

Madam Chair Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852  
Supervisor Ryan Davies 929-0610  
Supervisor Dan Gilbert 259-4967  
Supervisor Jim Kelley 327-0317  
Treasurer Nancy Kopacek 398-3497  
Clerk Kelly Derfler 244-1811

[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)



**Mission Statement:**  
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

## REGULAR BOARD MEETING November 8, 2023, at 7:30pm AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement.
2. **Approve the Minutes**
  - A. October 11, 2023, Regular Board Meeting Minutes
  - B. November 2, 2023, Closed Work Session re: Security Minutes
  - C. November 2, 2023, Work Session re: Insurance, Township Collections, Landings, Cemetery Minutes
3. **Additions and Corrections**
4. **Business from the Floor** (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record)
  - A. Franklin Outdoor Advertising Billboard/Brad Hagfors
5. **Consent Agenda**
6. **Roads**
  - A. Roads Update/J
7. **Recreation**
  - A. Rinks/J
  - B. Mishawaka Landing/M
8. **Correspondence (Informational)**
  - A. Itasca County Township Association Minutes of October 9, 2023
9. **Old Business**
  - A. Cemetery
10. **New Business**
  - A. Resolution 2023-020 re: Paying December 30, 2023 Claims/P
  - B. City of Grand Rapids Proposed 2024 Fire Contract/P
  - C. CliftonLarsonAllen LLP Statement of Work Agreement/N
11. **Treasurer' Report** – October 31, 2023
  - A. Treasurers Report/N
  - B. Payment of Claims/N
12. **Public Input** (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record.


**13. UPCOMING Events/Meetings**

November 13, 2023	Itasca County Township Association Meeting	7:00pm Town Hall
November 21, 2023	P & D Meeting	7:30pm Town Hall
December 13, 2023	Regular Meeting	7:30pm Town Hall

\*P & D Meeting is on Tuesday vs. Wednesday due to Thanksgiving Holiday\*

**14. Adjourn**

Prepared by:   
Kelly Dertler, Clerk

Signed by:   
Peggy Clayton, Madam Chair  
11/4/23

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# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

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# 2A

## **REGULAR BOARD MEETING October 11, 2023 at 7:30pm MINUTES**

**Present:** Madam Chair Clayton, Vice Chair Schack, Supervisors Davis, Gilbert, and Kelley; Treasurer Kopacek, Clerk Derfler

**Pledge to the Flag** was conducted; followed by the reading of the township mission statement.

### **Approve the Minutes**

#### **Minutes of September 13, 2023, Regular Board Meeting Minutes**

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the minutes of the September 13, 2023 Regular Board Meeting. Ayes-5; Nays-0. Motion carried.

#### **Minutes of September 25, 2023, Public Access Tour**

A motion was made by Supervisor Gilbert and seconded by Supervisor Kelley to approve the minutes of the September 25, 2023 Public Access Tour. Ayes-5; Nays-0. Motion carried.

#### **Minutes of September 25, 2023, Work Session re: Township Collections, MATIT Assessment**

A motion was made by Supervisor Shack and seconded by Supervisor Davies to approve the minutes of the September 25, 2023 Work Session re: Township Collections, MATIT Assessment. Ayes-5; Nays-0. Motion carried.

### **Additions and Corrections**

Supervisor Kelley requested to add Mishawaka Landing Update to item 7B.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve adding Mishawaka Landing Update as item 7B and approving the Regular Agenda. Ayes-5; Nays-0. Motion carried.

### **Business from the Floor**

There was no business from the floor.

### **Consent Agenda**

#### **Zoning Land Use Permits SSTS Permits**

A motion was made by Supervisor Davies and seconded by Supervisor Gilbert to approve the Consent Agenda as delineated above. Ayes-5; Nays-0. Motion carried.

## **Roads**

### **Gravel Roads Update**

Supervisor Kelley stated that Schwartz completed the addition of gravel on Vromans Rd, Hughes Rd, and Jane Ln.

Casper Construction should be grading the township gravel roads in the next week.

### **2024 Certification of Township Roads**

Supervisor Kelley shared the Township Roads Certification for 2024 with the board. Supervisors discovered discrepancies in the certification. Supervisor Kelley will meet with the Transportation Director to review the certification and clear up discrepancies.

A motion was made by Supervisor Davies and seconded by Supervisor Kelley to table the 2024 Certification of Township Roads to the October 25, 2023, P & D Meeting. Ayes-5; Nays-0. Motion carried.

## **Recreation**

### **Rinks**

Supervisor Kelley stated that he reached out to rink attendants from last year to see if they would be interested in assisting again this year. He heard back from two that want to come back and one that would fill in when needed. Chair Clayton will contact Personnel Dynamics and have them advertise for rink attendants.

### **Mishawaka Landing Update**

Casper Construction will be paving Mishawaka Landing either Friday, October 13 or Tuesday, October 17. They are likely to put the top-lift on Mishawaka Road at the same time as the paving is done at Mishawaka Landing.

## **Correspondence**

### **Itasca County Township Association Minutes of September 11, 2023**

Informational.

### **Intergovernmental Minutes of August 23, 2023**

Informational.

### **Conditional Use Permit, Lake Academy LLC**

Informational.

### **Old Business**

No items.

### **New Business**

#### **State and Local Cybersecurity Grant Program for Townships**

Chair Clayton shared information on the Minnesota Whole-of-State survey for SLCGP Participants, a State and Local Cybersecurity Grant Program for Townships by the Minnesota IT Services (MNIT) and the Minnesota Cybersecurity Task Force. They are requesting that townships fill out the survey in order to get feedback for the program. Discussion followed.

Chair Clayton will complete the survey on behalf of Harris Township.

### **October 7, 2023 Legal Seminar Update**

Chair Clayton provided a brief recap of the legal seminar that was attended by herself and Supervisor Schack. Couri and Ruppe provided an excellent seminar that discussed topics such as cartways, employment law updates, cemetery policies, fire department contracts, and more.

### **Schedule Closed Work Session re: Security Schedule Work Session re: Insurance**

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to schedule a Closed Work Session re: Security on November 2, 2023 at 5:30pm and a Work Session re: Insurance immediately following the scheduled Closed Work Session re: Security. Ayes-5; Nays-0. Motion carried.

### **Treasurer's Report**

#### **Treasurer's Report for September 2023**

Treasurer Kopacek presented the Treasurer's Report/Cash Control Statement, Outstanding Checks and Deposits Report, and Schedule 1a (statement of receipts, accrued, interest, disbursements, and balances).

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the Treasurer's Report for September 2023 with the corrected Schedule 1a Balance of \$2,873,668.30. Ayes-5; Nays-0. Motion carried.

#### **Payment of Claims**

Treasurer Kopacek presented the Claims List for approval.

A motion was made by Supervisor Davies and seconded by Supervisor Schack to approve the claims list #21170 through #21191, EFT 10112301 through EFT 10112306, and EFT 930202301 through 930202303 in the amount of \$133,683.32. Ayes-5; Nays-0. Motion carried.

#### **Public Input**

There was no public input.

#### **UPCOMING Events/Meetings**

October 12, 2023	Closed Work Session Discuss Perf of Employee	6:00 pm Town Hall
October 12, 2023	Work Session re: Insurance and Landings	Immediately following Closed Work Session
October 25, 2023	P & D Meeting	7:30 pm Town Hall
November 2, 2023	Closed Work Session re: Security	5:30 pm Town Hall
November 2, 2023	Work Session re: Insurance	Immediately following Closed Work Session
November 8, 2023	Regular Meeting	7:30 pm Town Hall
November 13, 2023	Itasca County Township Association Meeting	7:00 pm Town Hall
November 21, 2023	P & D Meeting	7:30 pm Town Hall

#### **Adjourn**

There being no further business to come before the board, a motion was made by Supervisor Schack and seconded by Supervisor Gilbert at 7:58 pm.

Prepared by: \_\_\_\_\_  
Kelly Derfler, Clerk

Signed by: \_\_\_\_\_  
Peggy Clayton, Madam Chair

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# 2B

## Closed Work Session November 2, 2023 5:30 pm Harris Town Hall

**Present:** Madam Chair Clayton, Vice-Chair Schack, Supervisors Davies, Gilbert & Kelley, Clerk Derfler

The Closed Work Session was called to order at 5:30 pm by Madam Chair Clayton.

The pledge to the flag was conducted.

A motion was made by Supervisor Davies and seconded by Supervisor Gilbert to move into closed session. Ayes-5; Nays-0. Motion carried.

The purpose of the closed work session was to discuss security.

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to move into open session. Ayes-5; Nays-0. Motion carried.

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve Chair Clayton to consult with a vendor. Ayes-5; Nays-0. Motion carried.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to adjourn the meeting at 5:40 pm.

Submitted by: \_\_\_\_\_  
Kelly Derfler, Clerk

Signed by: \_\_\_\_\_  
Peggy Clayton, Madam Chair

Madam Chair Peggy Clayton  
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# 2023

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Supervisor Ryan Davies 929-0610  
Supervisor Dan Gilbert 259-4967  
Supervisor Jim Kelley 327-0317  
Treasurer Nancy Kopacek 398-3497  
Clerk Kelly Derfler 244-1811  
[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

## Work Session

**Re: Insurance, Township Collections, Landings, Cemetery**  
**November 2, 2023**  
**5:45 pm Harris Town Hall**

**Present:** Madam Chair Clayton, Vice-Chair Schack, Supervisors Davies, Gilbert, Kelley, and Clerk Derfler

The Work Session was called to order at 5:45 pm by Madam Chair Clayton.

The purpose of the session was to discuss Insurance, Township Collections, Landings, and Cemetery.

### Insurance

Chair Clayton stated that there have been continued delays with getting the required information from MATIT and SFM Mutual Insurance (Worker's Comp) to the representative from the local insurance agency. This has continued to be a struggle in obtaining a quote from the local agent. There is more paperwork (Agent of Record) that needs to be completed in order to move forward at this time.

### Township Collections

Chair Clayton contacted Sheriff Dasovich regarding collecting fine revenues that occurred within the township's boundaries. He directed her to contact the court administration office (Patty Bolstad).

Chair Clayton spoke with Patty Bolstad, who had not heard of the statute that allows township to share in fine revenues, nor of the Originating Agency Identification Number (ORI) that needs to be assigned to move forward. Patty suggested that Chair Clayton speak with the County Attorney regarding the matter.

Chair Clayton sent an email to County Attorney, Matti Adam about obtaining the ORI form, but has yet to hear back.

### Landings

**Casper Landing-** Supervisor Kelley shared a drawing of the proposed changes to Casper Landing provided by SEH. The new layout provides an additional 3,000 sq.ft. of land to the landing. Discussion held on the proposed changes.

Motion made by Supervisor Davies and seconded by Chair Clayton to approve Supervisor Kelley to speak with the DNR regarding the Casper Landing proposed layout. Ayes-5; Nays-0. Motion carried.

The board will further discuss the Casper Landing proposed changes at a future work session.

**Mishawaka Landing-** Supervisor Kelley stated that the paved area that was intended to be left as green space has been marked. This pavement in the intended green space will be removed in 2024. Discussion was held on the size of the green space and the ability to turn around a vehicle with a trailer.

The striping was completed by Hawkinson on Mishawaka Landing and Mishawaka Shores, but SEH did not approve of the finished work. Hawkinson stated that the striping is interim and the final striping will be completed in 2024 at no additional cost to the township.

### **Cemetery**

Chair Clayton addressed the concerns that were raised by constituents regarding the removal of decorations at the cemetery on October 11<sup>th</sup>. Comments were also received by the sexton that were in approval of the changes after the removal of the decorations. Discussion followed.

The board will be reviewing the cemetery policy in the future.

Motion made by Supervisor Kelley and seconded by Supervisor Gilbert to adjourn the meeting at 6:30pm.

