

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk 244-1811

harristownshipclerk@gmail.com

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment and maintain economic stability for the residents of their community.

www.harristownshipmn.org

PLANNING & DEVELOPMENT MEETING

March 22, 2023 at 7:30 pm

Agenda

1. **Pledge to the Flag**, followed by the reading of the township mission statement.
2. **Approve the Minutes**
 - A. February 22, 2023 P and D Minutes
 - B. March 13, 2023 Emergency Road Meeting Minutes
3. **Additions and Corrections**
4. **Business from the Floor** (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record.
 - A. Flowers for Pollinators/Bonnie Seigford-Master Gardners
5. **Consent Agenda**
 - A. Zoning/Itasca County Land Use Permits
6. **Roads**
 - A. Road Update/J
 - B. 2023 Bituminous Road Improvement Projects/J
 - C. Township Road Grading/J
 - D. Dust Control/J
 - E. Construction Progress Reporting Survey/J
 - F. 2023 Dirt Material Pricing/J
7. **Recreation**
 - A. Park and Cemetery Inspection Reports for February 2023/P
 - B. Rink Report/J
 - C. Bids for Lawn Care and Ground Maintenance Contract/P
8. **Correspondence (Informational)**
 - A. Trails Task Force Minutes of March 9, 2023
 - B. Annual Township Meeting Minutes of March 9, 2022
9. **Town Hall**
 - A. Town Hall Reports for February 2023/P
 - B. Blinds in the Hall/P
 - C. Hall Addition Discussion/P
10. **Maintenance**
 - A. Maintenance Reports for February 2023/M

11. Old Business

- A. Harris/Skoglund Conditional Use Permit Update/P

12. New Business

- A. Schedule Work Session Re: MATIT Coverage Insurance, Admin Policy, and Resolution 2008-004/P
- B. Schedule Closed Work Session Re: Appraisal of Employee under Board Direction/P
- C. MAT Spring Short Courses/P
- D. Loffler Printer Order Agreement Purchase/P
- E. Rosedahl Public Affairs Website Service Agreement/P
- F. 2022 Audit (Zoom) Meeting/N

13. Bills

- A. Payment of Bills/N

14. Public Input *(please limit comments to 5 minutes) please come up to the podium and state your name and address for the record*

15. UPCOMING Events/Meetings

April 10, 2023	Annual Township Association Dinner/Meeting	5:00 PM Town Hall
April 12, 2023	Regular Board Meeting	7:30 PM Town Hall
April 26, 2023	P and D Board Meeting	7:30 PM Town Hall
April 27, 2023	Local Board of Appeal & Equalization	9:00 AM Town Hall

16. Adjourn

Prepared by: 
Lori Kent, Clerk

Signed by: 
Peggy Clayton, Chair

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2A

Planning & Development Meeting February 22, 2023 Minutes

Present: Madam Chair Clayton, Vice Chair Schack, Supervisor Davies, Supervisor Gilbert, and Supervisor Kelley; Treasurer Kopacek

Pledge to the Flag was conducted, followed by the reading of the township mission statement.

Approve the Minutes January 25, 2023, P and D Minutes

A motion was made by Supervisor Gilbert and seconded by Supervisor Kelley to approve the minutes of the January 25, 2023, P and D Meeting. Ayes-5; Nays-0. Motion carried.

February 16, 2023 Work Session Minutes Re: Landings, Parks, and Grants

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the minutes of the February 16, 2023 Work Session Re: Landings, Parks, and Grants. Ayes-5; Nays-0. Motion carried.

Additions and Corrections

Chair Clayton requested to add the SEH Supplemental Letter Agreement under Roads, as item 6B. There were no other additions or corrections.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve adding the SEH Supplemental Letter Agreement under Roads, as 6B, and approve the rest of the regular agenda. Ayes-5; Nays-0. Motion carried.

Business from the Floor

There was no business from the floor.

Consent Agenda

There were no consent agenda items.

Roads

2023 Annual Snowplow Contract

Supervisor Kelley discussed the 2023-2024 Itasca County Snowplowing Agreement and stated that the map attached to the agreement was inaccurate, as Northwoods Road was not on the map, and Bayview Place changes were not made. An updated map will be provided.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the 2023-2024 Itasca County Snowplowing Agreement. Ayes-5; Nays-0. Motion carried.

SEH Supplemental Letter Agreement

Supervisor Kelley reviewed the SEH Supplemental Letter Agreement for the plan, set, and bidding documents for the proposed reclamation of Mishawaka Shores, Aspen Drive, and Sunny Beach Addition, for the lump sum of \$35,000.00. Discussion followed.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve SEH Supplemental Letter Agreement for the plan, set, and bidding documents for the proposed reclamation of Mishawaka Shores, Aspen Drive, and Sunny Beach Addition, for the lump sum of \$35,000.00. Ayes-5; Nays-0. Motion carried.

Recreation

Park and Cemetery Inspection Reports for January 2023

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Park and Cemetery Inspection Report for January 2023. Ayes-5; Nays-0. Motion carried.

Itasca County Land Classification Meeting

Supervisor Davies discussed the information received regarding the meeting of the Itasca County Land Classification Committee schedule for Tuesday, March 7 at 10 am, to classify newly forfeited parcels as well as requested tax forfeit lands, on whether they should be retained or sold. Harris Township has one tax forfeited property listed at 19028 S. Crystal Springs Rd. in Grand Rapids. Supervisor Davies will attend the meeting at the courthouse board room.

Snowmobile Club Trail Update

Supervisor Davies reviewed the recent request and board site visit for a snowmobile trail on township property for the Driftskippers Snowmobile Club. Supervisor Davies stated that the trail could go thru the north edge (parcel 3), piece of township land, continue out and cross over onto Sunny Lane, which is closed for the winter months. If approved the trail, etc would be in place by the 2023-2024 snowmobile season. This trail would also connect the Greenway Club to the mix.

A motion was made by Supervisor Davies and seconded by Supervisor Kelley to approve the trail creation for the Driftskippers Snowmobile Club. Ayes-5; Nays-0. Motion carried.

Supervisor Davies will follow this project to completion and provide updates as necessary, before the board.

Life Jacket Stations/Sea Tow Foundation

Chair Clayton received an email from Megan Severson, NR Specialist and Park Ranger for the Pokegama Dam Recreation Area, asking if the township has any interest in allowing a life jacket station, and life jackets at Mishawaka Landing. The station and life jackets would be their responsibility to track and maintain. Discussion followed. The board would also be interested in (these) stations at all of our landings.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the life jacket station, and life jackets at Mishawaka Landing. Ayes-5; Nays-0. Motion carried.

Chair Clayton will contact Megan with the news!

Correspondence (Informational)

Cable Commission Minutes of November 28, 2022

Informational

MATIT Insurance Information
Informational

Trails Task Force Minutes of February 9, 2023
Informational

Town Hall
Town Hall Reports for January 2023

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Town Hall Report for January 2023. Ayes-5; Nays-0. Motion carried.

Maintenance
Maintenance Reports for January 2023

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Maintenance Report for January 2023. Ayes-5; Nays-0. Motion carried.

Old Business
Website Design Update

Chair Clayton provided an update on the new website. The current logo and pictures of the parks, town hall, etc. have been moved to the new website. All subfolders are being transferred. Due to the large volume of documents on the current website, Chair Clayton made the decision to move all documents from 2020 forward. The decision of how to handle the documents older than 2020 was discussed. Old documents could be placed in Google Drive until such time that they can be moved to Sharepoint/One Drive. The board is content with the Chair deciding where to place the (old) documents, and move forward with this project, so they are not lost.

Chair Clayton is hoping to have a better update for the March 8, 2023 meeting.

New Business
Schedule Closed Work Session Re: Performance of Employees Under Supervision of Board

Chair Clayton informed the board that the annual performance appraisals for the Treasurer, Caretaker/Sexton, and the Maintenance staff are due.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to schedule a closed work session to discuss the performance of the employees, under the direct supervision of the board (Treasurer, Caretaker/Sexton, and Maintenance) for Monday, February 27, 2023 at 5:00 pm at the town hall. Ayes-5; Nays-0. Motion carried.

The Chair will post the closed work session, get appraisal forms sent to the employees, and contact the Caretaker to place on the hall calendar.

2023 Local Board of Appeal and Equalization

Chair Clayton reviewed the upcoming Local Board of Appeal and Equalization scheduled for Thursday, April 27, 2023 at 9:00 am. The BOAE will take place at the town hall.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the posting, and publishing of the April 27, 2023, 9:00 am Board of Appeal and Equalization. Ayes-5; Nays-0. Motion carried.

Dan Skoglund Conditional Use Permit

Chair Clayton had contacted Dan Skoglund regarding the Conditional Use Permit, as there were questions which needed to be cleared up on his CUP.

Chair Clayton stated that the property address on the CUP application was incorrect. The address listed was: 20876 Wendigo Park Road, which is the township Service Center. The correct address of parcel 1 is: 20958 Wendigo Park Road. Discussion followed.

Further questions from the board were not able to be answered, therefore, the Board was not able to move forward with the Findings of Fact. Dan Skoglund and Supervisor Kelley will meet with Dan Swenson, Environmental Services Director to resolve the concerns and questions. If a special meeting needs to be scheduled prior to March 8, 2023, the Chair will be notified to schedule the meeting.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to table the Dan Skoglund Conditional Use Permit/Findings of Fact, until such time that the board received the answers they will need to move forward and authorize Supervisor Kelley to meet with Environmental Services as needed and necessary. Ayes-5; Nays-0. Motion carried.

Steve Moe Conditional Use Permit

Chair Clayton went through the Steve Moe Conditional Use Permit Findings of Fact as per the following:

1. **Is the use consistent with the Harris Township Comprehensive Plan?** Ayes-5; Nays-0.
Comments: no comments.
2. **Is the conditional use compatible with the existing neighborhood?** Ayes-5; Nays-0.
Comments: the use is consistent with the existing neighborhood.
3. **Have environmental concerns or precautions been addressed?** Ayes-5; Nays-0.
4. **Does the site have sufficient vehicle access in and out of the property? and is there adequate parking space (if applicable)?** Ayes-5; Nays-0.
5. **Is there adequate water supply and sewage treatment for the request?** N/A.
6. **Have potential unsafe or unhealthy conditions been addressed?** Ayes-5; Nays-0.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to recommend approval of the Conditional Use Steve Moe Permit, and the Township Findings of Fact. Ayes-5; Nays-0. Motion carried.

Bills

Payment of Bills

Treasurer Kopacek reviewed the February 22, 2023 Claims List. The Treasurer reviewed the 1/25/2023 corrections (EFTs 1252307 and 1252308) regarding the Dept of Revenue, and EFTPS. There were no further questions asked.

A motion was made by Supervisor Schack and seconded by Chair Clayton to approve the payment of bills, claims #20876 through #20888, EFTs 2222301 through 2222309, and EFTs 1252307 and 1252308 in the amount of \$10,472.83. Ayes-5; Nays-0. Motion carried.

Public Input

Chai Clayton reported that the newsletter volunteers, Cyndy Martin, and Dan Butterfield, will be working on the quarterly newsletter, which will feature articles from the Township Treasurer, Caretaker/Sexton, Maintenance staff, and the Chair.

UPCOMING Events/Meetings

February 27, 2023	Closed Work Session Re Emp. Appraisals	5:00 pm Town Hall
March 8, 2023	Regular Board Meeting	7:30 pm Town Hall
March 13, 2023	Township Association Meeting	7:00 pm Town Hall
March 14, 2023	Annual Township Meeting	7:00 pm Town Hall
March 22, 2023	P and D Board Meeting	7:30 pm Town Hall

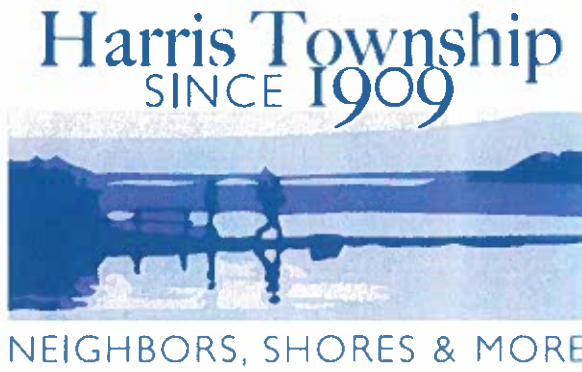
Adjourn

There being no further business to come before the board, a motion was made by Supervisor Gilbert and seconded by Supervisor Schack to adjourn the meeting at 8:22 PM.

Prepared by: _____
Peggy Clayton, Interim Clerk

Signed by: _____
Peggy Clayton, Chair

Chairman Peggy Clayton
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Phone 218-259-1551



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2B

March 13, 2023
Emergency Meeting Minutes
9:00 AM
SEH

1200 SE 4th Avenue, Grand Rapids

Present: Madam Chair Clayton, Vice Chair Schack, Supervisor Gilbert, and Supervisor Kelley
Others Present (SEH): Sara Thompson and Tom Olson
Absent: Supervisors Davies

Chair Clayton called an emergency meeting regarding Sunny Beach Addition and Mishawaka Road, (both slated for road work this year).

Sunny Beach Addition

Sara shared that Sunny Beach Addition is 16' (width), while State guidelines show 20' (width) as the minimum. Sara stated that 4 ft would need to be added, which would require extending the width of the road, and moving into potential wetland on either side. Currently, there is 4" of snowpack on the road, therefore, SEH is unable to complete a full topographical (on the road). Discussion held on moving Sunny Beach Addition reclaim base course to 2024, while completing the necessary "Topographical" later in 2023.

Mishawaka Road

Mishawaka Road has wear course and striping work scheduled for 2023. Supervisor Gilbert stated that the culvert on the road is in pretty bad shape and will need to be replaced.

Discussion followed on closing that section of the road to replace the culvert, along with closing the Mishawaka boat landing to removed trees, etc.

Sara will send road information to be added to the March 22, 2023 Board Meeting, to be approved so they can go out for bids.

No further discussions took place.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to adjourn the meeting at 9:17 am.

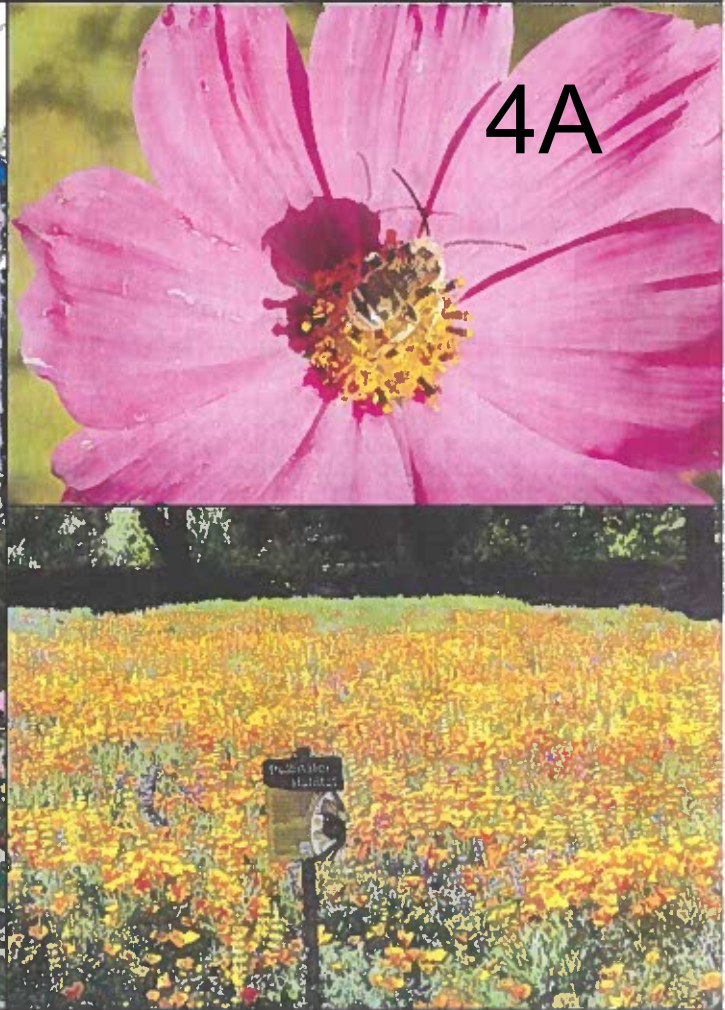
Submitted by: _____

Date: _____

Signed by: _____

Date: _____

ESTABLISHING POLLINATOR MEADOWS FROM SEED



To boost healthy populations of both wild resident bees and managed pollinators, the single most effective action you can take is to plant native wildflower habitat. This tangible course of action can be accomplished by anyone at any scale. The process behind establishing a wildflower-rich pollinator planting from seed consists of five basic steps:

- Site selection
- Site preparation
- Plant selection
- Planting techniques
- Ongoing management

The steps outlined in this document are applicable to plantings that range in size from a small backyard garden up to areas around an acre.

1 Site Selection

Most native wildflowers and flowering shrubs need full sunlight to thrive. Choose open sites that receive full sun throughout most of the day. Level ground is best, however gentle slopes are suitable as long as erosion is controlled during the establishment process.

Consider using otherwise marginal land, such as septic fields, parking strips, or roadsides to establish your pollinator meadow. While trees can be problematic on these sites, herbaceous plants will not penetrate pipes, threaten overhead power lines, or create traffic hazards. As an additional benefit, the deep-rooted native plants used in habitat restoration can support other wildlife, improve water infiltration, withstand drought, filter runoff, and store carbon.

Soil is also an important consideration when selecting a site. Some wildflowers prefer rich, clay soils, while others prefer dry, sandy, and rocky soils. Know your soil type before you start. If there is a history of pre-emergent herbicide use, you may wish to have the soil tested by a local University soil lab for chemicals like atrazine and trifluralin, which will inhibit seed germination.

Finally, keep neighboring weeds in mind when selecting a planting location. If aggressive weed species are present on adjacent lands, they may colonize the site through either seed dispersal or the spread of underground rhizomes. Colonizing weeds can present a persistent problem if they are not actively controlled.



This established wildflower meadow will provide habitat for pollinators and other wildlife. (Photograph courtesy of Don Keirstead, New Hampshire-NRCS.)

2 Site Preparation

Before planting you will need to eliminate existing vegetation, reduce the amount of weed seed in the soil, remove plant debris, and create a smooth surface to ensure good seed-to-soil contact. The importance of proper site preparation cannot be overemphasized. More prep time at this stage will result in greater success.



This site was selected because it is open and sunny with limited weed pressure. (Photograph by Eric Lee-Mäder, The Xerces Society.)



After site selection, the homeowner chose to kill turf grass by using herbicide treatments over a full growing season. The seed bed is now ready for planting. (Photograph by Mace Vaughan, The Xerces Society.)

Weed Control

Competition from weeds for sunlight, water, and nutrients is the biggest challenge to successful wildflower establishment. Depending on the abundance of weeds or weed seed at your site, one to two years of site preparation may be needed.

Seeds and rhizomes of perennial weeds in particular need to be eliminated. Annual and biennial weed seed may still be present after one year of site preparation. However, with several years of proper management, your pollinator meadow will be largely free of annual weeds.

Weed control during site preparation will require the use of broad-spectrum herbicides, solarization, sod removal, or a combination of these methods. When deciding which weed control method to use, consider project time and budget constraints. In general, herbicide-free methods are usually more expensive and labor-intensive and may be better suited for smaller sites, unless you have access to a hardworking and enthusiastic group of volunteers.

Herbicide-free Methods

Sod removal is relatively easy if the existing vegetation is predominantly low-growing turf grasses. Specialized walk-behind gas-powered sod cutters are available for rent from many hardware stores and tool rental companies. Keep in mind, however, that sod strips are heavy and will require off-site removal.

Solarizing the existing vegetation with clear UV-stabilized plastic is very effective on small patches of land. The plastic usually needs to be left in place for several months during the hottest time of the year before all the vegetation underneath is dead. The goal of solarization is to raise the temperature of the soil high enough to kill any weed seed present.

