tax-forfeited properties and their classification for your information and review.

Please be aware, special assessments levied before the forfeiture, were cancelled at forfeiture and will not be collected if the parcel is sold. However, the assessments which are canceled at forfeiture can be reinstated upon transfer of the property back into private ownership. Special assessments that are levied after the forfeiture should be certified to this office where they will be added to the value and paid back to upon sale of the parcel.

The Notice and Terms of Sale for each sale event discloses the assessment amount and recommends that interested persons contact the local jurisdiction for more information. When the property is sold, the County informs the jurisdiction so that they may work with the Itasca County Auditor/Treasurer's office to get the assessments reinstated. For more information on the reinstatement process, please Contact Chief Deputy Auditor Debra Davis at 218-327-2887.

Please review the parcels in your jurisdiction shown on the attached List for any special assessments you levied prior to forfeiture. Let me know if any of the parcels shown have assessments that were cancelled at forfeiture and the balance due. A response by April 30, 2023 would be greatly appreciated.

If you have any questions, please feel free to contact me at (218) 327-7397 or by email at cindy.shevich@co.itasca.mn.us.

Sincerely,

Cindy Shevich

Cindy Shevich
Real Estate Specialist

Equal Opportunity Employer

ITASCA COUNTY LAND DEPARTMENT

LAND CLASSIFICATION OVERVIEW AND GUIDE

A general overview of tax-forfeited land classification is being provided. Also included are the considerations and reasons used by the Itasca County Land Classification Committee in determining classification.

Minnesota Statue 282.01 TAX-FORFEITED LANDS; CLASSIFICATION, SALE.

Subdivision 1. Classification as Conservation or Non-conservation.

*(a) When acting on behalf of the state under laws allowing the county board to classify and manage tax-forfeited lands held by the state in trust for the local units as provided in section 281.25, the county board has the discretion to decide that some lands in public ownership should be retained and managed for public benefits while other lands should be returned to private ownership. Parcels of land becoming the property of the state in trust under law declaring the forfeiture of lands to the state for taxes must be classified by the county board of the county in which the parcels lie as **conservation or non-conservation**. In making the classification the board shall consider the present use of adjacent lands, the productivity of the soil, the character of forest or other growth, accessibility of lands to established roads, schools, and other public services, their peculiar suitability or desirability for particular uses, and the suitability of the forest resources on the land for multiple use and sustained yield management.*

The classification, furthermore, must: (1) encourage and foster a mode of land utilization that will facilitate the economical and adequate provision of transportation, roads, water supply, drainage, sanitation, education, and recreation; (2) facilitate reduction of governmental expenditures; (3) conserve and develop the natural resources; and (4) foster and develop agriculture and other industries in the districts and places best suited to them.

Considerations and reasons cited for decisions.

A = Need for access

B = Balance public ownership

E = Environmental reasons

F = Forestry

G = Gravel resources

I = Improved property

L = Contains a lease

LF = Reserved for future land fill

M = Mining

MF = Memorial Forest

N = Near public services

O = Other

P = Partial interest

R = Recreation

S = Surrounding use

U = Uneconomical to manage

V = Visual

W = Contains protected waters

PLATTED- LAND CLASSIFICATION MARCH 7, 2023

TRACT	ACRES	PARCEL ID	SEC	TWP	RGE	LEGAL DESCRIPTION *	PLAT	WATER BODY	LC RESULT	C RESULT	REASON
1						REPURCHASED					
2	1.98	40-440-0120	15	55	24	LOT 10, BLK 1 & UND 1/35 INT IN PT OF LOT 9, 15-55-24 LYG W OF SAR #10, LESS & EXCEPT S. 250'	DEMINGS ESTATES	UND INT IN TROUT LAKE ACCESS	Non-Conservation	Dispose	N.S
3	1.07	40-440-0138	15	55	24	LOT 19, BLK 1 & UND 1/35 INT IN PART OF LOT 9, 15-55-24 LYG W OF SAR #10, LESS & EXCEPT S. 250'	DEMINGS ESTATES	UND INT IN TROUT LAKE ACCESS	Non-Conservation	Dispose	N.S
4	1	64-430-0182	34	56	26	E. 165' OF N. 264' OF LOT 18	COHASSET HEIGHTS		Non-Conservation	Dispose	N.S.I
5	0.25	64-480-0704	2	56	26	LOT 2, BLK G	NORTHLAND PARK		Non-Conservation	Dispose	N.S
6	0.14	64-480-0974	2	56	26	S 50' OF LOT 29, BLK I	NORTHLAND PARK		Non-Conservation	Dispose	N.S
7	1.27	74-410-0115	2	144	26	LOT 3 LESS TH 2, BLK A	AUDITORS SUBDIVISION NUMBER 23		Non-Conservation	Dispose	N.S.I
8	0.19	85-410-0230	27	61	26	LOT 5, BLOCK 2	BIGFORK VILLAGE		Non-Conservation	Dispose	N.S.I
9	0.19	85-410-0240	27	61	26	LOT 6, BLK 2	BIGFORK VILLAGE		Non-Conservation	Dispose	N.S.I
10	1.58	85-480-0110	27	61	26	LOTS 1-18, BLOCK 1	NEVEUX ADDITION TO BIGFORK		Non-Conservation	Dispose	N.S.I
11	0.1	87-410-0328	21	56	23	LOT 21, BLOCK 3	CALUMET		Non-Conservation	Dispose	N.S.I
12	0.07	87-410-0510	21	56	23	LOT 3, BLOCK 5	CALUMET		Non-Conservation	Dispose	N.S.I
13	0.07	87-410-0515	21	56	23	LOT 4, BLOCK 5	CALUMET		Non-Conservation	Dispose	N.S.I
14	0.29	87-410-1910	21	56	23	LOTS 4-7, BLOCK 19	CALUMET		Non-Conservation	Dispose	N.S
15	0.22	89-500-0620	36	145	25	LOTS 1-2, BLOCK 6 LESS S 70'	INGERSOLLS ADDITION TO ITASCA CITY		Non-Conservation	Dispose	N.S.I
16	0.02	90-420-0340	23	62	26	LOTS 7-8, BLOCK 3	BYRNE ADDITION TO EFFIE		Non-Conservation	Dispose	N.S
17	0.09	92-410-0810	25	57	22	LOT 1, BLOCK 8	KEEWATN		Non-Conservation	Dispose	N.S.I
18	0.07	95-410-0410	32	57	22	LOT 6, BLOCK 4	NASHWAUK		Non-Conservation	Dispose	N.S
19	0.14	97-410-0126	22	56	24	LOTS 17-18, BLK 1	TACONITE		Non-Conservation	Dispose	N.S.I

UNPLATTED - LAND CLASSIFICATION MARCH 7, 2023

TRACT	ACRES	PARCEL ID	SEC	TWP	RGE	LEGAL DESCRIPTION *	WATER BODY	LC RESULT	LC RESULT	REASON
20	1.51	02-028-3107	28	56	25	UNPLATTED PT OF LOT 2 LYG BET TWP RD & CRESCENT DR LESS N 580'	Non-Conservation	Dispose	N.S.I	
21	5.22	14-113-2202	13	55	22	NW NW LYG W OF CO RD 16	Non-Conservation	Dispose	S	
22	3.00	19-018-3305	18	54	23	S 502.5' OF W 260' OF LOT 6	Non-Conservation	Dispose	N.S.I	
23	0.65	23-022-1227	22	57	24	PT LOT 1	Non-Conservation	Dispose	S	
24						REPURCHASED				
25						REPURCHASED				
26						REPURCHASED				
27						REPURCHASED				
28	14.47	36-025-3200	25	53	26	NW SW LYG S OF N 760.77' LESS S 50' & THE E 50' & LESS HWY 169 ROW	Non-Conservation	Dispose	N.S.I	
29	10.11	36-025-3301	25	53	26	N 330' OF SW SW	Non-Conservation	Dispose	N.S	
29						REPURCHASED				
31	0.50	42-022-3301	22	53	22	N 148' OF S 258' OF E 147' OF W 181' OF SW SW	Non-Conservation	Dispose	S	
32	18.63	48-026-4302	26	58	22	SW SE LYG S OF SH 54	Non-Conservation	Dispose	S	
33						REPURCHASED				
34	0.50	76-032-3123	32	146	26	PT OF LOT 7	Non-Conservation	Dispose	S	
35	2.79	97-023-3202	23	56	24	REV DESC 1 OF NE SW LESS PT W 175' OF N 457.6' OF LOT 1 LESS HWY 6 & 286'	Non-Conservation	Retain	L.M	
36	1.76	26-216-1102	16	59	27	55' ON LITTLE TURKLE LAKE	Non-Conservation	Dispose	N.S	
37	0.44	26-216-1103	16	59	27	E 50' OF W 355' OF N 457.6' LOT 1 LESS HWY	Non-Conservation	Dispose	N.S	
38	0.62	42-027-2203	27	53	22	REV DESC 2 NW NW	Non-Conservation	Dispose	N.S	
39	ROW	56-028-1101	28	60	24	ROW ONLY OVER PT LOT 1	Non-Conservation	Dispose	N.S	
40	ROW	56-028-1102	28	60	24	ROW ONLY OVER PT OF LOT 1	Non-Conservation	Dispose	N.S	
41	ROW	56-028-1105	28	60	24	ROW ONLY OVER PT OF LOT 1	Non-Conservation	Dispose	N.S	
42	ROW	65-026-2400	26	57	26	ROW ONLY OVER SE NW	Non-Conservation	Dispose	N.S	
43	1.80	88-031-4105	31	56	24	PT LOT 5- SPLIT	Non-Conservation	Dispose	N.S.R	
UNDIVIDED SURFACE INTEREST PARCELS										
TRACT	ACRES	PARCEL ID	SEC	TWP	RGE	LEGAL DESCRIPTION *	WATER BODY	LC RESULT	C RESULT	REASON
44	26.99	02-024-1141	24	56	25	UND 2.35 INT IN NE NE LESS REV DESC 1-2	Conservation	Retain		M.L.P
45	38.97	97-011-4302	11	56	24	UND 1/3 DNT SW SE	Conservation	Retain		M.L.P
ADDITIONAL PARCELS ADDED										
TRACT	ACRES	PARCEL ID	SEC	TWP	RGE	LEGAL DESCRIPTION *	WATER BODY	LC RESULT	C RESULT	REASON
46	45.85	91-007-3300	7	55	25	LOT 4	Non-Conservation	Dispose		N.S
47	40.54	02-025-4200	25	56	25	NW SE	Non-Conservation	Dispose		S.I.L
48	9.9	05-013-3303	13	55	26	UND 16/48 INT IN W 330' OF SW SW	540' WATERFR ONT	Non-Conservation	Dispose	N.S.P

From: Steve Giorgi sgiorgi@ramsmn.org
Subject: RAMS Invitation
Date: Mar 31, 2023 at 12:44:14 PM
To: SupervisorCHTP@gmail.com
Cc: Dale Adams - City of Grand Rapids (dadams@ci.grand-rapids.mn.us)
dadams@ci.grand-rapids.mn.us

10D.

