

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Kelly Derfler 244-1811

harristownshipclerk@gmail.com

Harris Township SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment and maintain economic stability for the residents of their community.

www.harristownshipmn.org

PLANNING & DEVELOPMENT MEETING

November 21, 2023, at 7:30 pm

AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement.
2. **Approve the Minutes**
 - A. October 25, 2023, 2023 P & D Meeting Minutes
3. **Additions and Corrections**
4. **Business from the Floor** (*Please come up to the podium and state your name and address for the record and limit comments to 5 minutes.*)
5. **Consent Agenda**
 - A. Zoning Land Use Permits
 - B. SSTS Permits
 - C. Ward Cemetery Deed
 - D. Thorson Cemetery Deed
 - E. Paulley Cemetery Deed
 - F. Tobeck Cemetery Deed
 - G. Engstrom Cemetery Deed
6. **Roads**
 - A. Roads Update/J
 - B. Sunset Lane/Sunset Drive/P
7. **Recreation**
 - A. Park and Cemetery Inspection Reports for October 2023/P
 - B. Rink Attendant Interviews/P
 - C. Trails Task Force Update/M
8. **Correspondence (Informational)**
 - A. Grand Rapids Area Cable Commission Minutes of September 11, 2023
9. **Town Hall**
 - A. Town Hall Report for October 2023/P
10. **Maintenance**
 - A. Maintenance Report for October 2023/M
11. **Old Business**

12. New Business

- A. Resolution 2023-021 re: Designating Polling Place/P
- B. Resolution 2023-022 re: Approving State of Minnesota Joint Powers Agreement/P
- C. Court Data Services Subscriber Agreement to CJDN Subscriber Agreement/P
- D. RAMS Notice of Nominations/P
- E. 2024 Harris Town Board Meeting Schedule/P
- F. Schedule Closed Work Session re: Performance of Employees under Board Direction and Closed Work Session re: Security/P

13. Bills

- A. Payment of Bills/N


14. Public Input *(Please come up to the podium and state your name and address for the record and limit comments to 5 minutes.)*

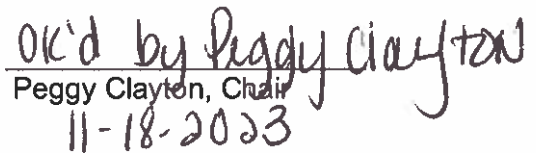
15. UPCOMING Events/Meetings

December 11, 2023	Itasca County Township Association Potluck & Meeting	6:00pm Town Hall
December 13, 2023	Regular Meeting	7:30pm Town Hall
January 8, 2023	Itasca County Township Association Meeting	7:00pm Town Hall
January 10, 2023	Regular Meeting	7:30pm Town Hall

**** No P&D Board Meeting on December 27, 2023 ****

16. Adjourn

Prepared by: 
Kelly Derfler, Clerk

Signed by: 
Peggy Clayton, Chair
11-18-2023

Madam Chair Peggy Clayton
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2A

PLANNING & DEVELOPMENT MEETING October 25, 2023 MINUTES

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davis and Gilbert; Treasurer Kopacek, Clerk Derfler

Absent: Supervisor Kelley

Pledge to the Flag was conducted; followed by the reading of the township mission statement.

Approve the Minutes

Minutes of September 27, 2023, P & D Meeting

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to approve the minutes of the September 27, 2023 P & D Meeting. Ayes-4; Nays-0. Absent- Supervisor Kelley. Motion carried.

Minutes of October 12, 2023 Closed Work Session re: Employee Under Board Direction

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve the minutes of the October 12, 2023 Closed Work Session re: Employee Under Board Direction. Ayes-4; Nays-0. Absent- Supervisor Kelley. Motion carried.

Minutes of October 12, 2023 Work Session re: Insurance and Casper Landing

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the minutes of the October 12, 2023 Work Session re: Insurance and Casper Landing. Ayes-4; Nays-0. Absent- Supervisor Kelley. Motion carried.

Additions and Corrections

There were no additions or corrections to the agenda.

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to approve the agenda. Ayes-4; Nays-0. Absent- Supervisor Kelley. Motion carried.

Business from the Floor

There was no business from the floor.

Consent Agenda Zoning Land Use Permit

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Consent Agenda as delineated above. Ayes-4; Nays-0. Absent- Supervisor Kelley. Motion carried.

Roads

2024 Certification of Township Roads (Tabled from October 11, 2023 Board Meeting)

Chair Clayton stated that the County Transportation Department corrected each of the discrepancies noted in the 2024 Certification of Township Roads that was tabled from the October 11, 2023 Board Meeting.

Question arose as to who is responsible for snow plowing Casper Landing (Badger Rd). The homeowner who lives on Badger Rd has been snowplowing the road. The board agreed that Harris Township Maintenance will be snowplowing Casper Landing (Badger Rd) in the future.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the 2024 Certification of Township Roads with the correction of Casper Landing (Badger Rd) being township plowed (by Harris Township Maintenance). Ayes-4; Nays-0. Absent- Supervisor Kelley. Motion carried.

Wetland Delineation Sunny Beach Addition Road Report

Chair Clayton provided the Wetland Delineation Sunny Beach Addition Road Report provided by the Army Corps of Engineers for the board to review. This was informational.

Letter from U.S. Army Corps of Engineers

Chair Clayton provided the board with a letter from the U.S. Army Corps of Engineers regarding Sunny Beach Addition Road. This was informational.

Recreation

Park and Cemetery Inspection Reports for September 2023

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to approve the Park And Cemetery Inspection Reports for September 2023. Ayes-4; Nays-0. Absent- Supervisor Kelley. Motion carried.

Mishawaka Landing

Chair Clayton shared that Mishawaka Landing was paved on October 16, 2023.

After the completion of the paving, it was found that the green space that was intended to be left unpaved was covered up. Supervisor Kelley spoke with Hawkinson Construction and they will be removing the pavement from the intended green space at no cost to the township.

Cemetery

Chair Clayton reviewed the township's cemetery policy, after the board received several complaints from constituents. The policy states that flowers and decorations in the cemetery must be removed by October 1st. This includes shepherd's hooks. Any items not removed will be removed by the maintenance staff and will be placed on trailers by the cemetery garage for a few weeks. The policy also states that there shall be no planting of shrubs or trees on cemetery grounds. Any shrub or tree that was planted will be removed by maintenance staff.

There have been many occurrences of shrubs encroaching on others' burial sites as well as flowers and trinkets left beyond the October 1st deadline. Maintenance staff picked up the items left at gravesites on October 11th and placed them on trailers for pickup. Of importance, is that the mowing contractor found live rounds of ammunition on the cemetery grounds!

Chair Clayton stated that articles regarding the removal of flowers, etc appeared in the Grand Rapids Herald Review, on Facebook, and discussed at our board meetings. The cemetery policy can also be found on the Harris Township website.

Correspondence

Trails Task Force Minutes of September 14, 2023

Informational.

Town Hall

Town Hall Report for September 2023

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Town Hall Report for September 2023. Ayes-4; Nays-0. Absent- Supervisor Kelley. Motion carried.

Maintenance

Maintenance Report for September 2023

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to approve the Maintenance Report for September 2023. Ayes-4; Nays-0. Absent- Supervisor Kelley. Motion carried.

Old Business

No items.

New Business

Schedule Work Session re: Casper Landing, Township Collections, Cemetery

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to add Casper Landing, Township Collections, and Cemetery to the previously scheduled Work Session that is scheduled to start immediately following the Closed Work Session re: Security at 5:30pm on November 2, 2023. Ayes-4; Nays-0. Absent- Supervisor Kelley. Motion carried.

Year-to-Date Fund Actuals vs Budget

Treasurer Kopacek shared a report of Year-to-Date Fund Actuals vs Budget for the first three quarters of 2023. The township is currently at 69% of income for 2023 and 68% of budgeted disbursements for 2023. The county apportionments are expected in December.

Bills

Payment of Bills

Treasurer Kopacek reviewed the October 25, 2023 Claims List.

A motion was made by Supervisor Schack and seconded by Chair Clayton to approve and pay the bills, claims #21192 through #21201, and EFTs 10252301 through EFT 10252306 and EFT 10112307 in the amount of \$526,991.87. Ayes-4; Nays-0. Absent- Supervisor Kelley. Motion carried.

Public Input

Doug Pelleymounter, of 29439 Sunny Beach Addition Road, stated he heard the Sunny Beach Addition Road project was canceled and that the township was going to be putting in a public access. Discussion followed.

Doug was also provided the wetland delineation report, which does detail what was included in the report. No road work will be taking place until 2024.

UPCOMING Events/Meetings

November 2, 2023	Closed Work Session re: Security	5:30pm Town Hall
November 2, 2023	Work Session re: Insurance, Casper Landing, Township Collections, Cemetery	Immediately following Closed Work Session
November 8, 2023	Regular Meeting	7:30pm Town Hall
November 13, 2023	Itasca County Township Association Meeting	7:00pm Town Hall
November 21, 2023	P & D Meeting	7:30pm Town Hall

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Gilbert and seconded by Supervisor Davies to adjourn the meeting at 8:00pm.

Prepared by: _____
Kelly Derfler, Clerk

Signed by: _____
Peggy Clayton, Chair



5A

Parcel Information

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Legal Acres	Description
19-545-0140	GARNER, LUKE L & JENNIFER A	19548 PINE LANDING DR GRAND RAPIDS MN 55744	HARRIS TWP	POKEGAMA GD		S 17 T 54 R 25	RURAL RESIDENTIAL	19548 PINE LANDING DR GRAND RAPIDS MN 55744	1.49	LOT 9 BLK 1

River Class:

Applicant / Agent Information

Name: Luke Garner

Property Information

Ownership Description: Private
 Access Road Name: Pine Landing Dr
 Is septic compliant?: Unknown
 Road Class: County / Township Rd

Structure Information

Existing Use: Residential
 Proposed Use: Garage Addition
 Accessory Structure: Maximum building height: 35'
 Well type: Unknown
 Pressurized Water: Yes
 Building Dimensions: 30'x24' Garage
 Current septic status: Unknown

Permit Fee

Permit application fee: Garage - Addition \$60

Permit Comments

After The Fact: No
 Result: No
 Shoreline Mitigation Required: No
 Comments: Single-story structure, on slab. Intended for garage/storage use. No running water. No living/sleeping quarters permitted.
 Application Received Date: 10/20/2023
 Issued Date: 10/20/2023
 Issued By: Kate Benes

Terms

Road Setback

Centerline 68'

Right-of-Way 35'

Side Yard Setback

Accessory 10'

Dwelling 15'

Rear Yard Setback

Accessory 10'

Dwelling 30'

Riparian Setback

Structure 75'

Impervious Surface

20% of parcel

Property owner can increase the coverage allowed by 5% if erosion control and stormwater management conform to the shoreline vegetative buffer standards.

