

Madam Chair Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852  
Supervisor Ryan Davies 929-0610  
Supervisor Dan Gilbert 259-4967  
Supervisor Jim Kelley 327-0317  
Treasurer Nancy Kopacek 398-3497  
Clerk Kelly Derfler 244-1811

[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

## Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

## PLANNING & DEVELOPMENT MEETING

September 27, 2023, at 7:30 pm

### AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement.
2. **Approve the Minutes**
  - A. August 23, 2023 P & D Meeting Minutes
  - B. September 11, 2023 Special Meeting re: Conditional Use Permit Minutes
  - C. September 18, 2023 Site Visit re: Wendigo Picnic Park and Casper Landing Minutes
3. **Additions and Corrections**
4. **Business from the Floor** (*Please come up to the podium and state your name and address for the record and limit comments to 5 minutes.*)
5. **Consent Agenda**
6. **Roads**
  - A. Roads Update/J
  - B. Pay Request- Hawkinson 2023 Road Project/J
  - C. 2023 Road Graveling/J
7. **Recreation**
  - A. Park and Cemetery Inspection Reports for August 2023/P
  - B. Weed Inspection Report/D
  - C. Mishawaka Landing/J
  - D. Firewise/M
  - E. Cemetery Policy- Removal of Flowers, etc./P
8. **Correspondence (Informational)**
  - A. Grand Rapids Area Cable Commission Minutes of May 5, 2023
9. **Town Hall**
  - A. Town Hall Report for August 2023/P
10. **Maintenance**
  - A. Maintenance Report for August 2023/M
11. **Old Business**
12. **New Business**
  - A. Schedule Closed Work Session to Discuss Performance of Employee under Board Direction/P

**13. Bills**

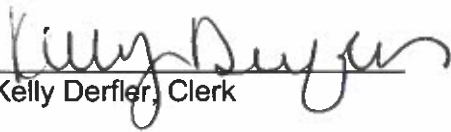
A. Payment of Bills/N

**14. Public Input** *(Please come up to the podium and state your name and address for the record and limit comments to 5 minutes.)*

**15. UPCOMING Events/Meetings**

October 7, 2023	Legal Seminar	8:00am Cotton, MN
October 9, 2023	Itasca County Township Association Meeting	7:00pm Town Hall
October 11, 2023	Regular Board Meeting	7:30pm Town Hall
October 25, 2023	P and D Board Meeting	7:30pm Town Hall

**16. Adjourn**

Prepared by:   
Kelly Derfler, Clerk

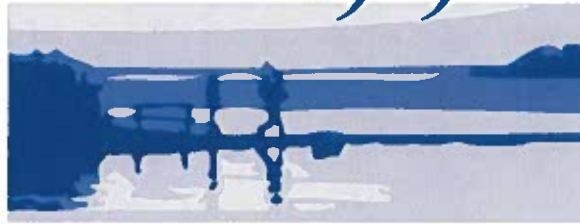
Signed by:  9/24/23  
Peggy Clayton, Chair

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## PLANNING & DEVELOPMENT MEETING August 23, 2023 MINUTES

**Present:** Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, Gilbert, and Kelley; Treasurer Kopacek, Clerk Derfler.

**Pledge to the Flag** was conducted, followed by the reading of the township mission statement.

### Approve the Minutes

#### July 26, 2023, P & D Minutes

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Minutes of the July 26, 2023 Planning and Development Meeting. Ayes-5; Nays-0; Motion carried.

#### August 14, 2023, Hughes Road Site Visit Minutes

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Minutes of the August 14, 2023 Hughes Road Site Visit. Ayes-5; Nays-0; Motion carried.

### Additions and Corrections

Chair Clayton requested to add scheduling a meeting with Environmental Services in addition to Fight Blight Days as item 11.A. under Old Business.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the P and D Agenda with the addition of scheduling a meeting with Environmental Services in addition to Fight Blight Days as item 11.A. under Old Business. Ayes-5; Nays-0; Motion carried.

### Business from the Floor

#### Pine Landing Drive Request

Dave Protelsch, of 19544 Pine Landing Drive, approached the board to request information regarding vacating a portion of an easement for a potential cul-de-sac in order to build a storage building.

The board recommended that Dave contact his attorney or the Township Attorney to gather the necessary paperwork to start the process. There will be a required petition of neighbor signatures and a public hearing in the later stage of the process. Chair Clayton will contact Andy Shaw, the Township Attorney, to update him on the potential vacate.

**Consent Agenda  
SSTS Permits  
Zoning Land Use Permits**

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Consent Agenda as delineated above. Ayes-5; Nays-0; Motion carried.

**Roads**

**Roads Update**

Supervisor Kelley stated that the final shaping of Aspen Drive, Mishawaka Shores, and Mishawaka Road will be done on August 25, with paving to be done between August 30-31. The sub-cut and culvert replacement on Mishawaka Shores and the sub-cut on Mishawaka Road is finished.

The shouldering on Sunny Beach Road is complete.

Gravel roads are in good condition, despite some wash-boarding. Gravel contracts to be discussed at September meeting.

**Recreation**

**Park and Cemetery Inspection Reports for July 2023**

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the Park And Cemetery Inspection Reports for July 2023. Ayes-5; Nays-0; Motion carried.

**Mishawaka Landing**

Supervisor Kelley stated that Casper Construction is planning to begin construction on Mishawaka Landing beginning September 5 and continuing through September 8. Hawkinson will be completing the tar portion following Casper's completion. The Township Facebook page will be updated with closures for construction dates.

**Quote for Tree Removal at Wendigo Park and Sunny Beach Rd**

Supervisor Schack reviewed the quote received from Plackner Tree Care to remove two standing dead trees from Wendigo Park and one standing dead tree from Sunny Beach Rd. The Township Facebook page will be updated with the tree removal dates for safety purposes.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the quoted price of \$2,800.00 by Plackner Tree Care to remove two trees from Wendigo Park and one tree from Sunny Beach Rd. Ayes-5; Nays-0; Motion carried.

**Weed Inspection Report**

Supervisor Gilbert shared that Lilies and Fireweed are in bloom. Noxious weeds are taking over due to the drought conditions. If Tansy is problematic, he suggests cutting it down with a mower and using a fertilizer, such as 10-10-10, in the fall.

**Sunny Beach Rd Culvert for Driftskippers**

Supervisor Kelley shared that the Driftskippers will be moving their snowmobile crossing on Sunny Beach Rd to a safer portion of the road. The club asked if Harris Township would cover the cost of the culvert for the new trail. Discussion followed.

A motion was made by Supervisor Kelley and seconded by Chair Clayton to approve the cost of the culvert for the Driftskippers Snowmobile Club's new trail crossing on Sunny Beach Rd. Ayes-5; Nays-0; Motion carried.

## **Correspondence**

### **Trails Task Force Minutes of July 2023**

Informational.

## **Town Hall**

### **Town Hall Report for July 2023**

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Town Hall Report for July 2023. Ayes-5; Nays-0; Motion carried.

## **Maintenance**

### **Maintenance Report for July 2023**

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Maintenance Report for July 2023. Ayes-5; Nays-0; Motion carried.

## **Old Business**

### **Fight Blight**

Chair Clayton reviewed the dates of the Fight Blight Event that is scheduled for September 14-16 from 9am-5pm at the Harris Township Service Center on 20876 Wendigo Park Rd. Volunteers will be needed to assist in the event. The list of acceptable and non-acceptable items is listed on the Township Facebook page and on the Township Website. The event will also be published in the Grand Rapids Herald Review.

Chair Clayton stated that Greg Stoltz, of Environmental Services requested to schedule a meeting with volunteers to discuss the Fight Blight Event. Discussion followed.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve scheduling a meeting on September 13, 2023 at 5:30pm at the Harris Township Service Center with Environmental Services to discuss the Fight Blight Event with Volunteers. Ayes-5; Nays-0; Motion carried.

### **Newsletter**

Chair Clayton shared that the Harris Township Newsletter was mailed out on August 21, 2023. If residents do not receive the Newsletter by Monday, August 29, 2023, they can contact the Township for a copy.

## **New Business**

### **Lake Country Power Easement**

Chair Clayton reviewed a request received from Lake Country Power for a Right-of-Way Easement for the property of Jacob Wunderlich.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Right-of-Way Easement for Lake Country Power at the property of Jacob Wunderlich. Ayes-5; Nays-0; Motion carried.

**Bills**

**Payment of Bills**

Treasurer Kopacek reviewed the August 23, 2023 Claims List.

A motion was made by Supervisor Davies and seconded by Supervisor Schack to approve and pay the bills, claims #21107 through #21123, and EFTs 8232301 through #EFT 8232306 in the amount of \$449,532.58. Ayes-5; Nays-0; Motion carried.

**Public Input**

There was no Public Input.

**UPCOMING Events/Meetings**

September 11, 2023	Itasca County Township Association Meeting	7:00pm Town Hall
September 13, 2023	Fight Blight / Environmental Services Volunteer Meeting	5:30pm Service Center
September 13, 2023	Regular Board Meeting	7:30pm Town Hall
September 14-16, 2023	Fight Blight Event	9:00pm – 5:00pm Service Center
September 18, 2023	Site Visit – Wendigo Picnic Park and Casper Landing	6:00pm Meet at Town Hall

**Adjourn**

There being no further business to come before the board, a motion was made by Supervisor Schack and seconded by Supervisor Davies to adjourn the meeting at 8:06 p.m.

Prepared by: \_\_\_\_\_  
Kelly Derfler, Clerk

Signed by: \_\_\_\_\_  
Peggy Clayton, Chair

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# 2B

**Special Meeting**  
**Re: Conditional Use Permit for Lake Academy, LLC**  
**September 11, 2023**  
**5:30 pm Harris Town Hall**

**Present:** Madam Chair Clayton, Vice-Chair Schack, Supervisors Davies, Gilbert, Kelley, and Clerk Derfler

The Special Meeting was called to order at 5:30 pm by Madam Chair Clayton.

The pledge to the flag was conducted.

The purpose of the session was to carry out findings of facts for a Conditional Use Permit for Lake Academy, LLC.

### Conditional Use Permit

Chair Clayton reviewed the conditional use application of Lake Academy, LLC of 20284 River Rd, Grand Rapids, MN 55744 from Daycare Facility I to Daycare Facility II, development achievement center for various age groups. The property is currently licensed for 12 students as a Daycare Facility I and is applying for the conditional use permit for 16 students as a Daycare Facility II. The site visit was held on Monday, September 11<sup>th</sup> and the public hearing is scheduled for September 13, 2023 at 9am at the county boardroom.

Chair Clayton reviewed the findings of facts and will return it to the Environmental Services Department.

1. The use conforms to the comprehensive plan of Harris Township?

Supervisor Kelley: Yes  
Supervisor Gilbert: Yes  
Supervisor Davies: Yes  
Supervisor Schack: Yes  
Madam Chair Clayton: Yes  
Comments:

2. The use is compatible with the existing neighborhood?

Supervisor Kelley: Yes  
Supervisor Gilbert: Yes  
Supervisor Davies: Yes  
Supervisor Schack: Yes  
Madam Chair Clayton: Yes  
Comments: 6.6 acres and set back off of road.

3. Have environmental concerns or precautions been addressed?

Supervisor Kelley: Yes  
Supervisor Gilbert: Yes  
Supervisor Davies: Yes  
Supervisor Schack: Yes  
Madam Chair Clayton: Yes  
Comments: In operation already.