Submitted by: \_\_\_\_\_  
Kelly Derfler, Clerk

Signed by: \_\_\_\_\_  
Peggy Clayton, Madam Chair





# Advertising Device Permit Application

# 4A

**For Office Use Only**

Account: \_\_\_\_\_ Permit: \_\_\_\_\_ eDocs: \_\_\_\_\_ Do: \_\_\_\_\_  
 C/D/N/S: \_\_\_\_\_ 1/2/3/5: \_\_\_\_\_ CS: \_\_\_\_\_ L/R: \_\_\_\_\_  
 TH: \_\_\_\_\_ Mile Point: \_\_\_\_\_

Comments:

**Applicant**

Applicant Name (*First, Middle, Last*)  
 Franklin Outdoor Advertising

Mailing Address (*Street, City, State, Zip*)  
 20092 Edison Circle E. Clearwater  
 State: Mn. Zip: 55320

Contact Information  
 Home Telephone: 320-558-3000 Cell: 612-801-8815 eMail Address: brad@franklinoutdoor.com

**Land Owner**

Applicant Name (*First, Middle, Last*)  
 D & A Properties & Self Storage LLC.

Mailing Address (*Street, City, State, Zip*)  
 P.O. Box 303 Fairmont  
 State: MN Zip: 56031

Contact Information  
 Home Telephone: Cell: 507-399-9707 eMail Address: dandideals@hotmail.com

**Advertisement Details**

Sign Message  
 advertsing Various

Landmark

Property Location  
 Highway: 169 County: \_\_\_\_\_ Municipality/Township: Harris

**Advertisement Details**

Will this device be located within tribal lands?

Yes  No

If yes, select tribe from the menu:

- |                                                               |                                                |                                                         |
|---------------------------------------------------------------|------------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> Bois Fort Band of Chippewa           | <input type="checkbox"/> Fond du Lac           | <input type="checkbox"/> Grand Portage Band of Chippewa |
| <input type="checkbox"/> Leech Lake Band of Ojibwe            | <input type="checkbox"/> Lower Sioux Community | <input type="checkbox"/> Mille Lacs Band of Ojibwe      |
| <input type="checkbox"/> Prairie Island Indian Community      | <input type="checkbox"/> Red Lake Nation       | <input type="checkbox"/> White Earth Band of Chippewa   |
| <input type="checkbox"/> Shakopee Mdewakanton Sioux Community |                                                |                                                         |

Zoning Authority

City: \_\_\_\_\_ County: Itasca Township: Harris

Zoning Designation

Residential  Agriculture  Industrial  Commercial  Unzoned/Commercial

Advertising Area (*Including Border & Trim*)

Height: 10 Width: 30 Square Feet: Stacked 600

Device

Illuminating:  Yes  No  
Type:  Single Face  Side-by-Side  'V' Type  
 Back-to-Back  Over Under  Electronic

Distance

From center of highway to nearest corner of device = 91 Feet  
Right of Way at sign site = 5 Feet

Date the device will be/was erected on

TBD

Landowner, Lessee or Agent must submit letter granting use of property or sign item below. Letter attached:

Yes  No

Signature

Date of Signature

I, We, the undersigned, hereby declare that all statements herein are true and complete, with the same force and effect as though given under oath, herewith accept the terms and conditions of the regulations of the Commissioner of Transportation and fully agree to comply there with the satisfaction of the Minnesota Department of Transportation.

Signature

Date of Signature

Brad Hagfors

10/20/22

## Advertising Device Permit

Permission is hereby granted for the construction of the device as described in the above application, said device to be in accordance with the regulations as set forth in the Commissioner of Transportation's regulations and the laws of the State of Minnesota. Subject to Local Ordinance.

**SPECIAL REQUIREMENTS:** Device must be erected within 120 days or permit will be voided. Permit number must be affixed to device together with Permittee name. It is expressly understood that this permit is conditioned upon maintenance of the device in its original or to a satisfactory condition.

This permit expires on June 30, 2023

Authorized MnDOT Signature

Date

Permit No

## Application Instructions

1. Fill out as much of this form as you can use the computer. Then print out the form to sign and send in.
2. A complete set of the forms prepared by the applicant should be furnished to the district office. Under normal circumstances an application should be approved or denied within 30 days from date of receipt or applicant advised of reasons for delay.
3. Applicant may be a firm, corporation, individual, government agency or other entity.
4. Highway No. means the existing number on the highway markers or the lowest number posted where 2 or more routes are carried simultaneously on one roadway.
5. Landmarks mean the distance to the nearest intersection or other well-known landmark.
6. Advertising Area means that portion of the advertising face of an advertising device which includes the border and trim thereof, but excludes the base and apron supports and other structural members.
7. Distance from center of highway means distance in feet from the centerline (the lane nearest the device on multi-lane highways).
8. Right of Way distance at sign site means distance in feet from the centerline (the lane nearest the device on multi-lane highways) to the State's property line. Fees should be submitted with your application. Obtain the correct fee from the Sign Technician.
9. Special requirements may include additional restrictions inserted by the engineer to provide for traffic safety or proper erection and care

## Fees:

Fees should be submitted with your application. Obtain the correct fee from the Sign Technician.

- Note:** 1. Direction signs up to 150 sq. ft. subject to the same fees as listed above.  
 2. Make the check in the proper amount payable to: *Commissioner of Transportation*

Size of Device (Sq. Ft.)	Annual Fee (\$)	Total (\$)
0 - 50		
51-300		
Over 300		





Identify

Identify

Results

Results found: 2

[Clear](#)

**Tax Parcel**

Type: Tax Parcel

Tax Payer Name: D & A PROPERTIES & SELF-STORAG

Parcel Number: 19-005-1409

Parent Pin: 19-005-1409

Acres: 3.7

Twp/City Name: HARRIS TWP

Township: 54

Range: 25

SECTION: 5

Short Legal Description: S 220' OF N 660' OF W 825'

Plat Name:

Address 1: PO BOX 303

**i** Address 2: FAIRMONT MN 56031

Address 3:

Address 4:

Undivided Interest Fraction:

Lake Name:

Lake Number: 0

Land Estimate: \$21,800

Building Estimate: \$0.0

Estimated Market Value: \$21,800

HOUSE\_NBR:

ADDR\_10001:

[Link to Land & Building Info](#)

[Link to Tax Information](#)