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands
If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction
Electrical Inspector contact Steve Bartlett at 218-591-1616
New or upgrading driveways; township road contact your township and county road contact County Engineer Office at 218-327-2853

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction
Permit authorized by Environmental Services Department.

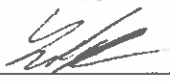
Approvals

Approval

Signature

Date

#1 Approved By



10/20/2023

#2 Approved By

Ken Bemis 10/20/23

Parcel Information

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Legal Acres	Description
19-525-0011	WATLAND ALLEN T & CARMEN M	30794 LAPLANT RD GRAND RAPIDS MN 55744	HARRIS TWP	POKEGAMA	GD	S 22 T:54 R 25	RURAL RESIDENTIAL		0.51	REV DESC #1 OF LOT 1
19-615-0160	WATLAND ALLEN T & CARMEN M	30794 LAPLANT RD GRAND RAPIDS MN 55744	HARRIS TWP	POKEGAMA	GD	S 22 T:54 R 25	RURAL RESIDENTIAL	30794 LAPLANT RD GRAND RAPIDS MN 55744	0.14	REV DESC #1 OF LOT 16

River Class

Applicant / Agent Information

Name: Al Watland

Property Information

Ownership Description: Private
 Access Road Name: LaPlant Rd
 Is septic compliant?: Unknown
 Road Class: County State Aid Highway

Structure Information

Existing Use: Residential
 Proposed Use: Accessory
 Accessory Structure: Boathouse
 Maximum building height: 10'
 Well type: Unknown
 Pressurized Water: No
 Building Dimensions: 12.5'x20' + 8'x8' Boathouse
 Current septic status: Unknown

Permit Fee

Permit application fee: Accessory Structure/Addn. - Boathouse \$60

Permit Comments

After The Fact: No
 Result: No
 Site visit 9/24/19 JG. Existing boathouse is 8' from OHWL, assessor dimensions verified 350 sq ft. Proposed to rebuild same size same place.

Shoreline Mitigation Required: Yes
 Comments: Site visit 10/19/23 KB. Replacement will be reduced to 315 sq ft. Contracted by KA Construction.
 Requires vegetative screening to be in compliance with S.5.11.

Application Received Date: 10/19/2023
 Issued Date: 10/19/2023

Issued By: Katie Benes

Terms

Road Setback

Centerline 110'

Right-of-Way 35'

Side Yard Setback

Accessory 10'

Dwelling 15'

Rear Yard Setback

Accessory 10'

Dwelling 30'

Riparian Setback

Structure 75'

Impervious Surface

20% of parcel

Property owner can increase the coverage allowed by 5% if erosion control and stormwater management conform to the shoreline vegetative buffer standards

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands
If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction.
Electrical Inspector contact Steve Bartlett at 218-591-1616.
New or upgrading driveways: township road contact your township and county road contact County Engineer Office at 218-327-2853.

Disclaimer

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Approvals

Approval

Signature

Date

#1 Approved By

Sydney Walsh 10/20/23

#2 Approved By

Karen Bemis 10/19/23

Harris

Zoning / Land Use Itasca County Land Use Permit # 230782
App. Status: Pending Review

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2857

Parcel Information

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
19-002-1-101	SCHEFFLER BRIAN K & DANIELLE E	1015 NE 2ND AVE GRAND RAPIDS MN 55744	HARRIS TWP			S 2 T 54 R. 25	FARM RESIDENTIAL	21746 RIVER RD GRAND RAPIDS MN 55744	21.64	SE NE LYG S OF LI PARA WITH & 50' N OF COLE CREEK LESS S 266' LYG E OF RD & LESS PT LYG SW OF RD & LESS REV DESCS #1 & #2

River Class

Applicant / Agent Information

Name: Brian Scheffler Phone Number: (701) 318 - 5947

Property Information

Ownership Description: Private Access Road Name: River Rd
Is septic compliant? Unknown Road Class: County State Aid Highway

Structure Information

Existing Use: Seasonal Proposed Use: Accessory
Accessory Structure: Wood Shed Maximum building height: 35'
Well type: Unknown Pressurized Water: No
Building Dimensions: 16'x24' Wood Shed Current septic status: Unknown

Permit Fee

Permit application fee: Accessory Structure/Atkln. - Wood Shed \$60

Permit Comments

After The Fact: No Resort: No
Shoreline Mitigation Required: No Comments: Intended for wood storage. No floor or side walls at this time
Application Received Date: 10/17/2023 Issued Date: 10/17/2023
Issued By: Katie Benes

Terms

Road Setback

Centerline 110'

Right-of-Way 35'

Side Yard Setback

Accessory 10'

Dwelling 15'

Rear Yard Setback

Accessory 10'

Dwelling 30'

Impervious Surface

25% of parcel

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff



Other

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If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction.
Electrical Inspector contact Steve Bartlett at 218-591-1616.
New or upgrading driveways; township road contact your township and county road contact County Engineer Office at 218-327-2853.

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Approvals

Approval	Signature	Date
#1 Approved By		10-17-23
#2 Approved By		10/17/23

Harris

Zoning / Land Use Itasca County Land Use Permit # 230765
 App. Status: Pending Review

Itasca County Courthouse
 123 NE 4th Street
 Grand Rapids, MN 55744
 (218) 327-2857

Parcel Information

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Legal Acres	Description
19-027-4200	BLACKBURN, JERRY L & ELIZABETH L	29798 COUNTY ROAD 67 GRAND RAPIDS MN 55744	HARRIS TWP			S. 27 T. 54 R. 25	FARM RESIDENTIAL	29798 COUNTY RD 67 GRAND RAPIDS MN 55744	40.17	N.W. SE

River Class

Applicant / Agent Information

Name: Jerry Blackburn

Property Information

Ownership Description: Private
 Access Road Name: County Rd 67
 Is septic compliant?: None
 Road Class: County State Aid Highway

Structure Information

Existing Use: Seasonal
 Proposed Use: Dwelling/Dock/Garage/SSIS
 Accessory Structure: Maximum building height: 35'
 Number of bedrooms: 3
 Well type: Deep
 Pressurized Water: Yes
 Building Dimensions: 44'x78' Dwelling; 60'x80' Attached Garage
 Current septic status: None

Permit Fee

Permit application fee: Single Family Dwelling - Dwelling/Dock/Garage/SSIS \$275

Permit Comments

After The Fact: No
 Resort: No
 SSIS permit no: 230765

Shoreline Mitigation Required: No
 Comments: Single-story dwelling, on slab, 3 bedrooms, Attached garage. No decks at this time.
 Existing cabin will be maintained, but is on a parcel of adequate size.

Application Received Date: 10/10/2023
 Issued Date: 10/10/2023
 Issued By: Katie Benes

Terms

Road Setback

Centerline 110'

Right-of-Way 35'

Side Yard Setback

Accessory 10'

Dwelling 15'

Rear Yard Setback

Accessory 10'

Dwelling 30'

Impervious Surface

25% of parcel

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff

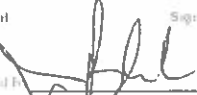
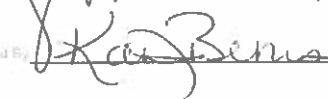
Other

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Approvals

Approval	Signature	Date
#1 Approved By		10-10-23
#2 Approved By		10/10/23

Public Notes

Text

File(s)

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5B

Parcel Information

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Legal Acres	Description
19-027-4200	BLACKBURN, JERRY L & ELIZABETH L	29798 COUNTY ROAD 67 GRAND RAPIDS MN 55744	HARRIS TWP			S 27 T 54 R:25	FARM RESIDENTIAL	29798 COUNTY RD 67 GRAND RAPIDS MN 55744	40.17	NW SE

River Class:

Applicant / Agent Information

Name: Jerry Blackburn

Property Information

Ownership Description: Private
 Well Type: Deep
 Access Road Name: County Rd 67
 Soil verified?: No

Designer/Installer

Designer Name and License #	Contact Name	Business	License	Installer Name and License #	Contact Name	Business	License
	Walker Maasch	Precision Design & Inspections, LLC	4199		Randy Sutherland	Sutherland Excavating Inc	868

Septic Information

Type of Septic: New
 Number of Tanks: 1
 Pump Tank: 500 gal
 Treatment Type: Mound

Type: 1
 Number of Bedrooms: 3
 Tank Material: Concrete
 Depth to Limiting Layer: 21
 Tank Size: 1000 gal
 Treatment Area Size (sq ft): 375

Permit Fee

Permit application fee: SSTS - SSTS

Permit Information

After The Fact: No
 Resort: No

Notes: Land Use permit no. 230765
 Management Plan completed

Application Received Date: 10/10/2023
 Issued Date: 10/10/2023
 Issued By: Katie Barnes

Terms

Distance to Occupied Building

10' from septic tank, 20' from sewage treatment, 10' from privy

Distance to Property Line

10' from septic tank, 10' from sewage treatment, 10' from privy

Large Tree Setback Requirement

10' from sewage treatment

Distance to Buried Water Pipe/Pressure

10' from septic tank, 10' from sewage treatment

Distance to Well

50' from septic tank; 50' from sewage treatment, 50' from privy

Above Watertable Setback Requirements

3' sewage treatment, 3' privy

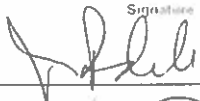

Other

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Electrical Inspector contact Steve Bartlett at (218)591-1616.
New or upgrading driveways, for township roads - contact your Township and County roads - contact County Engineer Office at (218)327-2853.

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. I hereby waive any and all claims against Itasca County, on installing my own SSTS, due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080 to 7083. Permit is valid for 12-months to start construction. Permit authorized by Itasca County Environmental Services Department.