4. Does the site have sufficient vehicle access in and out of the property and adequate parking?

Supervisor Kelley: Yes  
Supervisor Gilbert: Yes  
Supervisor Davies: Yes  
Supervisor Schack: Yes  
Madam Chair Clayton: Yes  
Comments:

5. Is there adequate water supply and sewage treatment for the request?

Supervisor Kelley: Yes  
Supervisor Gilbert: Yes  
Supervisor Davies: Yes  
Supervisor Schack: Yes  
Madam Chair Clayton: Yes  
Comments: Yes, per the application. Questioned the septic size for the amount of people.

6. Have potential unsafe or unhealthy conditions been addressed?

Supervisor Kelley: Yes  
Supervisor Gilbert: Yes  
Supervisor Davies: Yes  
Supervisor Schack: Yes  
Madam Chair Clayton: Yes  
Comments: Yes, per the application.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to recommend the approval of the conditional use application for Lake Academy, LLC, of 20284 River Rd, Grand Rapids, MN 55744. Ayes-5; Nays-0. Motion carried.

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to adjourn the meeting at 5:57 pm.

Submitted by: \_\_\_\_\_  
Kelly Derfler, Clerk

Signed by: \_\_\_\_\_  
Peggy Clayton, Madam Chair



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# 20

## Casper Landing Site Visit Wendigo Picnic Park Site Visit September 18, 2023 6:00 pm

**Present:** Madam Chair Clayton, Vice-Chair Schack, Supervisors Davies, Gilbert, and Kelley

**Others Present:** Kacie Stanek/DNR, and Sarah Carling/CEDA

The purpose of the site visits was to begin planning 2024 landing projects.

The board met at the Harris Town Hall at 6:00 pm (and departed to Casper Landing for the first site visit).

### Casper Landing

Casper Landing currently has room for some parking, does not have an actual swimming beach, but does have a dock for boats, pontoons, etc. to be put in and taken out of the water.

The supervisors, along with Kacie and Sarah, discussed a variety of potential changes the supervisors were interested in making at the landing in 2024. Options and priorities included adding more parking, having a swimming/beach area, pavilion, and green space/play area. Both Kacie and Sarah provided input relative to DNR, contracting, and grants. Casper Landing has great potential, and the group was enthusiastic about the number of possibilities present.

Further discussion was held on having SEH complete a design of two different layouts at the landing.

Supervisors departed Casper Landing at 6:50 pm.

### Wendigo Picnic Park

Wendigo Picnic Park currently has two picnic tables, and steps down to a small opening to the water. There is a very large green space area, with a lot of potential, but has a very small parking area.

The layout of Wendigo Picnic Park also has many possibilities. Replacing the steps, adding a dock for fishing, a pavilion, bocce ball and volleyball courts, and additional parking were all discussed.

Kacie and Sarah also discussed a "Carry In" which would be strictly for canoes, and kayaks, into and out of the lake. Adding this would eliminate the need for steps but would eliminate the picnic tables that are currently in place.

A walking trail connecting Casper Landing, Wendigo Picnic Park, and Wendigo Park was also discussed.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to authorize Supervisor Kelley to contact SEH and have them design the two different layout options at Casper Landing, and also design a walking trail that would connect Casper Landing to Wendigo Picnic Park, and to Wendigo Park. Ayes-5; Nays-0. Motion carried.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to adjourn the meeting at 7:21 pm.

Submitted by: \_\_\_\_\_  
Peggy Clayton, Chair

Signed by: \_\_\_\_\_  
Peggy Clayton, Madam Chair

Contract Number: HARRT 171922  
 Pay Request Number: 1

<b>Project Number</b> HARRT171922	<b>Project Description</b> 2023 Bituminous Roadways
--------------------------------------	--

<b>Contractor:</b> Hawkinson Construction Co., Inc. 501 W Co Rd 63 Grand Rapids, MN 55744	<b>Vendor Number:</b> <b>Up To Date:</b> 09/15/2023
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	Funds Encumbered		
<b>Contract Amount</b>			
Original Contract	\$666,666.66		\$666,666.66
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$666,666.66	Total	\$666,666.66

Work Certified To Date	
Base Bid Items	\$548,299.02
Contract Changes	\$0.00
Material On Hand	\$0.00
<b>Total</b>	<b>\$548,299.02</b>

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$548,299.02	\$548,299.02	\$27,414.95	\$0.00	\$520,884.07	\$520,884.07
					Percent Complete: 82.24%

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By Harris Township

Approved By Hawkinson Construction Co., Inc.

Owner

*[Signature]*  
 Contractor

Date

9/18/23

Payment Summary					
No.	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request	Amount Paid Per Request
1	2023-09-15	\$548,299.02	\$27,414.95	\$520,884.07	\$520,884.07

Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
Aspen	1	\$263,667.20	\$13,183.36	\$0.00	\$250,483.84	\$250,483.84
Mishawaka Road	3	\$129,130.42	\$6,456.52	\$0.00	\$122,673.90	\$122,673.90
Mishawaka Shores	2	\$155,501.40	\$7,775.07	\$0.00	\$147,726.33	\$147,726.33

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
Aspen Drive	Local	\$250,483.84	\$282,536.31	\$282,536.31	\$250,483.84
Mishawaka Boat Landing	Local	\$0.00	\$62,873.00	\$62,873.00	\$0.00
Mishawaka Road	Local	\$122,673.90	\$136,283.97	\$136,283.97	\$122,673.90
Mishawaka Shores	Local	\$147,726.33	\$184,973.38	\$184,973.38	\$147,726.33

Contract Item Status

Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	1	2011.601	CONSTRUCTION SURVEYING	LUMP SUM	\$14,000.00	1	1	\$14,000.00	1	\$14,000.00
Base Bid	2	2021.501	MOBILIZATION	LUMP SUM	\$31,771.48	1	1	\$31,771.48	1	\$31,771.48
Base Bid	3	2101.501	CLEARING & GRUBBING	LUMP SUM	\$2,650.00	1	1	\$2,650.00	1	\$2,650.00
Base Bid	4	2104.501	REMOVE PIPE CULVERTS	LIN FT	\$18.00	34	34	\$612.00	34	\$612.00
Base Bid	5	2104.503	SAMING BIT PAVEMENT (FULL DEPTH)	LIN FT	\$2.00	284	226	\$452.00	226	\$452.00
Base Bid	6	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	\$10.00	68	68	\$680.00	68	\$680.00
Base Bid	7	2105.501	COMMON EXCAVATION	CU YD	\$15.00	2384	2384	\$35,760.00	2384	\$35,760.00
Base Bid	8	2108.504	GEOTEXTILE FABRIC TYPE 7	SQ YD	\$3.46	1545	1545	\$5,345.70	1545	\$5,345.70
Base Bid	9	2112.519	SUBGRADE PREPARATION	RDST	\$250.00	73.6	73.6	\$18,400.00	73.6	\$18,400.00
Base Bid	10	2118.509	AGGREGATE SURFACING (CV) CLASS 5	CU YD	\$41.65	82	82	\$3,415.30	82	\$3,415.30
Base Bid	11	2118.509	AGGREGATE SURFACING (CV) CLASS 1	CU YD	\$83.70	135	135	\$11,299.50	135	\$11,299.50
Base Bid	12	2211.507	AGGREGATE BASE (CV) CLASS 5	CU YD	\$25.00	329	329	\$8,225.00	329	\$8,225.00
Base Bid	13	2215.504	FULL DEPTH RECLAMATION	SQ YD	\$1.30	21509	21509	\$27,961.70	21509	\$27,961.70
Base Bid	14	2215.507	HAUL FULL DEPTH RECLAMATION (LV)	CU YD	\$4.00	824	824	\$3,296.00	824	\$3,296.00
Base Bid	15	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3.C)	TON	\$87.00	1926	1543	\$134,241.00	1543	\$134,241.00
Base Bid	16	2360.501	TYPE SP 12.5 WEARING COURSE MIX (3.C)	TON	\$83.00	2003	2241	\$186,003.00	2241	\$186,003.00
Base Bid	17	2451.607	STRUCTURAL BACKFILL	CU YD	\$23.00	1490	1490	\$34,270.00	1490	\$34,270.00
Base Bid	18	2501.502	22" SPAN RC PIPE-ARCH APRON	EACH	\$1,640.00	2	2	\$3,280.00	2	\$3,280.00
Base Bid	19	2501.503	22" SPAN RC PIPE-ARCH CULV CL IIA	LIN FT	\$190.00	24	24	\$4,560.00	24	\$4,560.00
Base Bid	20	2511.504	GEOTEXTILE FILTER TYPE 4	SQ YD	\$13.00	26.8	26.8	\$348.40	26.8	\$348.40
Base Bid	21	2511.509	RANDOM RIPRAP CLASS III	CU YD	\$227.00	11.8	11.8	\$2,678.60	11.8	\$2,678.60
Base Bid	22	2563.601	TRAFFIC CONTROL	LUMP SUM	\$5,500.00	1	1	\$5,500.00	1	\$5,500.00
Base Bid	23	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$169.00	2	2	\$338.00	2	\$338.00
Base Bid	24	2573.503	SILT FENCE, TYPE MS	LIN FT	\$3.75	2970	2970	\$11,137.50	2970	\$11,137.50
Base Bid	25	2574.507	COMMON TOPSOIL BORROW	CU YD	\$49.00	551	22	\$1,078.00	22	\$1,078.00
Base Bid	26	2574.508	FERTILIZER TYPE 3	POUND	\$1.00	272	40	\$40.00	40	\$40.00
Base Bid	27	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SQ YD	\$1.49	6602	500	\$745.00	500	\$745.00
Base Bid	28	2575.505	MOWING	ACRE	\$250.00	2.72	0	\$0.00	0	\$0.00
Base Bid	29	2575.505	SEEDING	ACRE	\$169.00	1.36	0.36	\$60.84	0.36	\$60.84
Base Bid	30	2575.505	WEED SPRAYING	ACRE	\$300.00	0.68	0	\$0.00	0	\$0.00

Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	31	2575.506	WEED SPRAY MIXTURE	GAL	\$300.00	0.68	0	\$0.00	0	\$0.00
Base Bid	32	2575.508	SEED MIXTURE 35-241	POUND	\$15.00	49.8	10	\$150.00	10	\$150.00
Base Bid	33	2575.523	WATER	MGAL	\$99.00	29.64	0	\$0.00	0	\$0.00
Base Bid	34	2582.503	4" DBLE SOLID LINE PAINT	LIN FT	\$1.50	463	0	\$0.00	0	\$0.00
Alternate 1	35	2112.519	SUBGRADE PREPARATION	LUMP SUM	\$7,000.00	1	0	\$0.00	0	\$0.00
Alternate 1	36	2360.501	TYPE SP 9.5 WEARING COURSE MIX (3.C)	TON	\$106.00	200	0	\$0.00	0	\$0.00
Alternate 1	37	2360.501	TYPE SP 12.5 WEARING COURSE MIX (3.C)	TON	\$102.00	333	0	\$0.00	0	\$0.00
Alternate 1	38	2582.503	4" SOLID LINE PAINT	LIN FT	\$1.00	707	0	\$0.00	0	\$0.00
Alternate 2	39	2582.503	4" DBLE SOLID LINE PAINT	LIN FT	\$0.50	2881	0	\$0.00	0	\$0.00
<b>Base Bid Totals:</b>										<b>\$548,299.02</b>