Follow these steps for solarizing:

- Remove all vegetation by mowing and clearing the site in the spring, raking off debris, if necessary.
- After smoothing the site, irrigate thoroughly and lay down UV-stabilized plastic (such as high tunnel greenhouse plastic).
- Bury the edges to prevent airflow between the plastic and the ground. Any airflow between the plastic and the ground will lower soil temperatures, allowing more weed seed to survive. Weigh down the center of the plastic, if necessary, to prevent the wind from lifting it. Use greenhouse repair tape for any rips that occur during the season.
- Remove the plastic in early fall before the weather cools and the area beneath the plastic is recolonized by nearby rhizomatous weeds.
- Immediately plant your seed mix.



Adequate site prep requires the removal of existing vegetation, like this turf grass; without which, wildflower seedlings would have to compete with the existing vegetation for sunlight, water, and nutrients. (Photograph courtesy of Don Keirstead, New Hampshire NRCS.)



This site was solarized during the summer months with greenhouse plastic to kill off existing vegetation and weed seed in the soil. (Photograph by Nancy Lee Adamson, The Xerces Society.)

Post-emergent Herbicide Application

The application of non-persistent glyphosate herbicides is a low-cost and less labor-intensive approach to weed control. For maximum efficiency, herbicide treatments should be applied when weeds are actively growing. It is important that any cool season weedy grasses are actively growing when using this treatment. If you apply herbicide when cool season plants are dormant in the summer heat, the product will not be transported to their roots.

Follow these steps for non-selective, non-persistent herbicide treatments:

- To ensure good contact of the product with weed foliage, mow the area as low as possible in the early spring, and then rake off the debris.
- Following this, make the first herbicide application as per label instructions as soon as weeds begin actively re-growing.
- Repeat additional treatments every six weeks, or whenever emerging weed seedlings reach 4–6" throughout the growing season.
- Plant pollinator seed mix, waiting at least 72 hours after the last herbicide treatment.

For your own safety and the safety of the environment, always follow the instructions on the herbicide label when determining how much to apply.

After using sod removal, solarization, or herbicide treatments, avoid any tillage as any cultivation will likely bring weed seed to the soil surface. Consider placing a thin layer of weed-free compost on the soil surface before seeding. For every weed you plow under, you are likely to bring several dormant weed seeds to the surface where they will germinate. Similarly, note that we do not recommend rototilling an area for primary site preparation.



Herbicides can be low-cost and low-labor method for preparing a site for planting. (Photograph by Mace Vaughan, The Xerces Society)

Seedbed Preparation

After the existing vegetation has been removed, the soil surface must be prepared prior to planting. Ideally, you want a smooth, lightly packed surface, free of clumped sod and tall crop stubble. For small sites, a rake or turf roller can be used to remove or break up large dirt clods. For large areas, a lightweight harrow or roller can be used to prepare the soil surface.

The planting area can then be finished with an additional glyphosate treatment or hand-weeding, if necessary, and a shallow raking (less than an inch). These final steps are best performed on a warm day so that any uprooted seedlings are killed. Following any glyphosate treatment, allow at least 72 hours to pass prior to planting.

3 Plant Selection

In preparing your seed mix, take several points into consideration:

Floral Diversity

Select a diversity of plants with different flower sizes, shapes, and colors, as well as varying plant heights and growth habitats, to support the greatest numbers and diversity of pollinators.

Different bee species are active at different times of the year. Therefore, it is important to provide a continuous source of pollen and nectar throughout the growing season. At minimum, strive for three species to be blooming at any one time; the greater diversity the better. It is useful to include flowers that bloom early in the spring to provide food for emerging bumble bee queens. It is also important to provide flowers that bloom in late summer and fall that support new bumble bee queens before overwintering. The exact mixture of wildflowers, however, is a matter of personal preference and individual goals. For example, if you would like to attract butterflies, consider including the larval host plants for local native species. Alternatively, if you'd like the meadow to function as a rain garden, choose plants that are tolerant of wet soils.

Importance of Grasses

Though grasses do not offer nectar or high-quality pollen, it is often useful to include at least one native bunch grass or sedge in your seed mix. Short, clump-forming grasses are preferable to large, spreading, or sod-forming grasses. Native bunch grasses should not comprise more than 25% of the mix by seed per square foot. Grasses and sedges are larval host plants for some butterflies, and also provide nesting and overwintering sites for some bumble bees and other insects.

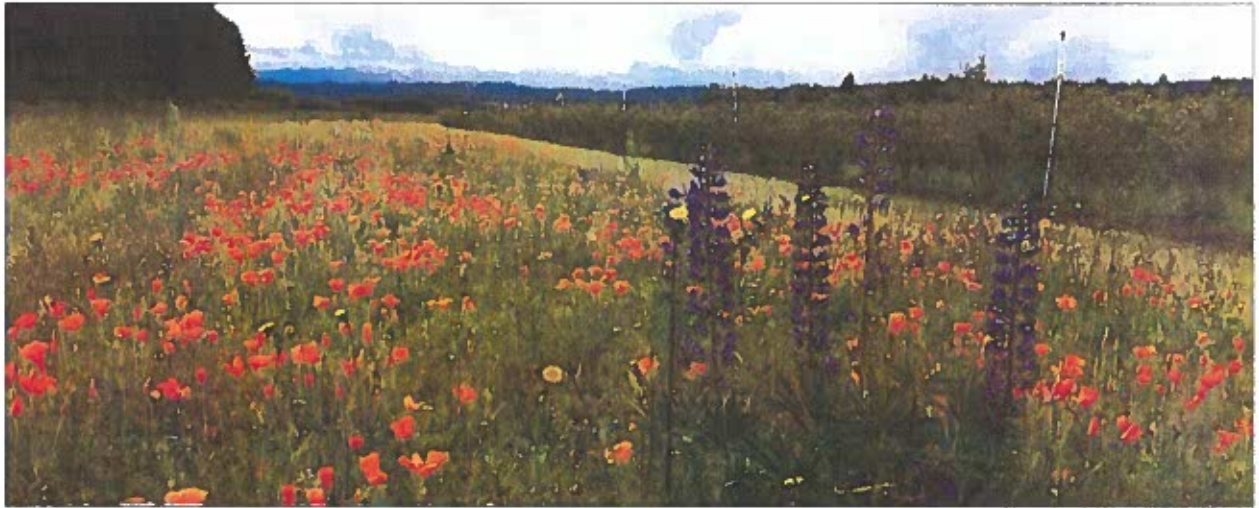
We recommend the establishment of bunch grasses and difficult-to-establish perennials by plug propagate, bulbs, corms, or rhizomes, and then sowing annual and easily established perennials in the gaps. The grasses and wildflowers together form tight living mats that resist the encroachment of weeds. Grasses are also essential to produce conditions suitable for burning, if that is part of your long-term management plan.



Late blooming goldenrod species can provide valuable floral resources for migrating monarchs or overwintering bumble bee queens. (Photograph by Jolie Goldenetz-Dollar, The Xerces Society.)

Bunch grasses can provide valuable nesting areas for bumble bees, predacious beetles, and other beneficial insects. (Photograph by Jessa Kay Cruz, The Xerces Society.)





Providing a diversity of bloom shapes and colors will attract a diversity of pollinators and other beneficial insects. (Photograph by Eric Lee-Mäder, The Xerces Society.)

Seeding Rate

The recommended seeding rate for wildflowers and other herbaceous plants ranges from 40–60 seeds per square foot. The exact seeding rate can be established through your seed vendor, who will be able to tell you how much of each species (by weight) you will need for planting a certain number of square feet or acres. To develop your own pollinator conservation seed mix, use the downloadable Xerces Society seed rate calculator, found in the references section of this document.

Seed Sourcing

Native wildflowers are usually the best sources of nectar and pollen for native pollinators. Compared to non-native plants, native plants are more likely to attract native bees and support a high diversity of butterflies and moths.

Whenever possible, you should try to purchase seed from local growers who specialize in “local eco-type” seed. Local eco-type means the seed was harvested or produced from a local source. Locally sourced plants generally establish and grow well because they are adapted to the local soils, climate, insects, and plant diseases.

If possible, try to order seed in individual lots and not as a mix. Individual lots help ensure that all species are accounted for and spreading the small and large seeded species separately will ensure a more even distribution of species across the site.

Once your pollinator meadow is established, you might consider collecting your own seed to plant in other areas or to participate in seed swaps with your friends and neighbors.



Native wildflower seed comes in a diversity of shapes and sizes. Planting large-seeded species separately from small-seeded species will allow a more even distribution of species across the site. (Photograph by Brianna Borders, The Xerces Society.)

4 Planting Techniques

Timing

For wildflowers, particularly perennial species in cold climates, early fall planting is often best. Many perennial plant seeds require exposure to cold temperatures and damp conditions before germination can occur. Additionally, winter precipitation helps the seeds settle into the soil and will stimulate germination. Fall planting is also suitable for annual wildflowers in warm climates.

Spring planting is also possible, but typically favors grasses rather than the wildflowers that you want to dominate your pollinator habitat. Spring planting is favorable for annual species in cold climates, but it is especially important that the site be properly prepped before planting to reduce weed pressure. For spring planting, indoor cold moist stratification of the seed is recommended, to enhance germination. This seed treatment is easy to perform and instructions are available from plant propagation guides and on the internet.

For wildflower mixes that include both perennial and annual species, aim for planting after any danger from frost. For specific regional planting times, see Table 1.

Table 1. Regionally Recommended Planting Times

New England Perennial Wildflowers	Oct–Dec
Mid-Atlantic Perennial Wildflowers	Oct–Jan
Southeast Annual and Perennial Wildflowers	Nov–Feb
Upper Midwest Perennial Wildflowers	Oct–Dec
Northern Plains Perennial Wildflowers	Oct–Dec
Southern Plains Perennial and Annual Wildflowers	Oct–Jan
Mountain and Great Basin Perennial Wildflowers	Oct–Dec
Southwest Annual and Perennial Wildflowers	Feb–May
California Annual Wildflowers	Oct–Jan
Pacific Northwest Annual and Perennial Wildflowers	Sept–mid. Oct

Seeding Methods

Broadcast seeding, which consists of scattering seed onto the soil surface, is a low-tech, low-cost method that can be very effective on bare soil. This technique can be performed by hand, or with hand-operated crank seeders. For large areas, seed can also be broadcast with ATV-mounted seed spreaders.

Regardless of the broadcasting method used, you will have the best seeding success by mixing the seed with an equal or greater volume of slightly damp inert materials such as coarse-textured sand, vermiculite, rice hulls, or sawdust. The inert material helps provide proper species distribution within the seed mix, and gives a visual representation of how evenly the seed mix is being spread across the planting area. When broadcast seeding, divide the mixture into two equal quantities, applying half of it to the planting area in one direction. Then, spread the second half of the mixture onto the planting area in a direction perpendicular to the initial sowing. This will result in fairly equal seed distribution throughout the site.

When broadcasting seed of separate species, mix seeds of similar size together with the inert material and broadcast across the site using the methods outlined above. For example, you may want to broadcast all small seeds at once, then all large seeds at once.

To achieve good seed-to-soil contact, the seed can be compacted into the ground with a standard lawn roller (available for rental at many hardware stores), or the wheels of an ATV or tractor on larger areas. If erosion is a concern, the planting site can be protected with a thin layer of weed-free straw.



For broadcast seeding, seed of similar size is mixed together. (Photograph by Brianna Borders, The Xerces Society.)



Sand or another inert carrier is added and then mixed with the seed. (Photograph by Brianna Borders, The Xerces Society.)



Divide the mix into separate batches for broadcasting in perpendicular passes over the planting site. (Photograph by Brianna Borders, The Xerces Society.)



For small sites, seed can also be broadcast by hand, similar to scattering chicken feed. (Photograph by Mace Vaughan, The Xerces Society.)



After broadcasting, roll the site with a turf roller. (Photograph by Mace Vaughan, The Xerces Society.)



For Larger Sites



For larger areas, seed can be broadcast using a belly grinder. (Photograph courtesy of the New Hampshire NRCS.)

6 Ongoing Management

Watering

Unless you are experiencing drought conditions, it is usually not necessary to water your seedbed. If inadequate rainfall is received following seed germination, irrigation may be needed to ensure seedling survival. Once established, native plants typically do not need supplemental irrigation and irrigation may favor the growth of weed species. With or without supplemental water, many perennial wildflower seeds germinate slowly, and may even take several seasons to germinate. Although this seems like a drawback, it actually works in your favor because any fast growing plants in your perennial seed mix during the first year are likely weeds that can be more easily identified and removed before they crowd out natives.

Management for Perennial Wildflower Mixes

If the majority of your seed mix is perennial wildflowers, the best way to control annual weeds during the first growing season is by regular mowing or string trimming of the seedbed. The exact number of times you have to mow will depend on your particular weed species, and how much rainfall is received. Plan on mowing every time the vegetation reaches a height of 12 inches, or when a large number of weeds begin to flower. This will prevent most annual weeds from re-seeding, while leaving your natives untouched.

For small areas, a walk-behind lawn mower is acceptable, although it may need to be operated slowly in thick vegetation. Sickle-bar mowers are also an acceptable option for large sites.

Weeds can also be spot-sprayed with glyphosate using a backpack sprayer. This is particularly useful against low-growing perennials like dandelion that might be missed by the mower. However, care should be taken so that herbicides do not drift or drip onto desirable plant species. Weeds should not be pulled during the first year, when the surrounding seedlings are still developing their root systems.

In the early spring of the second year, before plant emergence, the previous season's debris should be mowed and raked away. If you prepared your area properly before planting, and mowed aggressively during your first year of establishment, your pollinator meadow should now be more visible.

During the second growing season, most remaining weeds will be biennial species. These plants develop a thick taproot during their first year, and then flower during the second year before dying. Your main control tactic should again be mowing. However, rather than mowing at regular intervals, wait until most biennial weeds are about to flower, and then mow only as necessary. On small areas, you can also combat these plants with a string trimmer, hand-weeding, or again with glyphosate. It is important to remove them before they produce seed.



In the first spring after seeding the previous fall, this planting site is dominated by annual and biennial weeds like wild radish (left). Mowing the site periodically during the first year will prevent these short-lived weeds from producing more seed, and allow sunlight to reach the slower-growing natives (middle), which are generally unharmed by occasional mowing. The photo on the right shows flourishing wildflowers and pollinator habitat in the second year of establishment. (Photographs by Eric Lee-Mäder, Xerces Society (left and middle), and courtesy of Don Keirstead, New Hampshire NRCS.)

Beginning in your third season, you should start seeing regular flowering among most of your native plants. Bees, butterflies, and other pollinators like hummingbirds will become increasingly common.

At this point, your primary maintenance task will be periodic mowing (or burning for large sites) to eliminate small trees and shrubs, as well as cool season weedy grasses. These activities should take place in the early spring before most of your desirable plants have emerged.

Management for Annual Wildflower Mixes

If your seed mix consists of mostly annual wildflowers (common to seed mixes for the West Coast and warm climates like Texas), then you will need to ensure adequate site preparation to remove weeds before planting and spot-treat or hand-pull any weeds as necessary during the growing season. Late in the season, after the wildflowers are done blooming, you can mow the area to reduce woody plant encroachment and to help scatter the dry wildflower seed heads.

Fertilizers

It is not necessary to fertilize your pollinator meadow under normal conditions. Native plants do not require fertilizer, and the application of fertilizer with high nitrogen content will tend to encourage weed growth.

Long Term Management

After the meadow is mature, you should only mow or burn part of the planting in a single season—ideally only $\frac{1}{3}$ or $\frac{1}{4}$ of the overall area. No single area should be burned or mowed more frequently than every two years, to protect dormant insects such as butterfly pupae or stem-nesting bee larvae. Leaving patches untreated will ensure a population of insects to recolonize treated areas of the site.

After several years, re-seeding your pollinator meadow may be necessary to support long-term plant diversity. Similarly, for aggressive species, you may wish to remove seed heads to slow their expansion.

It is critical to protect your new pollinator meadow from pesticides, herbicides (except when necessary to control noxious or invasive plants), and other disturbance. We recommend using signage to designate your pollinator meadow.

Transforming turf grass to pollinator meadows can provide much needed habitat for wildlife and take less time to manage. (Photograph by Eric Lee-Mäder, The Xerces Society)



Many other publications exist on the subject of native plant restoration, often tailored specifically to certain regions (such as Midwest tallgrass prairies), or to other purposes (such as establishing game bird habitat). The formula presented here consistently produces high-quality pollinator habitat in most regions by strongly favoring wildflowers over grasses. Individual locations and equipment availability might require some adaptation of this approach.

When your pollinator meadow is established, consider adding it to the Bring Back the Pollinators Pledge map or submitting bumble bee observations from your meadow through the Bumble Bee Watch website (www.bumblebeewatch.org). We also encourage you to talk to your friends, family, and neighbors about what they can do to support pollinators! Enjoy watching your pollinator meadow attract a diversity of wildlife!

Planning Document for Harris Township Board *

Goal: Plan a Pollinator Meadow at Crystal Park to Create Habitat for Minnesota's Native Beneficial Insects, Bumble Bees, Butterflies, and Birds

1. Identify: Location, Size of Plot and Type of Garden

Considerations: Water source, amount of sunlight, soil type, dry/wet or variable

2. Type of Native Minnesota Plants to be included in Garden might include:

Flowering forbs (wildflowers), tall & short prairie grasses, small fruiting shrubs

3. Soil Prep: remove all existing vegetation; methods might include;

Removing sod mechanically, Solarization

Application of heat-treated weed-free compost

Note: rototilling/plowing should be avoided as it brings up dormant weed seeds

4. Relative costs for planting: Bare Root Plants (\$\$\$\$\$), Potted Plants (\$\$\$) or Seeds (\$)

Pros and Cons for purchasing Plants or Seeds

5. Select plant species based on:

- native to Minnesota and local growing zone (3)

- time of bloom

- winter interest

- types of insects, bees, butterflies, birds you wish to attract to garden.

- plant in drifts

6. Plan for Maintaining Garden: mulching, watering source, deadheading, spring or fall cleanup

7. Identify funding and labor source for preparing, planting and maintaining Pollinator Meadow

*This planning document was developed by Bonny Siegford, Itasca County Master Gardener as a discussion guide for planning and educational purposes for the March 22, 2023 Harris Township Board Meeting.

Harris

Zoning / Land Use Itasca County Land Use Permit # 230025

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2857

Parcel Information

Parcel Information:	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-498-0115	MANN, ROGER M & NANCY J	7324 KINGS DR ELLENTON FL 34222	HARRIS TWP			S:8 T:54 R:25	LIGHT IND. COMMERCIAL		0	UNIT 15

River Class:

Applicant / Agent Information

Contractor Name and License:	<table border="1"> <tr> <th>Contact Name</th> <th>Business</th> <th>License</th> </tr> <tr> <td>Jeffrey W Peterson</td> <td>Peterson Contracting of Grand Rapids LLC</td> <td>20635290</td> </tr> </table>	Contact Name	Business	License	Jeffrey W Peterson	Peterson Contracting of Grand Rapids LLC	20635290	Name:	Jeff Peterson
Contact Name	Business	License							
Jeffrey W Peterson	Peterson Contracting of Grand Rapids LLC	20635290							
Phone Number:	(218) 259 - 2042		5A						

Property Information

Ownership Description:	Private	Access Road Name:	St Hwy 169
Is septic compliant?	None	Road Class:	State / Federal Highway

Structure Information

Existing Use:	Residential	Proposed Use:	Accessory
Accessory Structure:	Pole Building	Maximum building height:	35'
Number of bedrooms:	0	Well type:	None
Pressurized Water:	None	Building Dimensions:	30'x48' Pole Building
Current septic status:	None		

Permit Fee

Permit application fee:	Accessory Structure/Addn. - Pole Building \$60
-------------------------	--

Permit Comments

After The Fact:	Yes	Resort:	No
Shoreline Mitigation Required:	No	Comments:	For storage use only.
Application Received Date:	02/09/2023	Issued Date:	02/09/2023
Issued By:	Diane Nelson		

RECEIVED
3/10/23

Terms

Road Setback

Centerline 135'

Right-of-Way 35'

Side Yard Setback

Accessory 10'

Dwelling 15'

Rear Yard Setback

Accessory 10'

Dwelling 30'

Impervious Surface

25% of parcel

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at 218-591-1616. New or upgrading driveways: township road contact your township and county road contact County Engineer Office at 218-327-2853.