Approvals

Approval	Signature	Date
#1 Approved by		10.10.23
#2 Approved by		10/10/23

Parcel Information

PID	Owner Name	Owner Address	Township	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
19-024-1304	BERG, JASON M & STEPHANIE S	6470 GAMMA FARM RD E MINNETRISTA MN 55364	HARRIS TWP	HALE	RD2	S 24 T 54 R. 25	RURAL RESIDENTIAL	28337 LUCY LN GRAND RAPIDS MN 55744	1.18	REV DESC 3 OF LOT 4

River Class:

Applicant / Agent Information

Name: Jason and Stephanie Berg

Property Information

Ownership Description: Private
 Access Road Name: Lucy Lane
 Well Type: Deep
 Soil verified?: No

Designer/Installer

Designer Name and License #	Contact Name	Business	License	Installer Name and License #	Contact Name	Business	License
	Bob Schwartz	William J Schwartz & Sons	430		Bob Schwartz	William J Schwartz & Sons	430

Septic Information

Type of Septic: Replacement
 Number of Tanks: 1
 Pump Tank: 600 gal
 Treatment Type: Mound
 Type: I
 Number of Bedrooms: 4
 Tank Material: Concrete
 Depth to Limiting Layer: 14
 Tank Size: 1500 gal
 Treatment Area Size (sq ft): 500

Permit Fee

Permit application fee: SSTS - Replacement \$175

Permit Information

After The Fact: No
 Resort: No
 Notes: Management plan completed.
 Application Received Date: 10/11/2023
 Issued Date: 10/11/2023
 Issued By: Jill Day

Terms

Riparian Setback

75' tank; 100' sewage treatment

Distance to Occupied Building

10' from septic tank; 20' from sewage treatment; 10' from privy

Distance to Property Line

10' from septic tank; 10' from sewage treatment; 10' from privy

Large Tree Setback Requirement

10' from sewage treatment

Distance to Buried Water Pipe/Pressure

10' from septic tank; 10' from sewage treatment

Distance to Well

50' from septic tank; 50' from sewage treatment; 50' from privy

Above Watertable Setback Requirements

3' sewage treatment; 3' privy

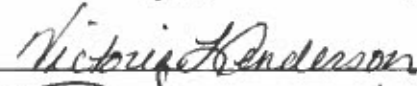

Other

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Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. **I hereby waive any and all claims against Itasca County on installing my own SSTS, due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080 to 7083. Permit is valid for 12-months to start construction. Permit authorized by, Itasca County Environmental Services Department.

Approvals

Approval	Signature	Date
#1 Approved By		
#2 Approved By		10/11/23

Parcel Information

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Legal Acres	Description
19-520-0760	NEWMAN, RYAN E	29994 LAPLANT RD GRAND RAPIDS MN 55744	HARRIS TWP	POKEGAMA GD	GD	S 23 T.54 R.25	RURAL RESIDENTIAL	29994 LAPLANT RD GRAND RAPIDS MN 55744	0.4	LOT 76

River Class:

Applicant / Agent Information

Name: Ryan Newman Phone Number: (218) 259 - 0431

Property Information

Ownership Description: Private Access Road Name: LaPlant Road, County Road 66
 Well Type: Deep Soil verified?: No

Designer/Installer

Designer Name and License #	Contact Name	Business	License	Installer Name and License #	Contact Name	Business	License
	Walker Maasch	Precision Design & Inspections, LLC	4199		Brian Maasch	Maasch Construction Inc	2900

Septic Information

Type of Septic: Replacement Type: 1 Depth to Limiting Layer: 64
 Number of Tanks: 1 Number of Bedrooms: 3 Tank Size: Other
 If other: 1130 Pump Tank: Other If other: 520
 Tank Material: Concrete Treatment Area Size (sq. ft.): 375 Treatment Type: Pressure Bed

Permit Fee

Permit application fee: SSTS - Replacement \$175

Permit Information

After The Fact: No
 Resort: No

Management plan completed

Notes: Old drywell system to be abandoned
 New tank and pressure bed will exceed 100' lake setback. Bed will be 10' from west property line and 10' or more than east property line

Application Received Date: 10/09/2023
 Issued Date: 10/09/2023
 Issued By: Jill D.Joy

Terms

Riparian Setback

50' tank; 100' sewage treatment

Distance to Occupied Building

10' from septic tank; 20' from sewage treatment; 10' from privy

Distance to Property Line

10' from septic tank; 10' from sewage treatment; 10' from privy

Large Tree Setback Requirement

10' from sewage treatment

Distance to Buried Water Pipe/Pressure

10' from septic tank; 10' from sewage treatment

Distance to Well

50' from septic tank; 50' from sewage treatment; 50' from privy

Above Watertable Setback Requirements

3' sewage treatment; 3' privy

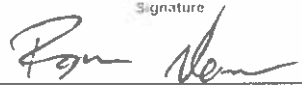

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands.
If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction.
Electrical Inspector contact Steve Bartlett at (218)591-1616.
New or upgrading driveways; for township roads - contact your Township and County roads - contact County Engineer Office at (218)327-2853.

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. **I hereby waive any and all claims against Itasca County, on installing my own SSTS, due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080 to 7083. Permit is valid for 12-months to start construction. Permit authorized by, Itasca County Environmental Services Department.

Approvals

Approval	Signature	Date
#1 Approved by		10/9/23
#2 Approved by		10/9/23

----- CEMETERY DEED -----

Know all by these present: That the Harris Township Cemetery of Harris Township in the County of Itasca and State of Minnesota, in consideration of the sum of \$350.00 dollars to them in hand paid by Murray Ward, hereby grant, bargain, sell and convey unto the said Murray Ward, his heirs and assigns forever the following described piece of land for the burial of the dead, to-wit:

Section 3 [three], Block 9 [nine], Lot 3 [three], Sites 1&2 [one and two]

situated on the First Addition to Harris Cemetery in the County of Itasca and State of Minnesota, according to the plat of said Cemetery on file in the Office of County Recorder in said County.

To have and to hold the same, subject to all the laws of the State, now and hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Harris township now and hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is perfect, and that said Harris Township will warrant and defend the same to said grantee, their heirs and assigns forever.

In Testimony whereof the said Township has caused these presents to be executed in its behalf by its Chairperson, and on this _____ day of _____, 2023

By _____, Chairperson

STATE OF MINNESOTA)
) SS
COUNTY OF ITASCA)

On this _____ day of _____, A.D. 2023, before me (Peggy Clayton) to me personally known, who, being by me duly sworn, is the said Chairperson of the Town of Harris in said County and that the said instrument was signed and sealed in behalf of Harris Township by authority of its Board of Supervisors and said Chairperson acknowledged said instrument to be the free act and deed of said Township.

(Notary Name), Harris Township Notary

My Commission expires _____

----- CEMETERY DEED -----

Know all by these present: That the Harris Township Cemetery of Harris Township in the County of Itasca and State of Minnesota, in consideration of the sum of \$175.00 dollars to them in hand paid by **Joseph Paulley** hereby grant, bargain, sell and convey unto the said Joesph Paulley, his heirs and assigns forever the following described piece of land for the burial of the dead, to-wit:

Section 3 [three], Block 2 [two], Lot 1 [one], Site 1 [one]

situated on the First Addition to Harris Cemetery in the County of Itasca and State of Minnesota, according to the plat of said Cemetery on file in the Office of County Recorder in said County.

To have and to hold the same, subject to all the laws of the State, now and hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Harris township now and hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is perfect, and that said Harris Township will warrant and defend the same to said grantee, their heirs and assigns forever.

In Testimony whereof the said Township has caused these presents to be executed in its behalf by its Chairperson, and on this _____ day of _____, 2023

By _____, Chairperson

STATE OF MINNESOTA)

) SS

COUNTY OF ITASCA)

On this _____ day of _____, A.D. 2023, before me (Peggy Clayton) to me personally known, who, being by me duly sworn, is the said Chairperson of the Town of Harris in said County and that the said instrument was signed and sealed in behalf of Harris Township by authority of its Board of Supervisors and said Chairperson acknowledged said instrument to be the free act and deed of said Township.

(Notary Name), Harris Township Notary

My Commission expires _____

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

	DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
<u>CEMETERY:</u>	10/7/13	flowers		
GRASS CUT:		stall		
GRASS TRIMMED:		ant		
ANY TRASH?		ant		
ANY VANDALISM?		in flowers		
EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN		pickups		
<u>PARKS:</u>				
VOLLEYBALL COURT:				
NETS				
POSTS				
COURT				
GRASS CUT/TRIMMED				
TENNIS COURT:				
NET				
POSTS				
COURT				
GRASS CUT/TRIMMED				

DATE CEMETERY WENDIGO CRYSTAL SPRINGS

10/7/23

soccer net perched. Ok

PARKS (CONTINUED):
BASEBALL FIELD:
SHAPE/ANY REPAIR
NEEDED
GRASS CUT/TRIMMED

BASKETBALL AREA:
NET

← Ok →

PICNIC AREA:
TABLES/BENCHES
TRASH

N/A

Ok

PLAYGROUND AREA:
SWINGS
SLIDES
TRASH
ANYTHING BROKEN

← Ok →

HORSESHOE COURT
TRASH

N/A

PARKING LOT:
TRASH

← Ok →

ICE RINK/WARMING SHACK
OUTHOUSE:
CLEAN/CALL NEEDED TO VENDOR?

Cemetery - everything still up.

OVERALL COMMENTS:

Wendigo - fine needles, etc - soccer net removed.
Cricket - very very dry. - Potatoes garden mowed

DATE: 10/14/23

CEMETERY

WENDIGO

CRYSTAL SPRINGS

PARKS (CONTINUED):

BASEBALL FIELD:

SHAPE/ANY REPAIR NEEDED

GRASS CUT/TRIMMED

BASKETBALL AREA:

NET

PICNIC AREA:

TABLES/BENCHES

TRASH

PLAYGROUND AREA:

SWINGS

SLIDES

TRASH

ANYTHING BROKEN

HORSESHOE COURT

TRASH

PARKING LOT:

TRASH

ICE RINK/WARMING SHACK

OUTHOUSE:

CLEAN/CALL NEEDED TO VENDOR?

OVERALL COMMENTS:

Removed
benches

On
bench
removed?

N/A
← looks ok →

all ok

fire cones on

N/A
w/ new
PCW
springs

on

Cemetery - flowers in on trailers

Wendigo - on

Crystal - very dry - removed benches +
brought to service center

DATE 10/21/23 CEMETERY WENDIGO CRYSTAL SPRINGS

PARKS (CONTINUED):

BASEBALL FIELD:
SHAPE/ANY REPAIR
NEEDED
GRASS CUT/TRIMMED

OK

BASKETBALL AREA:
NET

PICNIC AREA:
TABLES/BENCHES
TRASH

NA

PLAYGROUND AREA:
SWINGS
SLIDES
TRASH
ANYTHING BROKEN

HORSESHOE COURT
TRASH

PARKING LOT:
TRASH

ICE RINK/WARMING SHACK
OUTHOUSE:

CLEAN/CALL NEEDED TO VENDOR?