**i** Zoning

Zone: Light Industrial / Commercial



# Itasca County GIS Web Map

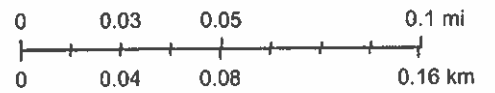


11/1/2023, 8:56:42 AM

Tax Parcel

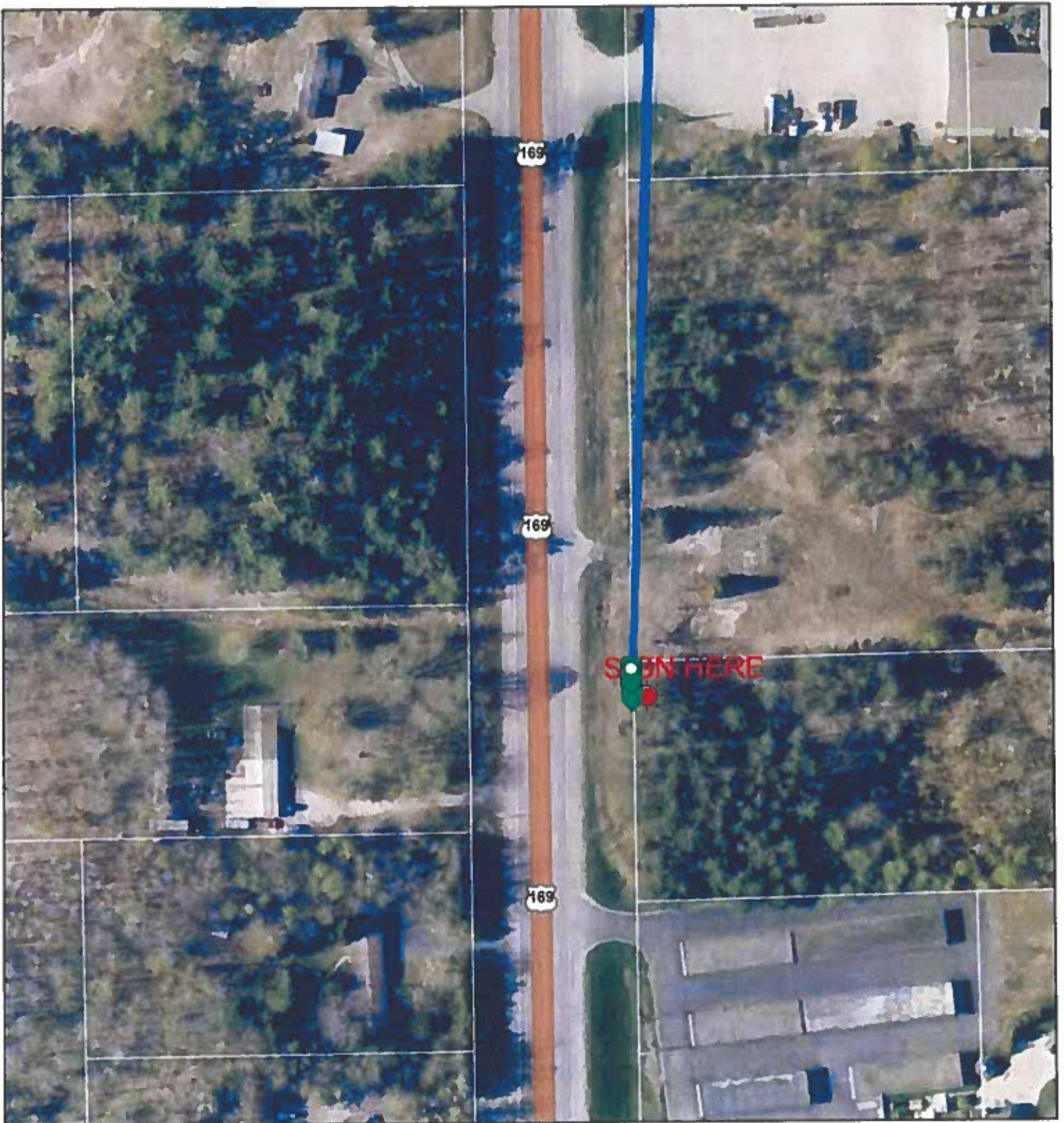
*800 Feet Between  
Billboards*

1:4,514



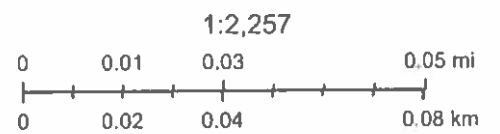


# Itasca County GIS Web Map



11/1/2023, 8:57:35 AM

Tax Parcel





# Itasca County GIS Web Map



11/1/2023, 8:58:19 AM

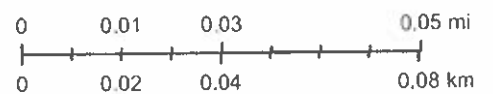
Zoning

2 - Farm Residential

4 - Light Industrial / Commercial

Tax Parcel

1:2,257





# Itasca County GIS Web Map

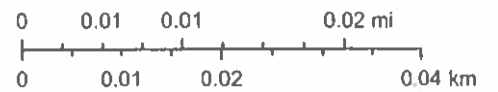


11/1/2023, 9:19:33 AM

Tax Parcel

91 Feet  
FROM R/W

1:1,128



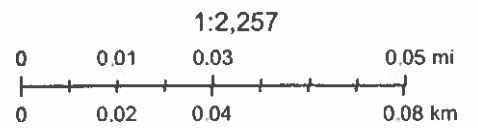


# Itasca County GIS Web Map



10/4/2023, 12:27:23 PM

Tax Parcel





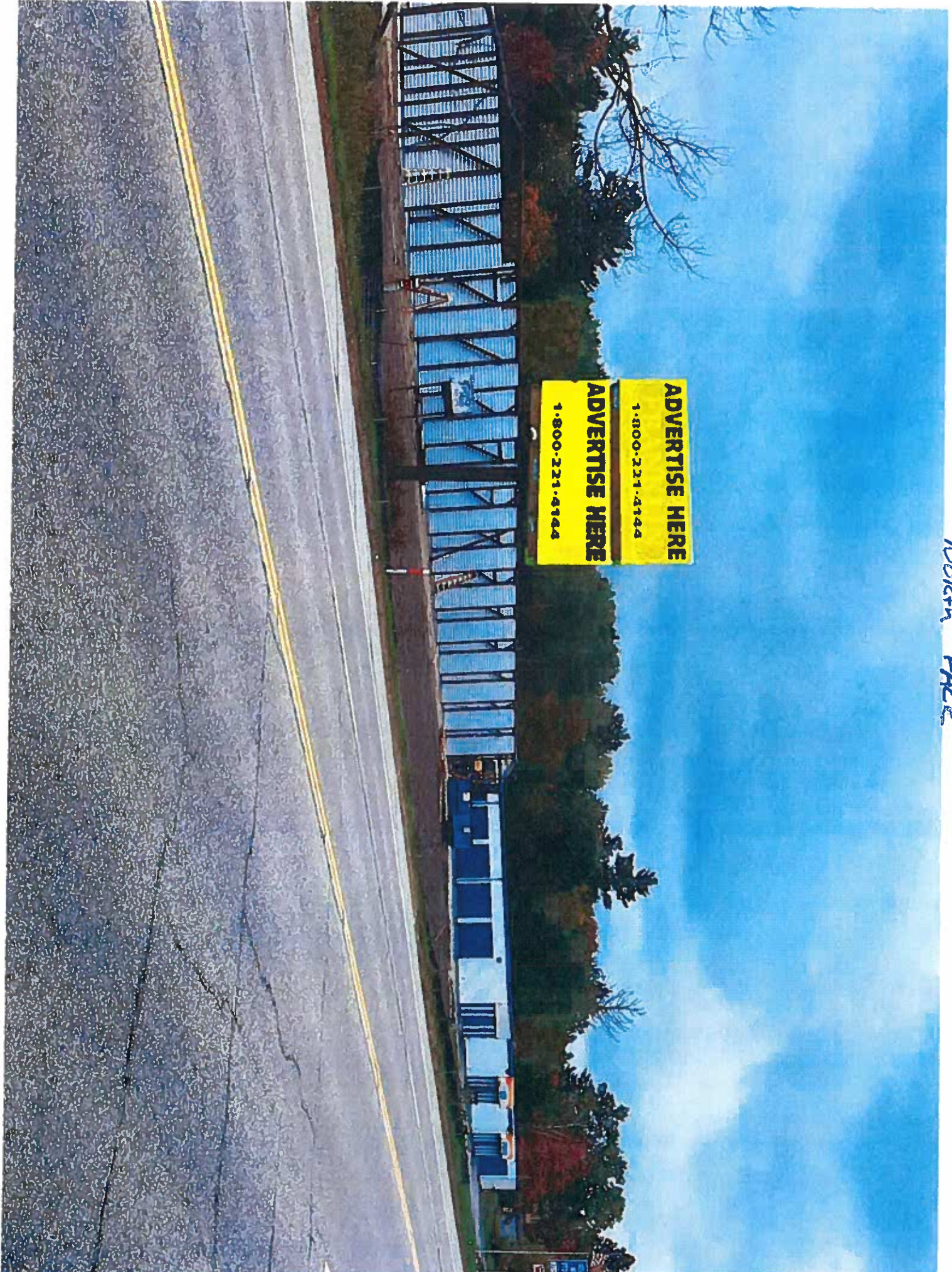
0000000000





NORTH FACE

**ADVERTISE HERE**  
1-800-221-4144  
**ADVERTISE HERE**  
1-800-221-4144







**Itasca County Township Association**  
**Office of the Secretary**  
 Kelly Derfler  
 39043 Spang Road Hill City, Minnesota 55748  
[spangclerk@gmail.com](mailto:spangclerk@gmail.com) 218-398-2109

8A

***Itasca County Township Association***  
**Meeting Minutes – October 9, 2023**  
**Harris Town Hall**

The Itasca County Township Association meeting was called to order by President Mike Baltus Monday, October 9, 2023 @ 7PM. Directors present were President Mike Baltus, Diane Coppens, Pat Hill, Mark Klennert, Jon Korpi, Richard Lacher, Nicole Maki, Larry Salmela, Chris Schultz, Roberta Truempler, and Secretary Kelly Derfler. Townships represented were Arbo, Balsam, Blackberry, Bowstring, Carpenter, Harris, Kinghurst, Lawrence, Lone Pine, Marcell, Morse, and Spang. Guests present were Commissioner, Burl Ives, ISD 318 Superintendent, Matt Grose and ISD 318 Business Manager, Kara Lundin.

Pledge of Allegiance was recited.

Motion made by Pat Hill to approve the minutes from September 11, 2023. Second by Richard Lacher and carried. All voting in favor.

Treasurer's report was presented by Roberta Truempler. Balance as of October 8, 2023.

Saving Account Balance	Checking	Total
\$18,618.86	\$1,266.55	\$19,885.41

Claims:

Salary	October Payroll	\$323.22
--------	-----------------	----------

Motion made by Peggy Clayton to approve the treasurer's report, as reported. Second by Jim Kelley and carried. All voting in favor.

**Reno's Report-**

**Volunteer Driver-** New flyer handed out at the meeting and will be shared via email. Reno encouraged officers to reach out to their legislators. **MAT Annual Conference-** In person. December 7-9, St. Cloud, Rivers Edge Convention Center. **MAT Tuesday phone calls-** Held on the first and third Tuesdays at 10am. They last 30 minutes to an hour. If you would like to hear about specific topics, contact Reno or the MAT office. **MAT Newsletter-** released September 28. **Township Lobby Day-** April 7-9, 2024. MAT is planning to provide buses for transportation. **LRIP-** \$102.967 million is available in grants statewide. **MNDOT/511-** Will begin using wireless emergency alerts for travelers safety. A new weather station was added to the Nisswa area. **Cybersecurity-** MN IT services working in partnership with MN Cybersecurity Task Force. Sent out a survey (shared via email). **MAT By-laws-** MAT Directors are suggesting updates on verbiage to MAT By-laws. More information to be shared soon.

**ARPA Funds-** MAT is encouraging townships to spend their ARPA funds and report them as spent in April, 2024. Contact MAT if you have any questions.

**Program- ISD 318 Superintendent, Matt Grose and ISD 318 Business Manager, Kara Lundin**

Matt Grose and Kara Lundin gave a presentation on the ISD 318 Referendum that is open for voting now through November 7, 2023.

The presentation will be shared via email. More information on the referendum and voting times and locations can be found at [weare318.org](http://weare318.org).

**Commissioner's Report-**

**Burl Ives-**

The commissioners have settled on a preliminary budget of 2.5%.

Burl also discussed two cannabis grow facilities that are interested in Itasca County as a build site.

VRBO- Nothing has been implemented. The board will be holding a public hearing in the future.

**Old Business-**

**Communications- None**

**Director's meeting-** There will be a director's meeting on November 13 at 6pm.

**Committee Reports-**

**WPIC-** Nothing to report.

**ARDC-** Meeting on October 19.

**ATP-** Meeting in October.

**L&R-** Peggy Clayton provided a few handouts from the L&R virtual meeting. The meeting was held on October 4<sup>th</sup> and lasted about 1.5 hours. There were 61 people in attendance, 12 of which were officers. Township officers are encouraged to reach out to their legislators. Townships were encouraged to spend their ARPA funds and report them as spent in April, 2024 to alleviate reporting each year in the future. Minutes were not taken for the meeting. The majority of those present were displeased with the zoom setup for L&R.

The legislative update and Resolutions will be shared via email.

Resolution #1- passed.

Resolution #2- passed.

Resolution #3- passed. (26 ayes, 18 nays)

Resolutions will move forward to the annual conference.

**LRIP-** Solicitations open on September 12, 2023, with awarding in the spring. The maximum that townships can apply for is \$1.5 million. The next meeting will be held in March.

**New Business-**

Peggy Clayton (Harris Township) asked the group how many had received their MATIT Property Valuations. Harris Township had quite a few discrepancies in their report (comparing reports from 2019 & 2023), from building sizes, to build dates, and incorrect building height/materials on the ice rinks. Most townships in attendance had increases in their valuations.

The next meeting will be on November 13 at 7pm at the Harris Town Hall.

Motion made by Richard Lacher to adjourn the meeting at 8:32pm. Second by Diane Coppens and carried.

Respectfully submitted,

*Kelly Derfler*

Kelly Derfler, Secretary

**RESOLUTION 2023-020  
December 30, 2023 Claims**

**WHEREAS**, the Harris Town Board of Supervisors holds their monthly Planning and Development Board Meeting on the "fourth Wednesday of every month"; and

**WHEREAS**, The Harris Town Board of Supervisors must pay claims at their Planning and Development Board Meetings; and

**WHEREAS**, the Town Board of Supervisors has not held a Planning and Development Board Meeting during the month of December, due to the Christmas Holiday, over the last 20+ years; and

**WHEREAS**, the Town Board of Supervisors will not be holding a Planning and Development Board Meeting on Wednesday, December 27, 2023; and

**NOW THEREFORE BE IT RESOLVED** the Town Board of Supervisors authorizes Treasurer Kopacek to process the Claims List on December 30, 2023; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, the Town Board of Supervisors authorizes Chair Clayton to approve and sign off on the December 30, 2023, Claims List, allowing Treasurer Kopacek to pay said claims.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

BY THE BOARD CHAIR:

\_\_\_\_\_  
Peggy Clayton

	Yes	No
Supervisor A _____	_____	_____
Supervisor B _____	_____	_____
Supervisor C _____	_____	_____
Supervisor D _____	_____	_____
Supervisor E _____	_____	_____

ATTEST: \_\_\_\_\_  
Kelly Derfler, Clerk







## Statement of Work - Audit Services

November 1, 2023

This document constitutes a statement of work ("SOW") under the master service agreement ("MSA") dated October 31, 2022, or superseding MSA, made by and between CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") and Town of Harris ("you," "your," or "the entity"). We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services CLA will provide for the entity as of and for the year ended December 31, 2023.

Kristen A. Houle is responsible for the performance of the audit engagement.

### **Scope of audit services**

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of Town of Harris, and the related notes to the financial statements as of and for the year ended December 31, 2023.

The Governmental Accounting Standards Board (GASB) provides for certain required supplementary information (RSI) to accompany the entity's basic financial statements.

The following RSI will be subjected to certain limited procedures, but will not be audited.

- Budgetary comparison schedules.
- GASB-required supplementary pension information.

We will also evaluate and report on the presentation of the supplementary information other than RSI accompanying the financial statements in relation to the financial statements as a whole.

### **Nonaudit services**

We will also provide the following nonaudit services:

- Preparation of your financial statements and the related notes.
- Preparation of the required supplementary information (RSI).
- Preparation of the supplementary information.
- Preparation of depreciation schedules.

- Converting cash basis accounting records to accrual basis.
- Preparation of adjusting journal entries
- Preparation of GASB 87 lease tool, if necessary
- Preparation of GASB 96 SBITA tool, if necessary

### **Audit objectives**

The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Our audits will be conducted in accordance with U.S. GAAS. Those standards require us to be independent of the entity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. Our audit will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions.

We will apply certain limited procedures to the RSI in accordance with U.S. GAAS. However, we will not express an opinion or provide any assurance on the RSI because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. We will also perform procedures to enable us to express an opinion on whether the supplementary information (as identified above) other than RSI accompanying the financial statements is fairly stated, in all material respects, in relation to the financial statements as a whole.

We will issue a written report upon completion of our audit of your financial statements.

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from the engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming opinions on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express opinions or issue a report, or withdrawing from the engagement.

As part of our audit, we will also perform the procedures and provide the report required by the Minnesota Legal Compliance Audit Guide for Political Subdivisions.

It is our understanding that our auditors' report will be included in your annual report which is comprised of your financial statements and that your annual report will be issued by June 30, 2024. Our responsibility for other information included in your annual report does not extend beyond the financial information identified in our opinion on the financial statements. We have no responsibility for determining whether such other information is properly stated and do not have an obligation to perform any procedures to corroborate other information contained in your annual report. We are required by professional standards to read the other information and consider whether a material inconsistency exists between the other information and the financial statements because the credibility of the financial statements and our auditors' report thereon may be undermined by material inconsistencies between the audited financial statements and other information. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

### **Auditor responsibilities, procedures, and limitations**

We will conduct our audit in accordance with U.S. GAAS.

Those standards require that we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. As part of our audit, we will:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and evaluate whether audit evidence obtained is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the amounts and disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on our evaluation of audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

Although our audit planning has not been concluded and modifications may be made, we have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Management Override of Controls
- Revenue recognition
- Lack of segregation of duties
- Complexity of Capital Asset Additions

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

### **Management responsibilities**

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements and RSI in accordance with U.S. GAAP.

Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for 12 months beyond the financial statement date.

You are responsible for the design, implementation, and maintenance of internal control relevant to the

preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities and safeguarding assets. You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations, and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered.