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department.


Approvals

Approval

Signature

Date

#1 Approved By

 2-9-23

#2 Approved By

Diane Nelson 2-9-23

Public Notes

Text:

File(s):

.....

Harris

Parcel Information

Parcel Information:	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-498-0114	PETERSON, JEFFREY W	1100 S POKEGAMA AVE GRAND RAPIDS MN 55744	HARRIS TWP			S:8 T:54 R:25	LIGHT IND. COMMERCIAL		0	UNIT 14

River Class:

Phone Number: (218) 259 - 2042

Applicant / Agent Information

Contractor Name and License:	<table border="1"> <tr> <th>Contact Name</th> <th>Business</th> <th>License</th> </tr> <tr> <td>Jeffrey W Peterson</td> <td>Peterson Contracting of Grand Rapids LLC</td> <td>20635290</td> </tr> </table>	Contact Name	Business	License	Jeffrey W Peterson	Peterson Contracting of Grand Rapids LLC	20635290	Name:	Jeff Peterson
Contact Name	Business	License							
Jeffrey W Peterson	Peterson Contracting of Grand Rapids LLC	20635290							

Property Information

Ownership Description:	Private	Access Road Name:	St Hwy 169
Is septic compliant?	None	Road Class:	State / Federal Highway

Structure Information

Existing Use:	Residential	Proposed Use:	Accessory
Accessory Structure:	Pole Building	Maximum building height:	35'
Number of bedrooms:	0	Well type:	None
Pressurized Water:	None	Building Dimensions:	30'x48' Pole Building
Current septic status:	None		

Permit Fee

Permit application fee:	Accessory Structure/Addn. - Pole Building \$60
-------------------------	--

Permit Comments

After The Fact:	Yes	Resort:	No
Shoreline Mitigation Required:	No	Comments:	For storage use only.
Application Received Date:	02/09/2023	Issued Date:	02/09/2023
Issued By:	Diane Nelson		

Terms

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Centerline 135'
Right-of-Way 35'

Side Yard Setback

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Dwelling 15'

Rear Yard Setback

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Dwelling 30'

Impervious Surface

25% of parcel

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff


Other

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Approvals

Approval	Signature	Date
#1 Approved By		2-9-23
#2 Approved By	Deane Nelson	2-9-23

Public Notes

Text:
File(s):	

HARRIS

Parcel Information

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
19-498-0113	KOODA, DAVID E & KATHLEEN M	2619 COLORADO RD GRAND RAPIDS MN 55744	HARRIS TWP			S:8 T:54 R:25	LIGHT IND. COMMERCIAL		0	UNIT 13

River Class:

Applicant / Agent Information

Contractor Name and License: Name: Jeff Peterson

Contact Name	Business	License
Jeffrey W Peterson	Peterson Contracting of Grand Rapids LLC	20635290

Phone Number: (218) 259 - 2042

Property Information

Ownership Description: Private Access Road Name: St Hwy 169
Is septic compliant? None Road Class: State / Federal Highway

Structure Information

Existing Use: Residential Proposed Use: Accessory
Accessory Structure: Pole Building Maximum building height: 35'
Number of bedrooms: 0 Well type: None
Pressurized Water: None Building Dimensions: 30'x48' Pole Building
Current septic status: None

Permit Fee

Permit application fee: Accessory Structure/Addn. - Pole Building \$60

Permit Comments

After The Fact: Yes Resort: No
Shoreline Mitigation Required: No Comments: For storage use only
Application Received Date: 02/09/2023 Issued Date: 02/09/2023
Issued By: Diane Nelson

Terms

Road Setback

Centerline 135'
Right-of-Way 35'

Side Yard Setback

Accessory 10'
Dwelling 15'

Rear Yard Setback

Accessory 10'
Dwelling 30'

Impervious Surface

25% of parcel

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff


Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at 218-591-1616. New or upgrading driveways; township road contact your township and county road contact County Engineer Office at 218-327-2853.

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Approvals

Approval	Signature	Date
#1 Approved By		2-9-23
#2 Approved By	Diane Nelson	2-9-23

Public Notes

Text:
File(s):	

Harris

Parcel Information

Parcel Information:	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-498-0112	DUFNER, MARK R	2102 SW 3RD AVE GRAND RAPIDS MN 55744	HARRIS TWP			S 8 T 54 R: 25	LIGHT IND. COMMERCIAL		0	UNIT 12

River Class:

Applicant / Agent Information

Contractor Name and License: Name: Jeff Peterson

Contact Name	Business	License
Jeffrey W Peterson	Peterson Contracting of Grand Rapids LLC	20635290

Phone Number: (218) 259 - 2042

Property Information

Ownership Description: Private Access Road Name: St Hwy 169

Is septic compliant? None Road Class: State / Federal Highway

Structure Information

Existing Use:	<u>Residential</u>	Proposed Use:	<u>Accessory</u>
Accessory Structure:	<u>Pole Building</u>	Maximum building height:	<u>35'</u>
Number of bedrooms:	<u>0</u>	Well type:	<u>None</u>
Pressurized Water:	<u>None</u>	Building Dimensions:	<u>30'x48' Pole Building</u>
Current septic status:	<u>None</u>		

Permit Fee

Permit application fee: Accessory Structure/Addn. - Pole Building \$60

Permit Comments

After The Fact:	<u>Yes</u>	Resort:	<u>No</u>
Shoreline Mitigation Required:	<u>No</u>	Comments:	<u>For storage use only.</u>
Application Received Date:	<u>02/09/2023</u>	Issued Date:	<u>02/09/2023</u>
Issued By:	<u>Diane Nelson</u>		

Terms

Road Setback

Centerline 135'
Right-of-Way 35'

Side Yard Setback

Accessory 10'
Dwelling 15'

Rear Yard Setback

Accessory 10'
Dwelling 30'

Impervious Surface

25% of parcel

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff


Other

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Approvals

Approval	Signature	Date
#1 Approved By		7-9-23
#2 Approved By	Deane Nelson	7-9-23

Public Notes

Text:
File(s):	

HARRIS

Parcel Information

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
19-498-0134	PETERSON, JEFFREY W	1100 S POKEGAMA AVE GRAND RAPIDS MN 55744	HARRIS TWP			S:8 T:54 R:25	LIGHT IND. COMMERCIAL		0	UNIT 34

River Class:

Phone Number: (218) 259 - 2042

Applicant / Agent Information

Contractor Name and License:	<table border="1"> <thead> <tr> <th>Contact Name</th> <th>Business</th> <th>License</th> </tr> </thead> <tbody> <tr> <td>Jeffrey W Peterson</td> <td>Peterson Contracting of Grand Rapids LLC</td> <td>20635290</td> </tr> </tbody> </table>	Contact Name	Business	License	Jeffrey W Peterson	Peterson Contracting of Grand Rapids LLC	20635290	Name:	Jeff Peterson
Contact Name	Business	License							
Jeffrey W Peterson	Peterson Contracting of Grand Rapids LLC	20635290							

Property Information

Ownership Description:	Private	Access Road Name:	St Hwy 169
Is septic compliant?	None	Road Class:	State / Federal Highway

Structure Information

Existing Use:	Residential	Proposed Use:	Accessory
Accessory Structure:	Pole Building	Maximum building height:	35'
Number of bedrooms:	0	Well type:	None
Pressurized Water:	None	Building Dimensions:	30'x48' Pole Building
Current septic status:	None		

Permit Fee

Permit application fee:	Accessory Structure/Addn. - Pole Building \$60
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Permit Comments

After The Fact:	Yes	Resort:	No
Shoreline Mitigation Required:	No	Comments:	For storage use only.
Application Received Date:	02/09/2023	Issued Date:	02/09/2023
Issued By:	Diane Nelson		

Terms

Road Setback

Centerline 135'
Right-of-Way 35'

Side Yard Setback

Accessory 10'
Dwelling 15'

Rear Yard Setback

Accessory 10'
Dwelling 30'

Impervious Surface

25% of parcel

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff


Other

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Approvals

Approval	Signature	Date
#1 Approved By		2-9-23
#2 Approved By	Diane Nelson	2-9-23

Public Notes

Text:
File(s):

Harris

Parcel Information

Parcel Information:										
PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
19-498-0133	T.K.M. & M. INC	802 S POKEGAMA AVE GRAND RAPIDS MN 55744	HARRIS TWP			S:8 T:54 R:25	LIGHT IND. COMMERCIAL		0	UNIT 33
River Class:										

Applicant / Agent Information

Contractor Name and License:			Name: <u>Jeff Peterson</u>	
Contact Name	Business	License		
Jeffrey W Peterson	Peterson Contracting of Grand Rapids LLC	20635290		
Phone Number: (218) 259 - 2042				

Property Information

Ownership Description:	Private	Access Road Name:	St Hwy 169
Is septic compliant?	None	Road Class:	State / Federal Highway

Structure Information

Existing Use:	Residential	Proposed Use:	Accessory
Accessory Structure:	Pole Building	Maximum building height:	35'
Number of bedrooms:	0	Well type:	None
Pressurized Water:	None	Building Dimensions:	30'x48' Pole Building
Current septic status:	None		

Permit Fee

Permit application fee:	Accessory Structure/Addn. - Pole Building \$60
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Permit Comments

After The Fact:	Yes	Resort:	No
Shoreline Mitigation Required:	No	Comments:	For storage use only.
Application Received Date:	02/09/2023	Issued Date:	02/09/2023
Issued By:	Diane Nelson		

Terms

Road Setback

Centerline 135'
Right-of-Way 35'

Side Yard Setback

Accessory 10'
Dwelling 15'

Rear Yard Setback

Accessory 10'
Dwelling 30'

Impervious Surface

25% of parcel

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff


Other

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Approvals

Approval	Signature	Date
#1 Approved By		2-9-23
#2 Approved By	Deane Nelson	2-9-23

Public Notes

Text:
File(s):	

Harris

Parcel Information

Parcel Information:	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-498-0132	BALES REAL ESTATE INC	20024 CRYSTAL SPRINGS LOOP GRAND RAPIDS MN 55744	HARRIS TWP			S:8 T:54 R:25	LIGHT IND. COMMERCIAL		0	UNIT 32

River Class:

Applicant / Agent Information

Contractor Name and License:	<table border="1"> <tr> <th>Contact Name</th> <th>Business</th> <th>License</th> </tr> <tr> <td>Jeffrey W Peterson</td> <td>Peterson Contracting of Grand Rapids LLC</td> <td>20635290</td> </tr> </table>	Contact Name	Business	License	Jeffrey W Peterson	Peterson Contracting of Grand Rapids LLC	20635290	Name:	Jeff Peterson
Contact Name	Business	License							
Jeffrey W Peterson	Peterson Contracting of Grand Rapids LLC	20635290							
Phone Number:	(218) 259 - 2042								

Property Information

Ownership Description:	Private	Access Road Name:	St Hwy 169
Is septic compliant?	None	Road Class:	State / Federal Highway

Structure Information

Existing Use:	Residential	Proposed Use:	Accessory
Accessory Structure:	Pole Building	Maximum building height:	35'
Number of bedrooms:	0	Well type:	None
Pressurized Water:	No	Building Dimensions:	30'x48' Pole Building
Current septic status:	None		

Permit Fee

Permit application fee:	Accessory Structure/Addn. - Pole Building \$60
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Permit Comments

After The Fact:	Yes	Resort:	No
Shoreline Mitigation Required:	No	Comments:	For storage use only.
Application Received Date:	02/09/2023	Issued Date:	02/09/2023
Issued By:	Diane Nelson		

Terms
Road Setback

Centerline 135'
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Approvals

Approval	Signature	Date
#1 Approved By		2-9-23
#2 Approved By	Deane Nelson	2-9-23

Public Notes

Text:
File(s):

HARRIS

Parcel Information

Parcel Information:	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-498-0131	DEVICK, RICHARD J & TERESAA J	17397 75TH PL N MAPLE GROVE MN 55311	HARRIS TWP			S:8 T:54 R:25	LIGHT IND. COMMERCIAL		0	UNIT 31

River Class:

Phone Number: (218) 259 - 2042

Applicant / Agent Information

Contractor Name and License:	<table border="1"> <thead> <tr> <th>Contact Name</th> <th>Business</th> <th>License</th> </tr> </thead> <tbody> <tr> <td>Jeffrey W Peterson</td> <td>Peterson Contracting of Grand Rapids LLC</td> <td>20635290</td> </tr> </tbody> </table>		Contact Name	Business	License	Jeffrey W Peterson	Peterson Contracting of Grand Rapids LLC	20635290	Name	Jeff Peterson
Contact Name	Business	License								
Jeffrey W Peterson	Peterson Contracting of Grand Rapids LLC	20635290								

Property Information

Ownership Description:	Private	Access Road Name:	State Hwy. 169
Is septic compliant?	No	Road Class:	State / Federal Highway

Structure Information

Existing Use:	Residential	Proposed Use:	Accessory
Accessory Structure:	Pole Building	Maximum building height:	35'
Number of bedrooms:	0	Well type:	None
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Shoreline Mitigation Required:	No	Comments:	For storage use only.
Application Received Date:	02/09/2023	Issued Date:	02/09/2023
Issued By:	Diane Nelson		

Terms

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Approvals

Approval

Signature

Date

 2-9-23

#1 Approved By _____

#2 Approved By Deane Nelson 2-9-23

Public Notes

Text:
File(s):	

HARRIS

Zoning / Land Use Itasca County Land Use Permit # 230017

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2857

Parcel Information

Parcel Information:											
PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description	
19-018-4120	PETERSON, JEFFREY W	1100 S POKEGAMA AVE GRAND RAPIDS MN 55744	HARRIS TWP			S.18 T:54 R:25	RURAL RESIDENTIAL	33002 DIAMOND RD GRAND RAPIDS MN 55744	2	E 250' OF NE-SE LESS S970.8'	

River Class:

Applicant / Agent Information

Name:	Jeff Peterson	Phone Number:	(218) 259 - 2042
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Property Information

Ownership Description:	Private	Access Road Name:	Diamond Rd
Is septic compliant?	Yes	Road Class:	Private/Easement Road

Structure Information

Existing Use:	Seasonal	Proposed Use:	Change in Use
Accessory Structure:		Maximum building height:	35'
Number of bedrooms:	1	Well type:	Unknown
Pressurized Water:	Yes	Building Dimensions:	24'x40' Living Quarters
Current septic status:	In Compliance		

Permit Fee

Permit application fee:	Change in Use - Change in Use \$127
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Permit Comments

After The Fact:	Yes	Resort:	No
Shoreline Mitigation Required:	No	Comments:	Adding living quarters to existing garage, 1 bedroom, SSTS is compliant.
Application Received Date:	02/09/2023	Issued Date:	02/09/2023
Issued By:	Katie Benes		

Terms

Side Yard Setback

Dwelling 15'

Rear Yard Setback

Dwelling 30'

Impervious Surface

25% of parcel

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff

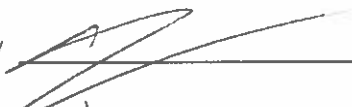

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at 218-591-1616. New or upgrading driveways, township road contact your township and county road contact County Engineer Office at 218-327-2853

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department.

Approvals

Approval	Signature	Date
#1 Approved By		2-9-23
#2 Approved By		2/9/23

Harris

Parcel Information

Parcel Information:	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-025-2204	HELMBRECHT, RANDALL A & KATHY L	17761 BAYVIEW PLACE GRAND RAPIDS MN 55744	HARRIS TWP	POKEGAMA	GD	S 25 T,54 R 25	RURAL RESIDENTIAL		0.79	REV DESC 2 OF LOT 1

River Class:

Phone Number: (218) 259 - 3707

Applicant / Agent Information

Contractor Name and License: _____ Name: Randy Helmbrecht

Contact Name	Business	License
Owner	Owner	

Property Information

Ownership Description: Private Access Road Name: Bayview Place

Is septic compliant? None Road Class: Private/Easement Road

Structure Information

Existing Use: Vacant Proposed Use: Accessory

Accessory Structure: Boathouse Maximum building height: 10'

Number of bedrooms: 0 Well type: None

Pressurized Water: None Building Dimensions: 12'x20' Boathouse

Current septic status: None

Permit Fee

Permit application fee: Accessory Structure/Addn. - Boathouse \$60
Emergency 911 - Emergency 911 \$100

Permit Comments

After The Fact: No Resort: No

Shoreline Mitigation Required: No Comments: OK per DS (site visit); road has been vacated. Requirements as per S.5.11 attached.

Application Received Date: 02/01/2023 Issued Date: 02/01/2023

Issued By: Diane Nelson

Terms

Side Yard Setback

Accessory 10'
Dwelling 15'

Rear Yard Setback

Accessory 10'
Dwelling 30'

Riparian Setback

Structure 75'

Impervious Surface

20% of parcel
Property owner can increase the coverage allowed by 5% if erosion control and stormwater management conform to the shoreline vegetative buffer standards.

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at 218-591-1616. New or upgrading driveways; township road contact your township and county road contact County Engineer Office at 218-327-2853.

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department.

Approvals

Approval	Signature	Date
#1 Approved By	<u>Randal Helmerich</u>	<u>2-1-23</u>
#2 Approved By	<u>Diane Nelson</u>	<u>2/1/23</u>

Public Notes

Text:
File(s):

ADVERTISEMENT FOR BIDS

6B

2023 Bituminous Roadway Improvements
Harris Township
SEH No. HARRT 171922

Notice is hereby given that Online Bids will be received by the Harris Township Board until 10:00 AM, Tuesday, April 18, 2023, via [QuestCDN](#) for the furnishing of all labor and material for the construction 2023 Bituminous Roadway Improvements. The Board may consider bids at their regular Planning and Development Meeting held on April 26, 2023.

The bid opening will be held at the SEH (1200 SE 4th Ave, Suite 200, Grand Rapids, MN 55744) at which time the Online Bids will be publicly opened and read aloud.

Major quantities for the Work include:

1,830	CU YD	Excavation
21,500	SQ YD	Full Depth Reclamation
4,050	TON	Bituminous Pavement
1,500	CU YD	Structural Backfill
33	LIN FT	Storm Pipe

The Bidding Documents may be seen at the Issuing Office of SEH located at 1200 SE 4th Ave, Suite 200, Grand Rapids, MN 55744.

The Bidding Documents may be viewed for no cost at <http://www.sehinc.com> by selecting the Project Bid Information link at the bottom of the page and the View Plans option from the menu at the top of the selected project page.

Digital image copies of the Bidding Documents are available at <http://www.sehinc.com> for a fee of \$30. These documents may be downloaded by selecting this project from the "Project Bid Information" link and by entering eBidDoc™ Number 8416129 on the SEARCH PROJECTS page. For assistance and free membership registration, contact QuestCDN at 952.233.1632 or info@questcdn.com.

For this project, bids will **ONLY** be received electronically. Contractors submitting an electronic bid **will** be charged an additional \$42 at the time of bid submission via the online electronic bid service [QuestCDN.com](#). To access the electronic Bid Worksheet, download the project document and click the online bidding button at the top of the advertisement. Prospective bidders must be on the plan holders list through QuestCDN for bids to be accepted. Bids shall be completed according to the Bidding Requirements prepared by SEH dated March 23, 2023.

In addition to digital plans, paper copies of the Bidding Documents may be obtained from Docunet Corp. located at 2435 Xenium Lane North, Plymouth, MN 55441 (763.475.9600) for a fee of \$120.

Bid security in the amount of 5 percent of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

A Contractor responding to these Bidding Documents must submit to the Township a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in Minnesota Statutes, section 16C.285, subdivision 3.

This Work shall be subject to minimum wages and labor standards in accordance with the Minnesota Department of Labor and Industry.

The Harris Township Board reserves the right to reject any and all Bids, to waive irregularities and informalities therein and to award the Contract in the best interests of the Township.

Peggy CLayton
Board Chair
Harris Township, MN

Publish: Herald Review March 26, 2023, and April 2, 2023.