OVERALL COMMENTS:

Cemetery - getting ready for winter
washed - call on
Crystal

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

	DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
<u>CEMETERY:</u>	10/27/23	Peaceful		
GRASS CUT:				
GRASS TRIMMED:				
ANY TRASH?				
ANY VANDALISM?				
EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN				
<u>PARKS:</u>				
VOLLEYBALL COURT:				
NETS				
POSTS				
COURT				
GRASS CUT/TRIMMED				
TENNIS COURT:				
NET				
POSTS				
COURT				
GRASS CUT/TRIMMED				

W/A Sweet

↔
no activity

DATE CEMETERY WENDIGO CRYSTAL SPRINGS

10/27/23
Bases
gone! Put away!

PARKS (CONTINUED):

BASEBALL FIELD:
SHAPE/ANY REPAIR
NEEDED
GRASS CUT/TRIMMED

BASKETBALL AREA:
NET

PICNIC AREA:
TABLES/BENCHES
TRASH

PLAYGROUND AREA:
SWINGS
SLIDES
TRASH
ANYTHING BROKEN

HORSESHOE COURT
TRASH

PARKING LOT:
TRASH
ICE RINK/WARMING SHACK
OUTHOUSE:
CLEAN/CALL NEEDED TO VENDOR?

OVERALL COMMENTS:

✓ Cemetery, Wendigo + Crystal -
All are quiet

Grand Rapids Are Cable Commission

Sept. 11, 2023

12 Noon, ICTV Offices

Members Present: Peggy Clayton, Lisa Mrnak, Tony Valtinson

ICTV Staff Present: Beth George, Stephani Crecelius

Clayton called the meeting to order as 12:00 p.m.

Agenda

Mrnak made a motion to accept the agenda as it appears. Valtinson 2nd.

Motion carried unanimously.

Minutes

Clayton made a motion to accept the May 2023 meeting minutes as they appear. Mrnak 2nd.

Motion carried unanimously.

Financials

Mrnak made a motion to accept the financials. Valtinson 2nd.

Motion carried unanimously.

Correspondence/Approval of Bills/ Approval of Secretarial Fees

Clayton made a motion to approve paying the \$100 Sept. secretarial invoice. Valtinson 2nd.

Motion carried unanimously.

Old Business

Follow-up Harris Township franchise agreements

- Harris is waiting on a signature on the Paul Bunyan franchise agreement and will be completed upon said signature.

New Business

2024 Budget

- It is challenging to budget with fluctuating franchise and PEG fees
- Need to add interest accrued on accounts.

Valtinson made a motion to accept the proposed budget with the addition of accrued interest. Mrnak 2nd.

Motion carried unanimously.

Discuss future funding

- Grand Rapids is looking in to a tax on electric customers and a portion of that would be sent on to ICTV. This would provide support from all customers, not only cable subscribers.
- ICTV is moving from Pinnacle to Swim Creative for web hosting and support.
- Working with a company called DBD (Donor By Design) to build capacity and identify possible grants.
- Fall Fest is next week!

ICTV Report

- George does not like New York City, but the conference was a success in spite of some downfalls of venue and organization.
- Presentation was well-received. Lots of positive feedback.
- Returned with lots of great ideas and we look forward to exploring new options for funding and how to increase ICTV's outreach.

Valtinson made a motion to adjourn. Mrnak 2nd.

Clayton closed the meeting at 12:57 p.m.

Harris Township Monthly Hall Report

Caretaker Terri Friesen Date November 2023

- 1) Cleaning, Key meetings: 13.25 hrs
- 2) Texts, calls, supplies, Miscellaneous duties/work: 8.25 hrs
(Inspections, maintenance, non-routine work, Board Meeting Functions):

Notes:

Total (all hours worked): 21.5 hrs.

Rentals:

- 1) Residents: 3
- 2)

No charge/discounted ONLY by board approval 1

Notes:
Itasca Co Flyaway Club

- 3) Non-residents: 2

Discounted ONLY by board approval _____

Notes:

- 4) Board functions, (meetings, scheduled, elections): 8

Total: 13

Deposits Retained: 0

Reason: _____

Total Money Collected: \$600.00

Oct-23 RENTER REGISTER

R/NR	DATE	RENTER	FUNCTION	CHECK #/ CASH	RENTAL AMOUNT
NR	10/14/2023	Brianna Jeffers	baby shower	cash	\$200
NR	10/15/2023	Jennifer Baker	family gathering	cash	\$200.00
R	10/24/2023	FlYAWay Club	meeting	N/C	N/C
R	10/28/2023	Renee Cole	baby shower	4937	\$100.00
R	10/30/2023	Chuck Beck (car club)	meeting/potluck	19475	\$100.00

TOTAL \$600.00

I DECLARE UNDER THE PENALTIES OF LAW THAT THIS ACCOUNT, CLAIM OR DEMAND IS JUST AND CORRECT AND THAT NO PART OF IT HAS BEEN PAID. MS 471.391, Subd 1:

TERRI FRIESEN
CARETAKER
11/1/2023

DAILY TIME SHEET

10/2/23

MARLIN

1 HR MEET WITH MIKE AND WENT TO CRYSTAL PARK FOR RINK INSTRUCTIONS

3 HRS MET WITH TERRI ON CEMETERY BOOK UPDATING

2 HR MOWING AT CRYSTAL PARK IN POLLINATOR GARDEN

1 HR RECEIPTS REPORT FOR SEPTEMBER 23

1 HR AT CEMETERY GENERAL LABOR

DAILY TIME SHEET

10/3/23

MARLIN

½ HR MEET WITH MIKE

1 HR TRIP TO TOWN FOR SUPPLIES AND TO CHECK ON AVAILABILITY OF FERTILIZER FOR CEMETERY

2 ½ HR LAID OUT AND DUG CREMATION SITE, CLEANED UP SOD LEFT BEHIND IN SECTION 1, FINISHED LEVELING AND PLACING SOME FOOTSTONES

4 HR CHIPPING BRUSH PILE AT CEMETERY

DAILY TIME SHEET

DAILY TIME SHEET

10/2/23

MARLIN

1 HR MEET WITH MIKE AND WENT TO CRYSTAL PARK FOR RINK INSTRUCTIONS

3 HRS MET WITH TERRI ON CEMETERY BOOK UPDATING

2 HR MOWING AT CRYSTAL PARK IN POLLENATOR GARDEN

1 HR RECEIPTS REPORT FOR SEPTEMBER 23

1 HR AT CEMETERY GENERAL LABOR

DAILY TIME SHEET

10/4/23

MARLIN

½ HR DRIVING DOWN SUNNY BEACH AND WENDIGO PARK RDS LOOKING FOR DOWNED TREES FROM HIGH WINDS

2 HR TRIP TO TOWN FOR FUEL AND FERTILIZER FOR CEMETERY

1 HR CUTTING UP 2 TREES ON SUNNY BEACH RD

½ HR BURYING CREMATION SITE

2 HRS LOADING UP SOCCER NET AND PUTTING IN STORAGE FOR WINTER. ALSO LOADED 2 RIDING MOWERS AND TILLER AND TOOK TO TOWN HALL GARAGE FOR WINTER

1 ½ HRS REPAIRING SHOULDER ON WENDIGO PARK RD AND SUNNY LANE

½ HR BRING CHIPPER BACK FROM CEMETERY

10/5/23

MARIN

7 1/2 HR AT CRYSTAL PARK LEVELING RINK

½ HR COMPUTER

DAILY TIME SHEET

10/9/23

MARLIN

½ HR MEET WITH MIKE

1 ½ HR TRIP TO TOWN FOR SUPPLIES AND STOPPED AT TOWN HALL TO START FURNACE

1 HR STARTING HEAT AT SERVICE CENTER AND SHOP

1 HR PICKING UP GARBAGE AT CRYSTAL , WENDIGO, AND CASPER

1 ½ HR AT CEMETERY PLOTTING FOR HEADSTONES BEING DELIVERED ON WEDNESDAY

2 ½ HR WORKING ON ROAD TO CEMETERY

DAILY TIME SHEET

10/10/23

MARLIN

1 HR GOING TO TOWN HALL AND PICKED UP DOWNED BRANCHES AND CLEANED UP.

3 HR FINISHING UP WORK ON CEMETERY ROAD AND DRAGGING IT

3 HR REMOVING FLOWERS AND DECORATIONS IN SECTIONS 1 AND 2

1 HR CUTTING AND PAINTING REPLACEMENT RINK BOARDS

DAILY TIME SHEET

10/11/2023

MARLIN

4 HR REMOVING FLOWERS AND DECORATIONS FROM SECTION 3 AT CEMETERY

1 ½ HR REPLACING BAD BOARDS AT CRYSTAL RINK

2 ½ HR TAKING DOWN TENNIS NETS AND VOLLEYBALL NET AT CRYSTAL AND TENNIS NETS AT WENDIGO AND PUTTING THEM IN STORAGE FOR WINTER

DAILY TIME SHEET

10/12/2023

MARLIN

1 ½ HR GOING TO MISHAWAKA LANDING AND PICKING UP EXTRA CULVERT SECTION AND THE SIGNAGE THAT WAS TAKEN DOWN FOR CONSTRUCTION AND BRING ALL OF IT BACK TO SERVICE CENTER.

2 ½ HR TAKING ASV TO CRYSTAL PARK AND REMOVING BROKEN POST AND REPLACING THEM.

4 HR MOWING SERVICE CENTER LAWN AND SWEEPING SERVICE CENTER.

DAILY TIME SHEET

10/17/23

MARLIN

1 HR CLEANING OUT BACK OF PICKUP, STRAIGHTENING SHOP UP.

6 ½ HR MOWING LAPLANT LANDING, CUTTING BRUSH FROM FENCE AT LAPLANT, MOWED AND MULCHED LEAVES AT WENDIGO PICNIC AREA, MOWED AND MULCHED AT ROBINSON LANDING, MOWED CASPER LANDING.

½ HR GENERAL LABOR AT SERVICE CENTER

DAILY TIME SHEET

10/16/23

MARLIN

½ HR MEET WITH MIKE

1 HR IN TOWN CHECKING ON THINGS AND SUPPLIES

1 HR PICKING UP GARBAGE

1 ½ HR AT CEMETERY

4 HR AT CRYSTAL SPRAYING POLLINATOR GARDEN AREA

DAILY TIME SHEET

10/18/23

MARLIN

1 ½ HR BRINGING JOHN DEERE 1445 TO SERVICE CENTER TO REMOVE STEER TIRES TO GET REPLACED

2 ½ HR TRIP TO TOWN TO DROP OFF TIRES, WENT TO MARTIN'S SNOWPLOWS TO TALK ABOUT ISSUES, PICKED UP TOW BEHIND SPREADER FOR FERTILIZING.