You are responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including amounts and disclosures, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters, and for the accuracy and completeness of that information (including information from within and outside of the general and subsidiary ledgers); (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements.

Management is responsible for the preparation of the supplementary information in accordance with U.S. GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. You agree to provide us written representations related to the presentation of the supplementary information.

Management is responsible for the preparation of other information included in your annual report. You agree to provide the final version of such information to us in a timely manner, and if possible, prior to the date of our auditors' report. If the other information included in your annual report will not be available until after the date of our auditors' report on the financial statements, you agree to provide written representations indicating that (1) the information is consistent with the financial statements, (2) the other information does not contain material misstatements, and (3) the final version of the documents will be provided to us when available, and prior to issuance of the annual report by the entity, so that we can complete the procedures required by professional standards. Management agrees to correct material inconsistencies that we may identify. You agree to include our auditors' report in any document containing financial statements that indicates that such financial statements have been audited by us.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit and the presentation of the basic financial statements and RSI. During our engagement, we will request information and explanations from you

regarding, among other matters, the entity's activities, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

#### **Responsibilities and limitations related to nonaudit services**

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services. Management is also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

#### **Use of financial statements**

Should you decide to include or incorporate by reference these financial statements and our auditors' report(s) thereon in a future private placement or other offering of equity or debt securities, you agree that we are under no obligation to re-issue our report or provide consent for the use of our report in such a registration or offering document. We will determine, at our sole discretion, whether we will re-issue our report or provide consent for the use of our report only after we have performed the procedures we consider necessary in the circumstances. If we decide to re-issue our report or consent to the use of our report, we will be required to perform certain procedures including, but not limited to, (a) reading other information incorporated by reference in the registration statement or other offering document and (b) subsequent event procedures. These procedures will be considered an engagement separate and distinct from our audit engagement, and we will bill you separately. If we decide to re-issue our report or consent to the use of our report, you agree that we will be included on each distribution of draft offering materials and we will receive a complete set of final documents. If we decide not to re-issue our report or decide to withhold our consent to the use of our report, you may be required to engage another firm to audit periods covered by our audit reports, and that firm will likely bill you for its services. While the successor auditor may request access to our workpapers for those periods, we are under no obligation to permit such access.

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

With regard to the electronic dissemination of audited financial statements, including financial statements

published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

### **Engagement administration and other matters**

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our audit engagement ends on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific SOW for that service.

### **Fees**

Our professional fees are outlined in the table below:

<b>Service</b>	<b>Fee</b>
Financial Statement Audit	\$13,800
Implementation of the New Risk Auditing Standards which includes an increase in information technology testing	SAS 143-145 \$1,000
SBITAs audit resource fee	\$1,000
Additional audit testing for GASB 96 SBITAs	\$250 per hour
OSA reporting form	\$450

We will also bill for a technology and client support fee of five (5%) of all professional fees billed. Our fee is based on anticipated cooperation from your personnel and their assistance with locating requested documents and preparing



requested schedules. If the requested items are not available on the dates required or are not accurate, the fees and expenses will likely be higher.

Professional fees will be billed as follows:

<b>Progress bill to be mailed on</b>	<b>Amount to be billed</b>
Upon execution of the SOW	One third of our professional fees
Upon the commencement of substantive procedures	One-third of our professional fees
Issuance of draft report(s)	One-third of our professional fees

### **Unexpected circumstances**

We will advise you if unexpected circumstances require significant additional procedures resulting in a substantial increase in the fee estimate.

### **Changes in accounting and audit standards**

Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in the SOW increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

### **Agreement**

We appreciate the opportunity to provide to you the services described in this SOW under the MSA and believe this SOW accurately summarizes the significant terms of our audit engagement. This SOW and the MSA constitute the entire agreement regarding these services and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA related to audit services. If you have any questions, please let us know. Please sign, date, and return this SOW to us to indicate your acknowledgment and understanding of, and agreement with, the arrangements for our audit of your financial statements including the terms of our engagement and the parties' respective responsibilities.

Sincerely,

**CliftonLarsonAllen LLP**

### **Response:**

This letter correctly sets forth the understanding of Town of Harris.

**CLA**

ORG: CLA

NAME: Kristen A. Houle

TITLE: Signing Director

SIGN: *Kristen A Houle*

DATE: 11/01/2023

**Client**

ORG: Town of Harris

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

SIGN: \_\_\_\_\_

DATE: \_\_\_\_\_

ORG: Town of Harris

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

SIGN: \_\_\_\_\_

DATE: \_\_\_\_\_

Payment Request  
 Harris Township  
 Itasca County

Name: Peggy Clayton

Date	Description	# Hours	Rate	Amount
10/11/2023	Regular Meeting	fixed rate	\$60.00	\$60.00
10/25/2023	Planning and Development Meeting	fixed rate	\$60.00	\$60.00
10/9/2023	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
		Fixed rate	\$60.00	
Monthly	Supervisor Wages/Chair - month	fixed rate	\$450.00	\$450.00
<b>Additional Hourly Work:</b>				
10/2/2023	Emails to GI	0.25	\$19.00	\$4.75
10/3/2023	Greater insurance to drop off info. (Mileage)	0.5	\$19.00	\$9.50
10/3/2023	Minutes of 9/13	0.5	\$19.00	\$9.50
10/3/2023	Minutes of 9/11	0.25	\$19.00	\$4.75
10/4/2023	Review minutes of 9/25 ws and MATIT	0.5	\$19.00	\$9.50
10/6/2023	Hall for copies 5:45-6:30pm	0.75	\$19.00	\$14.25
10/6/2023	Email to KC on snowmobile trail	0.25	\$19.00	\$4.75
10/6/2023	Review Agenda for 10/11	0.25	\$19.00	\$4.75
10/7/2023	Legal seminar -Cotton. 7am-5:45 pm	10.75	\$19.00	\$204.25
10/8/2023	Update cemetery blocks on website w/info from ledger	2.5	\$19.00	\$47.50
10/10/2023	Check mail for mediacom labels	0.25	\$19.00	\$4.75
10/10/2023	Doc from greater insurance for signature, calls and email	0.25	\$19.00	\$4.75
10/12/2023	Emails to and from Personnel Dynamics	0.25	\$19.00	\$4.75
10/12/2023	Closed WS and WS 6 pm-7 pm	1	\$19.00	\$19.00
10/12/2023	Find minutes and agenda for snowmobile mtg 7:15-8pm	0.75	\$19.00	\$14.25
10/12/2023	Pull together draft form for sexton for burials, checks	0.5	\$19.00	\$9.50
10/12/2023	Email to county in taconite pro. Check	0.25	\$19.00	\$4.75
10/13/2023	Minutes of 10/12 closed and 10/12 WS	0.5	\$19.00	\$9.50
10/13/2023	Work on updating blocks for cemetery 8:45 pm-12:30am	3.75	\$19.00	\$71.25
10/13/2023	Hall to box up Mediacom modems and drop off UPS(mileage)	0.5	\$19.00	\$9.50
10/14/2023	Sign Wetland Permit, email and call from Erin	0.25	\$19.00	\$4.75
10/14/2023	Complete updating cemetery blocks on web 2:45pm-4:30 pm	1.75	\$19.00	\$33.25
10/15/2023	SEH paperwork online	0.25	\$19.00	\$4.75
10/17/2023	Mtg with Sexton Re cemetery, etc 2:30-5 pm	2.5	\$19.00	\$47.50
10/17/2023	Update cemetery website with info from sexton 5-6pm	1	\$19.00	\$19.00
10/17/2023	Emails and call on cemetery burial site	0.25	\$19.00	\$4.75
10/19/2023	Email from and to AS	0.25	\$19.00	\$4.75
10/27/2023	Call from KC on reroute mtg	0.5	\$19.00	\$9.50
10/18/2023	Emails to and from AS	0.25	\$19.00	\$4.75
10/22/2023	Review Agenda for 10/25	0.25	\$19.00	\$4.75
10/24/2023	Hall for copies for cemetery for constituents 5-5:30 pm (mileage)	0.5	\$19.00	\$9.50
10/25/2023	After brd helping Kelly 8-9 pm	1	\$19.00	\$19.00
10/25/2023	Emails to and from PD on rink attendants	0.25	\$19.00	\$4.75
10/26/2023	Drop off rd certification at courthouse (mileage)	0.25	\$19.00	\$4.75
10/26/2023	Call from VC3 on laptop	0.25	\$19.00	\$4.75
		<b>TOTAL</b>	<b>34</b>	<b>\$19.00</b>
				<b>\$646.00</b>
<b>Hours Covered Under Stipend:</b>		<b>Applicable</b>		



**Payment Request - Clerk**  
Harris Township  
Itasca County

Name: Kelly Derfler

Date	Description	# Hours	Rate	Amount
<b>Hourly Work</b>				
10/21/2023	check email, agenda prep	1	\$19.00	\$19.00
10/22/2023	agenda prep at hall for 10/25 meeting	2	\$19.00	\$38.00
10/23/2023	check email, bank deposit (mileage)	0.5	\$19.00	\$9.50
10/24/2023	check email	0.25	\$19.00	\$4.75
10/25/2023	10/25 meeting prep, meeting, post meeting scan/filing	2.5	\$19.00	\$47.50
10/26/2023	check email	0.25	\$19.00	\$4.75
10/27/2023	check email	0.25	\$19.00	\$4.75
10/28/2023	check email	0.25	\$19.00	\$4.75
10/30/2023	check email	0.25	\$19.00	\$4.75
10/31/2023	check email	0.25	\$19.00	\$4.75
11/1/2023	check email, agenda text, 10/25 Minutes	2.25	\$19.00	\$42.75
11/2/2023	check email, minutes corrections, scanning, 11/2 work session 415-630	2.25	\$19.00	\$42.75
11/3/2023	check email, agenda prep, 11/2 WS minutes, pick up mail and log (mileage)	3.75	\$19.00	\$71.25
			\$19.00	\$0.00
			\$19.00	\$0.00
			\$19.00	\$0.00
			\$19.00	\$0.00
<b>TOTALS</b>		<b>15.75</b>		<b>\$299.25</b>
<b>Reimbursements:</b>				
Date		Miles	Rate	Amount
10/23/2023	bank deposit	35.50	\$ 0.655	\$23.25
11/3/2023	pick up mail, hall	37.00	\$ 0.655	\$24.24
			\$ 0.655	\$0.00
			\$ 0.655	\$0.00
	Other reimbursement items			Amount
<i>Total reimbursements requested:</i>				\$47.49

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Signature

Kelly Derfler

Date

11/3/23

**Payment Request - Caretaker**

Harris Township

Name: Terri Friesen

Itasca County

10/21/23 to 11/3/23

Date	Description	# Hours	Rate	Amount
<b>KM/Cleaning</b>				
10/21/2023	laundry	2	\$16.00	\$32.00
10/25/2023	tidy hall	0.5	\$16.00	\$8.00
10/27/2023	clean hall after rental	0.75	\$16.00	\$12.00
10/30/2023	check hall prior to rental	0.5	\$16.00	\$8.00
10/31/2023	tidy hall before rental	0.5	\$16.00	\$8.00
11/2/2023	clean up hall after rental	0.75	\$16.00	\$12.00
<b>Text/Calls</b>				
10/24/2023	renatl Q & reserve	0.5	\$16.00	\$8.00
10/26/2023	rental Q	0.25	\$16.00	\$4.00
10/28/2023	renter Q	0.25	\$16.00	\$4.00
11/2/2023	end of month paperwork	2	\$16.00	\$32.00
11/3/2023	meet renter at hall for deposit	0.5	\$16.00	\$8.00
			\$16.00	
			\$16.00	
			\$16.00	
			\$16.00	
<b>TOTALS</b>		<b>8.5</b>		<b>\$136.00</b>
<b>Reimbursements:</b>				
	Description:			Amount
<i>Total reimbursements requested:</i>				\$0.00

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

11/3/2023 Terri Friesen  
 Signature \_\_\_\_\_ Terri Friesen



**Harris Township  
Pay Request**

	General	Equipment	Road/Bridge	Cemetery	Recreation	Building/G rounds	PTO	TOTAL
Date	100	200	300	400	500	600		
23-Oct	1.5			3.5	3			8
24-Oct	2			6				8
25-Oct	2			6				8
26-Oct				2	6			8
30-Oct	3			5				8
31-Oct	1			1	1	5		8
1-Nov	1	3		4				8
	10.5	3	0	27.5	10	5		56
	18.8%	5.4%	0.0%	49.1%	17.9%	8.9%		1
								0
								0
								0
								0
								0
								0
								0
Total Hours								56
Portion								0
								0
								0
								0