Section C OWNERSHIP, START AND PROJECTED COMPLETION DATES

3. TYPE OF OWNERSHIP – Mark (X) one box.

- Is this project State Government or Agency
 Privately owned OR Owned by: Federal Government or Agency
 Local Government or Agency

4a. START DATE OF CONSTRUCTION When did actual construction work on the site start, or when do you estimate it will start? Enter month and year.	Month and year of actual or expected start date Sep 2022
4b. PROJECTED COMPLETION DATE When do you estimate it will complete? Enter month and year.	Month and year of expected completion date Jun 2023

Section D COST ESTIMATES

INCLUDE

- Site preparation and outside construction, such as sidewalks and roadways
- Mechanical and electrical installations which are integral parts of the structure, such as elevators, heating equipment, etc.

EXCLUDE

- Land and pre-existing structures
- Architectural, engineering, and owner’s overhead and miscellaneous costs – See item 6
- Movable machinery and equipment, furniture, and furnishings
- Contingency funds

FOR HEAVY NONBUILDING PROJECTS SEE SPECIAL INSTRUCTIONS ON BACK

NOTE: If project is on a "cost plus" basis, enter your best estimate of the final cost.

	Construction costs (Thousands of dollars)
5a. CONTRACT CONSTRUCTION COST (Amounts to be paid to contractors and subcontractors)	\$ 1731,000.00
5b. OWNER SUPPLIED MATERIALS AND LABOR (Construction materials supplied by owner and the value of work done by project owner’s own construction employees assigned to the project.)	\$,000.00
5c. TOTAL CONSTRUCTION COST (Sum of 5a + 5b) →	\$ 1731,000.00

6. ARCHITECTURAL, ENGINEERING, AND MISCELLANEOUS COSTS
If book figures are not available, reasonable estimates are acceptable.

INCLUDE

- All fees for architectural and engineering services. If contractor was authorized to "design and construct" this project, such cost should be included in item 5a.
- Cost of design work by owner’s staff
- Project owner’s overhead and office costs
- Fees and other miscellaneous costs allocated on owner’s books to this project

EXCLUDE

- Cost of movable machinery and equipment, land, furniture, and furnishings
- All interest to be paid directly by state or local governments

Architectural, engineering, and miscellaneous costs
(Thousands of dollars)

\$ 138,000.00

7. Intentionally left blank

Continue with Section E on the next page

Section E MONTHLY CONSTRUCTION PROGRESS REPORT

This form will be returned to you EACH MONTH until the project is completed.

- Continue with item 8a if project has started.
- Report the value of construction put in place each month. Include only those construction costs defined in item 5c. DO NOT include costs reported in item 6.
- Report costs in the month in which work was done (including any monthly retainage being withheld from contractors) rather than in the month in which payment was made.
- If costs are not available, please leave the value blank.
- When project is completed, enter month and year in item 8b.

8a. MONTHLY VALUE OF CONSTRUCTION PUT IN PLACE ON PROJECT DESCRIBED IN ITEM 1A

If construction is complete except for some minor work or retainage (up to 3 percent of item 5c), you may stop reporting on this project by entering the completion date in item 8b and indicating any remarks in item 9.

Month and year report period	Value of construction put in place during month as defined in item 5c (Thousands of dollars)
Feb 2023	\$ 0 ,000.00
Jan 2023	\$ 0 ,000.00
Dec 2022	\$ 0 ,000.00
Nov 2022	\$ 2 ,000.00
Oct 2022	\$ 629 ,000.00
Sep 2022	\$ 361 ,000.00
	\$,000.00
	\$,000.00
	\$,000.00
	\$,000.00
	\$,000.00
	\$,000.00
	\$,000.00
	\$,000.00
	\$,000.00
	\$,000.00

8b. COMPLETION DATE

When was all construction actually completed? Enter month and year.

Month and year of completion

9. REMARKS

REPORTING INSTRUCTIONS FOR STATE AND LOCAL CONSTRUCTION PROJECTS

We estimate this survey will take an average of 30 minutes to complete for your first month of reporting and 10 minutes for subsequent months, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this voluntary collection of information, including suggestions for reducing this burden, to: EID CEB Survey Comments 0607-0153, U.S. Census Bureau, 4600 Silver Hill Road, Room EID-7K081, Washington, DC 20233. You may email comments to eid.ceb.customer.service@census.gov. Be sure to use "EID CEB Survey Comments 0607-0153" as the subject.

► Section A - PROJECT IDENTIFICATION

Correct any information in items 1a and 1b if necessary.

For the project described in item 1a to be government owned, it must be state, local, or federal government owned **during construction** and involve the erection of a new structure(s) or improvements to an existing structure(s) as defined below.

For the project described in item 1a to be privately owned, it must be privately owned **during construction** and involve the erection of a new structure(s) or improvements to an existing structure(s) as defined below.

If the project is only maintenance and repairs, please note so in item 9, Remarks, complete item 2, and return the form.

► Section B - PERSON TO CONTACT REGARDING THIS SURVEY

Item 2 - Enter or correct the information for the person who can answer questions about this survey.

► Section C - OWNERSHIP, START AND PROJECTED COMPLETION DATES

Item 3 - As noted, "ownership" for purposes of this survey, depends on the owner **during the construction phase**. Check the appropriate box.

Item 4a - The start date is defined as the date that actual construction work first began on the project described in item 1a. If the project is to start at some future date, please enter the date, complete item 2, and return the form.

Item 4b - The projected completion date is defined as the date the project described in item 1a is expected to be completed.

► Section D - COST ESTIMATES

"Construction," for purposes of this survey, is defined as the building of and/or improvements to fixed structures. This **INCLUDES**:

- a. New structures, additions, alterations, conversions, expansions, rebuilding, reconstruction, renovations, rehabilitations and major replacements, such as the complete replacement of a roof or heating system.
- b. Mechanical and electrical installations - Plumbing, heating, electrical work, elevators, escalators, central air-conditioning, and other similar building services.
- c. Outside construction - Clearing and grading of undeveloped land and the fixed, auxiliary structures which the project owner builds within the property lines. Also, roadways, bridges, parking lots, utility connections, outdoor lighting, pools, athletic fields, piers, wharves and docks, and all similar auxiliary facilities.

FOR HEAVY NONBUILDING PROJECTS

In addition to a, b, and c, construction **INCLUDES**:

- d. Fixed works, such as power plants, dams, highways, bridges, reservoirs, and sewer and water facilities.
- e. Machinery and equipment which are integral parts of structures. Also fixed, largely site-fabricated equipment, such as storage tanks.
- f. The following types of equipment: boilers, towers, and fixtures.

EXCLUDE: Movable machinery and equipment which are not integral parts of structures. Also, for power generation plants, exclude primary power producing machinery, such as generators, reactors, and steam engines.

Item 5a - Estimate the total amount to be paid to construction contractors by the project owner for work done on this project.

Item 5b - Estimate the total cost of labor by the owner's construction employees working on the project, including supervisory personnel assigned to the project. Include the total cost of all construction materials supplied by the owner, including those the owner expects to supply to the contractor for installation in this project.

Item 5c - Sum of values reported in items 5a and 5b. This is the value to be reported in item 8a, monthly value of construction put in place.

Item 6 - Estimate the total amount of fees which the project owner has paid or will pay to architectural and engineering firms for work on this project. Also estimate the total cost of all other construction items which the project owner will allocate on the books to this project. Include the project owner's overhead and office costs, the cost of design work by the owner's staff, and other miscellaneous construction fees and costs allocated on the owner's books. **DO NOT** include the cost of movable machinery and equipment, land, furniture, and furnishings. If book figures are not available, reasonable estimates are acceptable.

Item 7 - Intentionally left blank.

► Section E - MONTHLY CONSTRUCTION PROGRESS REPORT

Item 8a - Report the monthly value of construction put in place for the costs associated with item 5c. These costs include:

- a. Work done by contractors and/or subcontractors, including any retainage being withheld until the work is complete.
- b. The cost of any materials installed which were provided by the owner.
- c. The work done by the project owner's own construction employees, including supervisory personnel assigned to this project.

Initially, report monthly values from the start month to the most current month shown in item 8a. Then each month, when the form is returned to you, report for the month shown and any revisions which you might have. When entering monthly data, **be sure to report the costs in the month in which the work was done rather than in the month in which payment was made.**

If the contractor's bills are for periods other than monthly, estimate a monthly amount. If costs are not available, please leave the value blank. In each month where there is no construction, enter a zero.

Item 8b - If construction is complete except for some minor work or retainage (up to 3 percent of item 5c), you may stop reporting on this project by entering the completion date in item 8b and indicating any remarks in item 9.

DATE: 01/01/23 CEMETERY: WENDIGO CRYSTAL SPRINGS

PARKS (CONTINUED):

BASEBALL FIELD:
SHAPE/ANY REPAIR
NEEDED
GRASS CUT/TRIMMED

BASKETBALL AREA:
NET

PICNIC AREA:
TABLES/BENCHES
TRASH

PLAYGROUND AREA:
SWINGS
SLIDES
TRASH
ANYTHING BROKEN

HORSESHOE COURT
TRASH

PARKING LOT:
TRASH

ICE RINK/WARMING SHACK
OUTHOUSE:

CLEAN/CALL NEEDED TO VENDOR?

OVERALL COMMENTS:

Cemetery - Dr
Vendor - dog leashes
Crystal - all on

PARKS (CONTINUED):

BASEBALL FIELD:

SHAPE/ANY REPAIR

NEEDED

GRASS CUT/TRIMMED

BASKETBALL AREA:

NET

PICNIC AREA:

TABLES/BENCHES

TRASH

PLAYGROUND AREA:

SWINGS

SLIDES

TRASH

ANYTHING BROKEN

HORSESHOE COURT

TRASH

PARKING LOT:

TRASH

ICE RINK/WARMING SHACK

OUTHOUSE:

CLEAN/CALL NEEDED TO VENDOR?

DATE

CEMETERY

WENDIGO

CRYSTAL SPRINGS

2/8/23

N/A

-SPPA-

Cemetery OK

Wendigo - quality no lot
Crystal - 1 boxes in lot!

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

	DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
<u>CEMETERY:</u>	2/18/23			
GRASS CUT:				
GRASS TRIMMED:				
ANY TRASH?				
ANY VANDALISM?				
EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN				
<u>PARKS:</u>				
VOLLEYBALL COURT:				
NETS				
POSTS				
COURT				
GRASS CUT/TRIMMED				
TENNIS COURT:				
NET				
POSTS				
COURT				
GRASS CUT/TRIMMED				

[Handwritten signature]

N/A

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DATE: 2/18/23 CEMETERY: WENDIGO CRYSTAL SPRINGS

PARKS (CONTINUED):

BASEBALL FIELD:
SHAPE/ANY REPAIR
NEEDED
GRASS CUT/TRIMMED

BASKETBALL AREA:
NET

PICNIC AREA:
TABLES/BENCHES
TRASH

PLAYGROUND AREA:
SWINGS
SLIDES
TRASH
ANYTHING BROKEN

HORSESHOE COURT
TRASH

PARKING LOT:
TRASH

ICE RINK/WARMING SHACK
OUTHOUSE:

CLEAN/CALL NEEDED TO VENDOR?

OVERALL COMMENTS:

Comments - on
Wendigo - Sinterle John Century collapse
Crystal - on

Simon
Sinterle John
Century
collapse

DATE: 2/24/23 CEMETERY: WENDIGO CRYSTAL SPRINGS

PARKS (CONTINUED):

BASEBALL FIELD:
SHAPE/ANY REPAIR
NEEDED

GRASS CUT/TRIMMED

BASKETBALL AREA:
NET

PICNIC AREA:
TABLES/BENCHES
TRASH

PLAYGROUND AREA:
SWINGS
SLIDES
TRASH
ANYTHING BROKEN

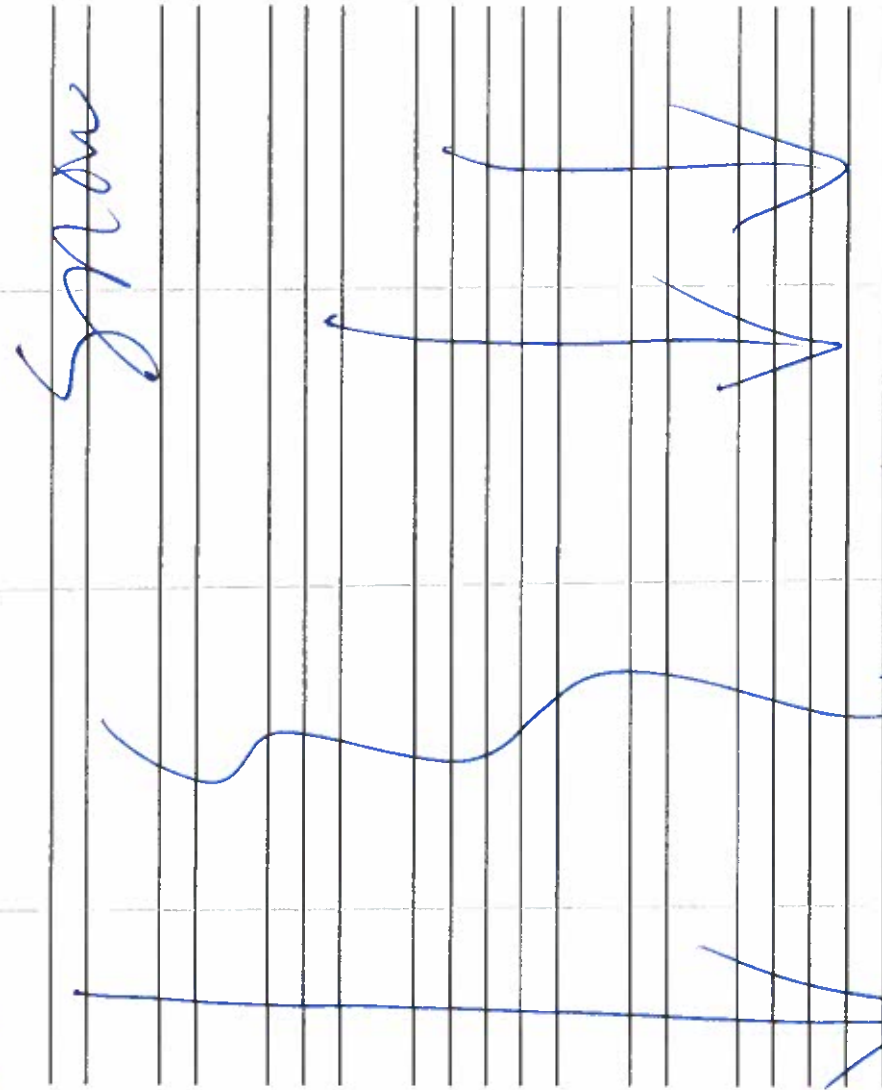
HORSESHOE COURT
TRASH

PARKING LOT:
TRASH

ICE RINK/WARMING SHACK
OUTHOUSE:

CLEAN/CALL NEEDED TO VENDOR?

OVERALL COMMENTS:



Cemetery - snowbanks high.
Wendigo - many benches waiting for spring
Crystal - OK

SKATING RINK RECAP 2022-23

7B

DATE	SHIFT	WENDIGO				CRYSTAL			
		ATTENDANT	HOURS	SKATERS	COMMENTS	ATTENDANT	HOURS	SKATERS	COMMENTS
2/5	12-4	LAUREN	4	2		JUSTIN	4	7	
2/5	4-8	DOLAN	4	2		MCKINNA	4	12	
2/6	4-8	NINA	4.5	5		JUSTIN	4	8	
2/7	4-8	LUCAS	4	7		NINA	4	3	
2/8	4-8	NEVEAH	4	4		MCKINNA	4		
2/9	4-8	NEVEAH	4	4		JUSTIN	4	1	
2/10	4-8	DOLAN	4	18		SENYA	4	8	
2/11	12-4	LUCAS	3	2		NINA	3	2	
2/11	12-4	CLOSED			TEMPS	CLOSED			TEMPS
2/12	12-4	LUCAS	1.75	0		NINA	3	10	
2/12	4-8	CLOSED			TEMPS	CLOSED			TEMPS
2/13	4-8	CLOSED			TEMPS	CLOSED			TEMPS
2/14	4-8	CLOSED			RAIN	CLOSED			RAIN
2/15	4-8	CLOSED			SLUCH	CLOSED			SLUCH
2/16	4-8	DOLAN	4	1		JUSTIN	4	0	
2/17	4-8	LUCAS	4	2		SENYA	4	8	
2/18	12-4	RICHARD	4	8		NINA	4	1	
2/18	12-4	DOLAN	4	9		JUSTIN	4	1	
2/19	12-4	DOLAN	4	0		SENYA	4	12	
2/19	4-8	RICHARD	3	2		MCKINNA	2.5	0	
2/20	12-4	CLOSED			SNOW	CLOSED			SNOW
2/20	4-8	CLOSED			SNOW	CLOSED			SNOW
2/21	4-8	CLOSED			SNOW	NINA	3.5	0	
2/22	4-8	DOLAN	4	0		MCKINNA	4	8	
2/23	4-8	CLOSED			TEMPS	CLOSED			TEMPS
2/24	4-8	CLOSED			NO ATTEND	JUSTIN	4	4	
2/25	12-4	RICHARD	4.75	3		JUSTIN	4	12	
2/25	4-8	CLOSED			NO ATTEND	MCKINNA	4	3	
2/26	12-4	DOLAN	4	12		NINA	4	3	
2/26	4-8	LAUREN	4	9		MCKINNA	4	4	
2/27	4-8	NINA	4	9		JUSTIN	4	12	
2/28	4-8	LUCAS	4	12		SENYA	4	7	
3/1	4-8	CLOSED			SNOW	CLOSED			SNOW
3/2	4-8	CLOSED			NO ATTEND	JUSTIN	4		
3/3	4-8	DOLAN	4	1		SENYA	4	3	
3/4	12-4	DOLAN	4	8		NINA	4	4	
3/4	4-8	LAUREN	4	6		JUSTIN	4	11	
3/5	12-4	DOLAN	4	9		JUSTIN	4	13	
3/5	4-8	NINA	4	4		SENYA	4	13	
3/6	4-8	CLOSED			NO ATTEND	JUSTIN	4	0	
3/7	4-8	CLOSED			NO ATTEND	NINA	4	4	
3/8	4-8	NEVEAH	4	4		MCKINNA	3.5	1	
3/9	4-8	NEVEAH	4	1		JUSTIN	4	2	
3/10	4-8	DOLAN	4	4		MCKINNA	4.5	1	
3/11	12-4	CLOSED			SNOW	CLOSED			SNOW
3/11	4-8	CLOSED			SNOW	CLOSED			SNOW

CLOSED FOR SEASON

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

Supervisor VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Lori Kent 244-1811
harristownshipclerk@gmail.com

To: Herald Review Newspaper (via email 3/22/23)
From: Peggy Clayton, Chair
Re: Publication of a block ad in the newspaper

7C

Notice to Itasca County Residents:

Harris Township will be accepting bids to provide "**Lawn Care and Ground Maintenance**" at four (4) of their properties: Wendigo Park, Crystal Springs Park, Harris Town Hall, and Harris Town Cemetery.

The term of the contract will be for the 2023-2025 seasons beginning May 1, 2023 through September 30, 2025.

*Bids will be accepted from **Saturday, March 11, 2023 through Saturday, April 22, 2023 at 5:00 pm**, and can be emailed to the Chair at:
supervisorchtp@gmail.com or sent via mail to:

Harris Town Chair,
20876 Wendigo Park Road
Grand Rapids, MN 55744

***Bidders: Please include a list of your lawn care and ground maintenance equipment in your bid! ***

To obtain a full copy of the **Lawn Care and Ground Maintenance Contract** please contact supervisorchtp@gmail.com or call 218-259-1551.

Upon the closing date and time, the Board will review all bids. The Harris Town Board retains the right to reject any and all bids made.

Peggy Clayton
Chair, Harris Town Board

Posted: March 8, 2023; March 22, 2023

Published: 3/22/23, 3/25/23, 4/1/23, 4/8/23, 4/15/23, 4/22/23

Itasca Trails Task Force Meeting Minutes
March 9, 2023
Timberlake Lodge Hotel, 11:30am-1:00pm

8A

Call Meeting to Order - Tom Saxhaug (Chair) called the meeting to order at 11:30 am. We did introductions.