4 HRS WORKING IN SHOP ASSEMBLING SPREADER AND CLEAN UP

DAILY TIME SHEET

10/19/23

MARLIN

1 HR WORKING ON EQUIPMENT

1 HR AT CEMETERY DIGGING CREMATION SITE

1 HR GOING TO LAPLANT TO MEASURE UP FENCE PARTS, WENT TO MISHAWAKA FOR CHECK THAT FENCE

1 HR GOING TO TOWN TO PICK UP TIRES FOR 1445 JOHN DEERE TRACTOR

4 HRS MOUNTING TIRES ON 1445, POWER WASHING 1445 AND ASV, MET JIM AT CRYSTAL RINK BRIEFLY TO CHECK GRADE, MOPPED SERVICE CENTER

DAILY TIME SHEET

10/23/2023

MARLIN

½ HR MEET WITH MIKT

½ HR PULLING SHEPARDS HOOKS OFF TRAILER AND PLACING AGAINST TRAILERS

3 HR FINISHING UP LEVELING RINK AT CRYSTAL

1 HR PICKING UP EXCESS GRAVEL AT CRYSTAL AND GETTING SMALL LAWN TTRACTOR FROM TOWNHALL GARAGE TO USE FOR FERTILIZING CEMETERY

3 HR FERTILIZING AT CEMETERY

DAILY TIME SHEET

10/24/2023

MARLIN

6 HRS AT CEMETERY, FINISHED FERTILIZING, WEED WHIPPED ALL SECTION CAPS, GOT WINTER MARKERS OUT AND PLACED THEM IN EACH SECTION TO INSTALL, DUG CREMATION SITE

2 HRS GETTING SOME MEASUREMENTS AT CRYSTAL PARK AND GENERAL LABOR AT SERVICE CENTER

DAILY TIME SHEET

10/25/2023

MARLIN

6 HRS AT CEMETERY INSTALLING WINTER MARKERS, SECTION 1 & 3 ARE DONE, MARKERS ALL SEPARATED FOR SECTION 3, BURIED CREMATION SITE.

1 HR GETTING FENCE AT POLLINATOR GARDEN TAKEN LOOSE TO BRING IN ASV WITH TILLER ON THURSDAY

1 HR GETTING GARBAGE AT WENDIGO AND BRINGING GARBAGE CAN IN FROM CASPER LANDING FOR THE WINTER

DAILY TIME SHEET

10/26/2023

MARLIN

6 HRS AT CRYSTAL PARK WORKING ON POLLINATOR GARDEN. TOOK WEED BURNER TO IT 1ST THEN TILLED WITH THE ASV

1 ½ HRS AT CEMETERY PUTTING UP MORE WINTER MARKERS IN SECTION 3

½ HR LABOR AT SERVICE CENTER

DAILY TIME SHEET

10/30/2023

MARLIN

1 HR MEET WITH MIKE AND WALKED AROUND CEMETERY IDENTIFYING TREES TO TRIM OR REMOVE

1 HR TRIP TO TOWN FOR PARTS AND OFF ROAD FUEL

5 HRS WORKING AT CEMETERY FINISHING UP WINTER MARKERS IN SECTION 3 AND PUTTING JD 7130 TRACTOR IN SHED FOR WINTER

1 HR GENERAL LABOR

DAILY TIME SHEET

10/31/2023

MARLIN

1 ½ HR GETTING TRAILER HOOKED UP AND LOADING LAWNMOWERS, SPREADER, SPRAYER UP AND TAKING TO TOWN HALL GARAGE FOR WINTER.

2 HRS GOING AND REMOVING DOCKS FROM CASPER, LAPLANT, AND MISHAWAKA LANDINGS

1 HR AT CEMETERY PLOTTING FOR HEADSTONE AND REPLACING FADED AND TORN FLAG.

1 HR TO TOWN FOR FUEL AND FLAG

1 ½ HR MOVING GRAVE THAWER FROM CEMETERY TO SERVICE CENTER GARAGE, MOVED SIGN POSTS FROM SERVICE CENTER TO CEMETERY.

1 HR REPAIRING A COUPLE OF CRACKED BOARDS AT CRYSTAL RINK.

Harris Township
Resolution No. 2023-021

A Resolution Designating Annual Polling Place

WHEREAS, it is important that citizens exercise their right to vote at their local polling place;

WHEREAS, Minnesota Statute 204B.16 requires the town board to annually designate its local polling place for elections.

NOW THEREFORE BE IT RESOLVED by the Harris Town Board, Itasca County, Minnesota, that the town board hereby designates Harris Town Hall, located at 21998 Airport Road, Grand Rapids, Minnesota, Itasca County, as its polling place in 2024.

BE IT FURTHER RESOLVED that the township notifies residents of this designation by following the requirements of Minnesota Statute 205.16.

	YES	NO	OTHER
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____

Adopted this _____ day of _____, 2024

By the Board,

Peggy Clayton, Chair

Attest: _____
Kelly Derfler, Clerk

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE TOWNSHIP OF HARRIS ON BEHALF OF ITS PROSECUTING ATTORNEY

WHEREAS, the Township of Harris on behalf of its Prosecuting Attorney desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the Township is eligible. The Joint Powers Agreement further provide the Township with the ability to add, modify and delete connectivity, systems and tools over the five-year life of the agreement and obligates the Township to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of Harris, Grand Rapids, Minnesota as follows:

- 1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the Township of Harris on behalf of its Prosecuting Attorney, are hereby approved. Copies of the Joint Powers Agreement is attached to this Resolution and made a part of it.
2. That the County Attorney, Matti R. Adams, or his successor, is designated the Authorized Representative for the Prosecuting Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the Township's connection to the systems and tools offered by the State.
3. That Peggy Clayton the Board Chair for the Township of Harris and Kelly Derfler the Township Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

Passed and Adopted by the Board on this ____ day of _____, _____.

TOWNSHIP OF HARRIS

By: Peggy Clayton
Its Board Chair

ATTEST:
By: Kelly Derfler
Its Township Clerk

Table with 4 columns: Supervisor Name, YES, NO, OTHER. Contains five rows for supervisor signatures.



State of Minnesota Joint Powers Agreement

This Agreement is between the State of Minnesota, acting through its Department of Public Safety on behalf of the Bureau of Criminal Apprehension ("BCA"), and the Township of Harris on behalf of its Prosecuting Attorney ("Governmental Unit"). The BCA and the Governmental Unit may be referred to jointly as "Parties."

Recitals

Under Minn. Stat. § 471.59, the BCA and the Governmental Unit are empowered to engage in agreements that are necessary to exercise their powers. Under Minn. Stat. § 299C.46, the BCA must provide a criminal justice data communications network to benefit political subdivisions as defined under Minn. Stat. § 299C.46, subd. 2 and subd. 2(a). The Governmental Unit is authorized by law to utilize the criminal justice data communications network pursuant to the terms set out in this Agreement. In addition, BCA either maintains repositories of data or has access to repositories of data that benefit authorized political subdivisions in performing their duties. The Governmental Unit wants to access data in support of its official duties.

The purpose of this Agreement is to create a method by which the Governmental Unit has access to those systems and tools for which it has eligibility, and to memorialize the requirements to obtain access and the limitations on the access.

Agreement

1 Term of Agreement

- 1.1 **Effective Date.** This Agreement is effective on the date the BCA obtains all required signatures under Minn. Stat. § 16C.05, subdivision 2.
- 1.2 **Expiration Date.** This Agreement expires five years from the date it is effective.

2 Agreement Between the Parties

- 2.1 **General Access.** BCA agrees to provide Governmental Unit with access to the Minnesota Criminal Justice Data Communications Network (CJDN) and those systems and tools which the Governmental Unit is authorized by law to access via the CJDN for the purposes outlined in Minn. Stat. § 299C.46.

- 2.2 **Methods of Access.**

The BCA offers three (3) methods of access to its systems and tools. The methods of access are:

- A. **Direct access** occurs when individual users at the Governmental Unit use the Governmental Unit's equipment to access the BCA's systems and tools. This is generally accomplished by an individual user entering a query into one of BCA's systems or tools.
- B. **Indirect Access** occurs when individual users at the Governmental Unit go to another Governmental Unit to obtain data and information from BCA's systems and tools. This method of access generally results in the Governmental Unit with indirect access obtaining the needed data and information in a physical format like a paper report.
- C. **Computer-to-Computer System Interface** occurs when the Governmental Unit's computer exchanges data and information with BCA's computer systems and tools using an interface. Without limitation, interface types include: state message switch, web services, enterprise service bus and message queuing.

For purposes of this Agreement, Governmental Unit employees or contractors may use any of these methods to use BCA's systems and tools as described in this Agreement. Governmental Unit will select a

method of access and can change the methodology following the process in Clause 2.10.

- 2.3 Federal Systems Access.** In addition, pursuant to 28 CFR §20.30-38 and Minn. Stat. §299C.58, BCA may provide Governmental Unit with access to the Federal Bureau of Investigation (FBI) National Crime Information Center.
- 2.4 Governmental Unit Policies.** Both the BCA and the FBI's Criminal Justice Information Systems (FBI-CJIS) have policies, regulations and laws on access, use, audit, dissemination, hit confirmation, logging, quality assurance, screening (pre-employment), security, timeliness, training, use of the system, and validation. Governmental Unit has created its own policies to ensure that Governmental Unit's employees and contractors comply with all applicable requirements. Governmental Unit ensures this compliance through appropriate enforcement. These BCA and FBI-CJIS policies and regulations, as amended and updated from time to time, are incorporated into this Agreement by reference. The policies are available at <https://bcanextest.x.state.mn.us/launchpad/>.
- 2.5 Governmental Unit Resources.** To assist Governmental Unit in complying with the federal and state requirements on access to and use of the various systems and tools, information is available at <https://sps.x.state.mn.us/sites/bcaservicecatalog/default.aspx>. Additional information on appropriate use is found in the Minnesota Bureau of Criminal Apprehension Policy on Appropriate Use of Systems and Data available at <https://bcanextest.x.state.mn.us/launchpad/cjisdocs/docs.cgi?cmd=FS&ID=795&TYPE=DOCS>.
- 2.6 Access Granted.**
- A. Governmental Unit is granted permission to use all current and future BCA systems and tools for which Governmental Unit is eligible. Eligibility is dependent on Governmental Unit (i) satisfying all applicable federal or state statutory requirements; (ii) complying with the terms of this Agreement; and (iii) acceptance by BCA of Governmental Unit's written request for use of a specific system or tool.
 - B. To facilitate changes in systems and tools, Governmental Unit grants its Authorized Representative authority to make written requests for those systems and tools provided by BCA that the Governmental Unit needs to meet its criminal justice obligations and for which Governmental Unit is eligible.
- 2.7 Future Access.** On written request from the Governmental Unit, BCA also may provide Governmental Unit with access to those systems or tools which may become available after the signing of this Agreement, to the extent that the access is authorized by applicable state and federal law. Governmental Unit agrees to be bound by the terms and conditions contained in this Agreement that when utilizing new systems or tools provided under this Agreement.
- 2.8 Limitations on Access.** BCA agrees that it will comply with applicable state and federal laws when making information accessible. Governmental Unit agrees that it will comply with applicable state and federal laws when accessing, entering, using, disseminating, and storing data. Each party is responsible for its own compliance with the most current applicable state and federal laws.
- 2.9 Supersedes Prior Agreements.** This Agreement supersedes any and all prior agreements between the BCA and the Governmental Unit regarding access to and use of systems and tools provided by BCA.
- 2.10 Requirement to Update Information.** The parties agree that if there is a change to any of the information whether required by law or this Agreement, the party will send the new information to the other party in writing within 30 days of the change. This clause does not apply to changes in systems or tools provided under this Agreement.