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Marlin Herbert 11/1/2023  
 \_\_\_\_\_  
 Signature Date



**Payment Request**

Harris Township  
Itasca County

Name: Jim Kelley

Date	Description	# Hours	Rate	Amount
10/11/2023	Regular Meeting	fixed rate	\$60.00	\$60.00
Absent	Planning and Development Meeting	fixed rate	\$60.00	\$0.00
10/9/2023	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
	Board of Audit	fixed rate	\$60.00	
Monthly	Supervisor Wages - month	fixed rate	\$400.00	\$400.00
<b>Additional Hourly Work:</b>				
10/12/2023	Work Sesssion	1	\$19.00	\$19.00
			\$19.00	\$0.00
				\$0.00
	<b>TOTAL</b>	<b>1</b>		<b>\$19.00</b>
<b>Hours Covered Under Stipend:</b>		<b>Applicable</b>		
<b>Date</b>	<b>Description</b>	<b>Mileage</b>	<b>Hours</b>	
10/10/2023	Check mileage on Ilse View	12	0.5	
10/13/2023	Check gravel projects	20	0.75	
10/13/2023	Had call on cemetery		0.25	
10/13/2023	Talked with County on road mileages		0.25	
10/13/2023	Talked with S E H on landings		0.25	
10/13/2023	Talked with DNR on landings		0.25	
10/13/2023	Talked with Driftskippers		0.25	
10/14/2023	Had call on cemetery		0.25	
10/16/2023	Had call on cemetery		0.25	
10/16/2023	Checked Mishawaka Landing paving	6	0.5	
10/17/2023	Texting to last years rink attendents		0.25	
10/18/2023	Had callfrom Wildwood Township on LRIP App.		0.25	
10/19/2023	Emailed LRIP App. To Wildwood Township		0.25	
10/15/2023	Drove town roads	35	1.75	
10/19/2023	Talked to Casper on grading		0.25	
10/29/2023	Respond to email on roads		0.25	
10/30/2023	Talked to resident with concerns on Sunny Beach addition project		0.25	
10/30/2023	Talked with S E H on Mishawaka landing		0.25	
10/30/2023	Talked with Hawkinson Mishawaka Landing		0.25	
10/30/2023	Talked with County Forman on barricades in road at Mishawaka		0.25	
10/30/2023	Went and moved barricades	6	0.5	
10/1 - 10/30	Texting rink attendants		0.50	
10/30/2023	Had call on Stoney Point being Ice covered		0.25	
10/30/2023	Call County to salt Stoney Point		0.25	
	<b>Total</b>	<b>79</b>		
<b>Reimbursements:</b>				
	Mileage total from hrs included in stipend	79.00	\$ 0.66	\$51.75
	Additional miles		0.66	\$0.00
	Other expenses -			
	<i>Total reimbursements requested:</i>			<b>\$51.75</b>

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

10/31/2023 *Jim Kelley*  
Date Signature



**Payment Request**

Harris Township  
Itasca County

Name: Mike Schack

Date	Description	# Hours	Rate	Amount
10/11/2023	Regular Meeting	fixed rate	\$60.00	\$60.00
10/25/2023	Planning and Development Meeting	fixed rate	\$60.00	\$60.00
10/9/2023	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
Monthly	Supervisor Wages - month	fixed rate	\$400.00	\$400.00
<b>Additional Hourly Work:</b>				
10/2/2023	AMMTG/LANDINDS	1	\$19.00	\$19.00
10/3/2023	AM MTG	1	\$19.00	\$19.00
10/6/2023	RETURN CALL /SECURITY	0.25	\$19.00	\$4.75
10/7/2023	TRNG COTTON	10.75	\$19.00	\$204.25
10/9/2023	AM MTG LANDINGS	0.5	\$19.00	\$9.50
10/12/2023	TTF MTG	1.5	\$19.00	\$28.50
10/12/2023	CLOSED SESSION/INSURANCE /LANDINGS	1	\$19.00	\$19.00
10/13/2023	SECURITY CALL/TEXT JODY	0.25	\$19.00	\$4.75
10/16/2023	AM MTG/LANDINGS	0.5	\$19.00	\$9.50
10/20/2023	TALK WITH SECURITY	0.25	\$19.00	\$4.75
10/21/2023	CEMETERY BURIAL	0.5	\$19.00	\$9.50
10/23/2023	AM MTG/ LANDINGS	0.5	\$19.00	\$9.50
10/30/2023	AM MTG LANDINGS	1	\$19.00	\$19.00
		<b>TOTAL</b>	19	\$361.00
<b>Hours Covered Under Stipend:</b>		<b>Applicable</b>		
<b>Date</b>	<b>Description</b>	<b>Mileage</b>	<b>Hours</b>	
10/2/2023	LANDINGS	14		
10/6/2023	RESET BRKR AT TOWN HALL/SET TRAP AR CEM GARAGE	14		
10/7/2023	TRNG COTTON	126		
10/9/2023	LANDINGS	14		
10/12/2023	TTF MTG	12		
10/16/2023	LANDINGS	14		
10/21/2023	CEMETERY BURIAL	6		
10/23/2023	LANDINGS	14		
10/30/2023	LANDINGS	14		
		<b>Total</b>	228	
<b>Reimbursements:</b>				
	Mileage total from hrs included in stipend	228.00	0.66	\$149.34
	Additional miles		0.66	\$0.00
	Other expenses			
				<b>Total reimbursements requested:</b>
				\$149.34

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

*Michael Schack*

Date

Signature



Where we ALWAYS have a CLEAN seat for you!

52 Horseshoe Drive  
 Grand Rapids MN 55744  
 218-326-1662  
 northlandportablesmn.com  
 carol@northlandportablesmn.com

# Invoice

Date	Invoice #
10/19/2023	26782

RECEIVED  
 11/3/23

Bill To:

Harris Township  
 20876 Wendigo Park Road  
 Grand Rapids, MN 55744

Job Site:

Crystal Park, Cemetery  
 Wendigo Park  
 LaPlant BL, Mishawauka BL  
 & Troop Town BL

P.O. No.	Terms	Net 30	Due Date	11/18/2023
Description		Quantity	Rate	Amount
ADA Compatible Handicapped Portable Restroom Rental - September 12 - October 10, 2023 = 4 Weeks				
Weekly Rental - ADA Compatible Handicapped Restroom		3	20.00	60.00
Weekly Cleaning, Pumping, and Disposal		3	80.95	242.85
Portable Restroom Rental - September 15 - September 30, 2023 = 2 Weeks				
Rental - Special Event Restroom		3	10.00	30.00
Weekly Cleaning, Pumping, and Disposal		3	26.70	80.10
This is your last invoice for the standard restrooms. We will redeliver the standard restrooms by December 1st.				
Thank you for your business. Like us on Facebook!			<b>Subtotal</b>	\$412.95
All payments are due by the due date. Outstanding balances over 90 days are subject to collections. If full payment cannot be made, please contact our office to arrange a payment plan. If a payment plan is not set up with our office any outstanding payment will be subject to collections.			<b>Sales Tax (6.875%)</b>	\$0.00
**An extra 3.5% convenience fee will be added onto all credit/debit card transactions.**			<b>Total</b>	\$412.95
			<b>Payments/Credits</b>	\$0.00
			<b>Balance Due</b>	\$412.95



RECEIVED 11/3/23

**BILL AT A GLANCE 11/01/2023**  
HARRIS TOWNSHIP

BALANCE FROM LAST BILLING		254.88
Payment - Thank You	10-13	254.88CR
<b>PREVIOUS BALANCE</b>		<b>.00</b>

**SUMMARY BY SERVICE TYPE**

TELEPHONE SERVICE	30.99
INTERNET SERVICES	51.67
MISC BILLING	.00
FEES/TAXES	13.89
GIGAZONE SMALL BUSINESS BB	310.00

**CURRENT BILLING AMOUNT 406.55**

**Total Due: Please Pay This Amount 406.55**

Previous Bill	Payment/Adj	Current Billing	Total Due
\$254.88	\$254.88CR	\$406.55	\$406.55

**MESSAGE CENTER**

For questions about your bill please call 1-888-586-3100

Bills are due on the 10th of each month. Payments received after 10-25 are not reflected on this statement.

Local Telephone charges with \* need to be paid to avoid disc local service. Internet Inquiries: 444-4NET or 1-800-276-8015 For more information visit us on the web: <http://www.paulbunyan.net>

**REMINDER:** Late fees apply to all balances that are not paid within 10 days of the due date on the bill. The late charge will be the greater of \$5.00 or 1.5% of the outstanding balance.

Pay by phone by calling toll free 1-855-385-9810



Low-income households enrolled in government programs like SNAP or Medical Assistance may qualify.

For more information or an application form, please call 888-586-3100 or click

<https://NationalVerifier.ServiceNowServices.com/lifeline>

Please return lower portion with your payment...retain upper portion for your records



1831 Anne St NW  
Bemidji, MN 56601-5612  
(218)444-1234

Check for Address Change

Payment Due	Total Due
11/10/2023	\$406.55
<b>Enter Amount Paid</b>	

11/01/2023 000010

HARRIS TOWNSHIP  
ACCOUNT NO: 9438900  
TELEPHONE NO: (218)326-9392

3234 1 AV 0.498  
HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

5 3234  
C-11

PAUL BUNYAN COMMUNICATIONS  
PO BOX 1510  
BEMIDJI MN 56619-1510



**MONTHLY USAGE FOR TELEPHONE NO: (218)326-9392**

Description	Qty	Amount
<b>TELEPHONE SERVICE 11/01-11/30</b>		
900# BLOCKNG		
THIRD PARTY & COLLECT CALL BLOCKS		
BUS-LOCAL NUMBER PORTABILITY	1	5.00
TOLL RESTRICTED W/800#		
VOICE MAIL BASIC PKG	1	2.95
GIGAZONE VOICE BUSINESS CLEC	1	20.00
FEDERAL TAX		.84
MINNESOTA STATE TAX		1.92
ITASCA COUNTY USE TAX		.28
<b>TELEPHONE SERVICE SUBTOTAL</b>		<b>30.99</b>
<b>FEES/TAXES 11/01-11/30</b>		
TAP, TAM & 911 SURCHARGES	1	.87
*SUBSCRIBER LINE AND ACCESS RECOVERY CS	1	9.50
FEDERAL UNIVERSAL SERVICE CLEC BUS SINGL	1	2.24
FEDERAL TAX		.35
MINNESOTA STATE TAX		.81
ITASCA COUNTY USE TAX		.12
<b>FEES/TAXES SUBTOTAL</b>		<b>13.89</b>
<b>SUB-TOTAL</b>		<b>44.88</b>
<b>CURRENT BILLING AMOUNT</b>		<b>44.88</b>

Your long distance (InterLATA) provider is NO PIC DESIRED.  
Your long distance (IntraLATA) provider is NO PIC DESIRED.