Project Category Totals		
Project	Category	Amount To Date
HARRT171922		\$548,299.02
		<b>Amount To Date</b>
		\$548,299.02

Contract Change Item Status											
Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
<b>Contract Change Totals:</b>											
									<b>\$0.00</b>		<b>\$0.00</b>

Contract Change Totals	
Number	Description
	Effective Date
	Amount

Material On Hand Additions		
Line	Item	Description
		Date
		Added
		Comments

Material On Hand Balance		
Line	Item	Description
		Date
		Added
		Used
		Remaining

<b>Contract Total</b>	<b>\$548,299.02</b>
-----------------------	---------------------

# Wm. J. Schwartz & Sons, Inc.

dba Schwartz Excavating  
34882 Scenic Hwy  
Bovey, MN 55709  
(218) 326-4321 PHONE (218) 327-1698 FAX

## Job Quote

# 6C

Date: July 25, 2023

<b>Homeowner:</b> Harris Township – Jim Kelley <b>Address:</b> 21998 Airport Rd, Grand Rapids, MN 55744 <b>Job site Address:</b> Harris Township Gravel Quote <b>Phone:</b> 218-326-9392 <b>Fax:</b> <b>Email:</b> jim@leaselandscaping.com	<b>JOB DESCRIPTION:</b>  Mobilization, delivery, placement, compaction, and final grading of Class 5 Gravel for Hughes Rd.
---	--

ITEMIZED ESTIMATE: TIME AND MATERIALS	AMOUNT
Hughes Rd – 225 cu yds Class 5 Gravel @ \$21.05/cu yd Price includes: (Mobilization, Delivery, Placement, Compaction, Final Grade)	\$4,736.25
Total Estimate	\$4,736.25
<p>Thank you so much for the opportunity to provide you with this estimate. If you have any questions please feel free to give us a call. We can assure you that the work would be done to the best of our ability.</p>	

This is an estimate only, not a contract. This estimate is for completing the job described above, based on our evaluation. It does not include unforeseen price increases or additional labor and materials which may be required should problems arise.

Payment Requirements: Determined upon acceptance of proposal.

Prepared by \_\_\_\_\_ Bob Schwartz

# Wm. J. Schwartz & Sons, Inc.

34882 Scenic Hwy  
Bovey, MN 55709

(218) 326-4321 PHONE (218) 327-1698 FAX

## Job Quote

Date: July 25, 2023

<b>Owner:</b> Harris Township- Attn: Jim Kelly <b>Address:</b> 20876 Wendigo Park Rd, Grand Rapids, MN 55744 <b>Job site Address:</b> Hughes Rd Turnaround <b>Phone:</b> 218-326-9392 <b>Email:</b> jim@leaselandscaping.com	<b>JOB DESCRIPTION:</b>  Hughes Rd Turnaround construction 75ft
--	---

ESTIMATE FOR WORK INCLUDES:	AMOUNT
<p><b><u>Installing Cul-de-sac on Stony Point Rd</u></b></p> <ul style="list-style-type: none"><li>Clearing &amp; grubbing</li><li>Salvaging topsoil</li><li>Common Excavation</li><li>Geotextile fabric</li><li>Select granular borrow</li><li>Aggregate base – 6” Class #5 gravel **</li><li>Traffic control</li><li>Silt Fence</li><li>Fertilizer</li><li>Erosion Control Blankets</li><li>Seeding and seed mixture</li></ul>	
<b>Total estimate</b>	<b>\$ 9,688.00**</b>
<p>Thank you so much for the opportunity to provide you with this estimate. If you have any questions please feel free to give us a call. We can assure you that the work would be done to the best of our ability.</p>	

This is an estimate only, not a contract. This estimate is for completing the job described above, based on our evaluation. It does not include unforeseen price increases or additional labor and materials which may be required should problems arise.

Payment Requirements: Determined upon acceptance of proposal.

Prepared by \_\_\_\_\_ Bob Schwartz

# Wm. J. Schwartz & Sons, Inc.

dba Schwartz Excavating

34882 Scenic Hwy

Bovey, MN 55709

(218) 326-4321 PHONE (218) 327-1698 FAX

## Job Quote

Date: July 25, 2023

<b>Homeowner:</b> Harris Township – Jim Kelley <b>Address:</b> 21998 Airport Rd, Grand Rapids, MN 55744 <b>Job site Address:</b> Harris Township Gravel Quote <b>Phone:</b> 218-326-9392 <b>Fax:</b> <b>Email:</b> jim@leaselandscaping.com	<b>JOB DESCRIPTION:</b>  Mobilization, delivery, placement, compaction, and final grading of Class 5 Gravel for Jane Lane.
---	--

ITEMIZED ESTIMATE: TIME AND MATERIALS	AMOUNT
Jane Lane – 650 cu yds Class 5 Gravel @ \$21.05/cu yd Price includes: (Mobilization, Delivery, Placement, Compaction, Final Grade)	\$13,682.50
Total Estimate	\$13,682.50
<p>Thank you so much for the opportunity to provide you with this estimate. If you have any questions please feel free to give us a call. We can assure you that the work would be done to the best of our ability.</p>	

This is an estimate only, not a contract. This estimate is for completing the job described above, based on our evaluation. It does not include unforeseen price increases or additional labor and materials which may be required should problems arise.

Payment Requirements: Determined upon acceptance of proposal.

Prepared by \_\_\_\_\_ Bob Schwartz



# Wm. J. Schwartz & Sons, Inc.

## Job Quote

dba Schwartz Excavating

34882 Scenic Hwy

Bovey, MN 55709

(218) 326-4321 PHONE (218) 327-1698 FAX

Date: July 25, 2023

Homeowner: Harris Township – Jim Kelley

Address: 21998 Airport Rd, Grand Rapids, MN 55744

Job site Address: Harris Township Gravel Quote

Phone: 218-326-9392

Fax:

Email: jim@leaselandscaping.com

### JOB DESCRIPTION:

Mobilization, delivery, placement, compaction, and final grading of Class 5 Gravel for Vromans Rd

ITEMIZED ESTIMATE: TIME AND MATERIALS	AMOUNT
Vroman Rd – 270 cu yds Class 5 Gravel @ \$21.05/cu yd Price includes: (Mobilization, Delivery, Placement, Compaction, Final Grade)	\$5,683.50
Total Estimate	\$5,683.50

Thank you so much for the opportunity to provide you with this estimate. If you have any questions please feel free to give us a call. We can assure you that the work would be done to the best of our ability.

This is an estimate only, not a contract. This estimate is for completing the job described above, based on our evaluation. It does not include unforeseen price increases or additional labor and materials which may be required should problems arise.

Payment Requirements: Determined upon acceptance of proposal.

Prepared by \_\_\_\_\_ Bob Schwartz

# Proposal



PO Box 480  
 212 SE 10<sup>th</sup> Street  
 Grand Rapids, MN 55744  
 Phone: (218) 326-9637  
 Fax: (218) 326-9638  
 Email: estimates@caspercon.com

Date: 07/10/2023

**CUSTOMER**

HARRIS TOWNSHIP  
 20876 WENDIGO PARK ROAD  
 GRAND RAPIDS, MN 55744

**JOB**

HARRIS TWP ROAD GRAVELING 2023  
 BID DATE: 07/10/2023  
 ADDENDUM:

ITEM #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
	MOBILIZATION	1.000	LS	\$1,000.00	\$1,000.00
	CLASS 5 AGGREGATE BASE (CV) - 4"	650.000	CYCV	\$ 35.50	\$23,075.00
	TRAFFIC CONTROL	1.000	LS	\$ 700.00	\$ 700.00
<b>JANE LANE TOTAL</b>					<b>\$24,775.00</b>
	MOBILIZATION	1.000	LS	\$ 250.00	\$ 250.00
	CLASS 5 AGGREGATE BASE (CV) - 4"	270.000	CYCV	\$ 46.00	\$12,420.00
	TRAFFIC CONTROL	1.000	LS	\$ 700.00	\$ 700.00
<b>VROMAN RD TOTAL</b>					<b>\$13,370.00</b>
	MOBILIZATION	1.000	LS	\$1,250.00	\$1,250.00
	CONSTRUCT BUMP OUT / TURN AROUND - 75 FT DIAMETER	1.000	LS	\$10,000.00	\$10,000.00
	TOPSOIL / SEED & MULCH DITCH SLOPE	1.000	LS	\$1,750.00	\$1,750.00
	CLASS 5 AGGREGATE BASE (CV) - 4"	225.000	CYCV	\$ 49.00	\$11,025.00
	TRAFFIC CONTROL	1.000	LS	\$ 700.00	\$ 700.00
<b>HUGHES RD TOTAL</b>					<b>\$24,725.00</b>
<b>TOTAL BID PRICE:</b>					<b>\$62,870.00</b>

**NOTES:**

- Casper requests a 3 week notice prior to starting work
- Staking/layout of bump out to be coordinated with Harris Township
- All roads assumed to be overlaid with 4" of class 5 aggregate
- The Class 5 Aggregate Base item includes the material, hauling, placing, shaping and compacting

Dan Watkins

Estimator / Project Manager

	DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
<b>PARKS (CONTINUED):</b>	8/24/23	N/A	looks good	
BASEBALL FIELD:				
SHAPE/ANY REPAIR NEEDED				
GRASS CUT/TRIMMED				
BASKETBALL AREA:				
NET			Ok	
PICNIC AREA:				
TABLES/BENCHES TRASH			Ok	Activities from previous
PLAYGROUND AREA:				
SWINGS				
SLIDES				
TRASH				
ANYTHING BROKEN				
HORSESHOE COURT TRASH				
			N/A	Needs TLC
PARKING LOT:				
TRASH				
ICE RINK/WARMING SHACK				
OUTHOUSE:				
CLEAN/CALL NEEDED TO VENDOR?				
OVERALL COMMENTS:				
				Cemetery - Ok
				Wendigo - Ok
				Crystal - Ok



PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
8/7/23	day 1		
<u>CEMETERY:</u>			
GRASS CUT:			
GRASS TRIMMED:			
ANY TRASH?			
ANY VANDALISM?			
EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN			
<u>PARKS:</u>			
VOLLEYBALL COURT:			
NETS			
POSTS			
COURT			
GRASS CUT/TRIMMED			
TENNIS COURT:			
NET			
POSTS			
COURT			
GRASS CUT/TRIMMED			

W/A T/C needed!

✓ ON ✓

PARKS (CONTINUED):

BASEBALL FIELD:

SHAPE/ANY REPAIR  
NEEDED

GRASS CUT/TRIMMED

BASKETBALL AREA:

NET

PICNIC AREA:

TABLES/BENCHES

TRASH

PLAYGROUND AREA:

SWINGS

SLIDES

TRASH

ANYTHING BROKEN

HORSESHOE COURT

TRASH

PARKING LOT:

TRASH

ICE RINK/WARMING SHACK

OUTHOUSE:

CLEAN/CALL NEEDED TO VENDOR?