This requirement to give notice additionally applies to changes in the individual or organization serving the Governmental Unit as its prosecutor. Any change in performance of the prosecutorial function must be provided to the BCA in writing by giving notice to the Service Desk, BCA.ServiceDesk@state.mn.us.

- 2.11 Transaction Record.** The BCA creates and maintains a transaction record for each exchange of data utilizing its systems and tools. In order to meet FBI-CJIS requirements and to perform the audits described in Clause 7, there must be a method of identifying which individual users at the Governmental Unit conducted a

particular transaction.

If Governmental Unit uses either direct access as described in Clause 2.2A or indirect access as described in Clause 2.2B, BCA's transaction record meets FBI-CJIS requirements.

When Governmental Unit's method of access is a computer-to-computer interface as described in Clause 2.2C, the Governmental Unit must keep a transaction record sufficient to satisfy FBI-CJIS requirements and permit the audits described in Clause 7 to occur.

If a Governmental Unit accesses data from the Driver and Vehicle Services Division in the Minnesota Department of Public Safety and keeps a copy of the data, Governmental Unit must have a transaction record of all subsequent access to the data that are kept by the Governmental Unit. The transaction record must include the individual user who requested access, and the date, time and content of the request. The transaction record must also include the date, time and content of the response along with the destination to which the data were sent. The transaction record must be maintained for a minimum of six (6) years from the date the transaction occurred and must be made available to the BCA within one (1) business day of the BCA's request.

2.12 Court Information Access. Certain BCA systems and tools that include access to and/or submission of Court Records may only be utilized by the Governmental Unit if the Governmental Unit completes the Court Data Services Subscriber Amendment, which upon execution will be incorporated into this Agreement by reference. These BCA systems and tools are identified in the written request made by the Governmental Unit under Clause 2.6 above. The Court Data Services Subscriber Amendment provides important additional terms, including but not limited to privacy (see Clause 8.2, below), fees (see Clause 3 below), and transaction records or logs, that govern Governmental Unit's access to and/or submission of the Court Records delivered through the BCA systems and tools.

2.13 Vendor Personnel Screening. The BCA will conduct all vendor personnel screening on behalf of Governmental Unit as is required by the FBI CJIS Security Policy. The BCA will maintain records of the federal, fingerprint-based background check on each vendor employee as well as records of the completion of the security awareness training that may be relied on by the Governmental Unit.

3 Payment

The Governmental Unit currently accesses the criminal justice data communications network described in Minn. Stat. §299C.46. No charges will be assessed to the agency as a condition of this agreement.

If Governmental Unit chooses to execute the Court Data Services Subscriber Amendment referred to in Clause 2.12 in order to access and/or submit Court Records via BCA's systems, additional fees, if any, are addressed in that amendment.

4 Authorized Representatives

The BCA's Authorized Representative is the person below, or her successor:

Name:	Dana Gotz, Deputy Superintendent
Address:	Minnesota Department of Public Safety; Bureau of Criminal Apprehension 1430 Maryland Avenue Saint Paul, MN 55106
Telephone:	651.793.1007
Email Address:	Dana.Gotz@state.mn.us

The Governmental Unit's Authorized Representative is the person below, or his/her successor:

Name: Matti R Adam, County Attorney
 Address: 123 NE 4th St
 Grand Rapids, MN 55744
 Telephone: 218.327.2867
 Email Address: matti.adam@co.itasca.mn.us

5 Assignment, Amendments, Waiver, and Agreement Complete

- 5.1 Assignment.** Neither party may assign nor transfer any rights or obligations under this Agreement.
- 5.2 Amendments.** Any amendment to this Agreement, except those described in Clauses 2.6 and 2.7 above must be in writing and will not be effective until it has been signed and approved by the same parties who signed and approved the original agreement, their successors in office, or another individual duly authorized.
- 5.3 Waiver.** If either party fails to enforce any provision of this Agreement, that failure does not waive the provision or the right to enforce it.
- 5.4 Agreement Complete.** This Agreement contains all negotiations and agreements between the BCA and the Governmental Unit. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

6 Liability

Each party will be responsible for its own acts and behavior and the results thereof and shall not be responsible or liable for the other party's actions and consequences of those actions. The Minnesota Torts Claims Act, Minn. Stat. § 3.736 and other applicable laws govern the BCA's liability. The Minnesota Municipal Tort Claims Act, Minn. Stat. Ch. 466 and other applicable laws, governs the Governmental Unit's liability.

7 Audits

- 7.1** Under Minn. Stat. § 16C.05, subd. 5, the Governmental Unit's books, records, documents, internal policies and accounting procedures and practices relevant to this Agreement are subject to examination by the BCA, the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

Under Minn. Stat. § 6.551, the State Auditor may examine the books, records, documents, and accounting procedures and practices of BCA. The examination shall be limited to the books, records, documents, and accounting procedures and practices that are relevant to this Agreement.

- 7.2** Under applicable state and federal law, the Governmental Unit's records are subject to examination by the BCA to ensure compliance with laws, regulations and policies about access, use, and dissemination of data.
- 7.3** If the Governmental Unit accesses federal databases, the Governmental Unit's records are subject to examination by the FBI and BCA; the Governmental Unit will cooperate with FBI and BCA auditors and make any requested data available for review and audit.
- 7.4** If the Governmental Unit accesses state databases, the Governmental Unit's records are subject to examination by the BCA: the Governmental Unit will cooperate with the BCA auditors and make any requested data available for review and audit.
- 7.5** To facilitate the audits required by state and federal law, Governmental Unit is required to have an inventory of the equipment used to access the data covered by this Agreement and the physical location of each.

8 Government Data Practices

- 8.1 BCA and Governmental Unit.** The Governmental Unit and BCA must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data accessible under this Agreement,

and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this Agreement. The remedies of Minn. Stat. §§ 13.08 and 13.09 apply to the release of the data referred to in this clause by either the Governmental Unit or the BCA.

- 8.2 Court Records.** If Governmental Unit chooses to execute the Court Data Services Subscriber Amendment referred to in Clause 2.12 in order to access and/or submit Court Records via BCA's systems, the following provisions regarding data practices also apply. The Court is not subject to Minn. Stat. Ch. 13 but is subject to the *Rules of Public Access to Records of the Judicial Branch* promulgated by the Minnesota Supreme Court. All parties acknowledge and agree that Minn. Stat. § 13.03, subdivision 4(e) requires that the BCA and the Governmental Unit comply with the *Rules of Public Access* for those data received from Court under the Court Data Services Subscriber Amendment. All parties also acknowledge and agree that the use of, access to or submission of Court Records, as that term is defined in the Court Data Services Subscriber Amendment, may be restricted by rules promulgated by the Minnesota Supreme Court, applicable state statute or federal law. All parties acknowledge and agree that these applicable restrictions must be followed in the appropriate circumstances.

9 Investigation of Alleged Violations; Sanctions

For purposes of this clause, "Individual User" means an employee or contractor of Governmental Unit.

- 9.1 Investigation.** The Governmental Unit and BCA agree to cooperate in the investigation and possible prosecution of suspected violations of federal and state law referenced in this Agreement. Governmental Unit and BCA agree to cooperate in the investigation of suspected violations of the policies and procedures referenced in this Agreement. When BCA becomes aware that a violation may have occurred, BCA will inform Governmental Unit of the suspected violation, subject to any restrictions in applicable law. When Governmental Unit becomes aware that a violation has occurred, Governmental Unit will inform BCA subject to any restrictions in applicable law.

9.2 Sanctions Involving Only BCA Systems and Tools.

The following provisions apply to BCA systems and tools not covered by the Court Data Services Subscriber Amendment. None of these provisions alter the Governmental Unit internal discipline processes, including those governed by a collective bargaining agreement.

- 9.2.1** For BCA systems and tools that are not covered by the Court Data Services Subscriber Amendment, Governmental Unit must determine if and when an involved Individual User's access to systems or tools is to be temporarily or permanently eliminated. The decision to suspend or terminate access may be made as soon as alleged violation is discovered, after notice of an alleged violation is received, or after an investigation has occurred. Governmental Unit must report the status of the Individual User's access to BCA without delay. BCA reserves the right to make a different determination concerning an Individual User's access to systems or tools than that made by Governmental Unit and BCA's determination controls.

- 9.2.2** If BCA determines that Governmental Unit has jeopardized the integrity of the systems or tools covered in this Clause 9.2, BCA may temporarily stop providing some or all the systems or tools under this Agreement until the failure is remedied to the BCA's satisfaction. If Governmental Unit's failure is continuing or repeated, Clause 11.1 does not apply and BCA may terminate this Agreement immediately.

9.3 Sanctions Involving Only Court Data Services

The following provisions apply to those systems and tools covered by the Court Data Services Subscriber Amendment, if it has been signed by Governmental Unit. As part of the agreement between the Court and the BCA for the delivery of the systems and tools that are covered by the Court Data Services Subscriber Amendment, BCA is required to suspend or terminate access to or use of the systems and tools either on its own initiative or when directed by the Court. The decision to suspend or terminate access may be made as soon as an alleged violation is discovered, after notice of an alleged violation is received, or after an

investigation has occurred. The decision to suspend or terminate may also be made based on a request from the Authorized Representative of Governmental Unit. The agreement further provides that only the Court has the authority to reinstate access and use.

9.3.1 Governmental Unit understands that if it has signed the Court Data Services Subscriber Amendment and if Governmental Unit's Individual Users violate the provisions of that Amendment, access and use will be suspended by BCA or Court. Governmental Unit also understands that reinstatement is only at the direction of the Court.