**MONTHLY USAGE FOR INTERNET:**

Description	Qty	Amount
<b>INTERNET SERVICES 11/01-11/30</b>		
CREDIT FOR BROADBAND INSTALL 09/26		- 100.00
BROADBAND INSTALL 09/26		100.00
MANAGED BUS WIFI 09/26-10/31		11.67
MANAGED BUSINESS WIFI SERVICES	1	10.00
<b>INTERNET SERVICES SUBTOTAL</b>		<b>21.67</b>
<b>MISC BILLING 11/01-11/30</b>		
GIGASPIRE BLAST		
<b>MISC BILLING SUBTOTAL</b>		<b>.00</b>
<b>GIGAZONE SMALL BUSINESS BB 09/26-10/31</b>		<b>70.00</b>
<b>GIGAZONE SMALL BUSINESS BB SUBTOTAL</b>		<b>70.00</b>
<b>GIGAZONE SMALL BUSINESS BB 11/01-11/30</b>		<b>60.00</b>
<b>YOUR CONTRACT GIGAZONE SMALL BUSINESS BB EXPIRES 03/25/24</b>		
GZ SMALL BUS BROADBAND 250 MBPS		
<b>GIGAZONE SMALL BUSINESS BB SUBTOTAL</b>		<b>60.00</b>
<b>SUB-TOTAL</b>		<b>151.67</b>
<b>CURRENT BILLING AMOUNT</b>		<b>151.67</b>

**MONTHLY USAGE FOR INTERNET:**

Description	Qty	Amount
<b>INTERNET SERVICES 11/01-11/30</b>		
MANAGED BUSINESS WIFI SERVICES	1	10.00
<b>INTERNET SERVICES SUBTOTAL</b>		<b>10.00</b>
<b>MISC BILLING 11/01-11/30</b>		
GIGASPIRE BLAST		
<b>MISC BILLING SUBTOTAL</b>		<b>.00</b>
<b>GIGAZONE SMALL BUSINESS BB 11/01-11/30</b>		<b>60.00</b>
GZ SMALL BUS BROADBAND 250 MBPS		
<b>GIGAZONE SMALL BUSINESS BB SUBTOTAL</b>		<b>60.00</b>
<b>SUB-TOTAL</b>		<b>70.00</b>
<b>CURRENT BILLING AMOUNT</b>		<b>70.00</b>

**MONTHLY USAGE FOR INTERNET:**

Description	Qty	Amount
<b>INTERNET SERVICES 11/01-11/30</b>		
MANAGED BUSINESS WIFI SERVICES	1	10.00
<b>INTERNET SERVICES SUBTOTAL</b>		<b>10.00</b>
<b>MISC BILLING 11/01-11/30</b>		
GIGASPIRE BLAST		
<b>MISC BILLING SUBTOTAL</b>		<b>.00</b>
<b>GIGAZONE SMALL BUSINESS BB 11/01-11/30</b>		<b>60.00</b>
<b>YOUR CONTRACT GIGAZONE SMALL BUSINESS BB EXPIRES 11/16/23</b>		
GZ SMALL BUS BROADBAND 250 MBPS		
<b>GIGAZONE SMALL BUSINESS BB SUBTOTAL</b>		<b>60.00</b>
<b>SUB-TOTAL</b>		<b>70.00</b>
<b>CURRENT BILLING AMOUNT</b>		<b>70.00</b>

**MONTHLY USAGE FOR INTERNET:**

Description	Qty	Amount
<b>INTERNET SERVICES 11/01-11/30</b>		
MANAGED BUSINESS WIFI SERVICES	1	10.00
<b>INTERNET SERVICES SUBTOTAL</b>		<b>10.00</b>
<b>MISC BILLING 11/01-11/30</b>		
GIGASPIRE BLAST		
<b>MISC BILLING SUBTOTAL</b>		<b>.00</b>

<b>GIGAZONE SMALL BUSINESS BB 11/01-11/30</b>	<b>60.00</b>
<b>YOUR CONTRACT GIGAZONE SMALL BUSINESS BB EXPIRES 11/16/23</b>	
GZ SMALL BUS BROADBAND 250 MBPS	
<b>GIGAZONE SMALL BUSINESS BB SUBTOTAL</b>	<b>60.00</b>
<b>SUB-TOTAL</b>	<b>70.00</b>
<b>CURRENT BILLING AMOUNT</b>	<b>70.00</b>





# Invoice

Invoice Number: 455355

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055



**BILL TO:**

Attn: Accounts Payable  
Harris Township  
20876 Wendigo Park Rd  
Grand Rapids MN 55744

<b>Pay This Amount</b>	<b>\$6,292.88</b>
Due Date	15-NOV-23
Invoice Date	16-OCT-23
Bill Through Date	30-SEP-23
Terms	30 NET
SEH Customer Acct #	1686
Customer Project #	
Agreement / PO #	171307
Authorized Amount	\$26,500.00
Authorized Amount Remaining	\$13,271.55

**REMIT PAYMENT TO:**

Short Elliott Hendrickson, Inc.  
PO Box 64780  
Saint Paul, MN 55164-0780

Project Manager	Sara Christenson schristenson@sehinc.com 218.322.4500
Client Service Manager	Sara Christenson schristenson@sehinc.com 218.322.4500
Accounting Representative	Caleb Stanford cstanford@sehinc.com 651.490.2000

Project #	Project Name	Project Description
171307	HARRT 2023 Misc Services	2023 Misc Service

**Notes:**

- \$2503.49 - Sunny Beach Add Wetland Delin
- \$500 - Casper Landing Topo Survey
- \$1788.35 - Sunny Beach Add Topo Survey
- \$1501.04 - Mishawaka Landing

Thank you!

**CC:**

harristownshiptreasurer@gmail.com

---

## Task: 2.0 - Mishawaka Boat Landing

**Direct**

Personnel	Hours	Amount	
Project Engineer	1.00	\$190.98	
Staff Engineer	8.00	\$885.52	
	<u>9.00</u>		<b>\$1,076.50</b>

**Reimbursed - Expenses**

Expenditure Type	Amount
Mileage	\$30.55
Computer Charge	\$52.20
	<b>\$82.75</b>



# Invoice

Invoice Number: 455355

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

## Task: 2.0 - Mishawaka Boat Landing

### Task: 2.0 Billing Summary

	<u>Current Amount</u>	<u>Previously Invoiced</u>	<u>Cumulative</u>
Direct	\$1,076.50	\$0.00	\$1,076.50
Reimbursed - Expenses	\$82.75	\$0.00	\$82.75
<b>Totals</b>	<b>\$1,159.25</b>	<b>\$0.00</b>	<b>\$1,159.25</b>

**Task: 2.0 Total: \$1,159.25**

## Task: 6.0 - Capital Improvement Project

### Direct

<u>Personnel</u>	<u>Hours</u>	<u>Amount</u>
Senior Project Scientist	12.00	\$1,903.49
Senior Admin Assistant	0.25	\$23.74
Project Scientist	4.50	\$593.28
Survey Crew Chief	13.00	\$1,740.70
Technician	0.50	\$48.90
Administrative Assistant	0.50	\$52.77
	<b>30.75</b>	<b>\$4,362.88</b>

### Reimbursed - Expenses

<u>Expenditure Type</u>	<u>Amount</u>
Miscellaneous	\$41.00
Computer Charge	\$178.35
Equip - Survey and GPS - GPS - Srv Grade (Hr)	\$437.50
Equip - Vehicles - Survey Vehicle (Hr)	\$61.25
Mileage	\$52.65
	<b>\$770.75</b>

### Task: 6.0 Billing Summary

	<u>Current Amount</u>	<u>Previously Invoiced</u>	<u>Cumulative</u>
Direct	\$4,362.88	\$1,925.47	\$6,288.35
Reimbursed - Expenses	\$770.75	\$211.90	\$982.65
<b>Totals</b>	<b>\$5,133.63</b>	<b>\$2,137.37</b>	<b>\$7,271.00</b>

**Task: 6.0 Total: \$5,133.63**

**Invoice total \$6,292.88**

### Project Billing Summary

	<u>Current Amount Due</u>	<u>Previously Invoiced</u>	<u>Cumulative</u>
<b>Totals</b>	<b>\$6,292.88</b>	<b>\$6,935.57</b>	<b>\$13,228.45</b>





VC3 Inc  
 PO Box 746804  
 Atlanta, GA 30374-6804  
 (803) 733-7333

**Bill To:**  
 Harris Township, MN  
 Attn: Nancy Kopacek  
 20876 Wendigo Park Road  
 Grand Rapids, MN 55744  
 United States

<b>Date</b>	<b>Invoice</b>
10/26/2023	128233
<b>Account</b>	
HT0008	

<b>Terms</b>	<b>Due Date</b>	<b>PO Number</b>	<b>Reference</b>
Net 10	11/05/2023		Monthly Billing for October

Contract Details	Quantity	Price	Amount
Agreement CW Tool Only Services Agreement			
CW Tool Only for Workstation Management - Per Workstation	3.00	\$20.00	\$60.00
Advanced Endpoint Detection and Response - Per Device	9.00	\$7.00	\$63.00
Credit for pre-paid Antivirus services with 5 Year Managed Agreement - Per Device	6.00	-\$2.00	-\$12.00
<b>Total Contract Details:</b>			<b>\$111.00</b>

<p>Make checks payable to VC3 Inc</p> <p>Remit To:            VC3, Inc            PO Box 746804            Atlanta, GA 30374-6804</p> <p>visit <a href="http://www.vc3.com/pay-invoice">www.vc3.com/pay-invoice</a> to pay via credit card</p> <p>If you are signed up for VC3's ACH program, drafts will occur after 15 calendar days. Please email <a href="mailto:finance@vc3.com">finance@vc3.com</a> with any issues to stop the draft of any invoice.</p> <p>ACH payments may be submitted to the following account information.            Please send remittance detail to <a href="mailto:finance@vc3.com">finance@vc3.com</a>.            Bank Name: PNC Bank            Routing Number: 021052053            Account Number: 51843132</p>	<b>Invoice Subtotal:</b>	<b>\$111.00</b>
	<b>Sales Tax:</b>	<b>\$0.00</b>
	<b>Invoice Total:</b>	<b>\$111.00</b>
	<b>Payments:</b>	<b>\$0.00</b>
	<b>Credits:</b>	<b>\$0.00</b>
	<b>Balance Due:</b>	<b>\$111.00</b>



# INVOICE

**Customer ID:**  
Customer Name:  
Service Period:  
Invoice Date:  
Invoice Number:

**19-24146-23001**  
HARRIS TOWNSHIP  
10/01/23-10/31/23  
11/01/2023  
6958351-0412-3

**How to Contact Us**

**Visit [wm.com/MyWM](http://wm.com/MyWM)**

Create a My WM profile for easy access to your pickup schedule, service alerts and online tools for billing and more. Have a question? Check our support center or start a chat.



Customer Service: (888) 960-0008

**Your Payment is Due**

**Dec 01, 2023**

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

**Your Total Due**

**\$147.74**

If payment is received after 12/01/2023: **\$ 152.74**

<b>Previous Balance</b>	+	<b>Payments</b>	+	<b>Adjustments</b>	+	<b>Current Invoice Charges</b>	=	<b>Total Account Balance Due</b>
146.68		(146.68)		0.00		147.74		<b>147.74</b>

**DETAILS OF SERVICE**

**Details for Service Location:** Harris Township, 20876 Wendigo Park Rd, Grand Rapids MN 55744-4682 **Customer ID:** 19-24146-23001

Description	Date	Ticket	Quantity	Amount
2 Yard Dumpster Service	10/12/23	724076	1.00	107.73
<b>Ticket Total</b>				<b>107.73</b>
Energy Surcharge				10.04
Administrative Charge				8.50
MN STATE SOLID WASTE TAX 17%				21.47
<b>Total Current Charges</b>				<b>147.74</b>

✂ ----- Please detach and send the lower portion with payment ----- (no cash or staples) -----



DO NOT SEND PAYMENTS HERE:  
WASTE MANAGEMENT OF MINNESOTA, INC.  
PO BOX 3020  
MONROE, WI 53566-8320  
(888) 960-0008  
HOURS: MON-FRI 7AM-5PM CST

Invoice Date	Invoice Number	Customer ID (Include with your payment)
11/01/2023	6958351-0412-3	<b>19-24146-23001</b>
Payment Terms	Total Due	Amount
Total Due by 12/01/2023	\$147.74	
If Received after 12/01/2023	\$152.74	

\*\*\* DO NOT PAY-AUTOMATIC PAYMENT WILL BE PROCESSED \*\*\*  
Your bank account will be drafted \$147.74.

0412000192414623001069583510000001477400000014774 3

10500C52

HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

Remit To: WM CORPORATE SERVICES, INC.  
AS PAYMENT AGENT  
PO BOX 4648  
CAROL STREAM, IL 60197-4648






 P.O. Box 2961  
 Phoenix, AZ 85062-2961

 Page: 2 of 4  
 Bill Date: Oct. 13, 2023

**Important Notices and Information :**
**Allocation of charges:**

Service Categories	Past Due	Current Month	Total Due
Basic Services	0.00	97.21	97.21
Other Services	0.00	3.23	3.23
<b>All Services</b>	<b>0.00</b>	<b>100.44</b>	<b>100.44</b>

Failure to pay Basic charges may result in the disconnection of those Services. Please contact CenturyLink regarding any questions or problems with your bill before the due date.

View and pay your bill online at [centurylink.com/business/login](http://centurylink.com/business/login).  
 You will need your authentication code 8676.