Present at the Meeting – Tom Saxhaug (Chair), Les Ollila -Vice Chair (Itasca Co Park & Rec), Catherine McLynn -Financial Coordinator (NLNSC, Rapids Riders ATV, GRIMBA, Mt Itasca), Stephanie Kessler – Secretary (Cohasset Parks & Rec), Jim Willford & Doug Widen (38er’s Snowmobile Club), Sarah Carling (Community Economic Development & Assoc), Sara Thompson (Itasca Co Land Dept), Burl Ives (Itasca Co Commissioner), Cory Smith (Itasca Co Commissioner), Terry Snyder (Itasca Co Commissioner), Tom Sutherland (DNR Conservation Officer), Tom Boland (EOW Ski Club), Wally Krook, Peter Gustafson, and Ryan Patton (GRIMBA), Kacie Stanek (MN DNR), Jack Pontinen (Lawron Trail Riders), Sue Schrunk & Marianne Morlan (Sunset Saddle Club), Dan Kingsley (Haypoint Snowmobile), Greg Moritko (No Lights Ski), Mike Schack (Harris Twp), Ken Hansen (USFS-Chippewa), Aimee Osborne (Lakewood Lodge), Joe Dasovich (Itasca Co Sheriff), Mike Partlow (Itasca Co Recreation Deputy Sheriff), Art Norton (North Country Trail), Brent Gerlitz (Sand Lake Lodge)

Additions to Agenda – GRIMBA grant request added.

Approval of February 9, 2023 Minutes – Minutes were accepted as written.

Financial Update - Catherine McLynn (Treasurer) reported \$9,910 yet to commit to new projects in 2023, this includes the GRACF admin fees we paid. Motion to accept the report. Les Ollila/Greg Moritko. MC.

Old Business – None to report.

New Business – Three grant requests were presented by: North Country Trail Association, 38er’s Snowmobile Club, and GRIMBA. Each representative talked about their project and answered questions. Voting will be in April for all three projects.

Trail Enforcement – We had County, DNR and USFS talk about enforcement on the trails. The USFS regulates 350 miles of motorized and non-motorized trails (164 mi snowmobile, 43 mi XC, 43 mi bike, 4 mi NCT, 29 mi horse). The County Sheriff’s Office talked about seeing fewer sleds on the trails and more in the evenings. They use a laser speed detector. Violations have been light this year. The DNR CO talked about how youth safety education classes seem to make a difference with reducing accidents in that age category. The state speed limit on snowmobile trails is 50mph. We all thanked them for being present and keeping trails safe.

AROUND THE HORN AND EMERGING ISSUES

Steph Kessler (City of Cohasset) – The full moon hikes end this week; they’ve been a success with 100 people.

Sarah Carling (CEDA) – They still need people to do the Nashwauk survey. There is also one for the Avenue of Pines, with the trails plan meeting April 5 and zoom on April 6. Put these surveys on your social media too.

Sara Thompson (Itasca Co Land Dept) – Be ready to give letters of support for the Blandin grant. Len Hardy ATV Trail is opening this year; celebration date TBD. The Balsam Creek project has a contractor selected.

Jim Willford (38ers Snowmobile) – They are doing mechanic brush cutting along the trails using a local guy.

The Mission of the Itasca County Trails Task Force is, in cooperation with public agencies and organizations, to foster development and long-term sustainability of a multi-faceted system of quality recreational trails and facilities in the Itasca County area that meets the needs of residents and visitors.

Burl Ives (Itasca Co Comm) – Trail loss is a concern. There is only one trail coming into Grand Rapids from the south. Charitable gambling could change for the state. Sugar Hills may become an active ski hill again.

Terry Snyder (Itasca Co Comm) – He hopes to get County Board support for the

Blandin grant. **Cory Smith (Itasca Co Comm)** – Squaw Lake area is still grooming and

doing some brush cutting. **Les Ollila (Co Park & Rec)** – Trails have been in great

condition this winter. Interactive map in progress.

Tom Sutherland (DNR Enforcement) – Birch pole theft is high right now all over the area. If you see anyone suspected of that, get their license plate and call it in; don't confront them directly.

Catherine McLynn (NLNSC, Mt Itasca) – A biathlon is happening at Mt. Itasca on March 18.

Kacie Stanek (MN DNR) – Itasca Co has the most snowmobile clubs in the state; social media helps their success. Trail Improvement Grants coming soon. Roving crew requests needed asap. Cowhorn groomer is down.

Tom Boland (Edge of Wilderness) – Scenic State Park has Thur family skiing 3:30-5. Hope to expand trails around Bigfork. Thanked the TTF for their support.

Wally Krook & Peter Gustafson (GRIMBA) – Trails are best when used below freezing to reduce damage.

Marianne Morlan (Sunset Saddle) – DO NOT honk when you see horses; let them see you on your sled. Horses are indeed allowed on all sections of Mesabi Trail (this was a question at the



**March 8, 2022
Annual Meeting Minutes
Itasca County Boardroom
7:00 pm**

www.harristownshipmn.org

MISSION STATEMENT:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

8B

Call Annual Meeting to Order

The meeting was called to order at 7:00 pm on Tuesday, March 8, 2022 by Clerk Beth Riendeau

Pledge to the flag was conducted, and the mission statement was read.

Clerk Riendeau welcomed all in attendance to the annual meeting. Board members, and Treasurer were introduced.

Election of a Moderator

Clerk Riendeau called for nominations from the floor. A motion was made by Cyndy Martin and seconded by Jim Kelley to nominate Mike Ives. Clerk Riendeau called for additional nominations from the floor twice. No additional nominations were made. Motion passed. Mike Ives was nominated as the Moderator.

Review of Minutes from the Annual Town Meeting held March 9th, 2021

A motion was made by Mike Ives and seconded by Dan Butterfield to approve the minutes of the March 9, 2021, Annual Meeting. Motion carried.

Additions or Corrections

There were no additions or corrections to the agenda.

Receive and Approve the Treasurer's Annual Financial Report for 2021

Brief discussion held on the Fire Fund. Treasurer Kopacek stated that disbursements were \$108,832.00 for 2020, due to an increase in the Fire Contract, bringing the ending balance to (\$31,435.06) as of December 31, 2020.

A motion was made by Pat Medure and seconded by Cyndy Marin to approve the Treasurer Financial Statement as of December 31, 2021. Motion carried.

Review Township Road Information

The question was raised on Stony Point paving. Supervisor Kelley stated that Stony Point is already paved.

Moderator Ives asked the Chair if anyone on the Board could review the road report information for the constituents.

Jim Kelley reviewed the 5-year road plan for the township. Sunny Beach Road is front and center for 2021, and 2022. The township has applied for a Local Road Improvement Project Grant of up to \$1.25M. If the township receives this funding, Sunny Beach Road will be completed earlier rather than later. If the township does not get the entire \$1.25 funding, the \$550,00 budgeted for 2021, and for 2022 will be used to work on Sunny Beach Road, in segments. Not taken bids yet as it was sent to the state this week and hopefully bidding next month.

Mike Ives asked if board has gone in front of county to see about turn lane into sunny beach road. Board has not.

Jim Kelley reviewed the road projects completed in 2020, and road work slated for 2021. Question asked about gravel/grading expenditures for 2020 vs 2021 adopted, and 2022 budgeted. Not a lot of graveling took place in 2020, therefore, more will be graveled in 2021/2022.

A question was asked about Paul Bunyan going any further into the Township. Peggy Clayton stated that a Utility Permit was approved and signed by the Board with Paul Bunyan. They will be moving forward into the township with connectivity on all roads not yet covered by Paul Bunyan, beginning in June 2021 with work to be completed by August 2021.

A motion was made by Cyndy Martin and seconded by Dan Gilbert to accept the Township Road Report. Motion carried.

Review Levy Comparison for Years 2017 Adopted Through 2023 Proposed

The levy comparisons show what happened between 2017-2020, what was adopted in 2022, and what is proposed for 2023.

Moderator Ives told the constituents that what they vote for today, will be effective for 2023.

The proposed operational levy for each fund was reviewed (General, Road & Bridge, Equipment, Cemetery, Recreation, Buildings & Grounds, Fire, and Capital Improvement). There were no questions or concerns raised on any of the funds.

Moderator Ives asked for a motion to approve the overall operational levies for the following funds: General, Road & Bridge, Equipment, Cemetery, Recreation, Buildings & Grounds, Fire, and Capital Improvement.

A motion was made by Cyndy Martin and seconded by Kati Marotte Pierce to approve the operational levies for the General, Road & Bridge, Equipment, Cemetery, Recreation, Buildings & Grounds, Fire, and Capital Improvement Funds. Motion carried.

A motion was made by Pat Medure and seconded by Ken Haubrich to adopt the levy as 1. Motion carried.

Consider Requests for Financial Support

Elder Circle – No one was present to give a report. Called for motion to fund for elder circle. Ken asked if it was legal being that it is a charity? The amount requested is up to \$10,000. Discussion was held on giving money to non-profits.

Peggy Clayton stated that on page 34 of the "contributions and donations" Elder Circle falls into the category.

A motion was made by Mary Ives and seconded by Pat Medure to fund Elder Circle \$5,000.00 as they provide services. Question asked if this was budgeted, and the response was "no". Motion failed.

- **Itasca County Fair Board**

Marge Kelley, representing the Itasca County Fair Board, stated that due to the pandemic in 2020, the Itasca County Fair was not held. She further reported that during 2020, the cattle barn suffered structural damage, therefore, repair work took place.

In 2021, a priority will be handicap accessibility, along with upgrading the electrical system at the fairgrounds, and the restroom facilities near the Trailhead Building are dire need of repair. Marge stated that they are not sure if there will be a fair in 2021! As in past years, the Itasca County Fair Board is once again asking for a \$1,000.00 donation.

A motion was made by Dan Butterfield and seconded by Bob Ross to recommend the Board approve the donation request of \$1,000.00. Motion carried.

- **Itasca County Historical Society**

Lila Crowe, Executive Director of the Itasca County Historical Society, stated that the Historical Society continues their work on genealogy and history preservation. Work has begun to remodel the museum to make room for the "River Room" and "Itasca County School" exhibits. There is a Veterans exhibit.

They have also worked diligently on the "Escape Room" which has been a hit in 2020, and they will continue to offer this to the public.

As in past years, the Historical Society is once again asking for \$1.00 per person, which for Harris Township, that amount would be a donation request of \$3,253.00.

A motion was made by Peggy Clayton and seconded by Ken Haubrich to recommend the Board approve the donation request of \$3,253.00. Motion carried.

- **City of Grand Rapids**

Dale Anderson, Park and Rec Director, gave a presentation.

The total cost for firework is \$19, 800.00, and will be held on Pokegama. Discussion followed. The city was asking for a donation of \$5,266.00.

A motion was made by Ryan Davies and seconded by Dan Gilbert to approve the donation request of \$5,266.00. Motion carried.

- **First Call for Help/211**

Lori with FCFH made a presentation. They provide crisis stabilization 24/7 to help connect each of the residents of Harris Township to resources they need.

Discussion followed. The question was asked if they are receiving funding from the County, can we donate?

Peggy Clayton reported that Itasca County Health and Human Services does have a contract with First Call for Help, but that they are not receiving any other funding from the County.

Peggy Clayton stated that the "contributions and donation language, by township" does state under Health: the electors may authorize the town board to make a

grant to a private, nonprofit, or public hospital or emergency medical services agency that serves the town.”

A motion was made by Leann Stoll and seconded by Cyndy Martin to recommend the Board approve a donation of \$1,000.00. (This donation is above the “\$100-\$500 donation requested). Motion carried.

- **Support Within Reach**

Katie Carpenter made a presentation. They were founded in 1977 and cover 6 counties. They serve the distinct needs of sexual violence victims. They are available 24/7.

Discussion followed.

A motion was made by Mary Ives and seconded by Mike Schack to donate \$1,000.00. Motion carried.

- **Itasca County Agriculture Association**

Lilah Crowe gave a presentation. They are beginning to plan for the 129th. They are organizing children’s activities.

A motion was made by Dan Butterfield and seconded by Cyndy Martin to donate \$1,000.00. Motion carried.

Old Business

There was no old business.

New Business

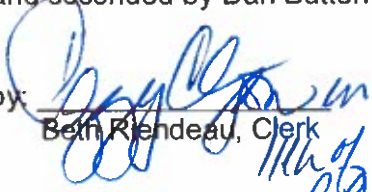
There was no new business.

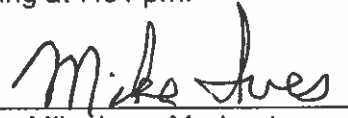
Set time and place for next Annual Town Meeting, to be held the second Tuesday of March 14, 2023.

A motion was made by Cyndy Martin and seconded by Dan Butterfield to set the 2023 Annual Meeting for Tuesday, March 7, 2023, at the Town Hall, contingent on conditions warranting a change in venue. Motion carried. Cindy amended motion to 3/14/23.

Adjournment:

There being no further business to come before the annual meeting, a motion was made by Jim Kelley and seconded by Dan Butterfield to adjourn the meeting at 7:51 pm.

Submitted by: 
Beth Riendeau, Clerk
BR

Signed by: 
Mike Ives, Moderator

Harris Township Monthly Hall Report
Caretaker Terri Friesen Date Feb 2023

- 1) Cleaning, Key meetings: 7.5 hrs
- 2) Texts, calls, supplies, Miscellaneous duties/work: 13.5 hrs
(Inspections, maintenance, non-routine work, Board Meeting Functions):

Notes:

Total (all hours worked): 21 hrs.

Rentals:

1) Residents: 4

No charge/discounted ONLY by board approval 2

Notes: Flyaway Club N/C

Township Association N/C

2) Non-residents: 0

Discounted ONLY by board approval _____

Notes:

3) Board functions, (meetings, scheduled, elections): 5

Total: 9

Deposits Retained: 0

Reason: _____

Total Money Collected: \$200.00

Feb-23 RENTER REGISTER

R/NR	DATE	RENTER	FUNCTION	CHECK #/ CASH	RENTAL AMOUNT
R	2/4/2023	JesseLee Hanson	birthday party	1100	\$100.00
R	2/7/2023	Ken Haubrich	meeting	1870	\$100.00
R	2/28/2023	Fiyaway Club	meeting	N/C	N/C
R	2/13/2023	Townhall Association	meeting	N/C	N/C
R					
R					
R					
				TOTAL	\$200.00

I DECLARE UNDER THE PENALTIES OF LAW THAT THIS ACCOUNT, CLAIM OR DEMAND IS JUST AND CORRECT AND THAT NO PART OF IT HAS BEEN PAID. MS 471.391,Subd 1:

3/1/2023 **TERRI FRIESEN**
CARETAKER

DAILY TIME SHEET

2/24/23

MARLIN

4 HRS PLOWING AT HUGHES RD, CEMETARY, AND MAINTENANCE FACILITY

3 ½ HRS SNOWBLOWING CRYSTAL AND WENDIGO RINKS AND WALKWAY AT WENDIGO

½ HR SWEEPING AND MOPPING MAINTENANCE FACILITY

2/23/23

MARLIN

2 HRS TRIP TO TOWN FOR FUEL AND PARTS, REPAIRED BEACON LIGHT ON JD 1445 TRACTOR AND REPLACED BLOWN FUSES ON ASV

6 HRS PLOWING THROUGHOUT TOWNSHIP

2/22/23

MARLIN

1/2 HR MEET WITH MIKE

1 HR REPAIR THROTTLE CABLE ON 1445 JD TRACTOR

2 ½ HR PLOWING CEMETERY AND MAINTENANCE FACILITY

1 HR PLOWING WOODTICK AND MISHAWAKA LANDINGS

½ HR CLEANUP AND SHOVEL SIDEWALK AT TOWN HALL

2 HR SNOWBLOWING WENDIGO RINK AND WALK PATH

½ HR CHECKING OUT WIPER ON ASV

2/21/23

MARLIN

6 HRS PLOWING TOWNSHIP ROADS, CRYSTAL, WENDIGO, AND TOWNALL PARKING AREAS, PARTIAL CLEARING AT MAINTENANCE FACILITY

2 HRS BLOWING OFF CRYSTAL RINK

2/16/23

MARLIN

4 HRS SCRAPING RINK AT CRYSTAL WITH ASV

2 ½ HRS MOVING SNOWBANKS BACK ON WINSTON TAYLOR RD, FORESTVIEW RD, AND WENDIGO PARK

1 HR PLOWING HUGHES RD

½ HR SHOVELING SIDEWALKS AT TOWN HALL

2/13/23

MARLIN

1 hr trip to John Deere to order a bulb for 1445 tractor and town to get salt for townhall water softener

4 hr finishing up painting at town hall basement

2 hr working on equipment and welding mud flap bracket back on dump truck

1 hr computer work

2/10/23

MARLIN

2 HR SHUTTING DOWN GROUND THAWER AND PUTTING IT AWAY, STAGING EQUIPMENT TO DIG GRAVESITE

6 HR DIGGING GRAVESITE, REMOVING DIRT, PREPPING AREA, PUTTING ALL EQUIPMENT AWAY

2/9/23

MARLIN

2 HRS TENDING TO GRAVESITE, UNCOVERING AND ADDING WATER 2X A DAY

1 HR TRIP TO TOWN TO PICK UP SPECIAL ORDER PAINT AND SUPPLIES

4 HR REPAIRING PLOW ON DUMP TRUCK AND INSTALLING NEW CUTTING EDGE

1 HR SWEEPING AND CLEANING SHOP AND CLEARING SNOW AWAY FROM GARAGE DOORS

2/8/23

MARLIN

1 ½ HR PULLING BACK INSULATED BLANKETS AND POURING WATER ON GRAVESITE

4 ½ HR PAINTING TOWN HALL BASEMENT AND PUTTING HANDLE ON PA SYSTEM DOOR

2 HR SNOWBLOWING AT CEMETARY AND POURING MORE WATER ON GRAVESITE

2/8/23

MARLIN

1 ½ HR PULLING BACK INSULATED BLANKETS AND POURING WATER ON GRAVESITE

4 ½ HR PAINTING TOWN HALL BASEMENT AND PUTTING HANDLE ON PA SYSTEM DOOR

2 HR SNOWBLOWING AT CEMETARY AND POURING MORE WATER ON GRAVESITE

2/7/23

MARLIN

4 HRS SETTING UP GROUND THAWER ON GRAVESITE

½ HR GETTING FUEL

1 ½ HR TRIM PAINTING AT TOWN HALL

1 HR CLEARING SNOW BANKS AT CEMETARY

½ HR CHECKING PARKS

½ HR RECHECKING GROUND THAWER

2/6/23

MARLIN

½ HR MEET WITH MIKE

2 ½ HRS SNOW BLOWING CEMETERY SECTION 1 PREPPING FOR BURIAL

1 HR WORKING ON EQUIPMENT INVENTORY LIST

3 ½ HR PAINTING BASEMENT WALLS AT TOWN HALL

½ HR CHECKING SERIAL #S ON FELLING TRAILERS AND CLEANING OUT PAINT BRUSH

2/3/23

MARLIN

1 HR MAKING FINAL ADJUSTMENTS ON NEW GARAGE DOOR OPENER

1 ½ HR PLOWING DRIFTS ON Badger rd, Sunny Beach addition rd, and Hughes rd

4 ½ hr PAINTING AT TOWN HALL BASEMENT

1 HR COMPUTER WORK

2/2/23

MARLIN

½ HR MEET WITH MIKE

1 HR LOOKING UP CEMETARY PLOT AND LOCATING FOR FULL BURIAL ON 2/11, PRINTED WINTER BURIAL PROCEDURE OUT

1 HR TRIPS TO HOME DEPOT FOR NEW GARAGE DOOR OPENER

5 ½ HR REMOVING OLD OPENER, ASSEMBLING NEW OPENER, INSTALLING NEW OPENER AT
MAINTENANCE FACILITY

MAT Spring Short Course 2023 Tentative Agenda

Class order/times are not yet set. Lunch at 12.