Madam Chair Clayton:

At our most recent RAMS (Range Association of Municipalities & Schools) board meeting, Dale Adams, Grand Rapids council member, suggested that I reach out to you with an invitation to have Harris Township join the ranks of 63 other Range cities, townships and school districts who have made RAMS a strong and proud organization that represents the entire Taconite Assistance Area. RAMS has been a voice for the region since 1939 when progressive local officials recognized the need to have a presence and a united voice in St. Paul during the legislative session as the need to protect the revenue generating from the iron ore mining industry was at risk. RAMS was created, resources were pooled, and the legislature took notice by recognizing RAMS in state statute as the voice for the Range.

Peggy, RAMS now employs a full-time lobbyist so that are region is always represented, we assist our small towns and townships with legislative issues, we support our local school districts and work hard to promote collaboration and cooperation amongst our communities and local government.

On April 5th, RAMS is hosting a "Lunch & Learn" that will focus on how to prepare for a successful bonding bill, how to apply for LCCMR grants, federal "ear marks", or PFA funding. Gary Cerkvenik the preeminent lobbyist in St. Paul will present along with Jeff Anderson his partner and their wealth of knowledge and experience will be information that will be beneficial to all who attend. Please consider joining us. (I have attached a flyer on the event for your consideration)

The annual dues for RAMS membership for townships are incredibly reasonable at \$300 annually. Please check out our organization on our website – www.ramsmn.org If you would like more information, or a presentation at your township meeting, please let me know. I know that Dale can answer some questions about RAMS as he is a current executive board member along with 23 other elected officials.

I appreciate your time and your consideration of RAMS membership.

Steve Giorgi
Interim Executive Director
Range Association of Municipalities & Schools (RAMS)
sgiorgi@ramsmn.org
[218.780.8877](tel:218.780.8877)

One Range...One Voice!





RAMS CORDIALLY INVITES YOU TO ATTEND A LUNCH & LEARN ON **WEDNESDAY, APRIL 5TH. THE FIRST 40 PEOPLE TO RSVP WILL BE ACCEPTED FOR THIS EVENT: **BONDING 101...HOW TO PREPARE FOR A BONDING BILL; LEGISLATIVE HEARINGS...WHAT TO EXPECT; LEGISLATIVE UPDATE ...2023 SESSION IS ON FIRE!****

This session is for mayors, city & township clerks, city administrators, township supervisors.

Join RAMS and two of the finest lobbyists in St. Paul, Gary Cerkuenik & Jeff Anderson for this informative and beneficial conversation. Lunch at 11:30, discussion Noon-1:00. No charge. Must RSVP 📧 sgiorgi@ramsmn.org

Meeting will be at the Northeast Service Coop Building
5525 Emerald Avenue, Mt Iron

10E.

**Harris Township
RESOLUTION #2023-011
(Revoke Resolution #2008-004)
Resolution Re: Contribution Request Policy**

WHEREAS On May 14, 2008, the Harris Town Board adopted Resolution 2008-004 which the board determined was necessary to review the position of the board regarding those requests for donations and contributions, which are presented at each township annual meeting for consideration of the electorate, and to establish a policy for dealing with such requests, and advised the electorate and all organizations of the board, towards such requests; and

WHEREAS, on May 14, 2008, the Town Board determined it was not appropriate to donate public Township funds to private or nonprofit organizations, as the direct benefit to the citizens of the township is difficult to ascertain and that the funds are better used by townships directly for the cost of providing township services; and

WHEREAS, on April 12, 2023, the Harris Board has determined that expenditures by the Town board must be limited to those authorized by statute. If there is no statute to authorize the contribution, then it cannot be made, not even if the voters approve the expense.

WHEREAS, the Harris Town Board has determined that because of these underlying circumstances, the Board must ask themselves 4 (four) questions whenever they review recommended contribution requests made by the electorate, as follows:

1. Is the contribution statutorily authorized?
2. Is the contribution for a public purpose and in the town's interest?
3. Can the town board satisfy all the conditions, requirements, and procedures associated with the contribution?
4. Has the board budgeted and/or levied dedicated contribution funds?

WHEREAS, if questions 1-4 are all satisfied by the board, contribution expenditures may be approved and authorized at their board meeting; and

NOW THEREFORE BE IT RESOLVED, the Harris Town Board hereby revokes Resolution #2008-004; and

THEREFORE, BE IT FURTHER RESOLVED, the Harris Town Board hereby adopts Resolution #2023-011 Resolution Re: Contribution Request Policy, effective April 12, 2023.

	YES	NO	OTHER
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____

Adopted this _____ day of _____ 2023.

By the Town Board

Peggy Clayton, Chair

Attest: _____
Lori Kent, Clerk

IOF.

2023 (March 14) Annual Meeting Contribution Requests

Donation Request from: City of Grand Rapids

Requested Amount: \$5,333.00

Electorate: A motion was made, seconded, and passed unanimously to recommend the approval of \$5,333.00. (March 14, 2023)

April 12, 2023, Proceedings

1. Is the contribution statutorily authorized?

Statute is _____

Yes _____. No _____

Comments:

2. Is the contribution for a public purpose and in the town's interest?

Yes _____. No _____

Comments:

3. Can the town board satisfy all the conditions, requirements, and procedures associated with the contribution?

Yes _____. No _____

Comments:

4. Has the board budgeted and/or levied dedicated contribution funds?

Yes _____. No _____

Comments:

Motion made by Supervisor _____ and seconded by Supervisor _____ to
Approve _____ Not Approve _____

From: **Dale Anderson** danderson@grandrapidsmn.gov
Subject: **RE: Annual meeting**
Date: **Feb 9, 2023 at 2:35:11 PM**
To: **Harris Township** supervisorchtp@gmail.com

Dear Harris Township,

Our strong partnership has provided area residents and visitors alike a great 4th of July Fireworks Show for years. We intend to have the display shot off from Pokegama Golf Course again this year with Arrowhead Transit assisting with transportation of spectators. We hope your organization will consider a contribution towards the event. This year's contract is \$20,000...our hope is to fund the show as follows:

City of Grand Rapids \$5334.00

City of Cohasset \$5333.00

Harris Township \$5333.00

Greater Pokegama Lake Assoc. \$3000.00

Blandin Foundation \$1000.00

Please confirm that you've received this and let me know if need anything else from us at this time.

Best regards,

Dale Anderson
Director of Parks & Recreation
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN, 55744-2662
Office: [218-326-2500](tel:218-326-2500)
Mobile: [218-259-4485](tel:218-259-4485)

-----Original Message-----

Donation Request from: ElderCircle

Requested Amount: \$1,000.00

Electorate: A motion was made, seconded, and passed unanimously to recommend the approval of \$1,000.00. (March 14, 2023)

April 12, 2023, Proceedings

1. Is the contribution statutorily authorized?

Statute is _____

Yes_____. No _____

Comments:

2. Is the contribution for a public purpose and in the town's interest?

Yes_____. No _____

Comments:

3. Can the town board satisfy all the conditions, requirements, and procedures associated with the contribution?

Yes_____. No _____

Comments:

4. Has the board budgeted and/or levied dedicated contribution funds?

Yes_____. No _____

Comments:

Motion made by Supervisor _____ and seconded by Supervisor _____ to
Approve_____ Not Approve _____

CONTRACT FOR HEALTH, SOCIAL, OR RECREATIONAL SERVICES

Minn. Stat. § 365.10, subd. 14

WHEREAS, Harris Township, Itasca County, Minnesota (hereinafter "Town") is authorized under Minn. Stat. § 365.10, subd. 14 to contract with nonprofit organizations for up to \$10,000 a year for health, social, and recreational services if authorized by the town electors and the Town Board considers the services to be in the public interest and good for the town;

WHEREAS, ElderCircle (hereinafter "Organization") is a nonprofit organization that has the capability to provide health, social, or recreational services to those within Town;

WHEREAS, at the annual Town meeting held on March 14, 2023, the Town electors voted to authorize Town to expend up to ~~to~~ \$1,000 to contract for services from the Organization;

WHEREAS, the amount authorized to be expended on the contract with Organization does not cause Town to exceed the \$10,000 cumulative limit that can be expended under Minn. Stat. § 365.10, subd. 14 in a year; and

WHEREAS, the Town Board of Supervisors considers the services delivered by Organization to be in the public interest and good for Town;

NOW, THEREFORE, in consideration of the mutual promises made herein and for other valuable consideration the receipt of which is hereby acknowledged, Town and Organization agree as follows:

1. **Services Provided.** Organization agrees to provide or make available the following services to those living within Town:

Empowering older adults to maintain active living and healthy independence by linking them, their families and/or caregiver to services that help them remain in their homes longer.

2. **Term.** This Agreement shall be in effect for one year from the date of execution indicated below unless a different term is set forth here:
3. **Cost.** Town agrees to pay Organization a lump sum of \$1,000 for the services it is to provide under this Agreement.
4. **Indemnification, Hold Harmless and Defend.** Any and all claims that arise or may arise against Organization, its agents, servants, or employees as a consequence of any act or omission on the part of the Organization or its agents, servants, or employees while engaged in the performance of the Agreement shall in no way be the obligation or responsibility of Town.

Organization shall indemnify, hold harmless, and defend Town, its officers, agents, and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney fees which Town, its officers, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of Organization, its agents, servants or employee, in the execution, performance, or failure to adequately perform Organization's obligations pursuant to this Agreement. Nothing in this Agreement shall constitute a waiver by Town of any statutory limits or immunities from liability.

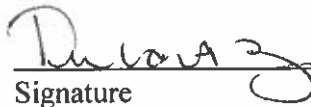
5. **Independent Contractor.** Organization acknowledges and agrees that it is an independent contractor and that nothing herein shall be construed to create the relationship of employer and employee between Town and Organization or of any obligations or commitments beyond the terms of this Agreement.
6. **Modification & Termination.** Any alterations, variations, modifications, or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing, and signed by Town and Organization. Town may terminate this Agreement, with or without cause, upon 30 days written notice.
7. **Legal Compliance.** Organization shall abide by all federal, state, or local laws, statutes, ordinances, rules, and regulations now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which Organization is responsible. Organization shall procure, at Organization's expense, all permits, licenses, or other rights required for the provision of the services contemplated by this Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement on the ___ day of _____, 20:_____.