9.3.2 Governmental Unit further agrees that if Governmental Unit believes that one or more of its Individual Users have violated the terms of the Amendment, it will notify BCA and Court so that an investigation as described in Clause 9.1 may occur.

10 Venue

Venue for all legal proceedings involving this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11 Termination

11.1 Termination. The BCA or the Governmental Unit may terminate this Agreement at any time, with or without cause, upon 30 days' written notice to the other party's Authorized Representative.

11.2 Termination for Insufficient Funding. Either party may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written notice to the other party's authorized representative. The Governmental Unit is not obligated to pay for any services that are provided after notice and effective date of termination. However, the BCA will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. Neither party will be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. Notice of the lack of funding must be provided within a reasonable time of the affected party receiving that notice.

12 Continuing Obligations

The following clauses survive the expiration or cancellation of this Agreement: Liability; Audits; Government Data Practices; 9. Investigation of Alleged Violations; Sanctions; and Venue.

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The Parties indicate their agreement and authority to execute this Agreement by signing below.

1. GOVERNMENTAL UNIT

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with delegated authority)

Date: _____

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with delegated authority)

Date: _____

2. DEPARTMENT OF PUBLIC SAFETY, BUREAU OF CRIMINAL APPREHENSION

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with delegated authority)

Date: _____

3. COMMISSIONER OF ADMINISTRATION

As delegated to the Office of State Procurement

By: _____

Date: _____

COURT DATA SERVICES SUBSCRIBER AMENDMENT TO CJDN SUBSCRIBER AGREEMENT

This Court Data Services Subscriber Amendment (“Subscriber Amendment”) is entered into by the State of Minnesota, acting through its Department of Public Safety, Bureau of Criminal Apprehension, (“BCA”) and the Township of Harris on behalf of its Prosecuting Attorney (“Agency”), and by and for the benefit of the State of Minnesota acting through its State Court Administrator’s Office (“Court”) who shall be entitled to enforce any provisions hereof through any legal action against any party.

Recitals

This Subscriber Amendment modifies and supplements the Agreement between the BCA and Agency, SWIFT Contract number 239041, of even or prior date, for Agency use of BCA systems and tools (referred to herein as “the CJDN Subscriber Agreement”). Certain BCA systems and tools that include access to and/or submission of Court Records may only be utilized by the Agency if the Agency completes this Subscriber Amendment. The Agency desires to use one or more BCA systems and tools to access and/or submit Court Records to assist the Agency in the efficient performance of its duties as required or authorized by law or court rule. Court desires to permit such access and/or submission. This Subscriber Amendment is intended to add Court as a party to the CJDN Subscriber Agreement and to create obligations by the Agency to the Court that can be enforced by the Court. It is also understood that, pursuant to the Master Joint Powers Agreement for Delivery of Court Data Services to CJDN Subscribers (“Master Authorization Agreement”) between the Court and the BCA, the BCA is authorized to sign this Subscriber Amendment on behalf of Court. Upon execution the Subscriber Amendment will be incorporated into the CJDN Subscriber Agreement by reference. The BCA, the Agency and the Court desire to amend the CJDN Subscriber Agreement as stated below.

The CJDN Subscriber Agreement is amended by the addition of the following provisions:

1. **TERM; TERMINATION; ONGOING OBLIGATIONS.** This Subscriber Amendment shall be effective on the date finally executed by all parties and shall remain in effect until expiration or termination of the CJDN Subscriber Agreement unless terminated earlier as provided in this Subscriber Amendment. Any party may terminate this Subscriber Amendment with or without cause by giving written notice to all other parties. The effective date of the termination shall be thirty days after the other party's receipt of the notice of termination, unless a later date is specified in the notice. The provisions of sections 5 through 9, 12.b., 12.c., and 15 through 24 shall survive any termination of this Subscriber Amendment as shall any other provisions which by their nature are intended or expected to survive such termination. Upon termination, the Subscriber shall perform the responsibilities set forth in paragraph 7(f) hereof.

2. **Definitions.** Unless otherwise specifically defined, each term used herein shall have the meaning assigned to such term in the CJDN Subscriber Agreement.

a. **“Authorized Court Data Services”** means Court Data Services that have been authorized for delivery to CJDN Subscribers via BCA systems and tools pursuant to an

Authorization Amendment to the Joint Powers Agreement for Delivery of Court Data Services to CJDN Subscribers (“Master Authorization Agreement”) between the Court and the BCA.

b. “Court Data Services” means one or more of the services set forth on the Justice Agency Resource webpage of the Minnesota Judicial Branch website (for which the current address is www.courts.state.mn.us) or other location designated by the Court, as the same may be amended from time to time by the Court.

c. “Court Records” means all information in any form made available by the Court to Subscriber through the BCA for the purposes of carrying out this Subscriber Amendment, including:

- i. **“Court Case Information”** means any information in the Court Records that conveys information about a particular case or controversy, including without limitation Court Confidential Case Information, as defined herein.
- ii. **“Court Confidential Case Information”** means any information in the Court Records that is inaccessible to the public pursuant to the Rules of Public Access and that conveys information about a particular case or controversy.
- iii. **“Court Confidential Security and Activation Information”** means any information in the Court Records that is inaccessible to the public pursuant to the Rules of Public Access and that explains how to use or gain access to Court Data Services, including but not limited to login account names, passwords, TCP/IP addresses, Court Data Services user manuals, Court Data Services Programs, Court Data Services Databases, and other technical information.
- iv. **“Court Confidential Information”** means any information in the Court Records that is inaccessible to the public pursuant to the Rules of Public Access, including without limitation both i) Court Confidential Case Information; and ii) Court Confidential Security and Activation Information.

d. “DCA” shall mean the district courts of the state of Minnesota and their respective staff.

e. “Policies & Notices” means the policies and notices published by the Court in connection with each of its Court Data Services, on a website or other location designated by the Court, as the same may be amended from time to time by the Court. Policies & Notices for each Authorized Court Data Service identified in an approved request form under section 3, below, are hereby made part of this Subscriber Amendment by this reference and provide additional terms and conditions that govern Subscriber’s use of Court Records accessed through such services, including but not limited to provisions on access and use limitations.

f. “Rules of Public Access” means the Rules of Public Access to Records of the Judicial Branch promulgated by the Minnesota Supreme Court, as the same may be amended from time to time, including without limitation lists or tables published from time to time by the Court entitled *Limits on Public Access to Case Records* or *Limits on Public Access to*

Administrative Records, all of which by this reference are made a part of this Subscriber Amendment. It is the obligation of Subscriber to check from time to time for updated rules, lists, and tables and be familiar with the contents thereof. It is contemplated that such rules, lists, and tables will be posted on the Minnesota Judicial Branch website, for which the current address is www.courts.state.mn.us.

g. **“Court”** shall mean the State of Minnesota, State Court Administrator's Office.

h. **“Subscriber”** shall mean the Agency.

i. **“Subscriber Records”** means any information in any form made available by the Subscriber to the Court for the purposes of carrying out this Subscriber Amendment.

3. REQUESTS FOR AUTHORIZED COURT DATA SERVICES. Following execution of this Subscriber Amendment by all parties, Subscriber may submit to the BCA one or more separate requests for Authorized Court Data Services. The BCA is authorized in the Master Authorization Agreement to process, credential and approve such requests on behalf of Court and all such requests approved by the BCA are adopted and incorporated herein by this reference the same as if set forth verbatim herein.

a. **Activation.** Activation of the requested Authorized Court Data Service(s) shall occur promptly following approval.

b. **Rejection.** Requests may be rejected for any reason, at the discretion of the BCA and/or the Court.

c. **Requests for Termination of One or More Authorized Court Data Services.** The Subscriber may request the termination of an Authorized Court Data Services previously requested by submitting a notice to Court with a copy to the BCA. Promptly upon receipt of a request for termination of an Authorized Court Data Service, the BCA will deactivate the service requested. The termination of one or more Authorized Court Data Services does not terminate this Subscriber Amendment. Provisions for termination of this Subscriber Amendment are set forth in section 1. Upon termination of Authorized Court Data Services, the Subscriber shall perform the responsibilities set forth in paragraph 7(f) hereof.

4. SCOPE OF ACCESS TO COURT RECORDS LIMITED. Subscriber’s access to and/or submission of the Court Records shall be limited to Authorized Court Data Services identified in an approved request form under section 3, above, and other Court Records necessary for Subscriber to use Authorized Court Data Services. Authorized Court Data Services shall only be used according to the instructions provided in corresponding Policies & Notices or other materials and only as necessary to assist Subscriber in the efficient performance of Subscriber’s duties required or authorized by law or court rule in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State, or local court or agency or before any self-regulatory body. Subscriber’s access to the Court Records for personal or non-official use is prohibited. Subscriber will not use or attempt to use Authorized Court Data Services in any manner not set forth in this Subscriber Amendment, Policies & Notices, or other Authorized Court Data Services documentation, and upon any such unauthorized use or attempted use the Court may immediately terminate this Subscriber Amendment without prior notice to Subscriber.

5. GUARANTEES OF CONFIDENTIALITY. Subscriber agrees:

a. To not disclose Court Confidential Information to any third party except where necessary to carry out the Subscriber's duties as required or authorized by law or court rule in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State, or local court or agency or before any self-regulatory body.

b. To take all appropriate action, whether by instruction, agreement, or otherwise, to insure the protection, confidentiality and security of Court Confidential Information and to satisfy Subscriber's obligations under this Subscriber Amendment.

c. To limit the use of and access to Court Confidential Information to Subscriber's bona fide personnel whose use or access is necessary to effect the purposes of this Subscriber Amendment, and to advise each individual who is permitted use of and/or access to any Court Confidential Information of the restrictions upon disclosure and use contained in this Subscriber Amendment, requiring each individual who is permitted use of and/or access to Court Confidential Information to acknowledge in writing that the individual has read and understands such restrictions. Subscriber shall keep such acknowledgements on file for one year following termination of the Subscriber Amendment and/or CJDN Subscriber Agreement, whichever is longer, and shall provide the Court with access to, and copies of, such acknowledgements upon request. For purposes of this Subscriber Amendment, Subscriber's bona fide personnel shall mean individuals who are employees of Subscriber or provide services to Subscriber either on a voluntary basis or as independent contractors with Subscriber.

d. That, without limiting section 1 of this Subscriber Amendment, the obligations of Subscriber and its bona fide personnel with respect to the confidentiality and security of Court Confidential Information shall survive the termination of this Subscriber Amendment and the CJDN Subscriber Agreement and the termination of their relationship with Subscriber.

e. That, notwithstanding any federal or state law applicable to the nondisclosure obligations of Subscriber and Subscriber's bona fide personnel under this Subscriber Amendment, such obligations of Subscriber and Subscriber's bona fide personnel are founded independently on the provisions of this Subscriber Amendment.