**NOTICE OF PRICE INCREASE:** Effective October 1, 2023, the rates for Business Flat Rate lines and Measured Rate lines will increase by up to \$1.25. The following bundles will increase by \$1.25 per line: Choice Business plus, Custom Choice, Custom Choice 1-Year, 2-Year and 3-Year, Business Line Plus, Business Line Plus 1-Year, 2-Year and 3-Year, Choice, Choice 2-Line, Choice Additional Access Line and Choice Business Prime.

**LATE FEE REMINDER:** Late fees may be charged each month for any eligible unpaid balances not paid in full by the due date listed on your bill. The methods for calculating late fee amounts vary by state and product. For more information you may access Terms and Conditions and Tariff materials at <http://www.centurylink.com/tariffs>.

Thank you for choosing CenturyLink for your communication needs--we value you as our customer.

**Third-Party Billing Block**

Cramming occurs when unauthorized charges appear on your telephone bill. To help prevent unwanted third party charges on your bill, contact CenturyLink at 800-201-4099 and request, at no charge, a bill block that will prevent some third party charges such as charitable contributions, dial-up Internet by non-CenturyLink companies or other non-telecommunications charges from appearing on your bill.

**FREE Enrollment With Control Center,** you can update your billing information, view and pay your bill and much more. Visit us online at [www.centurylink.com/business/login](http://www.centurylink.com/business/login).

CenturyLink should be notified within 90 days after the CenturyLink Bill Date of any billing discrepancies on your statement.

**333146160**  
 HARRIS TOWNSHIP  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS, MN 55744

**MONTHLY AUTOPAY AUTHORIZATION FORM**  
 I authorize CenturyLink to draft my savings or checking account for any accrued balance on my account.

(We reserve the right to revoke this if bank approval is denied)

 **Checking Account**     **Savings Account**

(Select the type of account to be drafted and attach a voided check/savings slip.)

**Address Information Changes**      Effective Date \_\_\_\_\_

New Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone ( ) \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_

 \_\_\_\_\_ *Signature required*      \_\_\_\_\_ *Date*
**Please continue to pay your bill until notified on your statement that autopay is active.**




**Account Name: HARRIS TOWNSHIP**  
**Account Number: 333146160**

 P.O. Box 2961  
 Phoenix, AZ 85062-2961

 Page: 3 of 4  
 Bill Date: Oct. 13, 2023

**Current Charges Summary Service From Oct. 13, 2023**

Monthly Charges	Qty	Rate	Amount
3 Way Calling Business	1 @	6.00	6.00
Access Recovery Charge	1 @	2.50	2.50
Business EAS	1 @	1.58	1.58
Call Forwarding Business	1 @	6.00	6.00
Call Return Business	1 @	5.50	5.50
Directory Non Listed Business	1 @	8.00	8.00
Non-Telecom Services Surcharge	1 @	2.99	2.99
Subscriber Line Charge	1 @	5.38	5.38
Choice Business Prime	1 @	49.25	49.25
<b>Total Monthly Charges</b>			<b>87.20</b>
<b>Taxes, Fees and Surcharges</b>			
Federal Excise Tax			2.57
Federal Universal Service Fund Surcharge			2.72
ITASCA Sales Tax			0.90
MINNESOTA 911/TAP/TAM Surcharge			0.87
MINNESOTA Sales Tax			6.18
<b>Total Taxes, Fees and Surcharges</b>			<b>13.24</b>

<b>Total Current Charges</b>	<b>100.44</b>
------------------------------	---------------

**Contact Numbers**

Payments/Billing/Products/Services: 1-800-603-6000

Tech Support/Repair Service: 1-800-603-6000

 Our Customer Service Representatives are available  
 from 8am - 8pm CT Monday through Friday.

**Package Summary**

<b>Choice Business Prime</b>			
Monthly Recurring		49.25	
218-326-6190			
1 Pty Business			
Bus Unlimited Features Pack			
Inside Wire Protection			
<b>Package Charges</b>		<b>49.25</b>	
<b>Subtotal Package</b>			<b>49.25</b>
<b>Package Taxes, Fees and Surcharges</b>			<b>5.35</b>
<b>Total Package</b>			<b>54.60</b>

**Charge Detail**

Local Service from OCT 13 to NOV 12

Product-ID: 218-326-6190

**Monthly Charges**

Access Recovery Charge	2.50
------------------------	------


 P.O. Box 2961  
 Phoenix, AZ 85062-2961

 Page: 4 of 4  
 Bill Date: Oct. 13, 2023

**Charge Detail**

Local Service from OCT 13 to NOV 12

Product-ID: 218-326-6190

**Monthly Charges**

Subscriber Line Charge	5.38	
<b>Total Local Exchange Services</b>		<b>7.88</b>
3 Way Calling Business	6.00	
Business EAS	1.58	
Call Forwarding Business	6.00	
Call Return Business	5.50	
Directory Non Listed Business	8.00	
** Non-Telecom Services Surcharge	2.99	
<b>Total Optional Features/Services</b>		<b>30.07</b>
<b>Total Monthly Charges</b>		<b>37.95</b>

<b>Charge Detail For 218-326-6190</b>	<b>37.95</b>
<b>Total Charge Detail</b>	<b>37.95</b>
<b>Total Package Summary</b>	<b>49.25</b>
<b>Tax, Fees and Surcharges</b>	<b>13.24</b>
<b>Total Current Charges</b>	<b>100.44</b>

**\*\* Nonregulated Charge(s) - nonpayment for NONREGULATED SERVICES OR PRODUCTS may result in the disconnection or restriction of such services, and such delinquencies may be subject to collection. Local services will not be disconnected for nonpayment of nonregulated charges. Nonpayment of toll charges may result in the disconnection of toll service, and such delinquencies may be subject to collection.**



Grand Rapids Public Utilities Commission  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

1342246

W

ACCOUNT NUMBER 504896-104896 ZONE 1-043 STATEMENT DATE 11/13/2023  
 CUSTOMER NAME Harris Township Hall ROUTE 043  
 SERVICE ADDRESS Airport Rd, 21998 Grand Rapids DUE DATE 11/28/2023

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	17.9	17.9
Cost Per Day	\$3.03	\$3.10
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills on-line,  
 sign up for auto-pay, or to go paperless:  
[www.grpuc.org](http://www.grpuc.org)

To pay your bill by phone, call:  
 1-855-456-5158.

**Terms of Payment**

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

**Make Checks Payable to G.R.P.U.C.**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

**In Case Of An Emergency, Telephone:**

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024  
 After hours, weekends and holidays .....(218) 326-4806

Previous Balance 101.18  
 Check Payment 10/25/2023 (101.18)CR

Balance Forward \$0.00

Current Charges  
 Electric 106.08

Total Current Charges: \$106.08

Current Account Balance: \$106.08

Amount Due \$106.08

**Auto Pay-Do Not Pay**

See back of statement for details



Grand Rapids Public Utilities Commission  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

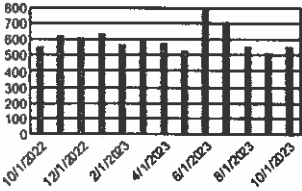
Statement Date: 11/13/2023

Harris Township Hall  
 ATTN: Treasurer  
 20876 Wendigo Park Rd  
 Grand Rapids MN 55744

Account Number	504896-104896
Statement Number	1342246
Due Date	11/28/2023
Amount Due	\$106.08
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 11/28/2023

Service	Meter Number	Rate Code	Read Code	Usage Period From	Usage Period To	# Days	Meter Readings Previous	Meter Readings Current	Multiplier	Usage	Charge Details	Total Charges
Electric									2.00000			
											Security Light	\$ 11.40
											Itasca County Sales Tax	\$ 0.11
											Minnesota Sales Tax	\$ 0.78
												12.29
Electric	144997	ERC-40	A	09/30/2023	10/31/2023	31	61921	62477	1.00000	556		
											Monthly Service Charge	\$ 20.55
											Energy Usage	556 kWh @ \$0.11110 \$ 61.77
											Purchased Power Adjustment	556 kWh @ \$0.00831 \$ 4.62
											Itasca County Sales Tax	\$86.94 @ 1.00000% \$ 0.87
											Minnesota Sales Tax	\$86.94 @ 6.87500% \$ 5.98
												93.79



DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<u>Service Charge</u> - Charge for customer billing & administration services	<u>Energy Usage</u> -kWh = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<u>Energy Usage</u> - Measure of electricity used (in kWh)	<u>Commodity Charge</u> - Water reading indicates thousands of gallons.
<u>Off Peak Usage</u> - Measure of off peak electricity used (in kWh)	<u>WW Collection/trtmt</u> - Wastewater collection/trtmt charge is based on water consumption.
<u>Demand Charge</u> - Highest average electric demand (in KW) over any 15 minutes during the month	
<u>Commodity Charge</u> - Water Consumption	
<u>WW Collection/trtmt charge</u> - Wastewater gallons collected and treated	





**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

1339818

W

**ACCOUNT NUMBER** 506635-104896      **ZONE** 4-022      **STATEMENT DATE** 11/02/2023  
**CUSTOMER NAME** Harris Township Hall      **ROUTE** 022  
**SERVICE ADDRESS** S US Hwy 169 & Lakeview Dr Grand Rapids      **DUE DATE** 11/17/2023

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills on-line,  
 sign up for auto-pay, or to go paperless:  
[www.grpuc.org](http://www.grpuc.org)

To pay your bill by phone, call:  
 1-855-456-5158.

**Terms of Payment**

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**Make Checks Payable to G.R.P.U.C.**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

**In Case Of An Emergency, Telephone:**

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024  
 After hours, weekends and holidays .....(218) 326-4806

Previous Balance	10.85
Check Payment 10/17/2023	(10.85)CR
<hr/>	
Balance Forward	\$0.00
Current Charges	
Electric	10.85
<hr/>	
Total Current Charges:	\$10.85
Current Account Balance:	\$10.85
<b>Amount Due</b>	<b>\$10.85</b>

**Auto Pay-Do Not Pay**

See back of statement for details



**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

Statement Date: 11/02/2023

Harris Township Hall  
 ATTN: Treasurer  
 20876 Wendigo Park Rd  
 Grand Rapids MN 55744

<b>Account Number</b>	506635-104896
<b>Statement Number</b>	1339818
<b>Due Date</b>	11/17/2023
<b>Amount Due</b>	\$10.85
<b>Amount Paid</b>	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 11/17/2023

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
			Security Light								\$ 10.06	
			Itasca County Sales Tax				\$10.06 @	1.00000%			\$ 0.10	
			Minnesota Sales Tax				\$10.06 @	6.87500%			\$ 0.69	10.85

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<u>Service Charge</u> - Charge for customer billing & administration services	<u>Energy Usage</u> -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<u>Energy Usage</u> - Measure of electricity used (in kWH)	<u>Commodity Charge</u> - Water reading indicates thousands of gallons.
<u>Off Peak Usage</u> - Measure of off peak electricity used (in kWH)	<u>WW Collection/trtmt</u> - Wastewater collection/trtmt charge is based on water consumption.
<u>Demand Charge</u> - Highest average electric demand (in KW) over any 15 minutes during the month	
<u>Commodity Charge</u> - Water Consumption	
<u>WW Collection/trtmt charge</u> - Wastewater gallons collected and treated	



**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

1339819

W

**ACCOUNT NUMBER** 506636-104896      **ZONE** 4-022      **STATEMENT DATE** 11/02/2023  
**CUSTOMER NAME** Harris Township Hall      **ROUTE** 022  
**SERVICE ADDRESS** S US Hwy 169 Harbor Hts Rd/Woodland Park Rd Grand Rapids      **DUE DATE** 11/17/2023

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

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 After hours, weekends and holidays .....(218) 326-4806

Previous Balance	10.85
Check Payment 10/17/2023	(10.85)CR
<hr/>	
Balance Forward	\$0.00
Current Charges	
Electric	10.85
<hr/>	
Total Current Charges:	\$10.85
Current Account Balance:	\$10.85
<b>Amount Due</b>	<b>\$10.85</b>

**Auto Pay-Do Not Pay**

See back of statement for details



**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**GRAND RAPIDS**  
 ITS IN MINNESOTA'S NATURE

**UTILITY STATEMENT**

**Statement Date:** 11/02/2023

Harris Township Hall  
 ATTN: Treasurer  
 20876 Wendigo Park Rd  
 Grand Rapids MN 55744