For Harris Township

For the Organization

Chairperson



Signature

Date: _____

Trisha Zimmerman, Executive Director

Printed Name

Attested by: _____
Clerk

Date: 3/20/2023

Donation Request from: First Call for Help

Requested Amount: \$1,000.00

Electorate: A motion was made, seconded, and passed unanimously to recommend the approval of \$1,000.00. (March 14, 2023)

April 12, 2023, Proceedings

1. Is the contribution statutorily authorized?

Statute is _____

Yes_____. No _____

Comments:

2. Is the contribution for a public purpose and in the town's interest?

Yes_____. No _____

Comments:

3. Can the town board satisfy all the conditions, requirements, and procedures associated with the contribution?

Yes_____. No _____

Comments:

4. Has the board budgeted and/or levied dedicated contribution funds?

Yes_____. No _____

Comments:

Motion made by Supervisor _____ and seconded by Supervisor _____ to
Approve _____ Not Approve _____

CONTRACT FOR HEALTH, SOCIAL, OR RECREATIONAL SERVICES

Minn. Stat. § 365.10 subd. 14

WHEREAS, HARRIS Township, Itasca County, Minnesota (hereinafter "Town") is authorized under Minn. Stat. § 365.10, subd. 14 to contract with nonprofit organizations for up to \$10,000 a year for health, social, and recreation services if authorized by the town electors and the Town Board considers the services to be in the public interest and good for the town;

WHEREAS, FCFH (hereinafter "Organization") is a nonprofit organization that has the capability to provide health, social, or recreational services to those within Town;

WHEREAS, at the annual Town meeting held on March 14, 2023, the Town electors voted to authorize Town to expend up to \$1,000.00 to contract for services from the Organization;

WHEREAS, The amount authorized to be expended on the contract with Organization does not cause Town to exceed the \$10,000 cumulative limit that can be expended under Minn. Stat. §365.10, subd. 14 in a year; and

WHEREAS, the Town Board fo Supervisors considers the services delivered by Organization to be in the public interest and good for Town;

NOW, THEREFORE, in consideration of the mutual promises made herein and for other valuable consideration the receipt of which is hereby acknowledged, Town and Organization agree as follow:

1. **Services Provided.** Organization agrees to provide or make available the following services to those living within Town:

To provide free, confidential and nonjudgmental crisis intervention, active listening, and information and referral services 24 hours a day, 365 days a year, to the residents and agencies within your Township area.

2. **Term.** This Agreement shall be in effect for one year from the date of execution indicated below unless a different term is set forth here:
3. **Cost.** Town agrees to pay Organization a lump sum total of \$ 1,000.00 for the services it is to provide under this Agreement.
4. **Indemnification, Hold Harmless, and Defend.** Any and all claims that arise or may arise against Organization, it agents, servants, or its agents, servants, or employees while engaged in the performance of the Agreement shall in no way be the obligation or responsibility of Town. Organization shall indemnify, hold harmless, and defend Town, its officers, agents, and employees against any and all liability, loss, costs, damages,

expenses, claims or actions, including attorney fees which Town, its officers, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of Organization, its agents, servants or employee, in the execution, performance, or failure to adequately perform Organization's obligations pursuant to this Agreement. Nothing in this Agreement shall constitute a waiver by Town of any statutory limits or immunities from liability.

- 5. **Independent Contractor.** Organization acknowledges and agrees that it is an independent contractor and that nothing herein shall be construed to create the relationship of employer and employee between Town and Organization or of any obligations or commitments beyond the terms of this Agreement.
- 6. **Modifications & Termination.** Any alterations, variations, modifications, or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing, and signed by Town and Organization. Town may terminate this Agreement, with or without cause, upon 30 days' written notice.
- 7. **Legal Compliance.** Organization shall abide by all federal, state, or local laws, statutes, ordinances, rules, and regulations now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which Organization is responsible. Organization shall procure, at Organization's expense, all permits, licenses, or other rights required for the provision for the services contemplated by this Agreement. IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement on the

_____ day of _____, 20_____.

Township Information

_____ Township

By: _____
Signature of Chairperson

Date: _____

Attest: _____
(Town Clerk)

Organization Information:

By: _____
Print Name and Title

Signature

Date: _____

Donation Request from: Itasca County Agricultural Association/Fair Board

Requested Amount: \$1,000.00

Electorate: A motion was made, seconded, and passed unanimously to recommend the approval of \$1,000.00. (March 14, 2023)

April 12, 2023, Proceedings

1. Is the contribution statutorily authorized?

Statute is _____

Yes _____. No _____

Comments:

2. Is the contribution for a public purpose and in the town’s interest?

Yes _____. No _____

Comments:

3. Can the town board satisfy all the conditions, requirements, and procedures associated with the contribution?

Yes _____. No _____

Comments:

4. Has the board budgeted and/or levied dedicated contribution funds?

Yes _____. No _____

Comments:

Motion made by Supervisor _____ and seconded by Supervisor _____ to
Approve _____ Not Approve _____

CONTRACT FOR AGRICULTURAL ASSOCIATIONS

Minn. Stat. § 38.12

WHEREAS, HARRIS Township, Itasca County, Minnesota (hereinafter "Town") is authorized under Minn. Stat. § 38.12 to contract with the board of supervisors of any town having fairs of county and district agricultural societies or associations, who are members of the Minnesota State Agricultural Society, held within or in close proximity to their corporate limits, may appropriate money to the agricultural society or association.

WHEREAS, Itasca County Agricultural Association (hereinafter "Organization") is member of the State Agricultural organization that holds the Itasca County Fair within County;

WHEREAS, at the annual Town meeting held on March 14, 2023 the Town electors voted to authorize Town to expend up to \$1,000.00 to contract for services from the Organization;

WHEREAS, the Town Board of Supervisors considers the services delivered by Organization to be in the public interest and good for Town;

NOW, THEREFORE, in consideration of the mutual promises made herein and for other valuable consideration the receipt of which is hereby acknowledged, Town and Organization agree as follows:

1. Services Provided. Organization agrees to provide or make available the following services to those living within Town:

Focus on youth programming while providing annual county fair, general promotions of agricultural, horticultural and animal husbandry.

2. Term. This Agreement shall be in effect for one year from the date of execution indicated below unless a different term is set forth here:

3. Cost. Town agrees to pay Organization a lump sum total of \$ 1,000.00 for the services it is to provide under this Agreement.

4. Indemnification, Hold Harmless, and Defend. Any and all claims that arise or may arise against Organization, its agents, servants, or employees as a consequence of any act or omission on the part of the Organization or its agents, servants, or employees while engaged in the performance of the Agreement shall in no way be the obligation or responsibility of Town. Organization shall indemnify, hold harmless, and defend Town, its officers, agents, and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney fees which Town, its officers, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of Organization, its agents, servants or employee, in the execution, performance, or failure to adequately perform Organization's obligations pursuant to this Agreement. Nothing in this Agreement shall constitute a waiver by Town of any statutory limits or immunities from liability.

5. Independent Contractor. Organization acknowledges and agrees that it is an independent contractor and that nothing herein shall be construed to create the relationship of employer and employee between Town and Organization or of any obligations or commitments beyond the terms of this Agreement.

6. Modification & Termination. Any alterations, variations, modifications, or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing, and signed by Town and Organization. Town may terminate this Agreement, with or without cause, upon 30 days written notice.

7. Legal Compliance. Organization shall abide by all federal, state, or local laws, statutes, ordinances, rules, and regulations now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which Organization is responsible. Organization shall procure, at Organization's expense, all permits, licenses, or other rights required for the provision of the services contemplated by this Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement on the 14th day of March 2023.

Town

Organization

_____ Township

By: _____

Print Name and Title

By: _____

Signature of Chairperson

Signature

Date: _____

Date: _____

Attest: _____

Town Clerk

Donation Request from: Itasca County Historical Society

Requested Amount: \$3,317.00

Electorate: A motion was made, seconded, and passed unanimously to recommend the approval of \$3,317.00. (March 14, 2023)

April 12, 2023, Proceedings

1. Is the contribution statutorily authorized?

Statute is _____

Yes_____. No _____

Comments:

2. Is the contribution for a public purpose and in the town’s interest?

Yes_____. No _____

Comments:

3. Can the town board satisfy all the conditions, requirements, and procedures associated with the contribution?

Yes_____. No _____

Comments:

4. Has the board budgeted and/or levied dedicated contribution funds?

Yes_____. No _____

Comments:

Motion made by Supervisor _____ and seconded by Supervisor _____ to

Approve _____ Not Approve _____

CONTRACT FOR HISTORICAL SOCIETIES

Minn. Stat. § 138.053

WHEREAS, HARRIS Township, Itasca County, Minnesota (hereinafter "Town") is authorized under Minn. Stat. § 138.053 to contract with nonprofit organizations for up to \$10,000 a year for the promotion of historical work and to aid in defraying the expenses of carrying on the historical work in the county if authorized by the town electors and the Town Board considers the services to be in the public interest and good for the town;

WHEREAS, Itasca County Historical Society (hereinafter "Organization") is a nonprofit organization that has the capability to provide historical information to those within Town;

WHEREAS, at the annual Town meeting held on March 14, 2023 the Town electors voted to authorize Town to expend up to ~~up to~~ \$3,317.00 to contract for services from the Organization;

WHEREAS, the amount authorized to be expended on the contract with Organization does not cause Town to exceed the \$10,000 cumulative limit that can be expended under Minn. Stat. § 138.053 in a year; and

WHEREAS, the Town Board of Supervisors considers the services delivered by Organization to be in the public interest and good for Town;

NOW, THEREFORE, in consideration of the mutual promises made herein and for other valuable consideration the receipt of which is hereby acknowledged, Town and Organization agree as follows:

1. Services Provided. Organization agrees to provide or make available the following services to those living within Town:

Facilities for research and documentation of Historical and Genealogical information, photos and artifacts about and within Itasca County.

2. Term. This Agreement shall be in effect for one year from the date of execution indicated below unless a different term is set forth here:

3. Cost. Town agrees to pay Organization a lump sum total of \$3,317.00 for the services it is to provide under this Agreement.

4. Indemnification, Hold Harmless, and Defend. Any and all claims that arise or may arise against Organization, its agents, servants, or employees as a consequence of any act or omission on the part of the Organization or its agents, servants, or employees while engaged in the performance of the Agreement shall in no way be the obligation or responsibility of Town. Organization shall indemnify, hold harmless, and defend Town, its officers, agents, and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney fees which Town, its officers, agents, or employees may hereafter sustain,

incur, or be required to pay, arising out of or by reason of any act or omission of Organization, its agents, servants or employee, in the execution, performance, or failure to adequately perform Organization's obligations pursuant to this Agreement. Nothing in this Agreement shall constitute a waiver by Town of any statutory limits or immunities from liability.

5. Independent Contractor. Organization acknowledges and agrees that it is an independent contractor and that nothing herein shall be construed to create the relationship of employer and employee between Town and Organization or of any obligations or commitments beyond the terms of this Agreement.

6. Modification & Termination. Any alterations, variations, modifications, or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing, and signed by Town and Organization. Town may terminate this Agreement, with or without cause, upon 30 days written notice.