OVERALL COMMENTS:

DATE

8/1/23

CEMETERY

WENDIGO

CRYSTAL SPRINGS

lots good lot good

← changed →

RJA

← on →

on

relocations

← kids playing →

RJA 701

cleaned up on

cemetary (burial) day

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

	DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
<u>CEMETERY:</u>	8/12/23	OK		
GRASS CUT:				
GRASS TRIMMED:				
ANY TRASH?				
ANY VANDALISM?				
EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN				
<u>PARKS:</u>				
VOLLEYBALL COURT:				
NETS			OK	OK
POSTS				
COURT				
GRASS CUT/TRIMMED				
TENNIS COURT:				
NET				
POSTS				
COURT			OK	OK
GRASS CUT/TRIMMED				

PARKS (CONTINUED):

DATE

CEMETERY

WENDIGO

CRYSTAL SPRINGS

8/2/23

N/A

Pool

BASEBALL FIELD:  
SHAPE/ANY REPAIR  
NEEDED  
GRASS CUT/TRIMMED

BASKETBALL AREA:  
NET

OK

PICNIC AREA:  
TABLES/BENCHES  
TRASH

OK

PLAYGROUND AREA:  
SWINGS

SLIDES  
TRASH

Kids playing

ANYTHING BROKEN

HORSESHOE COURT  
TRASH

N/A needs  
use

PARKING LOT:

TRASH

ICE RINK/WARMING SHACK  
OUTHOUSE:  
CLEAN/CALL NEEDED TO VENDOR?

OK  
potty clean

OVERALL COMMENTS:

Cemetery - OK  
Vendor - One needles  
Vendor - OK



PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

	DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
<u>CEMETERY:</u>	8/17/23	OW		
GRASS CUT:				
GRASS TRIMMED:				
ANY TRASH?				
ANY VANDALISM?				
EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN				
<u>PARKS:</u>				
VOLLEYBALL COURT:				
NETS				
POSTS				
COURT				
GRASS CUT/TRIMMED				
TENNIS COURT:				
NET				
POSTS				
COURT				
GRASS CUT/TRIMMED				

NJK Weeds

OW

PARKS (CONTINUED):

BASEBALL FIELD:

SHAPE/ANY REPAIR NEEDED

GRASS CUT/TRIMMED

BASKETBALL AREA:

NET

PICNIC AREA:

TABLES/BENCHES

TRASH

PLAYGROUND AREA:

SWINGS

SLIDES

TRASH

ANYTHING BROKEN

HORSESHOE COURT

TRASH

PARKING LOT:

TRASH

ICE RINK/WARMING SHACK

OUTHOUSE:

CLEAN/CALL NEEDED TO VENDOR?

DATE

CEMETERY

WENDIGO

CRYSTAL SPRINGS

8/17/23

N/A

needs

we

we

we

One table

was used

tools playing

N/A

needs

dent shape

needs to be improved

OVERALL COMMENTS:

Another - One  
Vendor - activity on front lot fair

Excerpts from Cemetery Policy:

1. There shall be no planting of shrubs or trees on cemetery grounds. Any shrub or tree that is currently on grounds is subject to removal without guarantee of replacement in the event of needing to be removed for burial excavation, maintenance, or death of the shrub or tree; or subject to being planted in violation of the policies placed forward.
2. Flowers and decorations are allowed to be placed on individual sites owned from April 1<sup>st</sup> – October 1<sup>st</sup> annually. No flowers, decorations, stands or holders are the responsibility of Harris Township and may be removed at any time by the Sexton, Board Supervisors or Harris Township Cemetery Maintenance Department if interference with maintenance or encroaching on other sites is violated. All flowers and decorations must be maintained by the placer of the flowers, and decorations must be tasteful and of pleasant viewing to other occupants of the cemetery. Weeds over taking flowers will result in the removal of the planter. Removal of remaining flowers and decorations after October 1<sup>st</sup> will be made by the Harris Township Cemetery Maintenance Department and these will not be returned to the placer.
3. Special ornamentation may take place for a full 7 days after a burial anytime of the year. Special ornamentation from December 1<sup>st</sup> – January 30<sup>th</sup> is also permitted for the Christmas Season. Harris Township Cemetery Maintenance Department will remove any ornamentation remaining after this period. Ornamentation will not be returned to the placer.

Grand Rapids Area Cable Commission

May 5, 2023

12 Noon, ICT Offices

**Members Present:** Peggy Clayton, Lisa Mrnak, Molly MacGregor

**ICTV Staff Present:** Beth George, Stephani Crecelius

Clayton called the meeting to order at 12:02 p.m.

**Agenda**

Mrnak made a motion to accept the agenda as it appears. MacGregor 2<sup>nd</sup>.

Motion carried unanimously.

**Minutes**

MacGregor made a motion to accept the Feb. 2023 meeting minutes as they appear. Mrnak 2<sup>nd</sup>.

Motion carried unanimously.

**Financials**

Mrnak made a motion to accept the financials. MacGregor 2<sup>nd</sup>.

Motion carried unanimously.

**Correspondence/Approval of Bills/Approval of Secretarial Fees**

Clayton made a motion to approve paying the \$100 May secretarial invoice. Mrnak 2<sup>nd</sup>.

Motion carried unanimously.

## **Old Business**

### **Update on ICTV Capacity Building**

- ICTV has started using a donor management system called DonorSnap. It will allow us better communication and functionality maintaining our membership base. It will also allow members to join online through our website.
- The Marketing "fund and friend-raiser" position has been listed online. There have been 3 applicants.

### **Update on June Training**

- Jennifer Vail-Storrs will no longer be attending the Nonprofit News conference in June. The organization has had some issues securing speakers and the information given is not worth ICTV sending an employee to Washington DC.
- George's speaking engagement in June is shaping up well. Flights and accommodations have been secured.

## **New Business**

### **Invitations and Support of ICTV's 40<sup>th</sup> Anniversary Party**

- It will take place on Sept. 22, from 4 – 6:30pm
- Commissioners and ICTV Board Members are asked to secure 2 raffle items or services from local businesses, worth \$50 each.
- Paul Bunyan and Tighrope are major sponsors

### **ICTV Report**

- City of Grand Rapids suggesting new funding agreement fell through. City admin is talking with Beth George on how to start new communications about funding.
- George will be attending Itasca County Board tomorrow to advise on utilities and language surrounding new broadband and internet/cable installations.
- ICTV app is in the works, working off of the Reflect system we installed last year.

Mrnak made a motion to adjourn. MacGregor 2<sup>nd</sup>.

Clayton closed the meeting at 12:42 p.m.

## Harris Township Monthly Hall Report

Caretaker Terri Friesen Date August 2023

- 1) Cleaning, Key meetings: 6 hrs  
 2) Texts, calls, supplies, Miscellaneous duties/work: 6 hrs  
 (Inspections, maintenance, non-routine work, Board Meeting Functions):

Notes: Caretaker was on vacation during August

Total (all hours worked): 12 hrs.

## Rentals:

1) Residents: 3

No charge/discounted ONLY by board approval \_\_\_\_\_

Notes: Flyaway Club - N/C

2) Non-residents: 0Discounted ONLY by board approval 0

Notes:

3) Board functions, (meetings, scheduled, elections): 3Total: 10Deposits Retained: 0

Reason: \_\_\_\_\_

Total Money Collected: \$200.00

**Aug-23 RENTER REGISTER**

R/NR	DATE	RENTER	FUNCTION	CHECK #/ CASH	RENTAL AMOUNT
R	8/12/2023	Rosemary Brenden	Family gathering		
R	8/22/2023	Fly Away Club	meeting	N/C	
R	8/26/2023	Brittany Warner	baby shower		
				5482	\$100.00
				2152	\$100.00

**TOTAL** \$200.00

I DECLARE UNDER THE PENALTIES OF LAW THAT THIS ACCOUNT, CLAIM OR DEMAND IS JUST AND CORRECT AND THAT NO PART OF IT HAS BEEN PAID. MS 471.391,Subd 1:

9/7/2023 **TERRI FRIESEN**  
**CARETAKER**

DAILY TIME SHEET

8/1/23

MARLIN

2 HRS PICKING UP BRUSH AND LOGS FROM LAPLANT LANDING AND BRINGING TO SERVICE CENTER

5 HRS SHOULDER WORK ON SOUTHWOOD RD

1 HR COMPUTER

DAILY TIME SHEET

8/1/23

AVREY

2 HRS PICKING UP BRUSH ON LAPLANT ROAD

5 HRS DOING SHOULDER WORK ON SOUTH WOOD ROAD WITH MARLIN

1 HR ORGANIZING WENDIGO WARMING SHACK

DAILY TIME SHEET

8/2/23

MARLIN

7 ½ HOUR SHOULDER WORK ON SOUTHWOOD RD

½ HR SET UP EQUIPMENT

DAILY TIME SHEET

8/2/23

AVREY

½ HR EQUIPMENT SET UP

7 ½ HRS DOING SHOULDER WORK ON SOUTH WOOD RD WITH MARLIN

DAILY TIME SHEET

8/3/23

MARLIN

1 ½ HR WITH MIKE LOCATING NEW SIGNAGE LOCATIONS AND MARKING FOR LOCATOR

2 ½ HR INSTALLING SOME NEW SIGNS ON ROADS, REPLACED FADED 30MPH SIGN ON SUNNY BEACH RD

2 HR REPAIRING AND WELDING MUD FLAP AND BRACKET ON DUMP TRUCK, GREASED DUMP BOX

1 HR GARBAGE PICKUP



1 HR LABOR AND CLEAN UP AT SERVICE CENTER

DAILY TIME SHEET

8/7/23

MARLIN

1 HR MEET WITH MIKE, RECHECKING SIGN PLACEMENT

5 HR PUTTING SIGNS UP, MOVING SOME SIGNS

1 HR CEMETERY PLOTTING OUT FOR MONUMENT PLACEMENT

1 HR SERVICING MOWER ON 7130 JD TRACTOR GETTING READY FOR MOWING DITCHES

DAILY TIME SHEET

8/7/23

AVREY

3 HRS DRAGGING WINDIGO BASEBALL FIELD

1 HR RACKING WINDIGO PARKING LOT

2 ½ HRS DRAGGING CRYSTAL BASEBALL FIELD

1 ½ HRS RACKING OUT WINDIGO PARK AREA

DAILY TIME SHEET

8/8/23

AVREY

3 1/2 HRS MOWING CASPER LANDING, PICNIC AREA, AND ROBINSON LANDING

4 ½ HRS SCRAPING WINDIGO ICE RINK

DAILY TIME SHEET

8/8/23

MARLIN

½ HR CHECKING TO SEE IF THE 2 REMAINING SIGN LOCATIONS WERE MARKED

½ HR CEMETERY CHECKING PLOT FOR FULL BURIAL

7 HR MOWING DITCHES ON RIVER VIEW AND NORWAY RDS

DAILY TIME SHEET

8/9/23

AVREY

2 ½ HRS FINISHING SCRAPING WINDIGO ICE RINK

1 ½ HRS BLOWING OFF WINDIGO TENNIS AND BASKETBALL COURTS

4 HRS SCRAPING CRYSTAL ICE RINK

DAILY TIME SHEET

8/9/23

MARLIN

1 HR PUTTING UP ORANGE BAR ON NEW SPEED LIMIT SIGNS ON WENDIGO PARK RD

3 HRS MOWING DITCHES ON EAST HARRIS, KEYVIEW, AND BIRCH HILLS DR

3 HR WORKING ON JD TRACTOR FINDING HYDRAULIC LEAK, ORDERED A PART, ADDED HYDRAULIC FLUID TO SYSTEM

1 HR CEMETERY MARKING OUT BURIAL SITE TO DIG TOMORROW AND REPAIRED GRAVE TEMPLATE

DAILY TIME SHEET

8/10/23

MARLIN

1 HR FILLING A COUPLE OF POTHOLES WITH COLD PATCH ON SUNNY BEACH ADDITION RD

6 HR DIGGING GRAVESITE

1 HR REMOVING REAR DUAL TIRE FROM DUMP TRUCK

DAILY TIME SHEET

8/10/23

AVREY

6 ½ HRS FINISHING SCRAPING CRYSTAL RINK

1 ½ HRS CUTTING TANZY

DAILY TIME SHEET

8/14/23

MARLIN

2 HRS IN TOWN FOR FUEL, DROPPING OF TIRE, AND PICKING UP PARTS

1 HR REPAIRING HOSE ON 7130 JD TRACTOR

4 HR MOWING DITCHES ON WENDIGO PARK RD, UNDERWOOD RD, ROOT RD

1 HR COVERING GRAVESITE AT CEMETERY

DAILY TIME SHEET

8/14/23

AVREY

8 HRS CLEANING OUT CRYSTAL DRAIN AREA OF YELLOW FLOWERS

DAILY TIME SHEET

8/15/23

MARLIN

1 HR REMOVING DEAD TREE ON SUNNY BEACH ROAD AND INSTRUCTING TEMP HELP ON PROJECT

6 HRS MOWING ON WENDIGO PARK RD AND UNDERWOOD RD

1 HR PICKING UP DUMP TRUCK TIRES AND REINSTALLING

DAILY TIME SHEET

8/15/23

AVREY

1 HR CUTTING TREE DOWN ON SUNNY BEACH RD AND GETTING DIRECTIONS ON POLE SAW

7 HRS USING POLE SAW CLERNING ROADS OF TREES

DAILY TIME SHEET

8/16/23

MARLIN

7 HRS MOWING ON WENDIGO PARK RD

1 HR AT CEMETERY MARKING FOR HEADSTONE

DAILY TIME SHEET

8/16/23

AVREY

1 HR GETTING GEAR READY

7 HRS TRIMMING TREE BRANCHES AND WEED WIPING ROAD SIGNS

DAILY TIME SHEET

8/17/23

MARLIN

1HR REPAIRING DOWNED ROAD SIGN ON UNDERWOOD RD AND INSTALLING SHARE THE ROAD SIGN ON SUNNBEACH RD

1 1/2HR AT CEMETERY DIGGING 2 CREMATION SITES FOR SATURDAY BURIAL

5 HR MOWING ON UNDERWOOD RD, FIELD CREST RD, WENDIGO PARK RD

½ HR COMPUTER

DAILY TIME SHEET

8/17/23

AVREY

1 HR GETTING EQUIPMENT READY

7 HRS CUTTING BRANCHES ON ROAD WAYS

DAILY TIME SHEET

8/21/23

AVREY

1 HR GETTING FUEL FOR TRUCK

½ HR SETTING UP EQUIPMENT

6 ½ HRS CUTTING BRANCHES ON ROADS

DAILY TIME SHEET

8/21/23

MARLIN

8 HRS MOWING DITCHES ON HAUSER, SUNNY BEACH RD, KATHRYN RD, NICOLAS RD

DAILY TIME SHEET

8/22/23

MARLIN

6 HRS MOWING ON SUNYBEACH RD, KATHRYN RD, NICHOLAS RD

1 HR SERVICING JD TRACTOR

1 HR TRIP TO TOWN TO GET SUPPLIES

DAILY TIME SHEET

8/22/23

AVREY

3 HRS CUTTING BRANCHES ON ROADS

2 HRS MOWING MISHAWAKA LANDING AND TOWN HALL

3 HRS DRAGGING WENDIGO PARK BASEBALL FIELD

8/23/23

MARLIN

1 ½ HR TRIP TO TOWN FOR PAINT, STAIN, FUEL

6 HR MOWING ON SUNNY BEACH RD AND SO END OF WENDIGO PARK RD

½ HR SERVICING TRACTOR

DAILY TIME SHEET

8/23/23

AVREY

1 HR PICKING UP BRANCHES ON SUNNY BEACH ROAD

7 HRS WEED WHACKING AROUND ROAD SIGNS

DAILY TIME SHEET

8/24/23

AVREY

1 HR UNLOADING SIGN POSTS

7 HRS WEED WHACKING AROUND SIGNS

DAILY TIME SHEET

8/28/23

MARLIN

6.5 HRS DIGGING FULL BURIAL SITE IN SECTION 1

1.5 HRS PUTTING UP SIGN ON SUNNY BEACH ROAD AND PUTTING EQUIPMENT AWAY

DAILY TIME SHEET

8/28/23

AVREY

1 ½ HRS GETTING FUEL FOR TRUCK AND THE TANK FOR THE TRUCK

2 ½ HRS FINISHING UP WEED WHACKING RD SIGNS

2 ½ HRS MOWING SERVICE CENTER

½ HR WEED WHACKING AROUND SERVICE CENTER

1 HR GETTING GARBAGES

DAILY TIME SHEET

8/29/23

MARLIN

2.5 HRS GETTING AVREY SET UP WITH PAINT SPRAYER AT WENDIGO PK RINK, GETTING SPRAYER TO WORK, SHOWING SVREY HOW TO USE IT

2 HRS AT MISHAWAKA LANDING DIGGING OUT PICNIC TABLES AND PUSHING THEM DOWN THE HILL PREPPING FOR CONSTRUCTION

1.5 HR GOING TO TOWN TO PICK UP PAINT AND TO MOVE DUMP TRUCK AND ASV TO CEMETERY, LOADED DUMP TRUCK WITH DIRT

1 HR MOWING ON WESTWOOD RD

1 HR COVERING FULL BURIAL SITE AND PUTTING EQUIPMENT AWAY

DAILY TIME SHEET

8/29/23

AVREY

2 ½ HRS GETTING PAINTER READY

5 ½ HRS PAINTING WINDIGO ICE RINK

DAILY TIME SHEET

8/30/23

MARLIN

1 HR TO TOWN FOR SUPPLIES

.5 HR SEARCHING FOR GROUND WASP NEST AT CRYSTAL

2.5 HR MOWING ON NANCY DR, SUNNY BEACH, ROMANS RD

1 HR TO TOWN FOR PAINT FOR RINKS

1.5 PLOTTING OUT AND DIGGING CREMATION SITE AT CEMETERY

1.5 HR CLEANING, MOPPING, WIPING DOWN SERVICE CENTER AND COMPUTER WORK

DAILY TIME SHEET

8/30/23

AVREY

1 HR FINDING WASP NEST

1 ½ HRS TILING VOLLEYBALL COURT AT CRYSTAL

5 ½ HRS PAINTING CRYSTAL RINK

DAILY TIME SHEET

8/31/23

MARLIN

4 HRS MOWING ON SUNNY BEACH RD, SUNNY BEACH ADDITION, BREEZY LN

.5 HR BURYING CREMATION SITE

.5 HR CUTTING UP A DOWNED TREE ON WENDIGO PARK RD

3 HRS TRIP TO TOWN FOR PARTS AND REPAIRING BLOWN HYDRAULIC LINE ON 7130 JD TRACTOR DAILY  
TIME SHEET

8/31/23

AVREY

3 HRS RACKING OUT VOLLEYBALL COURT AT CRYSTAL

5 HRS STAINING TABLES AT CRYSTAL









**Harris Township  
Pay Request**

	General	Equipment	Road/Bridge	Cemetery	Recreation	Building/G rounds	PTO	TOTAL
Date	100	200	300	400	500	600		
11-Sep			7	1				8
12-Sep	2	1	5					8
13-Sep	2		5	1				8
14-Sep	2		5	1				8
18-Sep	0.5		5	2.5				8
19-Sep	2	1	5					8
20-Sep			2	6				8
21-Sep	6			2				8
Total Hours	14.5	2	34	13.5				64
Portion	22.7%	3.1%	53.1%	21.1%				1
								0
								0
								0
								0
								0
								0
								0
								0
								0
								0
								0

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Marlin Herbert

9/21/2023

Signature

Date





**Acheson Tire**  
 203 NE 5th Street  
 Grand Rapids MN 55744

**Statement**

DATE
------

8/31/2023

BILL TO
---------

HARRIS TOWNSHIP  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS, MN 55744

TERMS	AMOUNT DUE	AMOUNT PAID
Net 30	\$671.93	

DATE	DESCRIPTION	AMOUNT	BALANCE
07/31/2023	Balance forward		0.00
08/15/2023	INV #575058. Due 09/15/2023.	671.93	671.93

CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	AMOUNT DUE
671.93	0.00	0.00	0.00	0.00	\$671.93

Finance Charge on all Accounts Past 30 Days will be 1.5% per Month with a Minimum of 50 cents Annual Rate =18%  
 218-326-4319

# BRAUN INTERTEC

The Science You Build On.

## Remit to

**Braun Intertec Corporation**  
Lockbox #446035 PO BOX 64384  
Saint Paul, MN 55164-0384

## Harris Township Accounts payable

20876 Wendigo Park Rd  
Grand Rapids, MN 55744

RECEIVED  
9/11/23

## Account statement

Page	Page 1 of 1
Date	9/6/2023
Statement through date	9/6/2023
Telephone	(952) 995-2000
Fax	(952) 995-2020
Tax registration number	41-1684205

Client account	H14937
Currency	USD

Date	Invoice	Project name	Billing contact	PO number	Invoice amount	Amount paid to date	Remaining balance
9/1/2023	8356248	Sunny Beach Road Reclamation SAP 031-592-001	Peggy Clayton		\$1,147.50	-	\$1,147.50
						<b>Total outstanding</b>	<b>\$1,147.50</b>

## Aging balance

	Current	1-30	31-60	61-90	91-120	121+
\$1,147.50	-	\$1,147.50	-	-	-	-

For copies of invoices, call 952-995-2086 or email [AR@braunintertec.com](mailto:AR@braunintertec.com).  
If you would like to go paperless, please contact us at [AR@braunintertec.com](mailto:AR@braunintertec.com).



Treasurer Harris <harristownshiptreasurer@gmail.com>

**Fwd: Harris Township Franchise & PEG Fees**

1 message

Harris Clerk <harristownshipclerk@gmail.com>  
To: Treasurer Harris <harristownshiptreasurer@gmail.com>

Thu, Sep 14, 2023 at 5:39 PM

Regards,

Harris Township Clerk

Sent from my iPhone

Begin forwarded message:

*pay City of Grand Rapids  
\$45.00*

**From:** Barb Baird <bbaire@grandrapidsmn.gov>  
**Date:** September 14, 2023 at 10:21:34 AM CDT  
**To:** harristownshipclerk@gmail.com  
**Cc:** Renee Patrow <rpatrow@grandrapidsmn.gov>, "Laura L. Pfeifer" <llpfeifer@grandrapidsmn.gov>  
**Subject:** Harris Township Franchise & PEG Fees

Hello,  
We received your payment today and discovered that the amount is incorrect. I have attached copies of the corrections and we are requesting an additional amount of \$45.00. If you have any questions please feel free to contact me.