<b>Account Number</b>	506636-104896
<b>Statement Number</b>	1339819
<b>Due Date</b>	11/17/2023
<b>Amount Due</b>	\$10.85
<b>Amount Paid</b>	Auto Pay-Do Not Pay

**Automatic Withdrawal Date:** 11/17/2023

SERVICE ADDRESS

S US Hwy 169 Harbor Hts Rd/Woodland Park Rd Grand Rapids

2

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
			Security Light								\$ 10.06	
			Itasca County Sales Tax				\$10.06 @ 1.00000%				\$ 0.10	
			Minnesota Sales Tax				\$10.06 @ 6.87500%				\$ 0.69	10.85

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<u>Service Charge</u> - Charge for customer billing & administration services	<u>Energy Usage</u> -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<u>Energy Usage</u> - Measure of electricity used (in kWH)	<u>Commodity Charge</u> - Water reading indicates thousands of gallons.
<u>Off Peak Usage</u> - Measure of off peak electricity used (in kWH)	<u>WW Collection/trtmt</u> - Wastewater collection/trtmt charge is based on water consumption.
<u>Demand Charge</u> - Highest average electric demand (in KW) over any 15 minutes during the month	
<u>Commodity Charge</u> - Water Consumption	
<u>WW Collection/trtmt charge</u> - Wastewater gallons collected and treated	





**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

1339890

W

**ACCOUNT NUMBER** 516221-104896      **ZONE** 1-042      **STATEMENT DATE** 11/02/2023  
**CUSTOMER NAME** Harris Township Hall      **ROUTE** 022  
**SERVICE ADDRESS** Crystal Springs Rd & S US Hwy 169 Grand Rapids      **DUE DATE** 11/17/2023

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills on-line,  
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[www.grpuc.org](http://www.grpuc.org)

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 After hours, weekends and holidays .....(218) 326-4806

Previous Balance	10.85
Check Payment 10/17/2023	(10.85)CR
<hr/>	
Balance Forward	\$0.00
Current Charges	
Electric	10.85
<hr/>	
Total Current Charges:	\$10.85
<hr/>	
Current Account Balance:	\$10.85
<b>Amount Due</b>	<b>\$10.85</b>

**Auto Pay-Do Not Pay**

See back of statement for details



**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

Statement Date: 11/02/2023

Harris Township Hall  
 ATTN: Treasurer  
 20876 Wendigo Park Rd  
 Grand Rapids MN 55744

Account Number	516221-104896
Statement Number	1339890
Due Date	11/17/2023
Amount Due	\$10.85
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 11/17/2023

SERVICE ADDRESS

Crystal Springs Rd & S US Hwy 169 Grand Rapids

2

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
			Security Light								\$ 10.06	
			Itasca County Sales Tax								\$ 0.10	
			Minnesota Sales Tax								\$ 0.69	10.85

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<u>Service Charge</u> - Charge for customer billing & administration services	<u>Energy Usage</u> -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<u>Energy Usage</u> - Measure of electricity used (in kWH)	<u>Commodity Charge</u> - Water reading indicates thousands of gallons.
<u>Off Peak Usage</u> - Measure of off peak electricity used (in kWH)	<u>WW Collection/trtmt</u> - Wastewater collection/trtmt charge is based on water consumption.
<u>Demand Charge</u> - Highest average electric demand (in KW) over any 15 minutes during the month	
<u>Commodity Charge</u> - Water Consumption	
<u>WW Collection/trtmt charge</u> - Wastewater gallons collected and treated	

# MEDIACOM<sup>™</sup> BUSINESS

MEDIACOM  
2205 INGERSOLL AVE DES MOINES IA 50312-5289  
8622 4340 ZO RP 28 10282023 NNNNNYNN 01 999912

HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744-4682

## News From Mediacom

Mediacom Business customers enjoy 24hr customer support at the Business Technology Support Center. Our Business Technology Support Center is solely dedicated to serving businesses like yours.

Please reference your service agreement for terms to terminate service and arrange for the return of all equipment. Failure to return our equipment will result in the following charges: Non-addressable converter up to \$125.00; addressable converter up to \$300.00; modem up to \$139.99; digital converter up to \$500.00; remote control up to \$85.00

October 28, 2023

## Statement of Service

Account number  
**8384 97 500 0030835**  
Harris Township

Contact us  
Phone: **800-379-7412**  
Online at: <http://business.mediacomcable.com/>

For service at  
20876 Wendigo Park Rd  
Control Account  
Grand Rapids MN 55744-4682



## Summary *See the back for details*

Previous balance	\$368.84
Payments received	-368.84
Leaf Charges	370.02
<b>Total to be deducted</b>	<b>\$370.02</b>

Auto-bank Payment Will Be Made On 11/18/23

Pin Number **5847**

## Payment Option

Detach this coupon and send it together with your check made payable to Mediacom in the enclosed envelope. Write your account number on your check.

October 28, 2023  
HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

Account Number  
**8384 97 500 0030835**

**Total to be deducted** **\$370.02**

Amount you are enclosing: \$

# MEDIACOM<sup>™</sup> BUSINESS

MEDIACOM  
PO BOX 5744  
CAROL STREAM IL 60197-5744

838497500003083500370023

# MEDIACOM<sup>™</sup> BUSINESS

8622 4340 ZO RP 28 10282023 NNNNNYNN 01 999912

October 28, 2023  
HARRIS TOWNSHIP  
Account Number:  
Hierarchy ID:

page 2 of 3

8384 97 500 0030835  
COMMAH

## Master Account Summary

Previous Balance	\$368.84
Oct 18 EFT Payment	-368.84

### Leaf Charges by Group

#### COMMAH **\$351.88**

Oct 18 Harris Township 8384922370090270	175.94
Oct 18 Harris Township 8384922380092076	175.94

### Leaf Taxes by Group

#### COMMAH **\$18.14**

Oct 18 Harris Township 8384922370090270	8.96
Oct 18 Harris Township 8384922380092076	9.18

**Leaf Charge Total \$370.02**

**Total Due \$370.02**

### Leaf Details by Group

#### COMMAH

HARRIS TOWNSHIP  
28184 SUNNY BEACH RD  
GRAND RAPIDS, MN 55744-5883  
Account Number: 8384922370090270

#### Monthly Charges

Date	Description	Quantity	Amount
Oct 28 - Nov 27	EMTA Modem		0.00
Oct 28 - Nov 27	WIFI Basic Service		5.99
Oct 28 - Nov 27	Docsis Modem		0.00
Oct 28 - Nov 27	Voice Mail		0.00
Oct 28 - Nov 27	Business Internet 60/5 Mbps		130.00
Oct 28 - Nov 27	Primary Phone Line		39.95

**Subtotal \$175.94**

#### Taxes

Date	Description	Amount
Nov 08 - Dec 07	Federal Universal Service Fund	3.55
Nov 08 - Dec 07	911 Emergency Service	0.80
Nov 08 - Dec 07	Special Tax	0.03
Nov 08 - Dec 07	Telecommunication Relay And Device	0.04
Nov 08 - Dec 07	State Sales Tax	3.06
Nov 08 - Dec 07	Local Sales Tax	0.45
Nov 08 - Dec 07	Regulatory Recovery Fee	1.03

**Subtotal \$8.96**

**Total for Account 8384922370090270 \$184.90**

HARRIS TOWNSHIP  
20057 CRYSTAL SPRINGS RD  
GRAND RAPIDS, MN 55744  
Account Number: 8384922380092076

#### Monthly Charges

Date	Description	Quantity	Amount
Oct 28 - Nov 27	WIFI Basic Service		5.99
Oct 28 - Nov 27	Docsis Modem		0.00
Oct 28 - Nov 27	Voice Mail		0.00
Oct 28 - Nov 27	Business Internet 60/5 Mbps		130.00
Oct 28 - Nov 27	Primary Phone Line		39.95

**Subtotal \$175.94**

#### Taxes

Date	Description	Amount
Nov 08 - Dec 07	Federal Universal Service Fund	3.55
Nov 08 - Dec 07	911 Emergency Service	0.80
Nov 08 - Dec 07	Special Tax	0.03
Nov 08 - Dec 07	Telecommunication Relay And Device	0.04



# MEDIACOM™ BUSINESS

8622 4340 ZO RP 28 10282023 NNNNNYNN 01 999912

October 28, 2023  
Harris Township  
Account Number:  
Hierarchy ID:

page 3 of 3

8384 97 500 0030835  
COMMAH

Nov 08 - Dec 07 State Sales Tax	3.06
Nov 08 - Dec 07 Local Sales Tax	0.45
Nov 08 - Dec 07 Local/city Sales Tax	0.22
Nov 08 - Dec 07 Regulatory Recovery Fee	1.03
<b>Subtotal</b>	<b>\$9.18</b>
<b>Total for Account 8384922380092076</b>	<b>\$185.12</b>
<b>COMMAH SUBTOTAL 2 Account(s)</b>	<b>\$370.02</b>
<b>Total for Master Account: COMMAH</b>	
<b>Total Accounts 2</b>	<b>\$370.02</b>







Verizon Connect Fleet USA LLC  
 5055 North Point Pkwy  
 Alpharetta, GA, 30022

Invoice Number	Invoice Date	Due Date	Account Number	Page
378000054517	11/01/2023	12/01/2023	100000132077	1 of 4

Harris Township  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS, MN, 55744-4682

**Quick Bill Summary**

Currency: USD

Prior Charges (Including Past Due Amounts)	0.00
Unapplied Payments & Adjustments	0.00
<b>Total Outstanding Charges</b>	<b>0.00</b>

Total Current Charges Due by 12/01/2023 37.90

Monthly Recurring Charges	37.90
Professional Services	0.00
Equipment Charges	0.00
Taxes, Governmental Surcharges & Fees	0.00

**Account Balance** **\$ 37.90**

	Phone	Email
Customer Service	800-906-9545	reveal.govt@verizonconnect.com



Harris Township  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS, MN, 55744-4682

Bill Date 11/01/2023  
 Account Number 100000132077  
 Invoice Number 378000054517  
 Due Date 12/01/2023



**Total Current Charges**

Total Current Charges will be deducted from bank account on 12/01/2023  
**DO NOT MAIL PAYMENT**

**\$ 37.90**



# Account Statement

Invoice Number	Invoice Date	Due Date	Account Number	Page
378000054517	11/01/2023	12/01/2023	100000132077	2 of 4

Account Balance Details - Open Transactions on your Account						
Date	Transaction Number	Debit	Due Date	Credit	Payments	Balance
11/01/2023	378000054517	37.90	12/01/2023	0.00	0.00	37.90

New Account Balance \$ 37.90

Recent Account Activity (Prior 30 days) - Closed Transactions						
Invoice Date	Invoice Number	Invoices	Credits	Payments	Transaction Date	Date Closed
09/05/2023	364000049086	37.90	0.00	-37.90	10/05/2023	10/05/2023
10/02/2023	631000048728	37.90	0.00	-37.90	11/01/2023	11/01/2023
Activity Totals		75.80	0.00	-75.80		



# Invoice

Verizon Connect Fleet USA LLC  
5055 North Point Pkwy  
Alpharetta, GA, 30022

Harris Township  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN, 55744-4682  
Payment Terms: NT30

Invoice Number	Invoice Date	Due Date	Account Number	Page
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Item	Charge Type	Period	PO#	Contract#	Qty	Price	Ext Price	Tax
VEHICLE TRACKING SUBSCRIPTION	Recurring Services (base product)	10/01/2023 - 10/31/2023		1268735	2	18.95	37.90	0.00
<b>Recurring Total</b>							<b>37.90</b>	<b>0.00</b>
<b>Hardware Total</b>							<b>0.00</b>	<b>0.00</b>
<b>Professional Service Total</b>							<b>0.00</b>	<b>0.00</b>

<b>Subtotal</b>	<b>\$ 37.90</b>
<b>Total Tax</b>	<b>\$ 0.00</b>
<b>Invoice Total</b>	<b>\$ 37.90</b>

### Taxes and Surcharge Summary

Description	Total (USD)
<b>Federal Taxes and Surcharges</b>	
Total Federal Taxes and Surcharges	0.00
<b>State, County, and City Taxes and Surcharges</b>	
Total State Taxes and Surcharges	0.00
<b>Total Taxes and Surcharges</b>	<b>\$ 0.00</b>