7. Legal Compliance. Organization shall abide by all federal, state, or local laws, statutes, ordinances, rules, and regulations now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which Organization is responsible. Organization shall procure, at Organization's expense, all permits, licenses, or other rights required for the provision of the services contemplated by this Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement on the 14th day of March 2023.

Town

Organization

Harris Township

By: _____
Print Name and Title

By: _____
Signature of Chairperson

Signature

Date: _____

Date: _____

Attest: _____
Town Clerk

Donation Request from: Support Within Reach

Requested Amount: \$1,000.00

Electorate: A motion was made, seconded, and passed unanimously to recommend the approval of \$1,000.00. (March 14, 2023)

April 12, 2023, Proceedings

1. Is the contribution statutorily authorized?

Statute is _____

Yes _____. No _____

Comments:

2. Is the contribution for a public purpose and in the town's interest?

Yes _____. No _____

Comments:

3. Can the town board satisfy all the conditions, requirements, and procedures associated with the contribution?

Yes _____. No _____

Comments:

4. Has the board budgeted and/or levied dedicated contribution funds?

Yes _____. No _____

Comments:

Motion made by Supervisor _____ and seconded by Supervisor _____ to
Approve _____ Not Approve _____

**CONTRACT FOR HEALTH, SOCIAL, OR
RECREATIONAL SERVICES**

Minn. Stat. 365.10, subd. 14

WHEREAS, HARRIS Township, Itasca County, Minnesota (hereinafter "Town") is authorized under Minn. Stat. 365.10, subd. 14 to contract with nonprofit organizations for up to \$10,000 a year for health, social, and recreational services if authorized by the town electors and the Town Board considers the services to be in the public interest and good for the town;

WHEREAS, The Support Within Reach (hereinafter "Organization") is a nonprofit organization that has the capability to provide health, social, or recreational services to those within Town;

WHEREAS, at the annual Town meeting held on _____, the Town electors voted to authorize Town to expend up to _____ to contract for services from the Organization;

WHEREAS, the amount authorized to be expended on the contract with Organization does not cause Town to exceed the \$10,000 cumulative limit that can be expended under Minn. Stat. 365.10, subd. 14 in a year; and

WHEREAS, the Town Board of Supervisors considers the services delivered by Organization to be in the public interest and good for Town;

NOW, THEREFORE, in consideration of the mutual promise made herein and for other valuable consideration the receipt of which is hereby acknowledged, Town and Organization agree as follows:

1. **Services Provided.** Organization agrees to provide or make available the following services to those living within Town:
Support Within Reach provides sexual violence support services and prevention education programming. The mission is to reduce the impact and harm of sexual violence on the individuals and families in the community.
2. **Term.** This agreement shall be in effect for one year from the date of execution indicated below unless a different term is set forth here:
3. **Cost.** Town agrees to pay Organization a lump sum total of \$ 1,000.00 for the services it is to provide under this Agreement.
4. **Indemnification.** Hold Harmless, and Defend. Any and all claims that arise or may arise against Organization, its agents, servants, or employees as a consequence of any act or omission on the part of the Organization or its agents, servants, or employees while engaged in the performance of the Agreement shall in no way be the obligation or responsibility of Town. Organization shall indemnify, hold harmless, and defend Town, its officers, agents, and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney fees which Town, its officers, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of Organization, its agents, servants or employee, in the execution, performance, or failure to adequately perform Organization's obligations pursuant to this Agreement. Nothing in this Agreement shall constitute a waiver by Town of any statutory limits or immunities from liability.
5. **Independent Contractor.** Organization acknowledges and agrees that it is an independent contractor and that nothing herein shall be construed to create the relationship of employer and employee between Town and Organization or of any obligations or commitments beyond the terms of this Agreement.
6. **Modification & Termination.** Any alterations, variations, modifications, or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing, and

signed by Town and Organization. Town may terminate this Agreement, with or without cause, upon 30 days written notice.

- 7. Legal Compliance.** Organization shall abide by all federal, state, or local laws, statutes, ordinances, rules, and regulations now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which Organization is responsible. Organization shall procure, at Organizations expense, all permits, licenses, or other rights required for the provision of the services contemplated by this Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed the Agreement on the _____ day of _____, 2023.

Town
_____ Township

Organization
By: Katy Carpenter, Executive Director
(Print Name and Title)

By: _____
Signature of Chairperson



Signature

Date: _____

Date: 02/17/2023

Attest: _____
Town Clerk

Please return completed contract to:
Katy Carpenter, Executive Director
Support Within Reach
1510 Bemidji Ave. N. Ste. 13
Bemidji, MN 56601

11B.

Payment Request

Harris Township

Itasca County

Name: Peggy Clayton

Date	Description	# Hours	Rate	Amount
3/8/2022	Regular Meeting	fixed rate	\$60.00	\$60.00
3/22/2023	Planning and Development Meeting	fixed rate	\$60.00	\$60.00
3/13/2023	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
		Fixed rate	\$60.00	
Monthly	Supervisor Wages/Chair - month	fixed rate	\$450.00	\$450.00
Additional Hourly Work:				
3/1/2023	Cable Commission emergency mtg 12 noon-12.15 pm	0.25	\$19.00	\$4.75
3/1/2023	GBC annual reports 12 noon-4:00 pm	4	\$19.00	\$76.00
3/2/2023	Meet with Kim/Xerox on copier	1	\$19.00	\$19.00
3/2/2023	Northwest Gas mtg at hall 4:00 pm-5:00 pm	1	\$19.00	\$19.00
3/3/2023	Resolution for add-ons	0.75	\$19.00	\$14.25
3/5/2023	Uploads from emails to clerk files etc 10:00 am-12 noon	2	\$19.00	\$38.00
3/6/2023	Laptop uploads, clean up files, etc 7:00 pm-9:30 pm	2.5	\$19.00	\$47.50
3/7/2023	Zoom with Rosedah Public affairs on website 11:00am-12noon	1	\$19.00	\$19.00
3/7/2023	Complete appraisal for caretaker and maintenance input	0.5	\$19.00	\$9.50
3/8/2023	Skoglund and Mod CUP site visits 10:30-11:05 am	0.5	\$19.00	\$9.50
3/8/2023	Meet with Dan Swenson at 11:45 am on Skogkund CUP	0.25	\$19.00	\$4.75
3/8/2023	Planning Commission Public Hearing on Moe and Skoglund	1.25	\$19.00	\$23.75
3/8/2023	Meet with new clerk at 6:00 pm-7:30 pm, & 8:00 pm-10:00 pm	3.5	\$19.00	\$66.50
3/9/2023	Send posting to herald review on lawn contract, email to PB, call Xerox, email MATIT, scans to Andy Shaw, etc	1	\$19.00	\$19.00
3/10/2023	Meet Clerk at 3 pm -6:00 pm at hall, mail etc	3	\$19.00	\$57.00
3/10/2023	Minutes of 3/8/23 Brd mtg for clerk comparisons 12 noon-2:00 pm	2	\$19.00	\$38.00
3/10/2023	Tweak clerk brd minutes of 3/8/23 with her	0.5	\$19.00	\$9.50
3/12/2023	Tweak annual report, GPC, etc	1	\$19.00	\$19.00
3/13/2023	Soecual mtg with SEH 9:00 am-9:15 am	0.25	\$19.00	\$4.75
3/15/2023	Minutes of 3/13/23 mtg	0.25	\$19.00	\$4.75
3/15/2023	Email 3 lawn contracts	0.25	\$19.00	\$4.75
3/16/2023	Appraisal with Caretaker 3:30-4:15 pm	0.75	\$19.00	\$14.25
3/17/2023	Train Clerk at hall 3:30 pm-6:00 pm	2.5	\$19.00	\$47.50
3/18/2023	Tweak (again) clerk 3/8/23 minutes, and 3/22/23 agenda	0.25	\$19.00	\$4.75
3/19/2023	Hall to train clerk on agenda pkt, uploads, etc. 11:00 am-1:15 pm	2.25	\$19.00	\$42.75
3/20/2023	Closed work session 6:00 pm-7:15 pm, copies 5:30-6, 7:15-7:30	2	\$19.00	\$38.00
3/21/2023	Hall to look for Northland portable contract, sign in sheets	0.5	\$19.00	\$9.50
3/22/2023	Network opportunity mtg 11:00am-1:00 pm	2	\$19.00	\$38.00
3/22/2023	Train Clerk 6:30-7:15 pm,; after brd mtg 8:30pm-10:15 pm	2.5	\$19.00	\$47.50
3/23/2023	Posting for spring short course, ad for extending lawn contract	0.5	\$19.00	\$9.50
3/24/2023	Hall with clerk 3:00 pm-5:15 pm	2.25	\$19.00	\$42.75
3/27/2023	Work Session copies, 5:30-6pm, 6:00 pm-7:30 pm	2	\$19.00	\$38.00

3/28/2023	Minutes of 3/27/23 work session, update treasurer appraisal, admn	1	\$19.00	\$19.00
3/28/2023	Closed work session 5:00-6:00 pm	1	\$19.00	\$19.00
3/28/2023	Minutes of closed work session	0.25	\$19.00	\$4.75
	TOTAL	46.5	\$19.00	\$883.50
	Clerk			
3/3/2023	Mail (hall)	0.25	\$19.00	\$4.75
3/3/2023	Agenda	0.5	\$19.00	\$9.50
3/5/2023	Agenda packets, uploads, copies etc. 2:30 pm-4:45 pm	2.25	\$19.00	\$42.75
	TOTAL	3	\$19.00	\$57.00
	Caretaker			
3/4/2023	Clean hall, mop floors, clean bathrooms etc 6:00 pm-7:15 pm	1.25	\$19.00	\$23.75
	TOTAL	1.25	\$19.00	\$23.75
Hours Covered Under Stipend:		Applicable		
Date		Mileage	Hours	
3/3/2023	Park and Cemetery Inspections	21		
3/5/2023	Facebook post			
3/7/2023	Call to environmental services on Skoglund CUP			
3/10/2023	FB post			
3/11/2023	FB lost			
3/11/2023	Park and Cemetery Inspections	21		
3/13/2023	FB post (2)			
3/15/2023	FB post			
3/16/2023	FB post			
3/17/2023	Park and Cemetery Inspections	21		
3/21/2023	FB post			
3/22/2023	Walmart for batteries (mileage)	10.9		
3/23/2023	Call on lot sale			
3/23/2023	Mail at PO, drop off printer agreement, hall posting (mileage)	12.4		
3/23/2023	Park and Cemetery Inspections	21		
3/24/2023	FB post			
	Total	111		
Reimbursements:				
March	Mileage total from hrs included in stipend/ non stipend	107.30	.655	\$70.28
	4/23/23 walmart			\$14.78
	<i>Total reimbursements requested:</i>			\$85.06