Barb Baird  
Director of Finance  
218.326.7615  
\*\*\*NOTICE\*\*\*

My email address has changed to bbaire@grandrapidsmn.gov. Please update your contact info.  
Barb Baird | Director of Finance  
City of Grand Rapids  
bbaire@grandrapidsmn.gov  
cityofgrandrapidsmn.com<https://cityofgrandrapidsmn.com>  
Office: 218-326-7615 • Fax: 218-326-7608

420 North Pokegama Avenue • Grand Rapids • MN • 55744-2662

NOTICE: The information contained in this email and any document attached hereto is intended only for the named recipient(s). If you are not the intended recipient, nor the employee or agent responsible for delivering this message in confidence to the intended recipient(s), you are hereby notified that you have received this transmittal in error, and any review, dissemination, distribution or copying of this transmittal or its attachments is strictly prohibited. If you have received this transmittal and/or attachments in error, please notify me immediately by reply e-mail and then delete this message, including any attachments.





# Paul Bunyan

COMMUNICATIONS

1831 Anne St NW

Bemidji, MN 56601

RECEIVED  
8/4/03

Harris Township  
20876 Wendigo Park Rd  
Grand Rapids, MN 55744

**2nd Quarter 2023 - PEG & Franchise Fees**

**PEG Fees**

Billing Month	# of Subscribers Assessed	* Rate per Subscriber	\$ Assessed
April	242	\$1.25	\$302.50
April prorates*			(2.80) \$299.70
May	244	\$1.25	\$305.00
May prorates*			2.09 \$307.09
June	244	\$1.25	\$305.00
June prorates*			(0.34) \$304.66
<b>Total PEG Fees for Harris Township</b>			<b>\$911.45</b>

\* Prorations represent partial month charges and credits

**Franchise Fees**

Billing Month	Gross Receipts	5% Fee
April	28,608.80	1,430.44
May	31,423.60	1,571.18
June	31,404.00	1,570.20
<b>Total Franchise Fees for Harris Township</b>		<b>\$ 4,571.82</b>

**Total Remittance**

**\$5,483.27**

For questions regarding this remittance, please contact:

Jackie Bergerson  
218-333-1749  
[jaclynb@paulbunyan.net](mailto:jaclynb@paulbunyan.net)

X, 03  
 137.15  
 346  
 1.  
 - 137.15 \$ 5,346.12  
 5301.00  
 Not correct



RECEIVED  
9/11/23

# LOFFLER

## CONTRACT INVOICE

Invoice Number: 4462217  
 Invoice Date: 09/05/2023  
 Distribution Code: DM  
 Balance Due: \$0.55  
 Account Number: HT21

**Bill To:** Harris Township  
 20876 Wendigo Park Rd  
 Grand Rapids, MN 55744-4682

**Customer:** Harris Township  
 28581 Alicia Pl  
 Grand Rapids, MN 55744-4590

Please Remit To: PO Box 1511 Bin # 131511, Minneapolis, MN 55480-1511  
 Phone: 952-285-2300

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
HT21	10 Days	09/15/2023	\$ 0.55	\$ 0.55
Contract Number	Contact	P.O. Number	Invoice Number	Contract Amount
XMF1643III-34V07953-01			4462217	\$ 0.55
Notes				

**Summary:**

Contract base rate charge for the 08/01/2023 to 08/31/2023 billing period \$0.00  
 Contract overage charge for the 08/01/2023 to 08/31/2023 overage period \$0.55 \*\*

\*\*see overage details below

**Detail:**

**Equipment included under this contract**

**CANON/XMF1643III**

Number	Serial Number	Base Adj.	Location						
B40271	34V07953	\$0.00	Harris Township 28581 Alicia Pl						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B\W	BW	359	434		75	0	75	\$0.007300	\$0.55 \$0.55

\* To help offset the rising costs of shipping supplies to you, a supply handling fee charge may be added to your invoice.

\*Overdue Accounts will be charged a late payment fee of 1-1/2% per month or to the extent allowed by law.

Invoice SubTotal	\$0.55
Tax:	\$0.00
Invoice Total	\$0.55
<b>Balance Due:</b>	<b>\$0.55</b>

RECEIVED  
9/11/23



INVOICE

1606 6th Ave SW  
Jamestown, ND 58401  
Phone: 800-437-9770

**Please Remit Payment To:**  
Newman Signs, Inc.  
PO Box 1728  
Jamestown, ND 58402

Invoice #: TRFINV049228  
Customer #: HAR 03-024

Bill To:

Ship To:

HARRIS TOWNSHIP  
20876 WENDIGDO PARK RD  
GRAND RAPIDS MN, 55744

HARRIS TOWNSHIP  
20876 WENDIGDO PARK RD  
GRAND RAPIDS MN, 55744

Header Note: \*\*\*\*\* THANK YOU, MIKE!! Jon \*\*\*\*\*

Invoice Date	Sales Person	Terms
9/7/2023	Jon Johnson	Net 30
Order Date	Purchase Order Number	Order Number
9/5/2023	VERBAL MIKE	TRFORD050832

SEQ	Item Number/Cost Code/Description/Note	Qty.	Shipped Qty.	Unit Price	Extended Price
1	T-W16-118/2K3B 18X24 .080 1 POST STD PUNCH/RADIUS HIP B/Y SHARE THE ROAD	1.00	1.00	23.23	23.23
2	T-R2-1-3018/2K3A 18X24 .080 1 POST STD PUNCH/RADIUS HIP B/W SPEED LIMIT 30	1.00	1.00	23.23	23.23
3	FREIGHT-TRAFFIC FREIGHT TRAFFIC SALES	1.00	1.00	11.97	11.97

Subtotal:	58.43
Tax:	0.00
Payments:	0.00
Total:	\$58.43

9/7/2023 3:46:09 PM

RECEIVED  
9/22/23



INVOICE

1606 6th Ave SW  
Jamestown, ND 58401  
Phone: 800-437-9770

Please Remit Payment To:  
Newman Signs, Inc.  
PO Box 1728  
Jamestown, ND 58402

Invoice #: TRFINV049523  
Customer #: HAR-03-024

Bill To:

Ship To:

HARRIS TOWNSHIP  
20876 WENDIGDO PARK RD  
GRAND RAPIDS MN, 55744

HARRIS TOWNSHIP  
20876 WENDIGDO PARK RD  
GRAND RAPIDS MN, 55744

Header Note: \*\*\*\*\* THANK YOU, MIKE!! Jon \*\*\*\*\*

Invoice Date	Sales Person	Terms
9/19/2023	Jon Johnson	Net 30
Order Date	Purchase Order Number	Order Number
8/14/2023	PER MIKE SCHACK	TRFORD050409

SEQ	Item Number/Cost Code/Description/Note	Qty.	Shipped Qty.	Unit Price	Extended Price
1	SPECIALTRAFFIC T-DP012018/2K3A (12X18-.080-1 POST STD PUNCH/STD RADIUS-S/F-HIP- B/W-WITH BORDER-SEE ATT) (3 EA) SWIM AT YOUR OWN RISK  (1 EA) PARKING FOR SWIMMERS	4.00	4.00	22.07	88.28
2	FREIGHT-TRAFFIC FREIGHT TRAFFIC SALES	1.00	1.00	13.97	13.97

Subtotal:	102.25
Tax:	0.00
Payments :	0.00
Total :	\$102.25



**PERSONNEL**  
dynamics

# Personnel Dynamics, LLC

PO Box 193  
604 NW 1st Ave  
Grand Rapids, MN 55744

# INVOICE

Invoice Number: 53310  
Invoice Date: Sep 13, 2023  
Page: 1

Phone: 218-327-9554  
Fax: 218-327-9528  
Email: desk@pdstaffing.net

**Bill To:**

HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744

**Customer ID**

**Customer PO**

HARRIS

**DUE UPON RECEIPT**

Quantity	Item	Description	Unit Price	Amount
24.00	THOMPSON, AVREY	WEEK ENDING 09/09/23	21.00	504.00

Subtotal	504.00
Sales Tax	
Total Invoice Amount	504.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>504.00</b>

Check/Credit Memo No:



**Personnel Dynamics**

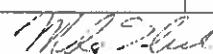
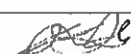
"A handshake means something at Personnel Dynamics."

# Time Card

PO Box 193, Grand Rapids, MN 55744

Phone:

Email: desk@pdstaffing.net

<b>Employee Name:</b>		Avrey thompson			<b>Last 4 Digits of SS#:</b>		
<b>Company Name:</b>		Harris town ship			<b>Week Ending Date:</b>		9/7/23
<b>Day</b>	<b>Date</b>	<b>Start Time</b>	<b>(Meal Time)</b>	<b>End Time</b>	<b>Reg. Hours</b>	<b>OT Hours</b>	It is my responsibility as an employee of Personnel Dynamics, LLC to contact the office at the end of each assignment. Failure to do so will be considered a voluntary quit. If I do not report after completion of assignment within 5 days, I may be disqualified for unemployment.
Sunday							
Monday							
Tuesday	9/5/23	8:00am	30 min	4:30 pm	8		
Wednesday	9/6/23	8:00am	30 min	4:30 pm	8		
Thursday	9/7/23	8:00am	30 min	4:30 pm	8		
Friday							
Saturday							
<b>Total:</b>					24		
<b>Supervisor Signature:</b>					<b>Employee Signature:</b>		



**PERSONNEL**  
dynamics

# Personnel Dynamics, LLC

PO Box 193  
604 NW 1st Ave  
Grand Rapids, MN 55744

# INVOICE

Invoice Number: 53325  
Invoice Date: Sep 20, 2023  
Page: 1

Phone: 218-327-9554  
Fax: 218-327-9528  
Email: desk@pdstaffing.net

**Bill To:**

HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744

**Customer ID**

**Customer PO**

HARRIS

**DUE UPON RECEIPT**

Quantity	Item	Description	Unit Price	Amount
32.00	THOMPSON, AVREY	WEEK ENDING 09/16/23	21.00	672.00

Subtotal	672.00
Sales Tax	
Total Invoice Amount	672.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>672.00</b>

Check/Credit Memo No:



**Personnel  
Dynamics**



"A handshake means something at Personnel Dynamics."