CLERKS & TREASURERS

9:00 a.m. Welcome/Pledge of Allegiance

- History and an overview of MAT
- Legislative Agenda
- Organization Tips for Clerk Treasurer when it's a "side gig"
- Record Retention
- MATIT pool/coverage primer + new online incident reporting
- I'd Never Do That! – Learning from State Auditor Reports (and less fun) Wage Theft Paperwork

12C

3:00 p.m. Adjourn

NEW OFFICERS

9:00 a.m. Welcome/Pledge of Allegiance

- History and an overview of MAT
- Legislative Agenda
- MATIT pool/coverage primer + new online incident reporting
- Valuable Resources for township officers
- New Officer Training Basics

3:00 p.m. Adjourn

SUPERVISORS

9:00 a.m. Welcome/Pledge of Allegiance

- Special Meetings
- MATIT pool/coverage primer + new online incident reporting
- History and an overview of MAT
- Legislative Agenda
- On Foxes & Henhouses- essential training for supervisors to avoid falling afoul of Minnesota's statutory and common-law conflict of interest prohibitions
- New Developments in the Marketable Title Act & the Wage Theft Law

3:00 p.m. Adjourn



You are responsible for your own lodging needs- Here is a list of *recommended* hotels. (No room block/pricing)

March 23 in Windom: Windom Community Center, 1750 Cottonwood Lake Dr, Windom, MN 56101.

March 24 in the Brainerd Area: Breezy Point Resort, 9252 Breezy Point Drive, Breezy Point, MN 56471.

WEEK 2

March 27 in the St. Cloud area: The Park Event Center, 500 Division Street, Waite Park, MN 56387.

March 28 in Granite Falls: Kilowatt Community Center, 600 Kilowatt Dr, Granite Falls, MN 56241. *NOTE: THIS IS A NEW LOCATION.*

March 29 in Arlington: Arlington Community Center 204 Shamrock Drive, Arlington, MN 55307. *NOTE: THIS IS A NEW LOCATION and replaces Hutchinson.*

March 30 in Willmar: Willmar Conference Center, 240 23rd Street SE Willmar, MN 56201.

March 31 in Alexandria: Arrowwood Resort and Conference Center, 2100 Arrowwood Lane NW, Alexandria, MN 56308.

WEEK 3

April 3 in Mahanomen: Shooting Star Casino Event Center, 777 S Casino Rd, Mahanomen, MN 56557

April 4 in Thief River Falls: Ralph Engelstad Arena, 525 Brooks Ave, Thief River Falls, MN 56701

April 5 in Bemidji: The Sanford Center, 1111 Event Center Drive NE, Bemidji, MN 56601.

April 6 in the McGregor/Grand Rapids Area: Big Sandy Lodge and Resort, 20534 487th St, McGregor, MN 55760. *NOTE: MUST MAKE LODGING RESERVATION BY MARCH 20 IF NEEDED.*

April 7 in Duluth: Duluth Entertainment Convention Center (DECC), Harbor Side Rooms, 350 Harbor Drive, Duluth, MN 55802.

AGENDA FOR CLERKS AND TREASURERS: Welcome; Record Retention; Legislative and MAT update; Broadband Update; Social Media in Townships; Recent developments in Municipal Mistakes and Wage Theft in brief, Organizational tips for clerks/treasurers - when it's a "side gig."

AGENDA FOR NEW OFFICERS: Welcome; New Officer Orientation (a must-have class for all officers who have not attended previously). MAT will cover the many legal requirements that come with holding public office; MAT Overview; District Director introduction; Town Officer Duties and Responsibilities.



Contract Acknowledgement in lieu of Purchase Order

I, Nancy Kopacek, as an authorized agent of Harris Township am making
(Purchasing Agent Name) *(Agency Name)*
the attached purchase *lease / rental* as specified in agreement Q27041 under the
(circle procurement type) *(Purchase Agreement Number)*
terms and conditions of State/Association Contract Number 189667
(State/Association Contract Number)

Signature

Title

Date

LOFFLER

3745 Louisiana Ave S, Saint Louis Park, MN 55426
952-925-6800 *Fax 952-925-6801

MAINTENANCE AGREEMENT

B I L L T O	Company	Customer #		S H I P T O	Company	Customer #	
	Harris Township Hall				Harris Township		
	Address				Address		
	20876 Wendigo Park Rd				28581 Alicia Pl		
	City	State	Zip		City	State	Zip
	Grand Rapids,	MN	55744		Grand Rapids	MN	55744
	Contact		Phone		Contact		Phone
			218-398-3497		Nancy Kopacek		218-398-3497
	Email address		Mobile Phone		Email address		Mobile Phone
					Harristownshiptreasurer@gmail.com		218-398-3497

Multi-Functional Copier / Printer Managed Print Services Mail Machine

CONTRACT TERM: 12 months locked Other _____

EFFECTIVE DATE: Note that the effective date is the same as the Install Date, unless otherwise noted New Renewal Add to Existing Contract

MAKE/MODEL	DESCRIPTION	SERIAL NUMBER	ID	BEGIN METER
Canon - X MF1643i II	5160C002AA imageCLASS X MF1643i II			

Please list additional equipment on attached Schedule A

Base Frequency	Overage Frequency	Monthly	Base Charge		Meter Collection Method
B/W Covered Impressions	0	B/W Overage Charge	\$ 0.0073		
Color Covered Impressions	0	Color Overage Charge			
Xerox Production Mono	Color	Large Color	Banner	All Four Rates Are Required	

Additional Charge \$ _____ For _____

Supplies Included Yes **Black Toner** Yes **Color Toner** Yes **Staples Included** No

Meter Contact	Phone (Required)	E-mail Address (Required)	Fax
Nancy Kopacek	218-398-3497	Harristownshiptreasurer@gmail.com	

Enable Canon Cloud Backup Service Qty _____ \$4.95 per device monthly for Canon generation three or newer devices

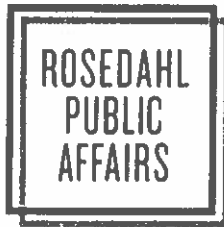
Special Instructions: _____

Please carefully review the Terms and Conditions on our website, <https://info.loffler.com/loffler-terms-and-conditions>, and provide a customer signature on the following page. Version 09252022.

Supported equipment - The following list of additional equipment will be added to the Loffler maintenance agreement. If additional space is needed, please use the Loffler Schedule A. By signing this agreement, the customer acknowledges they have viewed the Loffler maintenance terms and conditions located on the Loffler website, which may be downloaded from our website if a hard copy is required.

Make/Model Description Serial Number ID Begin Meter

Customer Signature	X		Print Customer Name
Loffler Companies Representative		Loffler Company Acceptance Date	
Loffler Companies Officer Approval			
	Signature	Time	Date



12E

SERVICES AGREEMENT

This Services Agreement, ("Agreement"), is made effective and entered as of the date indicated below the Client signature ("Effective Date"), by and between Rosedahl Public Affairs LLC ("RPA") and Harris Township ("Client").

WHEREAS Client believes that RPA has the necessary qualifications, experience, and abilities to provide public affairs consulting and services to the Client.

WHEREAS RPA agrees to provide such public affairs consulting services ("Services") to Client on the terms and conditions set out in this Agreement.

NOW, THEREFORE, in consideration of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Client and RPA (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:

I. GENERAL TERMS

1. **Term.** This Agreement shall remain in effect from February 1, 2023 to April 1, 2023 unless sooner extended or terminated as provided for in this Agreement. RPA and Client may mutually choose to extend the contract for an agreed-upon scope of services and fee after this period.

2. **Termination.** Either RPA or Client may terminate this Agreement at any time, with or without cause. Upon termination of this Agreement for any reason, RPA shall be entitled to receive payment for Services and reimbursement of related expenses, if any, accrued under the terms of this Agreement, as of the date RPA ceases work under this Agreement. In addition, RPA shall be reimbursed for any noncancelable obligations, cancellation penalties, or any expenditures incurred in order to perform the Services anticipated prior to cancellation. Client is also entitled to receive a refund of fees from RPA if prepayment exceeds the prorated length of service before termination.

3. **Confidential Information.** Each party acknowledges that it will have access to certain confidential information of the other party concerning plans and other information held in confidence by the other party (the "Confidential Information"). Confidential Information refers to any data or information, whether business or personal, which would reasonably be considered to be private or proprietary to the Client or RPA and that is not generally known and where the release of that Confidential Information could reasonably be expected to cause harm to the Client or RPA. Each Party agrees that it will not use in any way, for its own account or the account of any third party, except as expressly permitted by, or required to achieve the purposes of, this Agreement, nor disclose to any third party (except as required by law or to that Party's attorneys, accountant, and other advisors as reasonably necessary) any of the other party's Confidential Information. The obligation of confidentiality will apply during the term of this Agreement and will survive indefinitely upon termination. All written and oral information and material disclosed or provided by Client to RPA under this Agreement is Confidential Information regardless of whether it was

provided before or after the date of this Agreement or how it was provided to RPA unless that information is or has been publicly available through sources other than RPA.

4. Performance. RPA and Client agree to do everything necessary to ensure that the terms of this Agreement take effect. While RPA shall work in cooperation with Client to achieve Client's objectives pursued through the engagement described in this Agreement, RPA cannot guarantee that those objectives will be achieved.

5. Payment Terms. Client will pay all fees listed in this Agreement. Services including Fixed Bid Consulting, Costs, and Expense Reimbursements defined in this Agreement are due upon receipt or as described in the services section of this agreement. Client acknowledges that RPA may purchase goods or services from third parties in order to provide the Services defined in this Agreement with Client's prior consent. While RPA will exercise due care in obtaining such goods or services, RPA makes no warranties regarding such goods or services.

6. Ownership of Intellectual Property. All intellectual property and related material, including any trade secrets, that are developed or produced under this Agreement, is a "work made for hire" and will be the sole property of Client. The use of Intellectual Property by the Client will not be restricted in any manner.

7. Return of Property. Upon the termination of this Agreement, RPA will return to Client any property, documentation, records, or Confidential Information which is the property of the Client upon request up to the date this Agreement is terminated. RPA at its sole discretion, may destroy and dispose of any Client property following termination of this Agreement without further notice to Client.

8. Independent Contractor. In providing the Services under this Agreement it is expressly agreed that any consultant performing Services for Client is acting as an independent contractor and not an employee. RPA and Client acknowledge that this Agreement does not create a partnership or joint venture between them and is exclusively a contract for service.

9. Indemnification. Except to the extent paid in settlement from any applicable insurance policies, and to the extent permitted by applicable law, RPA and Client agree to indemnify and hold harmless the other Party, and its respective affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from or arise out of any act or omission of the indemnifying Party, its respective affiliates, officers, agents, employees, and permitted successors and assigns that occurs in connection with this Agreement. This indemnification will survive the termination of this Agreement.

10. Modification of Agreement. Any amendment, change authorization, or modification of this Agreement or additional obligation assumed by either RPA or Client in connection with this Agreement will only be binding if evidenced in writing and signed by an authorized representative of both RPA and Client.

11. Time of the Essence. Time is of the essence in this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.

12. Assignment: RPA will not voluntarily, or by operation of law, assign or otherwise transfer its obligations under this Agreement without the prior written consent of the Client.

13. Entire Agreement: RPA and Client agree that there is no representation, warranty, collateral agreement or condition affecting this Agreement except as expressly provided in this Agreement.

14. Enurement. This Agreement will enure to the benefit of and be binding on RPA and Client including respective heirs, executors, administrators and permitted successors and assigns. No provision in this Agreement is intended or shall create any rights with respect to the subject matter of this Agreement in any third party.

15. Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of Minnesota.

16. Severability. If any provision of this Agreement is held to be invalid or unenforceable in whole or part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

17. Waiver. The waiver by either RPA or Client of a breach, default, delay, or omission of any of the provisions of this Agreement will not be construed as a waiver of any subsequent breach of the same or other provisions.

18. Conflict of Interest. Rosedahl Public Affairs affirms a conflict of interest does not currently exist. In addition, should a conflict of interest develop over the course of this contract, RPA will disclose it immediately to Client.

19. Notice. All notices, requests, demands, or other communications required or permitted by the terms of this Agreement will be given in writing and delivered at the following addresses:

Rosedahl Public Affairs LLC
Attn: Leslie W. Rosedahl
Leslie@RosedahlPublicAffairs.com
1765 Ashland Avenue
Saint Paul, MN 55104

Harris Township
Peggy Clayton 218-259-1551
Email: supervisorchtp@gmail.com

II. SERVICES

1. RPA will provide the following services:

- Work with the township liaison to gather content and preferences for the website
- Create the site using content provided by the township
- Make edits per requested by the township during creation
- Train one or more persons designated by the township on how to edit the site for any future needs. It is web-based and easy!
- Provide a document with information on updating the site, and will also be available for questions

2. Fees: RPA will invoice via email upon completion of services and client will pay \$1500 for services listed above. RPA will also charge additional expenses to the township (with no mark-up) such as the domain name (website address) and site hosting, which is an estimated and ongoing expense of approximately \$250/year.

Client will send payment within 30 days of invoice via mailed check to:

Rosedahl Public Affairs LLC
1765 Ashland Avenue
St. Paul, MN 55104

3. Changes in Scope. RPA will not provide consulting, fixed bid work, or services beyond the scope of this Agreement without written change authorization signed by both parties that documents any material change in the scope, price, or assumptions of the Services.

4. Travel and Expense Reimbursement Policy. Rosedahl Public Affairs will not bill Client for expenses such as metro-area mileage, personal food and beverages, or general printing.

By the signatures of their duly appointed representatives below, RPA and Client, intending to be legally bound, agree to all of the provisions of this Agreement.

Rosedahl Public Affairs LLC

Harris Township

By: 

By: _____

Print Name: Leslie Rosedahl

Print Name: _____

Date Signed: January 27, 2023

Date Signed: _____

**Harris Township
Pay Request**

	General	Equipment	Road/Bridge	Cemetery	Recreation	Building/G rounds	PTO	TOTAL
Date	100	200	300	400	500	600		
7-Mar	2.5	4.5				1		8
12-Mar			4					4
13-Mar		1	5		2			8
14-Mar			7		1			8
15-Mar		1	6		1			8
17-Mar	0.5		7.5					8
	3	6.5	29.5	0	4	1	0	44
	6.8%	14.8%	67.0%	0.0%	9.1%	2.3%	0.0%	100.0%
								0
								0
								0
								0
								0
								0
								0
Total Hours								44
								0
								0
								0
								0

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Marlin Herbert

3/17/2023

Signature

Date

Payment Request - Clerk

Harris Township
Itasca County

Name: Lori Kent

Date	Description	# Hours	Rate	Amount
Hourly Work				
03/08/23	Board Meeting, training on forms, website, etc (6 - 10 PM)	4	\$19.00	\$76.00
03/10/23	Banking GRSB	0.25	\$19.00	\$4.75
03/10/23	Processing mail, updating Annual Report Minutes, Website updating, Sharepoint (3-6:00 PM)	3	\$19.00	\$57.00
03/11/23	Draft Board Meeting Minutes/Email	1	\$19.00	\$19.00
03/14/23	Annual Township Meeting (6-9 PM)	3	\$19.00	\$57.00
03/15/23	Annual Township Meeting Minutes(Draft) and Board minute revision/Email	1.5	\$19.00	\$28.50
03/17/23	Processing mail, Agenda, Minutes 3/8/2023 (3:30-6:00 PM)	2.5	\$19.00	\$47.50
TOTALS		15.25		\$289.75
Reimbursements:				
Date		Miles	Rate	Amount
03/10/23	GRSB	5.60	\$ 0.655	\$3.67
03/10/23	Mail pickup	16.80	\$ 0.655	\$11.00
03/17/23	Mail pickup	16.80	\$ 0.655	\$11.00
Other reimbursement items				Amount
<i>Total reimbursements requested:</i>				\$25.68

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Signature _____ Date 3/17/2023
Lori Kent



MINNESOTA LLC

PO Box 410 || Ashland, Wisconsin 54806

ADVERTISING & PRINTING INVOICE

BILLED ACCOUNT NO.	ADVERTISER/CLIENT NAME			
GRH3017010	HARRIS TOWNSHIP			
CURRENT NET AMT DUE	30 DAYS	60 DAYS	90 DAYS	OVER 120
\$357.00	\$0.00	\$0.00	\$0.00	\$0.00
BILLING PERIOD	TOTAL AMOUNT DUE		PAGE	
2/1/23-2/28/23	\$357.00		1	

Billed Account Name and Address:

HARRIS TOWNSHIP
HARRIS SERVICE CTR/TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

DATE	PUBLICATION	AD ID	DESCRIPTION - OTHER COMMENTS/CHA	PAGES	SIZE	BILLED UNITS	NET AMT
			PREVIOUS BALANCE				0.00
2/12/2023	GR Manneys Shopper	97418	Annual Meeting		2.00 x 4.00"	0	0.00
2/12/2023	GR Herald Review	97418	Annual Meeting		2.00 x 4.00"	0	119.00
2/19/2023	GR Manneys Shopper	97418	Annual Meeting		2.00 x 4.00"	0	0.00
2/19/2023	GR Herald Review	97418	Annual Meeting		2.00 x 4.00"	0	119.00
2/26/2023	GR Manneys Shopper	97418	Annual Meeting		2.00 x 4.00"	0	0.00
2/26/2023	GR Herald Review	97418	Annual Meeting		2.00 x 4.00"	0	119.00

RECEIVED
3/10/23

YOUR SALES REPRESENTATIVE IS
Gabby Jerulle
gjerulle@grandrapidsheraldreview.net



REMIT TO:
APG Media of Minnesota
P.O. Box 410
Ashland, WI 54806

Accounts Not Paid within 30 days of the invoice:
a 1.5% monthly finance fee is charged to the account.

To pay by credit card please call - (715) 858-7330

Billed Account Name and Address:

HARRIS TOWNSHIP
HARRIS SERVICE CTR/TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

BILLING DATE
2/28/23
CUSTOMER NUMBER
GRH3017010
INVOICE NUMBER
GRH3017010-0223
AMOUNT DUE
\$ 357.00
AMOUNT PAID
\$ _____

INVOICE

BRAUN
INTERTEC

The Science You Build On.

PLEASE REMIT TO

Braun Intertec Corporation
Lockbox #446035 PO BOX 64384
Saint Paul, MN 55164-0384

Telephone (952) 995-2000
Fax (952) 995-2020
Tax I.D. 41-1684205

Nancy Kopacek
Harris Township
20876 Wendigo Park Rd
Grand Rapids, MN 55744

Date 3/10/2023
Invoice number 8334796
Project ID 82300753
Customer account H44937
Customer PO

Proposed Road Construction

Geotechnical Evaluation
Aspen Drive and Sunny Beach
Harris Township, MN

For Professional Services rendered through 3/3/2023

Total Project Fee Authorized	\$4,975.00
Percent Complete as of 3/10/2023	100.00 %
Amount Due to Date	<u>\$4,975.00</u>
Less Previously Invoiced	<u>\$2,285.00</u>
Total Fees	<u><u>\$2,690.00</u></u>

RECEIVED
3/17/23

Please pay from this invoice.


Terms: Due on receipt, 1 1/2% per month after 30 days, 18% annual percentage rate, unless otherwise specified by written agreement.

Statement

Davis Oil Inc.
 1301 NW 4th St
 PO Box 508
 Grand Rapids, MN 55744

Date
3/1/2023

To:
Harris Township 20876 Wendigo Park Road Grand Rapids, MN 55744

		Amount Due	Amount Enc.		
		\$928.87			
Date	Transaction	Amount	Balance		
01/31/2023	Balance forward		377.35		
02/03/2023	INV #8266.	129.80	507.15		
02/07/2023	INV #8526.	566.00	1,073.15		
02/21/2023	INV #280580.	123.05	1,196.20		
02/23/2023	INV #9857.	110.02	1,306.22		
02/27/2023	PMT #20881.	-377.35	928.87		
					
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
928.87	0.00	0.00	0.00	0.00	\$928.87

L & M Supply, Inc.
P.O. Box 280
Grand Rapids, MN 55744-0000
*** STATEMENT OF ACCOUNT ***
PERIOD ENDING 2/28/23

ACCOUNT NUMBER: 1000003580

Payment Amount: _____

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK ROAD
GRAND RAPIDS, MN 55744

Please return this portion with your payment.