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

3/31/2023

Date

Peggy Clayton

Signature

**Harris Township
Pay Request**

	General	Equipment	Road/Bridge	Cemetery	Recreation	Building/G rounds	TOTAL
Date	100	200	300	400	500	600	
20-Mar							0
21-Mar							0
22-Mar							0
23-Mar							0
24-Mar							0
27-Mar							0
28-Mar							0
29-Mar							0
30-Mar							0
31-Mar							0
3-Apr							0
4-Apr							0
5-Apr							0
6-Apr							0
Total by Fund			54	16		4	74
	0.0%	0.0%	73.0%	21.6%	0.0%	5.4%	100.0%

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Marlin Herbert
Signature

4/6/2023
Date

Payment Request

Harris Township
Itasca County

Name: Mike Schack

Date	Description	# Hours	Rate	Amount
3/8/2023	Regular Meeting	fixed rate	\$60.00	\$60.00
2/22/2023	Planning and Development Meeting	fixed rate	\$60.00	\$60.00
3/13/2023	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
Monthly	Supervisor Wages - month	fixed rate	\$400.00	\$400.00
Additional Hourly Work:				
3/9/2023	TTF MTG	1.5	\$19.00	\$28.50
3/13/2023	EMERGENCY MTG SHE	0.25	\$19.00	\$4.75
3/13/2023	AM MTG	0.5	\$19.00	\$9.50
3/20/2023	WORK SESSION/ CLOSE MTG	1.25	\$19.00	\$23.75
3/27/2023	WORK SESSION	1.5	\$19.00	\$28.50
3/27/2023	AM MTG	0.5	\$19.00	\$9.50
3/1/1938	WORK SESSION CLOSED	1	\$19.00	\$19.00
	TOTAL	6.5		\$123.50
Hours Covered Under Stipend:				
Date	Description	Applicable		
		Mileage	Hours	
3/6/2023	mtg with pokegama elec	12		\$0.50
3/9/2023	TTF MTG	14		
3/9/2023	LANDINGS	18		
3/13/2023	AM MTG	6		
3/13/2023	MTG WITH SKOGLAND ELEC	12		\$0.50
3/13/2023	AM MTG	6		
3/27/2023	AM MTG	6		
3/27/2023	TALK WITH BROCK M /TENNIS COURTS			\$0.50
3/30/2023	LANDINGS	18		
	Total	92		
Reimbursements:				
	Mileage total from hrs included in stipend	92.00	0.66	\$60.26
	Additional miles		0.56	\$0.00
	Other expenses			
	<i>Total reimbursements requested:</i>			\$60.26

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Michael Schack

Date

Signature



24098 IRON RANGE ROAD
COHASSET, MN 55721

OFFICE (218) 326-5859
FAX (218) 999-5869

Invoice

Date: 3/24/2023
Invoice #: 102954

Bill To:
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Work Completed At:
HARRIS TOWNSHIP
WELL AT MAINTANCE SHOP
WENDIGO PARK ROAD
GRAND RAPIDS, MN 55744

Completed By: SAM & HARRY
P.O. No.:
Terms: DUE UPON RECEIPT

Quantity	Description	Rate	Amount
	** WE WERE GOING THROUGH PAPERS ON SAM'S DESK TO CLEAN THINGS UP FOR THE SPRING. WE FOUND THIS SERVICE JOB THAT HAD NOT BEEN SENT OUT FROM 9/9/22 & 9/12/22... ** WE APOLOGIZE FOR THE LONG DELAY IN GETTING THIS OUT TO YOU. ** ANY QUESTIONS PLEASE FEEL FREE TO GIVE US A CALL		
1	** WORK BELOW WAS COMPLETED ON 9/9/22 . LABOR W/HOIST RIG ** PULLED SUBMERSIBLE PUMP OUT OF WELL - PULLED HARD - HAD TO USE THE HOIST RIG TO GET IT OUT. ** FOUND HOLE IN GALVANIZED PIPE . ** 92 DATE CODE ON EXISTING PUMP.	295.00	295.00
1	** JOB COMPLETED ON 9/12/22 . GRUNDFOS 3" SUBMERSIBLE PUMP - 1/2HP - 115V - 10GPM - MODEL# 10SQ05-180	1,195.00	1,195.00
63	1" SCH 120 DROP PIPE	4.00	252.00
66	12/2 SUBMERSIBLE WIRE W/GROUND	4.00	264.00
3	WIRE SPLICES	12.50	37.50
1	1 1/4"X1" BRASS BUSHING	15.00	15.00
1	CHLORINE	14.00	14.00
1	COMPRESSOR TIME TO BLOW OUT EXISTING WELL . ** BLEW OUT A LOT OF SCALE	250.00	250.00
2	LABOR @ \$250/HR ** REPLACED PUMP, DROP PIPE & SUBMERSIBLE WIRE ** THANK YOU AGAIN FOR YOUR PATIENCE . ** PROMISE TO DO BETTER NEXT TIME... :-)	250.00	500.00

PAID
4/4/2023

A 1.5% finance charge will be added to all balances over 30 days. Minimum finance charge will be \$1.00. A fee equal to the balance due will be added to all accounts turned over to collection.

Total \$2,822.50



Direct Billing Inquiries to
CliftonLarsonAllen LLP
(844) 325-1838

Account Name Harris Township
Account Number A117924
Authorization Number 0001425304

Payment is due upon receipt
Invoice Total \$7,560.00
Invoice Number 3626820
Invoice Date 3/28/2023

To pay your bill electronically please visit cliaconnect.com/billpay

Progress billing #2 for professional services rendered in connection with our audit for the year ended December 31, 2022. \$7,200.00

Technology and Client Support Fee \$360.00

Invoice Total \$7,560.00

Payment is due upon receipt.

Please detach and remit payment to the address below

We Appreciate Your Business and Referrals

Remit to:
CliftonLarsonAllen LLP
P.O. Box 776376
Chicago, IL 60677-6376

0776376A1179240000756000000036268205

Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

Amount Remitted \$ _____
Account Number A117924
Invoice Number 3626820

Northern Drug Screening, Inc.
111 NE 10th Ave.
Grand Rapids, MN 55744
(218) 326-2277



Statement

TO

Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

STATEMENT NO. 2777
DATE 04/03/2023
TOTAL DUE \$56.00
ENCLOSED

DATE	SERVICE	AMOUNT	OPEN AMOUNT
01/31/2023	Invoice #11879. Due 02/15/2023.	65.00	55.00

Current Due	1-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	90+ Days Past Due	Amount Due
0.00	0.00	65.00	0.00	0.00	65.00

111 NE 10th Ave. - Grand Rapids MN

Northland Lawn and Sport

20648 US Hwy 169
Grand Rapids, MN 55744 US

INVOICE

Invoice: 04-137768
Date: 3/1/2023

PO:
CustId: HARRIS TOWNSH-4

Phone: (218) 328-1200 Fax:
Email:
Web site: www.mynorthland.com

Cust Email:
Phone: (218) 244-5247
Salesperson: BSchuemann
User: BSchuemann

Bill To
HARRIS TOWNSHIP
20876 WENDIGO PARK ROAD
GRAND RAPIDS, MN 55744

Ship To
HARRIS TOWNSHIP

Item	Type	Description	Qty	Tax	Price	Discount	Net Price
TCA12032	PA	JD - Push Pull Cable	1.0000		\$55.78		\$55.78
Total:							\$55.78

Totals		Sub Total:	\$55.78
		Total Tax:	\$0.00
		Invoice Total:	\$55.78

Forms of Payment		Amount
Type	Description	
Charge	Customer Id: HARRIS TOWNSH-4	\$55.79
	Signature: _____	
Total Forms of Payment:		\$55.79

Balance Due On This Invoice: \$55.79

A finance charge of 1.5% per month will be applied to balances that become more than 30 days past due.
No refund without receipt. All returns must be in new condition and in original package.
No returns on special orders, electrical parts, and windshields, or after 30 days.
50% deposit required on all special orders.
25% restocking charge on all returned parts.
Check out our website: www.mynorthland.com

Thank you for your business.

000099438900



BILL AT A GLANCE 04/01/2023
HARRIS TOWNSHIP

BALANCE FROM LAST BILLING 114.34
Payment - Thank You 03-13 114.34CR
PREVIOUS BALANCE .00

SUMMARY BY SERVICE TYPE

TELEPHONE SERVICE 30.98
INTERNET SERVICES 10.00
FEES/TAXES 13.48
GIGAZONE SMALL BUSINESS RB 60.00

CURRENT BILLING AMOUNT 114.47

Total Due: Please Pay This Amount 114.47

TELEPHONE NO: (218)326-9392

ACCOUNT NO: 9438900

Previous Bill	Payment/Adj	Current Billing	Total Due
\$114.34	\$114.34CR	\$114.47	\$114.47

MESSAGE CENTER

For questions about your bill please call 1-888-588-3100

Bills are due on the 10th of each month. Payments received after 03-24 are not reflected on this statement.

Amount Paid in 2022 \$.00

Local Telephone charges with * need to be paid to avoid disc local service. Internet Inquiries: 444-4NET or 1-800-276-8015 For more information visit us on the web: <http://www.paulbunyan.net>

REMINDER: Late fees apply to all balances that are not paid within 10 days of the due date on the bill. The late charge will be the greater of \$5.00 or 1.5% of the outstanding balance.

Pay by phone by calling toll free 1-855-385-9810



Low-income households enrolled in government programs like SNAP or Medical Assistance may qualify.
For more information or an application form, please call 888-588-3100 or click <https://NationalVerifier.ServiceNowServices.com/tollfree>

RECEIVED
4/14/2023

Please return lower portion with your payment...retain upper portion for your records



1831 Anne St NW
Bernis, MN 56801-5612
(218)444-1234

Check for Address Change

04/01/2023 000010
HARRIS TOWNSHIP
ACCOUNT NO: 9438900
TELEPHONE NO: (218)326-9392

Payment Due	Total Due
04/10/2023	\$114.47
Enter Amount Paid	

2649 1 AV 0.471
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

5 2649
C-9

PAUL BUNYAN COMMUNICATIONS
PO BOX 1510
BEMIDJI MN 56619-1510



2656100000743890021832693920000114475



HARRIS TOWNSHIP
 ACCOUNT NO: 9438900
 TELEPHONE NO: (218)326-9392
 BILL DATE: 04/01/2023
 Page: 3 of 4

MONTHLY USAGE FOR TELEPHONE NO: (218)326-9392

Description	Date	Quantity	Amount
TELEPHONE SERVICE	04/01-04/30		
900# BLOCKNG			
THIRD PARTY & COLLECT CALL BLOCKS			
BUS-LOCAL NUMBER PORTABILITY		1 @	5.00
TOLL RESTRICTED W/800#			
VOICE MAIL BASIC PKG		1 @	2.95
GIGAZONE VOICE BUSINESS CLEC		1 @	20.00
FEDERAL TAX			.84
MINNESOTA STATE TAX			1.92
ITASCA COUNTY USE TAX			.28
TELEPHONE SERVICE SUBTOTAL			30.99
FEES/TAXES	04/01-04/30		
TAP, TAM & 911 SURCHARGES		1 @	0.87
*SUBSCRIBER LINE AND ACCESS RECOVERY CS		1 @	9.50
FEDERAL UNIVERSAL SERVICE CLEC BUS SINGL		1 @	1.88
FEDERAL TAX			.34
MINNESOTA STATE TAX			.78
ITASCA COUNTY USE TAX			.11
FEES/TAXES SUBTOTAL			13.48
SUB-TOTAL			44.47
CURRENT BILLING AMOUNT			44.47

The carrier you have chosen for your long distance (InterLATA) calls is NO PIC DESIRED.
 The carrier you have chosen for your long distance (IntraLATA) calls is NO PIC DESIRED.