# Time Card

PO Box 193, Grand Rapids, MN 55744

Phone:

Email: desk@pdstaffing.net

<b>Employee Name:</b>		Avrey thompson			<b>Last 4 Digits of SS#:</b>		
<b>Company Name:</b>		Harris town ship			<b>Week Ending Date:</b>		9/14/23
<b>Day</b>	<b>Date</b>	<b>Start Time</b>	<b>(Meal Time)</b>	<b>End Time</b>	<b>Reg. Hours</b>	<b>OT Hours</b>	It is my responsibility as an employee of Personnel Dynamics, LLC to contact the office at the end of each assignment. Failure to do so will be considered a voluntary quit. If I do not report after completion of assignment within 5 days, I may be disqualified for unemployment.
Sunday							
Monday	9/11/23	8:00 am	30 min	4:30	8		
Tuesday	9/12/23	8:00 am	30 min	4:30	8		
Wednesday	9/13/23	8:00 am	30 min	4:30	8		
Thursday	9/14/23	8:00 am	30 min	4:30	8		
Friday							
Saturday							
<b>Total:</b>					32		
<b>Supervisor Signature:</b>					<b>Employee Signature:</b>		



VC3 Inc  
 PO Box 746804  
 Atlanta, GA 30374-6804  
 (803) 733-7333

<b>Bill To:</b>
Harris Township, MN Attn: Nancy Kopacek 20876 Wendigo Park Road Grand Rapids, MN 55744 United States

<b>Date</b>	<b>Invoice</b>
09/13/2023	123905
<b>Account</b>	
HT0008	

<b>Terms</b>	<b>Due Date</b>	<b>PO Number</b>	<b>Reference</b>
Net 10	09/23/2023		Monthly Billing for September

Contract Details	Quantity	Price	Amount
<b>Agreement CW Tool Only Services Agreement</b>			
CW Tool Only for Workstation Management - Per Workstation	3.00	\$20.00	\$60.00
Advanced Endpoint Detection and Response - Per Device	9.00	\$7.00	\$63.00
Credit for pre-paid Antivirus services with 5 Year Managed Agreement - Per Device	6.00	-\$2.00	-\$12.00
<b>Total Contract Details:</b>			<b>\$111.00</b>

Make checks payable to VC3 Inc  Remit To: VC3, Inc PO Box 746804 Atlanta, GA 30374-6804  visit <a href="http://www.vc3.com/pay-invoice">www.vc3.com/pay-invoice</a> to pay via credit card  If you are signed up for VC3's ACH program, drafts will occur after 15 calendar days. Please email <a href="mailto:finance@vc3.com">finance@vc3.com</a> with any issues to stop the draft of any invoice.  ACH payments may be submitted to the following account information. Please send remittance detail to <a href="mailto:finance@vc3.com">finance@vc3.com</a> . Bank Name: PNC Bank Routing Number: 021052053 Account Number: 51843132	<b>Invoice Subtotal:</b>	<b>\$111.00</b>
	<b>Sales Tax:</b>	<b>\$0.00</b>
	<b>Invoice Total:</b>	<b>\$111.00</b>
	<b>Payments:</b>	<b>\$0.00</b>
	<b>Credits:</b>	<b>\$0.00</b>
	<b>Balance Due:</b>	<b>\$111.00</b>






P.O. Box 2961  
Phoenix, AZ 85062-2961

Page: 2 of 4  
Bill Date: Sep. 13, 2023

**Important Notices and Information :**
**Allocation of charges:**

Service Categories	Past Due	Current Month	Total Due
Basic Services	0.00	95.37	95.37
Other Services	0.00	3.23	3.23
<b>All Services</b>	<b>0.00</b>	<b>98.60</b>	<b>98.60</b>

Failure to pay Basic charges may result in the disconnection of those Services. Please contact CenturyLink regarding any questions or problems with your bill before the due date.

View and pay your bill online at [centurylink.com/business/login](http://centurylink.com/business/login).  
You will need your authentication code 8676.

**NOTICE OF PRICE INCREASE:** Effective October 1, 2023, the rates for Business Flat Rate lines and Measured Rate lines will increase by up to \$1.25. The following bundles will increase by \$1.25 per line: Choice Business plus, Custom Choice, Custom Choice 1-Year, 2-Year and 3-Year, Business Line Plus, Business Line Plus 1-Year, 2-Year and 3-Year, Choice, Choice 2-Line, Choice Additional Access Line and Choice Business Prime.

**LATE FEE REMINDER:** Late fees may be charged each month for any eligible unpaid balances not paid in full by the due date listed on your bill. The methods for calculating late fee amounts vary by state and product. For more information you may access Terms and Conditions and Tariff materials at <http://www.centurylink.com/tariffs>.

Thank you for choosing CenturyLink for your communication needs--we value you as our customer.

**Third-Party Billing Block**

Cramming occurs when unauthorized charges appear on your telephone bill. To help prevent unwanted third party charges on your bill, contact CenturyLink at 800-201-4099 and request, at no charge, a bill block that will prevent some third party charges such as charitable contributions, dial-up Internet by non-CenturyLink companies or other non-telecommunications charges from appearing on your bill.

**FREE Enrollment With Control Center,** you can update your billing information, view and pay your bill and much more. Visit us online at [www.centurylink.com/business/login](http://www.centurylink.com/business/login).

CenturyLink should be notified within 90 days after the CenturyLink Bill Date of any billing discrepancies on your statement.

333146160  
HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS,, MN 55744

**MONTHLY AUTOPAY AUTHORIZATION FORM**  
I authorize CenturyLink to draft my savings or checking account for any accrued balance on my account

(We reserve the right to revoke this if bank approval is denied)

 **Checking Account**    **Savings Account**  
(Select the type of account to be drafted and attach a voided check/savings slip.)

**Address Information Changes**      Effective Date \_\_\_\_\_

New Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone (    ) \_\_\_\_\_ Home Phone (    ) \_\_\_\_\_

\_\_\_\_\_  
*Signature required*

\_\_\_\_\_  
*Date*

Please continue to pay your bill until notified on your statement that autopay is active.


 P.O. Box 2961  
 Phoenix, AZ 85062-2961

 Page: 4 of 4  
 Bill Date: Sep. 13, 2023

**Charge Detail**
**Local Service from SEP 13 to OCT 12**
**Product-ID: 218-326-6190**
**Monthly Charges**

Subscriber Line Charge	5.38		
<b>Total Local Exchange Services</b>			7.88
3 Way Calling Business	6.00		
Business EAS	1.58		
Call Forwarding Business	6.00		
Call Return Business	5.50		
Directory Non Listed Business	8.00		
** Non-Telecom Services Surcharge	2.99		
<b>Total Optional Features/Services</b>			30.07
<b>Total Monthly Charges</b>			<b>37.95</b>

<b>Charge Detail For 218-326-6190</b>	<b>37.95</b>
<b>Total Charge Detail</b>	<b>37.95</b>
<b>Total Package Summary</b>	<b>48.00</b>
<b>Tax, Fees and Surcharges</b>	<b>12.65</b>
<b>Total Current Charges</b>	<b>98.60</b>

**\*\* Nonregulated Charge(s) - nonpayment for NONREGULATED SERVICES OR PRODUCTS may result in the disconnection or restriction of such services, and such delinquencies may be subject to collection. Local services will not be disconnected for nonpayment of nonregulated charges. Nonpayment of toll charges may result in the disconnection of toll service, and such delinquencies may be subject to collection.**

# Account Statement

Commercial Account  
HARRIS TOWNSHIP



Pro Xtra Credit Card



Customer Service:  
homedepot.com/mycrc



Account Inquiries:  
1-800-685-6691 (TTY: 711) Fax 1-800-266-7308

Account

## Summary of Account Activity

Previous Balance	\$347.70
Payments	-\$347.70
Credits	-\$0.00
Purchases	+\$219.98
Debits	+\$0.00
<b>FINANCE CHARGES</b>	<b>+\$0.00</b>
Late Fees	+\$0.00
<b>New Balance</b>	<b>\$219.98</b>

## Payment Information

Current Due	\$50.00
Past Due Amount	+ \$0.00
Minimum Payment Due	= \$50.00
Payment Due Date	10/03/23
Amount to pay to avoid incurring finance charges	\$219.98

Send Notice of Billing Errors and Customer Service Inquiries to:  
HOME DEPOT CREDIT SERVICES  
PO Box 790345, St. Louis, MO 63179 0345

Credit Limit	\$7,500
Credit Available	\$7,280
Closing Date	09/07/23
Next Closing Date	10/08/23
Days in Billing Period	30

**RECEIVED A  
NEW PRO XTRA  
CARD? DON'T  
FORGET THESE  
NEXT STEPS:**

- Securely dispose of your old card, as it is no longer valid.
- Make a purchase on your new card today!
- If your current card is registered to a Pro Xtra account, all new cards will automatically be saved to your account. Not a Pro Xtra Member? Visit [homedepot.com/proxtra](http://homedepot.com/proxtra) to join, register, link all new cards to your account and start earning perks.

**Want additional card(s)? Visit [homedepot.com/mycrc](http://homedepot.com/mycrc)**

**Important Changes:** Our Privacy Notice has changed and can be found at [www.citi.com/privacy](http://www.citi.com/privacy).

## TRANSACTIONS

Trans Date	Location/Description	Reference #	Amount
08/30	THE HOME DEPOT GRAND RAPIDS MN	32203	\$ 219.98
		<b>TOTAL CARD ENDING 7849</b>	<b>\$ 219.98</b>
<b>PAYMENTS, CREDITS, FEES AND ADJUSTMENTS</b>			
09/03	AUTOPAY PAYMENT THANK YOU IL	P9194007NEPFT8165	\$ 347.70

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION

Page 1 of 6

This Account is Issued by Citibank, N.A.

Please detach and return lower portion with your payment to ensure proper credit. Retain upper portion for your records.



P.O. Box 790411  
St. Louis, MO 63179

Statement Enclosed

You

Your Account is enrolled in AutoPay. Your next AutoPay payment of \$219.98 will be deducted from your bank account on 10/03/2023. Please note that the next AutoPay payment may be reduced if you have made additional payments or received any credits during the current billing cycle.



Payment Due Date	October 3, 2023
New Balance	\$219.98
Past Due Amount	\$0.00
Minimum Payment Due	\$50.00
Amount Enclosed: \$	.

Please see reverse side to change your address.  
Make Checks Payable to ▼

00007377 1 G3501393 DTF 00007377



HARRIS TOWNSHIP  
MARGARET CLAYTON  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744-4682

HOME DEPOT CREDIT SERVICES  
DEPT. 32 - 2215317821  
PO BOX 70614  
PHILADELPHIA, PA 19176-0614



03109 0005000 0021998 0034770 06035322215317821 0308

69102510-007377-0001-0003

782101



Account Ending in

FINANCE CHARGE SUMMARY				
Type of Balance	Annual Percentage Rate (APR)	Daily Periodic Rate	Balance Subject to Finance Charge	Finance Charge
PURCHASES				
REGULAR REVOLVING CREDIT PLAN	21.99%	0.06024%	\$0.00	\$0.00

PURCHASE HISTORY	
Year to Date	\$1,275.72
Life to Date	\$32,540.00



## BE READY FOR ANY STORM DAMAGE

- Get all the emergency items you need now at The Home Depot®
- Whether you're boarding up windows or securing garage doors before a powerful storm hits, we have the tools and supplies to help you prepare for any disaster

Find everything you need at [homedepot.com/weather](http://homedepot.com/weather).