DATE	TRANSACTION	CREDITS	CHARGES	BALANCE
	BALANCE FORWARD			663.68
2-02-2023	INVOICE #0001-11215339		23.02	686.70
2-06-2023	INVOICE #0001-11219653		86.44	773.14
2-08-2023	INVOICE #0001-11221293		23.66	796.80
2-09-2023	INVOICE #0001-11222364		47.96	844.76
2-13-2023	INVOICE #0001-11226243		37.21	881.97
2-23-2023	INVOICE #0001-11236089		40.92	922.89
2-27-2023	PAYMENT-THANK YOU	663.68		259.21

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL AMOUNT DUE
259.21				259.21

PLEASE REMIT PAYMENT
BY 3/25/23
TO

THANK YOU FOR
SHOPPING AT
L&M SUPPLY

L & M Supply, Inc.
P.O. Box 280
Grand Rapids, MN 55744-0000

218/326-9451

PLEASE REFER ALL QUESTIONS CONCERNING
YOUR ACCOUNT TO OUR CORPORATE OFFICE:
* P.O. Box 280 *
* Grand Rapids, MN 55744 *
* 218/326-9451 *

RECEIVED
3/10/23

Northland Lawn and Sport

20648 US Hwy 169
Grand Rapids, MN 55744 US

COMMITTED

Document: 04-155447 PO:
Date: 2/23/2023 CustId: HARRIS TOWNSH-4

Phone: (218) 326-1200 Fax:
Email:
Web site: www.mynorthland.com

Cust Email:
Phone: (218) 244-5247
Salesperson: MDagenais
User: MDagenais

Bill To:
HARRIS TOWNSHIP
20876 WENDIGO PARK ROAD
GRAND RAPIDS , MN 55744

Ship To:
HARRIS TOWNSHIP

Item	Type	Description	Qty	Tax	Price	Discount	Net Price
57M7019	PA	JD - Bulb	1.0000		\$13.64		\$13.64
Total:							\$13.64

Totals	
Sub Total:	\$13.64
Total Tax:	\$0.00
Estimated/Current Invoice Total:	\$13.64

Estimated/Current Balance Due On This Invoice: \$13.64

A finance charge of 1.5% per month will be applied to balances that become more than 30 days past due.
No refund without receipt. All returns must be in new condition and in original package.
No returns on special orders, electrical parts, and windshields, or after 30 days.
50% deposit required on all special orders.
25% restocking charge on all returned parts.
Check out our website: www.mynorthland.com

Thank you for your business.

Northland Lawn and S
20648 US Hwy 169
Grand Rapids, MN 55744 JS

use invoice
COMMITTED

Document: 04-150788
Date: 12/27/2022

Picked up on 2/23/23
PO:
CustId: HARRIS TOWNSH-4

Phone: (218) 326-1200 Fax:
Email:
Web site: www.mynorthland.com

Cust Email:
Phone: (218) 244-5247
Salesperson: BSchuemann
User: MDagenais

Bill To:
HARRIS TOWNSHIP
20876 WENDIGO PARK ROAD
GRAND RAPIDS , MN 55744

Ship To:
HARRIS TOWNSHIP

Item	Type	Description	Qty	Tax	Price	Discount	Net Price
M84552	PA	JD - SHAFT KEY 8in.D1G	1.0000		\$7.56		\$7.56
Total:							\$7.56

Totals	
Sub Total:	\$7.56
Total Tax:	\$0.00
Estimated/Current Invoice Total:	\$7.56

Estimated/Current Balance Due On This Invoice: \$7.56

Parts on Order			
Item	Description	Order Number	Qty
TCA12032	JD - Push Pull Cable	13354	1.0000

A finance charge of 1.5% per month will be applied to balances that become more than 30 days past due
No refund without receipt. All returns must be in new condition and in original package.
No returns on special orders, electrical parts, and windshields, or after 30 days.
50% deposit required on all special orders.
25% restocking charge on all returned parts.
Check out our website: www.mynorthland.com

Thank you for your business.



Where we ALWAYS have a CLEAN seat for you!

52 Horseshoe Drive
 Grand Rapids MN 55744
 218-326-1662
 northlandportablesmn.com
 carol@northlandportablesmn.com

Invoice

Date	Invoice #
3/8/2023	24718

Bill To:
Harris Township 20876 Wendigo Park Road Grand Rapids, MN 55744

Job Site:
Crystal Park, Cemetery Wendigo Park LaPlant BL, Mishawauka BL & Troop Town BL

P.O. No.	Terms	Net 30	Due Date	4/7/2023
Description		Quantity	Rate	Amount
ADA Compatible Handicapped Portable Restroom Rental - February 2 - March 2, 2023 = 4 Weeks				
Weekly Rental - ADA Compatible Handicapped Restroom		3	20.00	60.00
Weekly Cleaning, Pumping, and Disposal		3	77.95	233.85
Weekly Winterization Fee - Beginning 10/24/2022 X 3 Restrooms		12	17.50	210.00
Standard Portable Restroom Rental - January 30 - March 1, 2023 = 4 Weeks				
Weekly Rental - Standard Restroom		3	20.00	60.00
Weekly Cleaning, Pumping, and Disposal		3	51.15	153.45
Weekly Winterization Fee - Beginning 10/24/2022		12	8.75	105.00
This is your last invoice for the standards at the Boat Landings. They have been picked up.				
Thank you for your business. Like us on Facebook!			Subtotal	\$822.30
All payments are due by the due date. Outstanding balances over 90 days are subject to collections. If full payment cannot be made, please contact our office to arrange a payment plan. If a payment plan is not set up with our office any outstanding payment will be subject to collections.			Sales Tax (6.875%)	\$0.00
			Total	\$822.30
An extra 3.5% convenience fee will be added onto all credit/debit card transactions.			Payments/Credits	\$0.00
			Balance Due	\$822.30

RECEIVED
 3/17/23



Personnel Dynamics, LLC

PO Box 193
 604 NW 1st Ave
 Grand Rapids, MN 55744

INVOICE

Invoice Number: 52807
 Invoice Date: Mar 1, 2023
 Page: 1

Phone: 218-327-9554
 Fax: 218-327-9528
 Email: desk@pdstaffing.net

Bill To:
HARRIS TOWNSHIP 20876 WENDIGO PARK RD GRAND RAPIDS, MN 55744

Customer ID	Customer PO
HARRIS	DUE UPON RECEIPT

Quantity	Item	Description	Unit Price	Amount
		WEEK ENDING 02/25/23		
8.75	CLAYTON, RICHARD		19.60	171.50
10.50	MCKINNEY, MCKINNA		19.60	205.80
8.00	PIEKARSKI, JUSTIN		19.60	156.80
4.00	PIEKARSKI, SENYA		19.60	78.40
8.00	VERBICK, DOLAN		19.60	156.80
3.50	WHIRLEY, NINA		19.60	68.60

RECEIVED
 3/10/23

Subtotal	837.90
Sales Tax	
Total Invoice Amount	837.90
Payment/Credit Applied	
TOTAL	837.90

Check/Credit Memo No:



Personnel Dynamics, LLC

PO Box 193
604 NW 1st Ave
Grand Rapids, MN 55744

INVOICE

Invoice Number: 52821
Invoice Date: Mar 8, 2023
Page: 1

Phone: 218-327-9554
Fax: 218-327-9528
Email: desk@pdstaffing.net

Bill To:

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Customer ID

HARRIS

Customer PO

DUE UPON RECEIPT

Quantity	Item	Description	Unit Price	Amount
		WEEK ENDING 03/04/23		
8.00	BATES, LAUEN		19.60	156.80
4.00	MCKINNEY, MCKINNA		19.60	78.40
12.00	PIEKARSKI, JUSTIN		19.60	235.20
8.00	PIEKARSKI, SENYA		19.60	156.80
4.00	TORRENT, LUCAS		19.60	78.40
12.00	VERBICK, DOLAN		19.60	235.20
12.00	WHIRLEY, NINA		19.60	235.20

RECEIVED
3/10/23

Subtotal	1,176.00
Sales Tax	
Total Invoice Amount	1,176.00
Payment/Credit Applied	
TOTAL	1,176.00

Check/Credit Memo No:

treasure bay PRINTING

806 NE 4th Street • Grand Rapids, MN 55744
 218-326-3466 • FAX: 218-326-1539
 www.treasurebayprinting.com

INVOICE

INVOICE NUMBER	INVOICE DATE
276664	03/06/2023

3/6/2023

BILL TO:

HARRIS TOWNSHIP
 Attn.: PEGGY CLAYTON
 20876 WENDIGO PARK RD
 GRAND RAPIDS, MN 55744

SHIP TO:

Same

✓ 3-6

TERMS	CUSTOMER'S PHONE	CUSTOMER CONTACT	PURCHASE ORDER #	CUSTOMER SERVICE REP.
-------	------------------	------------------	------------------	-----------------------

NET 30	218-259-1551	PEGGY CLAYTON		TUAN
--------	--------------	---------------	--	------

QUANTITY	DESCRIPTION	
----------	-------------	--

PLATE MENT *Plate kent*
 PLATE/NAME: BLACK WHITE CORE, MATCH TYPE
 TAPE BACK (REMOVE PLATE FROM BLOCK IF PROVIDED)
 PLATE=2.5" X 1.5" APPROX REMOVE PLATE FROM BLOCK
 NO ROUTED WOOD BLOCK 8.5" NEEDED THIS TIME

20.00
 20.00

Thank you!



A finance charge of 1.5% (18% annual rate) is added to all amounts due over 30 days from invoice date.

1st Tax ID # EXEMPT Make checks payable to: Treasure Bay Printing. - Payment due upon receipt.

SHIP VIA	SUB-TOTAL	TAX RATE %	TAX	FREIGHT CHARGES	DEPOSIT	TOTAL
CALL	20.00					\$ 20.00

20.00

Please Pay From This Invoice

All Claims must be made within 10 days of receipt of merchandise.

RECEIVED BY _____



VC3 Inc
 PO Box 746804
 Atlanta, GA 30374-6804
 (803) 733-7333

Bill To:
Harris Township, MN Attn: Nancy Kopacek 20876 Wendigo Park Road Grand Rapids, MN 55744 United States

Date	Invoice
03/13/2023	104550
Account	
HT0008	

Terms	Due Date	PO Number	Reference
Net 10	03/23/2023		Monthly Billing for March

Contract Details	Quantity	Price	Amount
Agreement CW Tool Only Services Agreement			
CW Tool Only for Workstation Management - Per Workstation	3.00	\$20.00	\$60.00
Advanced Endpoint Detection and Response - Per Device	9.00	\$7.00	\$63.00
Credit for pre-paid Antivirus services with 5 Year Managed Agreement - Per Device	6.00	-\$2.00	-\$12.00
Office 365 Backup - Per User	2.00	\$3.00	\$6.00
Total Contract Details:			\$117.00

<p>Make checks payable to VC3 Inc</p> <p>Remit To: VC3, Inc PO Box 746804 Atlanta, GA 30374-6804</p> <p>visit www.vc3.com/pay-invoice to pay via credit card</p> <p>If you are signed up for VC3's ACH program, drafts will occur after 15 calendar days. Please email finance@vc3.com with any issues to stop the draft of any invoice.</p> <p>ACH payments may be submitted to the following account information. Please send remittance detail to finance@vc3.com. Bank Name: PNC Bank Routing Number: 021052053 Account Number: 51843132</p>	Invoice Subtotal:	\$117.00
	Sales Tax:	\$0.00
	Invoice Total:	\$117.00
	Payments:	\$0.00
	Credits:	\$0.00
	Balance Due:	\$117.00



Customer Information

XEROX CORPORATION
PO BOX 660501
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number

Special Reference

Contract Number

PAYABLE UPON RECEIPT
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

HARRIS TOWNSHIP HALL
21998 AIRPORT RD
GRAND RAPIDS MN
55744

Bill To:

HARRIS TOWNHALL
RD
20876 WENDIGO PARK
GRAND RAPIDS MN
55744

03-01-23
Invoice Date
018306594
Invoice Number
725542070
Customer Number

C8155H XEROX C8155H

SER.# EHQ-217458

SPLY-MAINT - COST PER COPY PLAN
AMOUNT

METER USAGE	METER READ	METER READ	NET COPIES
TOTAL BLACK	01-23-23 TO 54836	02-21-23 57350	2514
TOTAL COLOR	43373	44584	1211
METER CHARGES			
TOTAL BLACK	2514		
BLACK BILLABLE PRINTS	2514	.005000	12.57
TOTAL COLOR	1211		
COLOR BILLABLE PRINTS	1211	.055000	66.61
NET PRINT CHARGE			79.18

Invoice

1 LINE FAX
OFFICE FINISHER

SER.# FAX-1LINE
SER.# OFC-81

INCL
INCL

SUB TOTAL 79.18

TOTAL 79.18

THIS IS A 60 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
HARRIS TOWNSHIP HALL
21998 AIRPORT RD
GRAND RAPIDS MN
55744

Bill To
HARRIS TOWNHALL
RD
20876 WENDIGO PARK
GRAND RAPIDS MN
55744

When Paying By Mail
Send Payment To:
XEROX CORPORATION
P.O. BOX 802555
CHICAGO IL
60680-2555



Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

08-698-9717 1 725542070 018306594 03-01-23 THIS AMOUNT
RF014630 S 110120
03 6R7G 4D68 H A7310 5933 2 115

\$79.18

VMN99

202100008070060 0183065948 0300079180 272554207068

Payment



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1277678

W

ACCOUNT NUMBER 504896-104896 **ZONE** 1-043 **STATEMENT DATE** 03/09/2023
CUSTOMER NAME Harris Township Hall **ROUTE** 043
SERVICE ADDRESS Airport Rd, 21998 Grand Rapids **DUE DATE** 03/24/2023

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	20.1	24.2
Cost Per Day	\$3.35	\$3.95
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills on-line,
 sign up for auto-pay, or to go paperless:
www.grpuc.org

To pay your bill by phone, call:
 1-855-456-5158.

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

Previous Balance		116.10
Check Payment	02/24/2023	(116.10)CR
Balance Forward		\$0.00
Current Charges		
Electric		105.99
Total Current Charges:		\$105.99
Current Account Balance:		\$105.99
Amount Due		\$105.99

Auto Pay-Do Not Pay

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

UTILITY STATEMENT

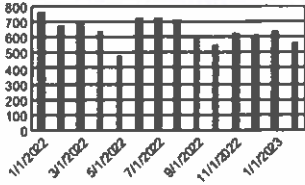
Statement Date: 03/09/2023

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	504896-104896
Statement Number	1277678
Due Date	03/24/2023
Amount Due	\$105.99
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 03/24/2023

Service	Meter Number	Rate Code	Read Code	Usage Period From	Usage Period To	# Days	Meter Readings Previous	Meter Readings Current	Multiplier	Usage	Charge Details	Total Charges
Electric									2.00000			
											Security Light 70 Watt EP	\$ 11.40
											Minnesota Sales Tax	\$ 0.78
												12.18
Electric	144997	ERC-40	A	01/31/2023	02/28/2023	28	57087	57650	1.00000	563		
											Monthly Service Charge	\$ 20.55
											Energy Usage	563 kWh @ \$0.11110
											Purchased Power Adj	563 kWh @ \$0.00831
											Minnesota Sales Tax	\$87.78 @ 6.87500%
												\$ 6.03
												93.81



DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
Service Charge - Charge for customer billing & administration services	Energy Usage -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Energy Usage - Measure of electricity used (in kWH)	Commodity Charge - Water reading indicates thousands of gallons.
Off Peak Usage - Measure of off peak electricity used (in kWH)	WW Collection/trtmt - Wastewater collection/trtmt charge is based on water consumption.
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month	
Commodity Charge - Water Consumption	
WW Collection/trtmt charge - Wastewater gallons collected and treated	

Account Statement

Commercial Account
HARRIS TOWNSHIP



Customer Service:
homedepot.com/mycrc
Account Inquiries:
1-800-685-6691 (TTY: 711) Fax 1-800-266-7308

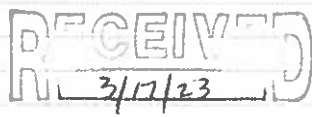
Account 1

Previous Balance	\$375.00
Payments	-\$375.00
Credits	-\$0.00
Purchases	+\$10.87
Debits	+\$0.00
FINANCE CHARGES	+\$0.00
Late Fees	+\$0.00
New Balance	\$10.87

Current Due	\$10.87	
Past Due Amount	+	\$0.00
Minimum Payment Due	=	\$10.87
Payment Due Date	04/03/23	
Amount to pay to avoid incurring finance charges	\$10.87	

Send Notice of Billing Errors and Customer Service Inquiries to:
HOME DEPOT CREDIT SERVICES
PO Box 790345, St. Louis, MO 63179-0345

Credit Limit	\$7,500
Credit Available	\$7,489
Closing Date	03/08/23
Next Closing Date	04/07/23
Days in Billing Period	31



FIND THE BEST FLOORING TOOLS & MATERIALS TO GET THE JOB DONE

Schedule quick delivery to your job site



Visit homedepot.com/flooringsupplies for more details.

Important Changes: Our Privacy Notice has changed and can be found at www.citi.com/privacy.

TRANSACTIONS

Trans Date	Location/Description	Reference #	Amount
02/27	THE HOME DEPOT GRAND RAPIDS MN	4040023	\$ 10.87
	TOTAL CARD ENDING 4869		\$ 10.87

PAYMENTS, CREDITS, FEES AND ADJUSTMENTS

03/03	AUTOPAY PAYMENT THANK YOU IL	P9194001YEPFT7E12	\$ 375.00
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NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION Page 1 of 6 This Account is Issued by Citibank, N.A.
Please detach and return lower portion with your payment to ensure proper credit. Retain upper portion for your records.



Your Account is enrolled in AutoPay. Your next AutoPay payment of \$10.87 will be deducted from your bank account on 04/03/2023. Please note that the next AutoPay payment may be reduced if you have made additional payments or received any credits during the current billing cycle.

Payment Due Date	April 3, 2023
New Balance	\$10.87
Past Due Amount	\$0.00
Minimum Payment Due	\$10.87
Amount Enclosed:	\$

Statement Enclosed

Print address changes on the reverse side. Make Checks Payable to

00009593 1 G3501506 DTF 00009593

HARRIS TOWNSHIP
MARGARET CLAYTON
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2189094869
PO BOX 70614
PHILADELPHIA, PA 19176-0614



Pro Xtra Credit Card



Remit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2189094869
PO BOX 70614
PHILADELPHIA, PA 19176-0614

INVOICE DETAIL

BILL TO:
Acct:
Card: 1

SHIP TO:
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Amount Due:	Trans Date:	Invoice #:
\$10.87	02/27/23	4040023
PO:		Store: 2834, GRAND RAPIDS, MN

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
D 4PACK BATT	00001698500003600002	1.0000 EA	\$10.87	\$10.87
SUBTOTAL				\$10.87
TAX				\$0.00
TOTAL				\$10.87

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26039 Bear Ridge Drive
Cohasset, MN 55721

A Thibault Energy Cooperative

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959

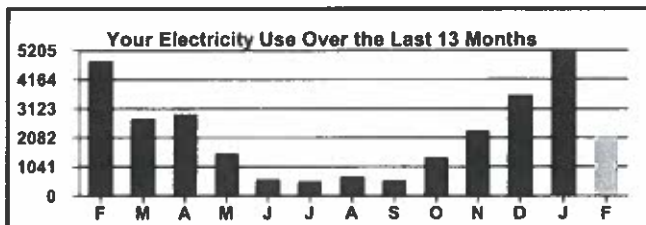
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

4 271

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Save money on water heating: Choose off-peak or 8-hour interruptible water heating from Lake Country Power.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	3,341.00
PAYMENT 02/24/2023	-457.00
ADJUSTMENT	-2,883.97
BALANCE FORWARD DUE IMMEDIATELY	.03

CURRENT BILL INFORMATION									
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER	CODE	USAGE	DESCRIPTION	
10	20025490	02/26 -02/06	93021	90922	1		255	ENERGY CHARGE @	.140300
68	20025489	02/26 -02/06	3106	3088	1		18	PEAK SHAVE WATER HEATING @	.086800
65	20025487	02/26 -02/06	68682	66856	1		1826	DUAL FUEL INTERR. HEAT @	.070800
								SERVICE AVAILABILITY CHG:	42.00
								OPERATION ROUND-UP	0.35
TOTAL CHARGES THIS STATEMENT									208.97
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 03/24/23									
METER READ AUTOMATICALLY									
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due		
102000853	SERVICE CENTER		(218) 327-8759		03/07/2023	03/24/2023	209.00		

Please detach and return this portion with your payment.