Personnel Dynamics, LLC

PO Box 193
604 NW 1st Ave
Grand Rapids, MN 55744

INVOICE

Invoice Number: 52834
Invoice Date: Mar 15, 2023
Page: 1

Phone: 218-327-9554
Fax: 218-327-9528
Email: desk@pdstaffing.net

Bill To:
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

PAID
3/15/23

Customer ID	Customer PO
HARRIS	DUE UPON RECEIPT

Quantity	Item	Description	Unit Price	Amount
		WEEK ENDING 03/11/23		
8.00	DETERMAN, NEVAEH		19.60	156.80
8.00	MCKINNEY, MCKINNA		19.60	156.80
12.00	PIEKARSKI, JUSTIN		19.60	235.20
4.00	PIEKARSKI, SENYA		19.60	78.40
8.00	VERBICK, DOLAN		19.60	156.80
8.00	WHIRLEY, NINA		19.60	156.80

Subtotal	940.80
Sales Tax	
Total Invoice Amount	940.80
Payment/Credit Applied	
TOTAL	940.80

Check/Credit Memo No

Pokegama Electric, Inc.
19432 Highway 169
Grand Rapids, MN 55744

Invoice

DATE	INVOICE N...
3/24/2023	55067

BILL TO
Harris Township Attn: Treasurer 20876 Wendigo Park Rd Grand Rapids, MN 55744

We accept Visa or Mastercard.
 3.5% Service Fee for all invoices over \$1,000 when paying by credit card.
 Please call to use this option 218-326-6290

P.O. NO.	DUE DATE	PROJECT
	3/31/2023	

DESCRIPTION	QTY	RATE	SERVICE D...	AMOUNT
Repair flag pole light at Harristown cemetery			1/17/2023	
175 watt MH lamp (led lamp will not fit)	1	28.55		28.55
Labor @ \$98/hour	1.25	98.00		122.50
Thank you for your business!			Total	\$151.05

PAID
 4/4/2023

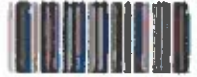
A finance charge of 1.5% per month will be added to all accounts with past due balances.



Invoice

Invoice Number: 442297

Short Elliott Hendrickson, Inc. FEIN: 41-1251200 | 851.490.2000 | 800.325.2056



BILL TO:
Attn: Accounts Payable Harris Township 20876 Wendigo Park Rd Grand Rapids MN 55744
REMIT PAYMENT TO:
Short Elliott Hendrickson, Inc. PO Box 64780 Saint Paul, MN 55164-0780

Pay This Amount	\$239.76
Due Date	12-APR-23
Invoice Date	13-MAR-23
Bill Through Date	25-FEB-23
Terms	30 NET
SEH Customer Acct #	1686
Customer Project #	
Agreement / PO #	171307
Authorized Amount	\$26,600.00
Authorized Amount Remaining	\$25,874.25
Project Manager	Sara Christenson schrstenson@sehinc.com 218.322.4500
Client Service Manager	Sara Christenson schrstenson@sehinc.com 218.322.4500
Accounting Representative	Caleb Stanford cstanford@sehinc.com 851.490.2000

Project #	Project Name	Project Description
171307	HARRT 2023 Misc Services	2023 Misc Service

Notes:

Boring Exhibits and Coordination with Braun for 2023 Bituminous Streets Project - \$239.76
Thank you for working with SEH!

CC:

harrstowntshipreasurer@gmail.com

Task: 1.0 - Misc. Services

Direct

Personnel	Hours	Amount
Survey Crew Chief	2.00	\$228.16
	<u>2.00</u>	<u>\$228.16</u>

Reimbursed - Expenses

Expenditure Type	Amount
Computer Charge	\$11.60
	<u>\$11.60</u>

Task: 1.0 Billing Summary

	Current Amount	Previously Invoiced	Cumulative
Direct	\$228.16	\$365.69	\$593.85
Reimbursed - Expenses	\$11.60	\$20.30	\$31.90
Totals	\$239.76	\$385.99	\$625.75



Invoice

Invoice Number: **442297**

Short Elliott Hendrickson, Inc. FEIN: 41-1281208 | 651.490.2000 | 800.325.2056

Task: 1.0 - Misc. Services

Task: 1.0 Total: \$239.76

Invoice total \$239.76

Project Billing Summary

	<u>Current Amount Due</u>	<u>Previously Invoiced</u>	<u>Cumulative</u>
Totals	\$239.76	\$385.99	\$625.75

806 NE 4th Street
Grand Rapids, MN 55744

treasure bay
PRINTING
www.TreasureBayPrinting.com

Phone: 218-326-3466
Fax: 218-326-1539

BILL TO:
HARRIS TOWNSHIP
Attn.: ACCOUNTS PAYABLE
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-


STATEMENT

TERMS	CUSTOMER'S PHONE	CUSTOMER CONTACT	DATE	CUSTOMER SERVICE REP.
NET 30	218- -	ACCOUNTS PAYABLE	03/23/2023	JUAN

DATE	INVOICE #	P.O. #	DESCRIPTION	TOTAL
03/06/2023	276664		Engrv. - PLATE-KENT	20.00

RECEIVED
4/1/2023

IT'S BANNER SEASON. ORDER YOURS TODAY TO PROMOTE YOUR BUSINESS!

CURRENT	OVER 30	OVER 60	OVER 90	PLEASE PAY THIS AMOUNT	
20.00					20.00

A finance charge of 1.5% (18% annual rate) is added to all amounts due over 30 days from invoice date.
Make checks payable to Treasure Bay Printing



VC3 Inc
 PO Box 746804
 Atlanta, GA 30374-6804
 (803) 733-7333

Bill To:
Harris Township, MN Attn: Nancy Kopacek 20876 Wendigo Park Road Grand Rapids, MN 55744 United States

Date	Invoice
04/05/2023	106790
Account	
HT0008	

Terms	Due Date	PO Number	Reference
Net 10	04/15/2023		Monthly Billing for April

Contract Details	Quantity	Price	Amount
Agreement CW Tool Only Services Agreement			
CW Tool Only for Workstation Management - Per Workstation	3.00	\$20.00	\$60.00
Advanced Endpoint Detection and Response - Per Device	9.00	\$7.00	\$63.00
Credit for pre-paid Antivirus services with 5 Year Managed Agreement - Per Device	6.00	-\$2.00	-\$12.00
Office 365 Backup - Per User	3.00	\$3.00	\$9.00
Total Contract Details:			\$120.00

<p>Make checks payable to VC3 Inc</p> <p>Remit To: VC3, Inc PO Box 746804 Atlanta, GA 30374-6804</p> <p>visit www.vc3.com/pay-invoice to pay via credit card</p> <p>If you are signed up for VC3's ACH program, drafts will occur after 15 calendar days. Please email finance@vc3.com with any issues to stop the draft of any invoice.</p> <p>ACH payments may be submitted to the following account information. Please send remittance detail to finance@vc3.com. Bank Name: PNC Bank Routing Number: 021052053 Account Number: 51843132</p>	Invoice Subtotal:	\$120.00
	Sales Tax:	\$0.00
	Invoice Total:	\$120.00
	Payments:	\$0.00
	Credits:	\$0.00
	Balance Due:	\$120.00



Account Name: HARRIS TOWNSHIP
Account Number: 333146160

P.O. Box 2961
Phoenix, AZ 85062-2961

Page 1 of 5
Bill Date: Mar. 13, 2023

Previous Balance	Payments	Adjustments Credits	Current Charges
98.00	98.00 CR	0.00	98.00
Payment Summary			
Previous Balance			98.00
Payment by check received on MAR 10			98.00 CR
Balance			0.00
Adjustments/Credits Summary			
Adjustments to Previous Balance			0.00
Total Adjustments			0.00
Current Charge Summary			
Monthly Charges			88.92
One-Time Charges			6.00
Usage Charges			4.00
Discount			0.00
Adjustments			0.00
Taxes, Fees, and Surcharges			12.08
Total Current Charges			98.00
Due Date	Apr. 07, 2023	Amount Drafted	98.00

IMPORTANT NEWS

ACH TRANSFER INFORMATION:
If you would like to pay us by electronic ACH below to Lumena bank information.
JPMorgan Chase Bank
ACH Routing # 085400137
Account # 8800443735
Send in CTX, EDI20,
or CCD+ format with remk

RECEIVED
3/24/23

PLEASE FOLD, TEAR HERE AND RETURN THIS PORTION WITH YOUR PAYMENT

THANK YOU FOR PAYING BY AUTOPAY

FOR CHANGE OF ADDRESS OR PAYMENT AUTHORIZATION
 Please check here and complete reverse Thank You.

Account Number: 333146160
Amount Drafted By Apr. 07, 2023 98.00

67201000 C7 RH 12 202300 13 ANNNNNNN 0015036 0094

HARRIS TOWNSHIP
20878 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4692

CenturyLink
P.O. Box 2961
Phoenix, AZ 85062-2961





Account Name: HARRIS TOWNSHIP
Account Number: 333146160

P.O. Box 2981
Phoenix, AZ 85062-2981

Page: 2 of 5
Bill Date: Mar 13, 2023

Important Notices and Information :

Allocation of charges:

Service Categories	Past Due	Current Month	Total Due
Basic Services	0 00	94 60	94 60
Other Services	0 00	3 20	3 20
All Services	0 00	98 00	98 00

Failure to pay Basic charges may result in the disconnection of those Services. Please contact CenturyLink regarding any questions or problems with your bill before the due date.

View and pay your bill online at centurylink.com/business/login.
You will need your authentication code 8076.

NOTICE OF RATE INCREASE: Effective April 1, 2023, the monthly charge for Inside Wire Protection (IWP) plans, which covers the cost of inside wire trouble identification and repair, will increase by \$2.00 for business customers. Customers who have an IWP plan are exempt from the Trouble Isolation Charge that would otherwise apply when customers call for service repair and the trouble is found to be on the customers side of the network interface device. Your continued subscription to CenturyLink's IWP plan indicates your acceptance of the changes notified in this bill message. You must immediately contact CenturyLink to discontinue your IWP plan if you do not agree to these changes. If you have any questions, please visit centurylink.com/business/wireprotection.