# WE'RE HERE TO HELP

## NOW WITH DEDICATED PRO CUSTOMER SUPPORT

**CALL US NOW ■ 1-833-HDAPRON (432-7766)**  
 Speak to a Virtual Associate Today About Doors or Windows  
 Spanish speaking Associates available  
 Monday-Friday 9AM-9PM EST

### MILLWORK VIRTUAL APRON




69102510-007377-0002-0003 7421172



# Lake Country Power

26039 Bear Ridge Drive  
Cohasset, MN 55721

A Trustone Energy Cooperative

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday  
In case of an outage, phones answered 24 hours a day.  
Office 1-800-421-9959

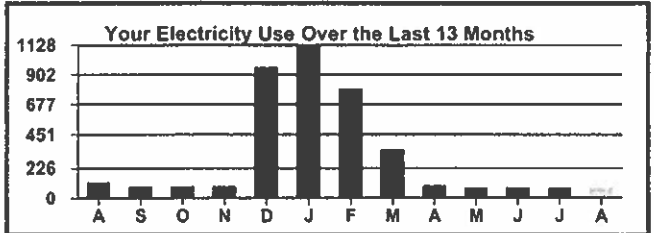
Pay by Phone 1-888-222-6892 or  
visit us at [www.lakecountrypower.coop](http://www.lakecountrypower.coop)

4 301

HARRIS TOWNSHIP  
ATTN: TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Now is the time to prepare for a cold winter. Schedule a tune-up for your Dual Fuel backup system and fill your tank so it's ready during control times.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	60.00
PAYMENT 08/30/2023	-60.00
<b>BALANCE FORWARD DUE IMMEDIATELY</b>	<b>0.00</b>

CURRENT BILL INFORMATION									
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER	CODE	USAGE	DESCRIPTION	
40	20028472	09/01 -08/01	14457	14379	1		78	ENERGY CHARGE @ .155900	12.16
								SERVICE AVAILABILITY CHG:	48.00
<b>TOTAL CHARGES THIS STATEMENT</b>									<b>60.16</b>
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 10/02/23									
METER READ AUTOMATICALLY									
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due		
500571150	CRYSTAL SPRINGS RD		(218) 327-8759		09/11/2023	09/30/2023	60.16		

Please detach and return this portion with your payment.

Account No.: 500571150      Cycle: 1  
Due Date: 09/30/2023      Net Due: 60.16  
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP  
ATTN: TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4842

Lake Country Power  
8535 Park Ridge Drive  
Mountain Iron, MN 55768-2059



0500571150090110000060160000060160



# Lake Country Power

A Tushnet Energy Cooperative

26039 Bear Ridge Drive  
Cohasset, MN 55721

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday  
In case of an outage, phones answered 24 hours a day.  
Office 1-800-421-9959

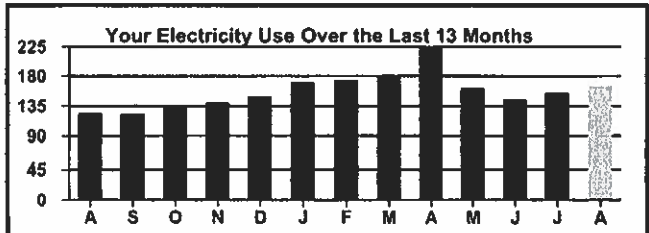
Pay by Phone 1-888-222-6892 or  
visit us at www.lakecountrypower.coop

4 308

HARRIS TOWNSHIP  
ATTN: TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Now is the time to prepare for a cold winter. Schedule a tune-up for your Dual Fuel backup system and fill your tank so it's ready during control times.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	72.01
PAYMENT 08/30/2023	-72.01
<b>BALANCE FORWARD DUE IMMEDIATELY</b>	<b>0.00</b>

CURRENT BILL INFORMATION									
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER	CODE	USAGE	DESCRIPTION	
40	20029365	09/01 -08/01	7659	7494	1		165	ENERGY CHARGE @ .155900	25.72
								SERVICE AVAILABILITY CHG:	48.00
								<b>TOTAL CHARGES THIS STATEMENT</b>	<b>73.72</b>
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 10/02/23									
<b>METER READ AUTOMATICALLY</b>									
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due		
500602100	CEMETARY		(218) 327-8759		09/11/2023	09/30/2023	73.72		

Please detach and return this portion with your payment.

Account No.: 500602100      Cycle: 1  
Due Date: 09/30/2023      Net Due: 73.72  
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP  
ATTN: TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4842

Lake Country Power  
8535 Park Ridge Drive  
Mountain Iron, MN 55768-2059



0500602100090110000073720000073726



# Lake Country Power

A Tuolumne Energy Cooperative

26039 Bear Ridge Drive  
Cohasset, MN 55721

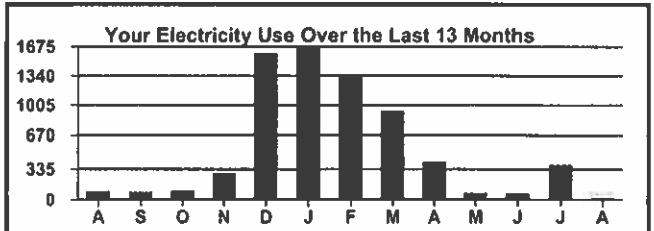
Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday  
In case of an outage, phones answered 24 hours a day.  
Office 1-800-421-9959  
Pay by Phone 1-888-222-6892 or  
visit us at www.lakecountrypower.coop

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HARRIS TOWNSHIP  
ATTN: TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Now is the time to prepare for a cold winter. Schedule a tune-up for your Dual Fuel backup system and fill your tank so it's ready during control times.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	121.87
PAYMENT 08/30/2023	-121.87
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION									
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER	CODE	USAGE	DESCRIPTION	
40	20032435	09/01 -08/01	24699	24612	1		87	ENERGY CHARGE @ .155900	13.56
30							80	SERVICE AVAILABILITY CHG: SEC LIGHT-200W HPS(QTY 1)	48.00
TOTAL CHARGES THIS STATEMENT									75.56
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 10/02/23									
METER READ AUTOMATICALLY									
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due		
500567550	WENDIGO WARMING HOUSE		(218) 327-8759		09/11/2023	09/30/2023	75.56		

Please detach and return this portion with your payment.

Account No.: 500567550      Cycle: 1  
Due Date: 09/30/2023      Net Due: 75.56  
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP  
ATTN: TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4842

Lake Country Power  
8535 Park Ridge Drive  
Mountain Iron, MN 55768-2059



0500567550090110000075560000075562







Verizon Connect Fleet USA LLC  
 5055 North Point Pkwy  
 Alpharetta, GA, 30022

Invoice Number	Invoice Date	Due Date	Account Number	Page
364000049086	09/05/2023	10/05/2023	100000132077	1 of 4

Harris Township  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS, MN, 55744-4682

**Quick Bill Summary**

Currency: USD

Prior Charges (Including Past Due Amounts)	0.00
Unapplied Payments & Adjustments	0.00
<b>Total Outstanding Charges</b>	<b>0.00</b>

Total Current Charges Due by 10/05/2023 **37.90**

Monthly Recurring Charges	37.90
Professional Services	0.00
Equipment Charges	0.00
Taxes, Governmental Surcharges & Fees	0.00

**Account Balance \$ 37.90**

Customer Service	Phone	Email
	800-906-9545	reveal.govt@verizonconnect.com



Harris Township  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS, MN, 55744-4682

Bill Date: 09/05/2023  
 Account Number: 100000132077  
 Invoice Number: 364000049086  
 Due Date: 10/05/2023



**Total Current Charges**

Total Current Charges will be deducted from bank account on 10/05/2023  
**DO NOT MAIL PAYMENT**

**\$ 37.90**



# Account Statement

Invoice Number	Invoice Date	Due Date	Account Number	Page
364000049086	09/05/2023	10/05/2023	100000132077	2 of 4

## Account Balance Details - Open Transactions on your Account

Date	Transaction Number	Debit	Due Date	Credit	Payments	Balance
09/05/2023	364000049086	37.90	10/05/2023	0.00	0.00	37.90

## New Account Balance

\$ 37.90

## Recent Account Activity (Prior 30 days) - Closed Transactions

Invoice Date	Invoice Number	Invoices	Credits	Payments	Transaction Date	Date Closed
08/01/2023	608000047236	37.90	0.00	-37.90	08/31/2023	08/31/2023
Activity Totals		37.90	0.00	-37.90		



# Invoice

Verizon Connect Fleet USA LLC  
 5055 North Point Pkwy  
 Alpharetta, GA, 30022

Harris Township  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS, MN, 55744-4682  
 Payment Terms: NT30

Invoice Number	Invoice Date	Due Date	Account Number	Page
364000049086	09/05/2023	10/05/2023	100000132077	4 of 4

Item	Charge Type	Period	PO#	Contract#	Qty	Price	Ext Price	Tax
VEHICLE TRACKING SUBSCRIPTION	Recurring Services (base product)	08/01/2023 - 08/31/2023		1268735	2	18.95	37.90	0.00
<b>Recurring Total</b>							<b>37.90</b>	<b>0.00</b>
<b>Hardware Total</b>							<b>0.00</b>	<b>0.00</b>
<b>Professional Service Total</b>							<b>0.00</b>	<b>0.00</b>

<b>Subtotal</b>	<b>\$ 37.90</b>
<b>Total Tax</b>	<b>\$ 0.00</b>
<b>Invoice Total</b>	<b>\$ 37.90</b>

### Taxes and Surcharge Summary

Description	Total (USD)
<b>Federal Taxes and Surcharges</b>	
Total Federal Taxes and Surcharges	0.00
<b>State, County, and City Taxes and Surcharges</b>	
Total State Taxes and Surcharges	0.00
<b>Total Taxes and Surcharges</b>	<b>\$ 0.00</b>

Account

RECEIVED  
9/11/23

**SCORECARD** Bonus Points Available 55

**Account Summary**

Billing Cycle		08/30/23
Days In Billing Cycle		31
Previous Balance		\$0.00
Purchases	+	55.01
Cash	+	0.00
Special	+	\$0.00
Balance Transfers	+	\$0.00
Credits	-	\$0.00
Payments	-	\$0.00
Other Charges	+	\$0.00
Finance Charges	+	0.00
<b>NEW BALANCE</b>		<b>\$55.01</b>

**Credit Summary**

Total Credit Line	\$3,000.00
Available Credit Line	\$2,944.00
Available Cash	\$2,944.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

**Account Inquiries**

Customer Service: (727) 570-4899  
Report Lost or Stolen Card: (727) 570-4881

Visit us on the web at:  
www.MyCardStatement.com

Please send Billing Inquiries and Correspondence to:  
PO BOX 30495 TAMPA, FL 33630-3495

**Payment Summary**

NEW BALANCE	\$55.01
MINIMUM PAYMENT	\$20.00
PAYMENT DUE DATE	09/24/2023

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

**Cardholder Account Summary**

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
08/17/23	08/18/23	5942	24692163229108519305556	AMZN Mktp US*TQ9SC5Z92 Amzn.com/bill WA	\$55.01

**ScoreCard Bonus Points Information as of 08/29/23**

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	0	55	0	0	55

**YOU COULD WIN 1,000,000 BONUS POINTS! OR A TRIP FOR TWO TO HAWAII OR ORLANDO/DISNEY, OR ONE OF 30 OTHER PRIZES. YOU'RE AUTOMATICALLY ENTERED IN THE SCOREBIG SWEEPSTAKES. FOR EACH QUALIFYING PURCHASE MADE BETWEEN AUG 1 AND OCT 31, YOU'LL RECEIVE AN ADDITIONAL ENTRY! VISIT WWW.SCORECARDREWARDS.COM FOR DETAILS!**

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT 0222

GRAND RAPIDS STATE BANK  
P O BOX 409  
GRAND RAPIDS MN 55744 - 0409



Account Number  
4121 7831 9910 8066

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
08/30/23	\$55.01	\$20.00	09/24/2023

\$

HARRIS TOWNSHIP  
MICHAEL SHACK  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682



MAKE CHECK PAYABLE TO:

VISA  
P O BOX 409  
GRAND RAPIDS MN 55744-0409

09 4121 7831 9910 8066 00002000 00005501 6