Account No.: 102000853 Cycle: 7
Due Date: 03/24/2023 Net Due: 209.00
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



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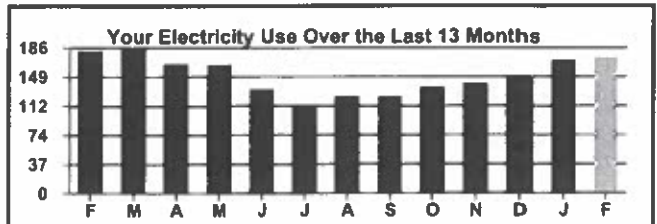




26039 Bear Ridge Drive
Cohasset, MN 55721

A Truist Energy Cooperative

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop



Save money on water heating: Choose off-peak or 8-hour interruptible water heating from Lake Country Power.

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

4 273



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	65.85
PAYMENT 03/01/2023	-65.85
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION

RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER CODE	USAGE	DESCRIPTION	
40	20029365	03/01 - 02/01	6631	6458	1	173	ENERGY CHARGE @ .140300	24.27
							SERVICE AVAILABILITY CHG:	42.00
							TOTAL CHARGES THIS STATEMENT	66.27

DO NOT PAY-AUTOMATIC WITHDRAWAL ON 03/30/23

METER READ AUTOMATICALLY

Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due
500602100	CEMETARY	(218) 327-8759	03/10/2023	03/30/2023	66.27

Please detach and return this portion with your payment.

Account No.: 500602100 Cycle: 1
Due Date: 03/30/2023 Net Due: 66.27
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500602100030110000066270000066275

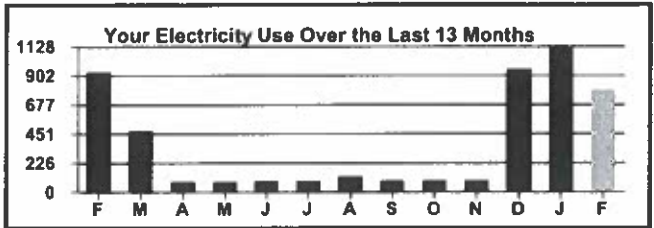


26039 Bear Ridge Drive
Cohasset, MN 55721

A True Source Energy Cooperative

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day
Office 1-800-421-9959

Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop



Save money on water heating: Choose off-peak or 8-hour interruptible water heating from Lake Country Power.

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

4 267



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	200.26
PAYMENT 03/01/2023	-200.26
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION								
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER CODE	USAGE	DESCRIPTION	
40	20028472	03/01 -02/01	13703	12912	1	791	ENERGY CHARGE @ .140300	110.98
							SERVICE AVAILABILITY CHG:	42.00
							TOTAL CHARGES THIS STATEMENT	152.98
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 03/30/23								
METER READ AUTOMATICALLY								
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due	
500571150	CRYSTAL		(218) 327-8759		03/10/2023	03/30/2023	152.98	

Please detach and return this portion with your payment.

Account No.: 500571150 Cycle: 1
Due Date: 03/30/2023 Net Due: 152.98
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



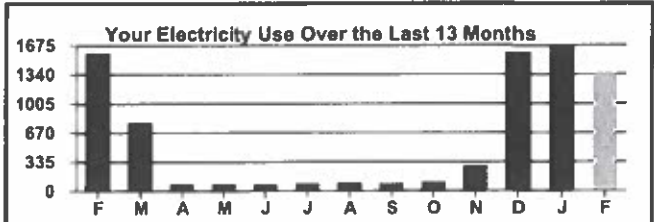
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26039 Bear Ridge Drive
Cohasset, MN 55721

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountypower.coop



Save money on water heating: Choose off-peak or 8-hour interruptible water heating from Lake Country Power.

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

4 266



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	291.00
PAYMENT 03/01/2023	-291.00
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION									
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER CODE	USAGE	DESCRIPTION		
40	20032435	03/01 -02/01	22719	21374	1	1345	ENERGY CHARGE @ .140300		188.70
30						80	SERVICE AVAILABILITY CHG: SEC LIGHT-200W HPS(QTY 1)		42.00
							TOTAL CHARGES THIS STATEMENT		244.70
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 03/30/23									
METER READ AUTOMATICALLY									
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due		
500567550	WENDIGO WARMING HOUSE		(218) 327-8759		03/10/2023	03/30/2023	244.70		

Please detach and return this portion with your payment.

Account No.: 500567550 Cycle: 1
Due Date: 03/30/2023 Net Due: 244.70
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500567550030110000244700000244709





NORTHWEST GAS
 NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721
 Toll Free 800-367-6964 or 507-524-4103

Statement Date - 03/06/2023
 Account Number: 440601.01

*****IMPORTANT SAFETY MESSAGE*****

**IF YOU ARE ABLE, PLEASE KEEP A CLEAR
 PATH TO YOUR HOUSE AND METER SO WE
 CAN GAIN ACCESS IN THE EVENT OF
 AN EMERGENCY.**

THANK YOU FOR YOUR COOPERATION!

HARRIS TOWNSHIP MAINT BLDG
 20876 WENDIGO PARK RD
 GRAND RAPIDS MN 55744

Location: 20876 WENDIGO PARK RD, HARRIS TWP	MeterNo: 19233593	Actual	Budget
Base Gas Charge-01	Basic Service Charge	\$15.00	
Current Reading on 03/01/2023 of 6,314 - Previous Reading on: 02/01/2023 of 6,174 = 140ccf			
140ccf x Pressure Factor of 1.09000 x BTU Factor of 1.04150 = 159 therms @ 0.96000			
Tax		\$152.64	
		\$11.53	
Purchased Gas-02			
140ccf x Pressure Factor of 1.09000 x BTU Factor of 1.04150 = 159 therms @ 0.04100			
		\$6.52	
Tax		\$0.45	
TOTAL CURRENT MONTH BILLING		\$186.14	
PAST DUE BALANCE - PAYABLE UPON RECEIPT		\$0.00	
FINANCE CHARGES		\$0.00	
TOTAL BALANCE DUE		\$186.14	

PAYMENTS RECEIVED IN THE LAST 30 DAYS

DATE	AMOUNT	TYPE	CHECK NO	COMMENT
02/27/2023	\$297.07	EP*		iConnect Payment

TO ASSURE PROPER CREDIT TO YOUR ACCOUNT - PLEASE RETURN THIS PORTION WITH YOUR PAYMENT



- Check here and complete form on reverse side for Address Change Information
- Check here and complete form on reverse side for Automatic Payment Plan information



HARRIS TOWNSHIP MAINT BLDG

DUE DATE: 03/25/2023

ACCOUNT NUMBER: 440601.01

TOTAL BALANCE DUE: \$186.14

AMOUNT ENCLOSED: \$

NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721



NORTHWEST GAS
 NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721
 Toll Free 800-367-6964 or 507-524-4103

Statement Date - 03/06/2023
 Account Number: 440600.01

*****IMPORTANT SAFETY MESSAGE*****

**IF YOU ARE ABLE, PLEASE KEEP A CLEAR
 PATH TO YOUR HOUSE AND METER SO WE
 CAN GAIN ACCESS IN THE EVENT OF
 AN EMERGENCY.**

THANK YOU FOR YOUR COOPERATION!

HARRIS TOWNSHIP HALL
 20876 WENDIGO PARK RD
 GRAND RAPIDS MN 55744

Location: 21998 AIRPORT RD, HARRIS TWP	MeterNo: 19233489	Actual	Budget
Base Gas Charge-01	Basic Service Charge	\$15.00	
Current Reading on: 03/02/2023 of 6,102 - Previous Reading on: 02/01/2023 of 5,969 = 133ccf			
133ccf x Pressure Factor of 1.09000 x BTU Factor of 1.04150 = 151 therms @ 0.96000		\$144.96	
Tax		\$11.00	
Purchased Gas-02			
133ccf x Pressure Factor of 1.09000 x BTU Factor of 1.04150 = 151 therms @ 0.04100		\$6.19	
Tax		\$0.43	
TOTAL CURRENT MONTH BILLING		<u>\$177.58</u>	
PAST DUE BALANCE - PAYABLE UPON RECEIPT		\$0.00	
FINANCE CHARGES		\$0.00	
TOTAL BALANCE DUE		<u>\$177.58</u>	

PAYMENTS RECEIVED IN THE LAST 30 DAYS

DATE	AMOUNT	TYPE	CHECK NO	COMMENT
02/27/2023	\$231.45	EP*		iConnect Payment

TO ASSURE PROPER CREDIT TO YOUR ACCOUNT - PLEASE RETURN THIS PORTION WITH YOUR PAYMENT



- Check here and complete form on reverse side for Address Change Information
- Check here and complete form on reverse side for Automatic Payment Plan information



HARRIS TOWNSHIP HALL

DUE DATE: 03/25/2023

ACCOUNT NUMBER: 440600.01

TOTAL BALANCE DUE: \$177.58

AMOUNT ENCLOSED: \$

NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721



PO BOX 489
NEWARK, NJ 07101-0489

Manage Your Account	Account Number	Date Due
b2b.verizonwireless.com	986510508-00001	04/04/23
Change your address at http://sso.verizonenterprise.com	Invoice Number	9930027471

KEYLINE



HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Quick Bill Summary

Feb 13 – Mar 12

Previous Balance (see back for details)	\$147.78
Payment – Thank You	-\$147.78
Balance Forward	\$0.00
Monthly Charges	\$144.21
Usage and Purchase Charges	
Voice	\$0.00
Messaging	\$0.00
Data	\$0.00
Surcharges and Other Charges & Credits	\$1.05
Taxes, Governmental Surcharges & Fees	\$2.52
Total Current Charges	\$147.78

Total Charges Due by April 04, 2023 \$147.78

Pay from phone	Pay on the Web	Questions:
#PMT (#768)	At b2b.verizonwireless.com	1.800.922.0204 or *611 from your phone



HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Bill Date March 12, 2023
Account Number 986510508-00001
Invoice Number 9930027471

Total Amount Due

Deducted from bank account on 04/01/23
DO NOT MAIL PAYMENT

\$147.78

PO BOX 16810
NEWARK, NJ 07101-6810



99300274710109865105080000100000014778000000147789



Invoice Number Account Number Date Due Page
 9930027471 986510508-00001 04/04/23 2 of 10

Get Minutes Used	Get Data Used	Get Balance
#MIN + SEND	#DATA + SEND	#BAL + SEND

Payments

Payments, continued

Previous Balance	\$147.78
Payment - Thank You	
Payment Received 03/01/23	-147.78
Total Payments	-\$147.78
Balance Forward	\$.00

Total Amount Due will be deducted from your bank account on 04/01/23

Written notations included with or on your payment will not be reviewed or honored. Please send correspondence to:
Verizon Wireless Attn: Correspondence Team PO Box 15069 Albany, NY 12212

Automatic Payment Enrollment for Account: 986510508-00001 HARRIS SERVICE CENTER

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. You agree to receive all Auto Pay related communications electronically. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.





Invoice Number: 9930027471 Account Number: 986510508-00001 Date Due: 04/04/23 Page: 3 of 10

Overview of Shared Usage

Talk - Nationwide for Business Share	Participating Lines as of 03/12/23	Lines Exceeding Allowance after Share	Shared Allowance	Shared Usage	Shared Billable	Cost
	3	0	1,200	66	0	--

Overview of Lines

Lines Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	Surcharges and Other Credits	Taxes, Governmental and Surcharges and Fees	Third-Party Charges (includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
218-244-1811 Clerk Harris	4	\$48.07	--	--	\$0.35	\$0.84	--	\$49.26	2	24	46,148KB	--	--	--
218-244-5247 Maintenance Harris	6	\$48.07	--	--	\$0.35	\$0.84	--	\$49.26	2	--	244,218KB	--	--	--
218-398-5033 Caretaker Harris	7	\$48.07	--	--	\$0.35	\$0.84	--	\$49.26	62	49	72,167KB	--	--	--
Total Current Charges		\$144.21	\$0.00	\$0.00	\$1.05	\$2.52	\$0.00	\$147.78						



Summary for Clerk Harris: 218-244-1811

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited
 Unlimited monthly kilobyte

Beginning on 03/29/16:
25% Access Discount

M2M National Unlimited
 Unlimited monthly Mobile to Mobile

UNL Night & Weekend Min
 Unlimited monthly OFFPEAK

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
b2b.verizonwireless.com.

Monthly Charges

Americas Ch Email & Data 400	03/13 - 04/12	64.09
25% Access Discount	03/13 - 04/12	-16.02
		\$48.07

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	2	--	--
Night/Weekend <i>minutes</i>	unlimited	2	--	--
Total Voice				\$.00

Messaging	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	4	--	--
Unlimited M2M Text <i>messages</i>	unlimited	4	--	--
Picture & Video - Sent <i>messages</i>	unlimited	10	--	--
Picture & Video - Rcv'd <i>messages</i>	unlimited	6	--	--
Total Messaging				\$.00

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	46,148	--	--
Total Data				\$.00

Total Usage and Purchase Charges \$.00

Surcharges

Fed Universal Service Charge	.26
Regulatory Charge	.09
	\$.35

Taxes, Governmental Surcharges and Fees

MN 911/Telerelay Chrg	.84
	\$.84

Total Current Charges for 218-244-1811 \$49.26



Detail for Clerk Harris: 218-244-1811

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
2/15	5:34P	218-259-8909	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	2	--	---	---
2/18	12:53P	218-398-5799	Off-Peak	N&W	Chisholm MN	Grand Rpds MN	2	--	---	---



Summary for Maintenance Harris: 218-244-5247

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

Email & Data Unlimited
 Unlimited monthly kilobyte

Beginning on 09/19/12:
25% Access Discount

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

UNL Text Messaging
 Unlimited monthly M2M Text
 Unlimited monthly Text Message

Have more questions about your charges?
 Get details for usage charges at
b2b.verizonwireless.com.

Monthly Charges

Americas Ch Email & Data 400	03/13 - 04/12	64.09
25% Access Discount	03/13 - 04/12	-16.02
		\$48.07

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	2	--	--
Total Voice				\$0.00

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	244,218	--	--
Total Data				\$0.00

Total Usage and Purchase Charges \$0.00

Surcharges

Fed Universal Service Charge	.26
Regulatory Charge	.09
\$0.35	

Taxes, Governmental Surcharges and Fees

MN 911/Telerelay Chrg	.84
\$0.84	

Total Current Charges for 218-244-5247 \$49.26

Detail for Maintenance Harris: 218-244-5247

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
2/24	9:11A	218-244-9035	Peak	PlanAllow	Grand Rapi MN	Incoming CL	2	--	--	--



Summary for Caretaker Harris: 218-398-5033

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited
 Unlimited monthly kilobyte

Beginning on 01/08/16:
 25% Access Discount

M2M National Unlimited
 Unlimited monthly Mobile to Mobile

UNL Night & Weekend Min
 Unlimited monthly OFFPEAK

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
b2b.verizonwireless.com.

Monthly Charges

Americas Ch Email & Data 400	03/13 - 04/12	64.09
25% Access Discount	03/13 - 04/12	-16.02
		\$48.07

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	62	--	--
Mobile to Mobile <i>minutes</i>	unlimited	14	--	--
Night/Weekend <i>minutes</i>	unlimited	7	--	--
Total Voice				\$0.00

Messaging	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	49	--	--
Total Messaging				\$0.00

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	72,167	--	--
Total Data				\$0.00

Total Usage and Purchase Charges **\$0.00**

Surcharges

Fed Universal Service Charge	.26
Regulatory Charge	.09
	\$0.35

Taxes, Governmental Surcharges and Fees

MN 911/Telerelay Chrg	.84
	\$0.84

Total Current Charges for 218-398-5033 **\$49.26**



Detail for Caretaker Harris: 218-398-5033

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
2/13	3:15P	218-213-0561	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	1	--	--	--
2/13	3:29P	218-301-9122	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	2	--	--	--
2/15	1:38P	218-398-3211	Peak	PlanAllow	Grand Rapi MN	Incoming CL	8	--	--	--
2/15	3:01P	218-301-9122	Peak	PlanAllow	Grand Rapi MN	Grand Rpds MN	5	--	--	--
2/16	2:37P	218-301-9122	Peak	PlanAllow	Grand Rapi MN	Grand Rpds MN	1	--	--	--
2/21	3:51P	218-327-8021	Peak	M2MAllow	Grand Rapi MN	Grand Rpds MN	2	--	--	--
2/22	6:46P	218-327-8021	Peak	M2MAllow	Grand Rapi MN	Grand Rpds MN	3	--	--	--
2/24	12:42P	218-326-0761	Peak	PlanAllow	Grand Rapi MN	Grand Rpds MN	3	--	--	--
2/24	12:59P	320-203-5558	Peak	PlanAllow	Grand Rapi MN	Incoming CL	13	--	--	--
2/27	2:12P	218-326-0761	Peak	PlanAllow	Grand Rapi MN	Grand Rpds MN	4	--	--	--
2/27	2:15P	218-326-0761	Peak	PlanAllow	Grand Rapi MN	Grand Rpds MN	2	--	--	--
2/27	2:17P	218-360-4349	Peak	M2MAllow	Grand Rapi MN	Coleraine MN	2	--	--	--
2/28	2:52P	651-373-0905	Peak	PlanAllow	Grand Rapi MN	Twincities MN	13	--	--	--
2/28	3:06P	218-766-9233	Peak	PlanAllow	Grand Rapi MN	Bemidji MN	2	--	--	--
3/08	10:46A	218-403-0933	Peak	M2MAllow	Grand Rapi MN	Hibbing MN	2	--	--	--
3/08	3:57P	218-259-2457	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	2	--	--	--
3/09	9:22A	218-398-2297	Peak	PlanAllow	Grand Rapi MN	Incoming CL	5	--	--	--
3/09	2:14P	218-259-3673	Peak	M2MAllow	Grand Rapi MN	Coleraine MN	5	--	--	--
3/09	4:10P	218-259-2571	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	1	--	--	--
3/11	10:35A	218-259-2571	Off-Peak	N&W	Grand Rapi MN	VM Deposit CL	2	--	--	--
3/11	10:40A	218-259-2571	Off-Peak	N&W	Grand Rapi MN	Incoming CL	5	--	--	--



HARRIS TOWNSHIP
MARGARET CLAYTON



Account

SCORECARD

Bonus Points
Available
252

Account Summary

Billing Cycle		02/27/23
Days in Billing Cycle		28
Previous Balance		\$16.02
Purchases	+	21.36
Cash	+	0.00
Special	+	\$0.00
Balance Transfers	+	\$0.00
Credits	-	\$0.00
Payments	-	\$16.02
Other Charges	+	\$0.00
Finance Charges	+	0.00

NEW BALANCE \$21.36

Credit Summary

Total Credit Line	\$3,500.00
Available Credit Line	\$3,478.00
Available Cash	\$3,478.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Important Information About Your Account

THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR WAS...\$ 0.00



Account Inquiries

Customer Service: (727) 570-4899
Report Lost or Stolen Card: (727) 570-4881

Visit us on the web at:
www.MyCardStatement.com

Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$21.36
MINIMUM PAYMENT	\$20.00
PAYMENT DUE DATE	03/24/2023

NOTE: Grace period to avoid a finance charge on purchases pay entire new balance by payment due date Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
02/17/23	02/19/23	5734	24492153048869893928501	ADOBE *ACROPRO SUBS 408-536-6000 CA	\$21.36
02/23/23	02/23/23	6010	1 3054319366000010	PAYMENT - THANK YOU	\$16.02 -

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

GRAND RAPIDS STATE BANK
P O BOX 409
GRAND RAPIDS MN 55744 - 0409



Check box to indicate
name/address change on
back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
02/27/23	\$21.36	\$20.00	03/24/2023



HARRIS TOWNSHIP
MARGARET CLAYTON
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



MAKE CHECK PAYABLE TO:

VISA
P O BOX 409
GRAND RAPIDS MN 55744-0409

09 4121 7831 9910 5955 00002000 00002136 1