LATE FEE REMINDER: Late fees may be charged each month for any eligible unpaid balances not paid in full by the due date listed on your bill. The methods for calculating late fee amounts vary by state and product. For more information you may access Terms and Conditions and Tariff materials at <http://www.centurylink.com/tariffs>.

Thank you for choosing CenturyLink for your communication needs - we value you as our customer.

Third Party Billing Block

Cramming occurs when unauthorized charges appear on your telephone bill. To help prevent unwanted third party charges on your bill, contact CenturyLink at 800-201-4099 and request, at no charge, a bill block that will prevent some third party charges such as charitable contributions, dial up internet by non-CenturyLink companies or other non-telecommunications charges from appearing on your bill.

FREE Enrollment With Control Center, you can update your billing information, view and pay your

333146160
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS., MN 55744

MONTHLY AUTOPAY AUTHORIZATION FORM
I authorize CenturyLink to debit my savings or checking account for any accrued balance on my account.

(We reserve the right to revoke this if bank approval is denied)

Checking Account Savings Account
(Select the type of account to be debited and attach a voided check/savings slip.)

Address Information Changes Effective Date _____

New Address _____

City _____ State _____ Zip _____

Work Phone () _____ Home Phone () _____

Signature required Date

Please continue to pay your bill until notified on your statement that autopay is active.



Account Name: HARRIS TOWNSHIP
Account Number: 333146160

P.O. Box 2961
Phoenix, AZ 85062-2961

Page: 3 of 5
Bill Date: Mar. 13, 2023

Important Notices and Information :

bill and much more. Visit us online at www.centurylink.com/business/login

CenturyLink should be notified within 90 days after the CenturyLink Bill Date of any billing discrepancies on your statement.



Account Name: HARRIS TOWNSHIP
 Account Number: 333146160

P.O. Box 2961
 Phoenix, AZ 85062-2961

Page: 4 of 5
 Bill Date: Mar 13, 2023

Current Charges Summary **Service From Mar. 13, 2023**

Monthly Charges	Qty	Rate	Amount
3 Way Calling Business	1	0.00	0.00
Access Recovery Charge	1	2.50	2.50
Business EAS	1	1.58	1.58
Call Forwarding Business	1	8.00	8.00
Call Return Business	1	5.50	5.50
Directory Non Listed Business	1	8.00	8.00
Non-Telcom Services Surcharge	1	2.99	2.99
Subscriber Line Charge	1	5.35	5.35
Choice Business Prime Pick 3 (MTM)	1	48.00	48.00
Total Monthly Charges			85.82
Taxes, Fees and Surcharges			
Federal Excise Tax			2.62
Federal Universal Service Fund Surcharge			2.55
MINNESOTA 911/TAP/TAM Surcharge			0.91
MINNESOTA Sales Tax			6.00
Total Taxes, Fees and Surcharges			12.08

Total Current Charges **98.00**

Contact Numbers

Payments/Billing/Products/Services: 1-800-803-8080
 Tech Support/Repair Service: 1-800-803-8000

Our Customer Service Representatives are available
 from 8am - 8pm CT Monday through Friday.

Package Summary

Choice Business Prime Pick 3 (MTM)			
Monthly Recurring	48.00		
218-326-6190			
1 Pty Business			
Bus Unlimited Features Pack			
Inside Wire Protection			
Package Charges		48.00	
Subtotal Package			48.00
Package Taxes, Fees and Surcharges			4.74
Total Package			52.74

Charge Detail

Local Service from MAR 13 to APR 12

Product ID: 218-326-6190

Monthly Charges

Access Recovery Charge	2.50
------------------------	------



Account Name: HARRIS TOWNSHIP
Account Number: 333146160

P.O. Box 2961
Phoenix, AZ 85062-2961

Page: 5 of 5
Bill Date: Mar. 13, 2023

Charge Detail

Local Service from MAR 13 to APR 12

Product ID: 218-326-6190

Monthly Charges

	Total Local Exchange Services		7.88
3 Way Calling Business		0.00	
Business EAS		1.58	
Call Forwarding Business		0.00	
Call Return Business		5.50	
Directory Non Listed Business		0.00	
** Non-Telecom Services Surcharge		2.99	
	Total Optional Features/Services		30.07
	Total Monthly Charges		37.92

Charge Detail For 218-326-6190	37.92
Total Charge Detail	37.92
Total Package Summary	48.00
Tax, Fees and Surcharges	12.08
Total Current Charges	98.00

** Nonregulated Charge(s) - nonpayment for NONREGULATED SERVICES OR PRODUCTS may result in the disconnection or restriction of such services, and such delinquencies may be subject to collection. Local services will not be disconnected for nonpayment of nonregulated charges. Nonpayment of toll charges may result in the disconnection of toll service, and such delinquencies may be subject to collection.



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1285482

W

ACCOUNT NUMBER 504896-104896 ZONE 1-043 STATEMENT DATE 04/10/2023
 CUSTOMER NAME Harris Township Hall ROUTE 043
 SERVICE ADDRESS Airport Rd, 21998 Grand Rapids DUE DATE 04/25/2023

Averages For Billing Period	This Year	Last Year
Electric/AWh per day	19.7	22.3
Cost Per Day	\$3.25	\$3.88
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills on-line, sign up for auto-pay, or to go paperless www.grpuc.org

To pay your bill by phone, call 1-855-450-5158.

Terms of Payment

All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

Previous Balance	105.99
Check Payment 03/24/2023	(105.99)CR
Balance Forward	\$0.00
Current Charges	
Electric	109.69
Total Current Charges	\$109.69
Current Account Balance	\$109.69
Amount Due	\$109.69

Auto Pay-Do Not Pay

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024



UTILITY STATEMENT

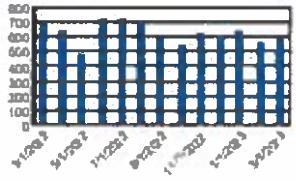
Statement Date: 04/10/2023

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	504896-104896
Statement Number	1285482
Due Date	04/25/2023
Amount Due	\$109.69
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 04/25/2023

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									2.00000			
											Security Light 70 Was EP \$ 11.40	
											Minnesota Sales Tax \$ 0.78	12.18
Electric	144997	ERC-40	A	02/28/2023	03/30/2023	30	57650	58242	1.00000	592		
											Monthly Service Charge \$ 20.55	
											Energy Usage 592 kWh @ \$0.11110 \$ 65.77	
											Purchased Power Adj 592 kWh @ \$0.00831 \$ 4.92	
											Minnesota Sales Tax \$ 6.27 @ 6.87500%	97.51



DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
Service Charge - Charge for customer billing & administration services	Energy Usage - kWh = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Energy Usage - Measure of electricity used (in kWh)	Commodity Charge - Water reading indicates thousands of gallons.
Off Peak Usage - Measure of off peak electricity used (in kWh)	WW Collection/trmt - Wastewater collection/trmt charge is based on water consumption.
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month	
Commodity Charge - Water Consumption	
WW Collection/trmt charge - Wastewater gallons collected and treated	



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1283138

W

ACCOUNT NUMBER 516221-104896 ZONE 1-042 STATEMENT DATE 04/03/2023
 CUSTOMER NAME Harris Township Hall ROUTE E22
 SERVICE ADDRESS Crystal Springs Rd & S US Hwy 169 Grand Rapids DUE DATE 04/18/2023

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills on-line, sign up for auto-pay, or to go paperless: www.grpuc.org

To pay your bill by phone, call 1-855-456-5198

Terms of Payment

All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

Previous Balance 10.75
 Check Payment 03/17/2023 (10.75)CR

Balance Forward \$0.00

Current Charges
 Electric 10.75

Total Current Charges \$10.75

Current Account Balance \$10.75

Amount Due \$10.75

Auto Pay-Do Not Pay

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024



UTILITY STATEMENT

Statement Date: 04/03/2023

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	516221-104896
Statement Number	1283138
Due Date	04/18/2023
Amount Due	\$10.75
Amount Paid	Auto Pay-Do Not Pay

SERVICE ADDRESS

Crystal Springs Rd & S US Hwy 169 Grand Rapids

Service	Meter Number	Rate Code	Read Code	Usage Period From	Usage Period To	# Days	Meter Readings Previous	Meter Readings Current	Multipplier	Usage	Charge Details	Total Charges
									1.00000			
		Security Light 70 Watt SP									\$ 10.06	
		Minnesota Sales Tax					\$10.06 @ 6.87500%				\$ 0.69	10.75

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<u>Service Charge</u> - Charge for customer billing & administration services	<u>Energy Usage</u> - kWh = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<u>Energy Usage</u> - Measure of electricity used (in kWh)	<u>Commodity Charge</u> - Water reading indicates thousands of gallons.
<u>Off Peak Usage</u> - Measure of off peak electricity used (in kWh)	<u>WW Collection/trmt</u> - Wastewater collection/trmt charge is based on water consumption.
<u>Demand Charge</u> - Highest average electric demand (in KW) over any 15 minutes during the month	
<u>Commodity Charge</u> - Water Consumption	
<u>WW Collection/trmt charge</u> - Wastewater gallons collected and treated	



GRAND RAPIDS
 CITY OF GRAND RAPIDS

Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1283067

W

ACCOUNT NUMBER	506636-104896	ZONE	4-022	STATEMENT DATE	04/03/2023
CUSTOMER NAME	Harris Township Hall	ROUTE	022	DUE DATE	04/18/2023
SERVICE ADDRESS	S US Hwy 169 Harbor Hills Rd/Woodland Park Rd Grand Rapids				

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Previous Balance	10.75
Check Payment 03/17/2023	(10.75)CR

Balance Forward	\$0.00
-----------------	--------

Current Charges	
Electric	10.75

Total Current Charges:	\$10.75
------------------------	---------

Current Account Balance:	\$10.75
--------------------------	---------

Amount Due	\$10.75
-------------------	----------------

Auto Pay-Do Not Pay

See back of statement for details

Visit our website to pay your bills on-line,
 sign up for auto-pay, or to go paperless.
www.grpuc.org

To pay your bill by phone, call:
 1-855-456-5158

Terms of Payment

All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays (218) 326-4806



GRAND RAPIDS
 CITY OF GRAND RAPIDS

Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

Statement Date: 04/03/2023

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	506636-104896
Statement Number	1283067
Due Date	04/18/2023
Amount Due	\$10.75
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 04/18/2023

SERVICE ADDRESS

S US Hwy 169 Harbor Hts Rd/Woodland Park Rd Grand Rapids

2

Service	Meter Number	Rate Code	Read Code	Usage Period		# Days	Meter Readings		Multiplier	Usage	Charge Details	Total Charges
				From	To		Previous	Current				
Electric									1.00000			
											Security Light 70 Waa SP	\$ 10.06
											Minnesota Sales Tax	\$ 0.69
												10.75

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<u>Service Charge</u> - Charge for customer billing & administration services	<u>Energy Usage</u> -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<u>Energy Usage</u> - Measure of electricity used (in kWH)	<u>Commodity Charge</u> - Water reading indicates thousands of gallons.
<u>Off Peak Usage</u> - Measure of off peak electricity used (in kWH)	<u>WW Collection/trtmt</u> - Wastewater collection/trtmt charge is based on water consumption.
<u>Demand Charge</u> - Highest average electric demand (in KW) over any 15 minutes during the month	
<u>Commodity Charge</u> - Water Consumption	
<u>WW Collection/trtmt charge</u> - Wastewater gallons collected and treated	



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1283066

W

ACCOUNT NUMBER 506635-104896 ZONE 4-022 STATEMENT DATE 04/03/2023
 CUSTOMER NAME Harris Township Hall ROUTE 022
 SERVICE ADDRESS 5 US Hwy 169 & Lakeview Dr Grand Rapids DUE DATE 04/18/2023

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills on-line, sign up for auto-pay or to go paperless: www.grpuc.org

To pay your bill by phone, call 1-855-456-5158

Terms of Payment

All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays (218) 326-4806

Previous Balance		10.75
Check Payment	03/17/2023	(10.75)CR
<hr/>		
Balance Forward		\$0.00
<hr/>		
Current Charges		
Electric		10.75
<hr/>		
Total Current Charges:		\$10.75
<hr/>		
Current Account Balance:		\$10.75
Amount Due		\$10.75

Auto Pay-Do Not Pay

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

GRAND RAPIDS
 IN AN UNUSUAL NATURE

UTILITY STATEMENT

Statement Date: 04/03/2023

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	506635-104896
Statement Number	1283066
Due Date	04/18/2023
Amount Due	\$10.75
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 04/18/2023

SERVICE ADDRESS

5 US Hwy 169 & Lakewood Dr Grand Rapids

2

Service	Meter Number	Rate Code	Read Code	Usage Period		# Days	Meter Readings		Multiplier	Usage	Charge Details	Total Charges
				From	To		Previous	Current				
Electric									1.00000			
											\$ 10.06	
											\$ 0.69	10.75

DESCRIPTIONS

UNIT OF MEASURE EXPLANATIONS

Service Charge - Charge for customer billing & administration services
Energy Usage - Measure of electricity used (in kWh)
Off Peak Usage - Measure of off peak electricity used (in kWh)
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month
Commodity Charge - Water Consumption
WW Collection/trmt charge - Wastewater gallons collected and treated

Energy Usage - kWh = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Commodity Charge - Water reading indicates thousands of gallons.
WW Collection/trmt - Wastewater collection/trmt charge is based on water consumption.



26039 Bear Ridge Drive
Cohasset, MN 55721

A. T. & S. Electric Cooperative

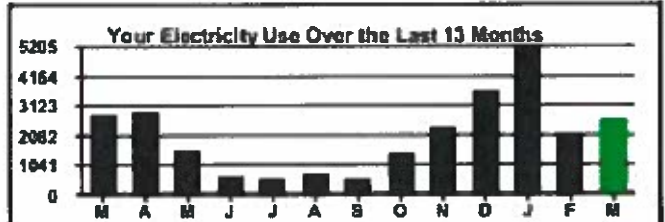
Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

4 272

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



SmartHub is a handy tool for your membership with LCP: Report outages, get notifications and view energy use patterns. Sign up today! It's free.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	269.00
PAYMENT 03/24/2023	-209.00
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION									
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTIPLIER	PLIER CODE	USAGE	DESCRIPTION	
10	20025490	03/26 - 02/26	95645	93021	1		328	ENERGY CHARGE @	.135900 44.88
88	20025489	03/26 - 02/26	2124	2108	1		18	PEAK SHAVE WATER HEATING @	.080800 1.56
83	20025487	03/26 - 02/26	70960	68682	1		2278	DUAL FUEL INTERIOR HEAT @	.070800 161.28
								SERVICE AVAILABILITY CHG:	48.00
								OPERATION ROUND-UP	0.88
TOTAL CHARGES THIS STATEMENT									256.00

DO NOT PAY-AUTOMATIC WITHDRAWAL ON 04/24/23

METER READ AUTOMATICALLY

Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due
102000853	SERVICE CENTER	(218) 327-8759	04/05/2023	04/24/2023	256.00

Please detach and return this portion with your payment.

Account No.: 102000853 Cycle: 7
Due Date: 04/24/2023 Net Due: 256.00
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0102000853040730000256000000256007



26039 Bear Pidge Drive
Cohasset, MN 55721

A Treasure Energy Cooperative

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6692 or
visit us at www.lakecountrypower.coop

4 415

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.

SmartHub is a handy tool for your membership with LCP: Report outages, get notifications and view energy use patterns. Sign up today! It's free.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	120.00
PAYMENT 03/24/2023	-120.00
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION						
RATE CODE	METER	DATES	METER READING PRES	PREV	DESCRIPTION	
30				45	SEC LIGHT-100W HPS(QTY 1)	
30				104	SEC LIGHT-73 WATT LED(QTY 4)	
30				123	SEC LIGHT-53 WATT LED(QTY 8)	
					TOTAL CHARGES THIS STATEMENT	120.00
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 04/24/23						
Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due	
500598750	STREET LIGHT ACCOUNT	(218) 327-8759	04/05/2023	04/24/2023	120.00	

Please detach and return this portion with your payment.

Account No.: 500598750 Cycle: 7
Due Date: 04/24/2023 Net Due: 120.00
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500598750040700000120000000120000



MEDIACOM BUSINESS

MEDIACOM
2205 INGERSOLL AVE DES MOINES IA 50312-5289
8622 4340 20 10P 29 03202023 NNNNNNNN 01 999977

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

March 28, 2023

Statement of Service

Account number
8384 97 500 0030835
Harris Township

Contact us
Phone: **800-379-7412**
Online at: <http://business.mediacomcable.com/>

For service at
20876 Wendigo Park Rd
Control Account
Grand Rapids MN 55744-4682

News From Mediacom

Mediacom Business customers enjoy 24hr customer support at the Business Technology Support Center. Our Business Technology Support Center is solely dedicated to serving businesses like yours.

Please reference your service agreement for terms to terminate service and arrange for the return of all equipment. Failure to return our equipment will result in the following charges: Non-addressable converter up to \$125.00; addressable converter up to \$300.00; modem up to \$139.99; digital converter up to \$500.00; remote control up to \$85.00

Summary *See the back for details*

Previous balance	\$603.48
Payments received	-603.48
Leaf Charges	603.48
Total to be deducted	\$603.48

Auto-bank Payment Will Be Made On 04/18/23

Pin Number **5847**

Payment Option

Detach this coupon and send it together with your check made payable to Mediacom in the enclosed envelope. Write your account number on your check.

March 28, 2023
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

Account Number
8384 97 500 0030835

Total to be deducted **\$603.48**

Amount you are enclosing: \$

MEDIACOM BUSINESS

MEDIACOM
PO BOX 5744
CAROL STREAM IL 60197-5744

MEDIACOM[™] BUSINESS

2522 43415 201 RFP 28 0112102073 FAX#8384922380092076 H1 8849224

March 28, 2023
HARRIS TOWNSHIP
Account Number:
Hierarchy ID:

page 2 of 3

8384 97 500 0030835
COMMAH

Master Account Summary

Previous Balance	\$603.48
Mar 18 EFT Payment	-603.48

Leaf Charges by Group

COMMAH **\$587.82**

Mar 18 Harris Township 8384922370090270	175.94
Mar 00 Harris Township 8384922380091722	235.94
Mar 18 Harris Township 8384922380092076	175.94

Leaf Taxes by Group

COMMAH **\$15.66**

Mar 18 Harris Township 8384922370090270	7.83
Mar 18 Harris Township 8384922380092076	7.83

Leaf Charge Total **\$603.48**

Total Due **\$603.48**

Leaf Details by Group

COMMAH

HARRIS TOWNSHIP
28184 SUNNY BEACH RD
GRAND RAPIDS, MN 55744-5883
Account Number: 8384922370090270

Monthly Charges

Date	Description	Quantity	Amount
Mar 28 - Apr 27	EMTA Modem		0.00
Mar 28 - Apr 27	WIFI Basic Service		5.99
Mar 28 - Apr 27	Docsis Modem		0.00
Mar 28 - Apr 27	Voice Mail		0.00
Mar 28 - Apr 27	Business Internet 80/5 Mbps		130.00
Mar 28 - Apr 27	Primary Phone Line		39.95

Subtotal **\$176.94**

Taxes

Date	Description	Amount
Apr 08 - May 07	Federal Universal Service Fund	3.35
Apr 08 - May 07	911 Emergency Service	0.80
Apr 08 - May 07	Special Tax	0.07
Apr 08 - May 07	Telecommunication Relay And Device	0.04
Apr 08 - May 07	State Sales Tax	3.02
Apr 08 - May 07	Regulatory Recovery Fee	0.55

Subtotal **\$7.83**

Total for Account 8384922370090270 **\$183.77**

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682
Account Number: 8384922380091722

Monthly Charges

Date	Description	Quantity	Amount
Mar 18 - Apr 17	WIFI Basic Service		5.99
Mar 18 - Apr 17	Modem		0.00
Mar 18 - Apr 17	Business Internet 80/5 Mbps		229.95

Subtotal **\$235.94**

Total for Account 8384922380091722 **\$235.94**

HARRIS TOWNSHIP
20057 CRYSTAL SPRINGS RD
GRAND RAPIDS, MN 55744
Account Number: 8384922380092076

Monthly Charges

Date	Description	Quantity	Amount
Mar 28 - Apr 27	WIFI Basic Service		5.99

MEDIACOM[™] BUSINESS

8552 4340 20 HP 28 03282023 MNNM4YNN 01 007824

March 28, 2023
Harris Township
Account Number:
Hierarchy ID:

page 3 of 3

8384 97 500 0030835
COMMAH

Mar 28 - Apr 27	Docs Modem	0.00
Mar 28 - Apr 27	Voice Mail	0.00
Mar 28 - Apr 27	Business Internet 60/5 Mbps	130.00
Mar 28 - Apr 27	Primary Phone Line	39.95

Subtotal **\$178.94**

Taxes

Date	Description	Amount
Apr 08 - May 07	Federal Universal Service Fund	3.35
Apr 08 - May 07	911 Emergency Service	0.80
Apr 08 - May 07	Special Tax	0.07
Apr 08 - May 07	Telecommunication Relay And Device	0.04
Apr 08 - May 07	State Sales Tax	3.02
Apr 08 - May 07	Regulatory Recovery Fee	0.55

Subtotal **\$7.83**

Total for Account 8384922380082070 **\$183.77**

COMMAH SUBTOTAL 3 Account(s) **\$603.48**

Total for Master Account: COMMAH

Total Accounts 3 **\$603.48**