6. APPLICABILITY TO PREVIOUSLY DISCLOSED COURT RECORDS. Subscriber acknowledges and agrees that all Authorized Court Data Services and related Court Records disclosed to Subscriber prior to the effective date of this Subscriber Amendment shall be subject to the provisions of this Subscriber Amendment.

7. LICENSE AND PROTECTION OF PROPRIETARY RIGHTS. During the term of this Subscriber Amendment, subject to the terms and conditions hereof, the Court hereby grants to Subscriber a nonexclusive, nontransferable, limited license to use Court Data Services Programs and Court Data Services Databases to access or receive the Authorized Court Data Services identified in an approved request form under section 3, above, and related Court Records. Court reserves the right to make modifications to the Authorized Court Data Services, Court Data Services Programs, and Court Data Services Databases, and related materials without notice to Subscriber. These modifications shall be treated in all respects as their previous counterparts.

a. Court Data Services Programs. Court is the copyright owner and licensor of the Court Data Services Programs. The combination of ideas, procedures, processes, systems, logic, coherence and methods of operation embodied within the Court Data Services Programs, and all information contained in documentation pertaining to the Court Data Services Programs, including but not limited to manuals, user documentation, and passwords, are trade secret information of Court and its licensors.

b. Court Data Services Databases. Court is the copyright owner and licensor of the Court Data Services Databases and of all copyrightable aspects and components thereof. All specifications and information pertaining to the Court Data Services Databases and their structure, sequence and organization, including without limitation data schemas such as the Court XML Schema, are trade secret information of Court and its licensors.

c. Marks. Subscriber shall neither have nor claim any right, title, or interest in or use of any trademark used in connection with Authorized Court Data Services, including but not limited to the marks "MNCIS" and "Odyssey."

d. Restrictions on Duplication, Disclosure, and Use. Trade secret information of Court and its licensors will be treated by Subscriber in the same manner as Court Confidential Information. In addition, Subscriber will not copy any part of the Court Data Services Programs or Court Data Services Databases, or reverse engineer or otherwise attempt to discern the source code of the Court Data Services Programs or Court Data Services Databases, or use any trademark of Court or its licensors, in any way or for any purpose not specifically and expressly authorized by this Subscriber Amendment. As used herein, "trade secret information of Court and its licensors" means any information possessed by Court which derives independent economic value from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use. "Trade secret information of Court and its licensors" does not, however, include information which was known to Subscriber prior to Subscriber's receipt thereof, either directly or indirectly, from Court or its licensors, information which is independently developed by Subscriber without reference to or use of information received from Court or its licensors, or information which would not qualify as a trade secret under Minnesota law. It will not be a violation of this section 7, sub-section d, for Subscriber to make up to one copy of training materials and configuration documentation, if any, for each individual authorized to access, use, or configure Authorized Court Data Services, solely for its own use in connection with this Subscriber Amendment. Subscriber will take all steps reasonably necessary to protect the copyright, trade secret, and trademark rights of Court and its licensors and Subscriber will advise its bona fide personnel who are permitted access to any of the Court Data Services Programs and Court Data Services Databases, and trade secret information of Court and its licensors, of the restrictions upon duplication, disclosure and use contained in this Subscriber Amendment.

e. Proprietary Notices. Subscriber will not remove any copyright or proprietary notices included in and/or on the Court Data Services Programs or Court Data Services Databases, related documentation, or trade secret information of Court and its licensors, or any part thereof, made available by Court directly or through the BCA, if any, and Subscriber will include in and/or on any copy of the Court Data Services Programs or Court Data Services Databases, or trade secret information of Court and its licensors and any documents pertaining thereto, the same copyright and other proprietary notices as appear on the copies made

available to Subscriber by Court directly or through the BCA, except that copyright notices shall be updated and other proprietary notices added as may be appropriate.

f. Title; Return. The Court Data Services Programs and Court Data Services Databases, and related documentation, including but not limited to training and configuration material, if any, and logon account information and passwords, if any, made available by the Court to Subscriber directly or through the BCA and all copies, including partial copies, thereof are and remain the property of the respective licensor. Except as expressly provided in section 12.b., within ten days of the effective date of termination of this Subscriber Amendment or the CJDN Subscriber Agreement or within ten days of a request for termination of Authorized Court Data Service as described in section 4, Subscriber shall either: (i) uninstall and return any and all copies of the applicable Court Data Services Programs and Court Data Services Databases, and related documentation, including but not limited to training and configuration materials, if any, and logon account information, if any; or (2) destroy the same and certify in writing to the Court that the same have been destroyed.

8. INJUNCTIVE RELIEF. Subscriber acknowledges that the Court, Court's licensors, and DCA will be irreparably harmed if Subscriber's obligations under this Subscriber Amendment are not specifically enforced and that the Court, Court's licensors, and DCA would not have an adequate remedy at law in the event of an actual or threatened violation by Subscriber of its obligations. Therefore, Subscriber agrees that the Court, Court's licensors, and DCA shall be entitled to an injunction or any appropriate decree of specific performance for any actual or threatened violations or breaches by Subscriber or its bona fide personnel without the necessity of the Court, Court's licensors, or DCA showing actual damages or that monetary damages would not afford an adequate remedy. Unless Subscriber is an office, officer, agency, department, division, or bureau of the state of Minnesota, Subscriber shall be liable to the Court, Court's licensors, and DCA for reasonable attorneys fees incurred by the Court, Court's licensors, and DCA in obtaining any relief pursuant to this Subscriber Amendment.

9. LIABILITY. Subscriber and the Court agree that, except as otherwise expressly provided herein, each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. Liability shall be governed by applicable law. Without limiting the foregoing, liability of the Court and any Subscriber that is an office, officer, agency, department, division, or bureau of the state of Minnesota shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, section 3.376, and other applicable law. Without limiting the foregoing, if Subscriber is a political subdivision of the state of Minnesota, liability of the Subscriber shall be governed by the provisions of Minn. Stat. Ch. 466 (Tort Liability, Political Subdivisions) or other applicable law. Subscriber and Court further acknowledge that the liability, if any, of the BCA is governed by a separate agreement between the Court and the BCA dated December 13, 2010 with DPS-M -0958.

10. AVAILABILITY. Specific terms of availability shall be established by the Court and communicated to Subscriber by the Court and/or the BCA. The Court reserves the right to terminate this Subscriber Amendment immediately and/or temporarily suspend Subscriber's Authorized Court Data Services in the event the capacity of any host computer system or legislative appropriation of funds is determined solely by the Court to be insufficient to meet the computer needs of the courts served by the host computer system.

11. [reserved]

12. ADDITIONAL USER OBLIGATIONS. The obligations of the Subscriber set forth in this section are in addition to the other obligations of the Subscriber set forth elsewhere in this Subscriber Amendment.

a. Judicial Policy Statement. Subscriber agrees to comply with all policies identified in Policies & Notices applicable to Court Records accessed by Subscriber using Authorized Court Data Services. Upon failure of the Subscriber to comply with such policies, the Court shall have the option of immediately suspending the Subscriber's Authorized Court Data Services on a temporary basis and/or immediately terminating this Subscriber Amendment.

b. Access and Use; Log. Subscriber shall be responsible for all access to and use of Authorized Court Data Services and Court Records by Subscriber's bona fide personnel or by means of Subscriber's equipment or passwords, whether or not Subscriber has knowledge of or authorizes such access and use. Subscriber shall also maintain a log identifying all persons to whom Subscriber has disclosed its Court Confidential Security and Activation Information, such as user ID(s) and password(s), including the date of such disclosure. Subscriber shall maintain such logs for a minimum period of six years from the date of disclosure, and shall provide the Court with access to, and copies of, such logs upon request. The Court may conduct audits of Subscriber's logs and use of Authorized Court Data Services and Court Records from time to time. Upon Subscriber's failure to maintain such logs, to maintain accurate logs, or to promptly provide access by the Court to such logs, the Court may terminate this Subscriber Amendment without prior notice to Subscriber.

c. Personnel. Subscriber agrees to investigate, at the request of the Court and/or the BCA, allegations of misconduct pertaining to Subscriber's bona fide personnel having access to or use of Authorized Court Data Services, Court Confidential Information, or trade secret information of the Court and its licensors where such persons are alleged to have violated the provisions of this Subscriber Amendment, Policies & Notices, Judicial Branch policies, or other security requirements or laws regulating access to the Court Records.

d. Minnesota Data Practices Act Applicability. If Subscriber is a Minnesota Government entity that is subject to the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, Subscriber acknowledges and agrees that: (1) the Court is not subject to Minn. Stat. Ch. 13 (see section 13.90) but is subject to the Rules of Public Access and other rules promulgated by the Minnesota Supreme Court; (2) Minn. Stat. section 13.03, subdivision 4(e) requires that Subscriber comply with the Rules of Public Access and other rules promulgated by the Minnesota Supreme Court for access to Court Records provided via the BCA systems and tools under this Subscriber Amendment; (3) the use of and access to Court Records may be restricted by rules promulgated by the Minnesota Supreme Court, applicable state statute or federal law; and (4) these applicable restrictions must be followed in the appropriate circumstances.

13. FEES; INVOICES. Unless the Subscriber is an office, officer, department, division, agency, or bureau of the state of Minnesota, Subscriber shall pay the fees, if any, set forth in applicable Policies & Notices, together with applicable sales, use or other taxes. Applicable monthly fees commence ten (10) days after notice of approval of the request pursuant to section 3 of this Subscriber

Amendment or upon the initial Subscriber transaction as defined in the Policies & Notices, whichever occurs earlier. When fees apply, the Court shall invoice Subscriber on a monthly basis for charges incurred in the preceding month and applicable taxes, if any, and payment of all amounts shall be due upon receipt of invoice. If all amounts are not paid within 30 days of the date of the invoice, the Court may immediately cancel this Subscriber Amendment without notice to Subscriber and pursue all available legal remedies. Subscriber certifies that funds have been appropriated for the payment of charges under this Subscriber Amendment for the current fiscal year, if applicable.

14. MODIFICATION OF FEES. Court may modify the fees by amending the Policies & Notices as provided herein, and the modified fees shall be effective on the date specified in the Policies & Notices, which shall not be less than thirty days from the publication of the Policies & Notices. Subscriber shall have the option of accepting such changes or terminating this Subscriber Amendment as provided in section 1 hereof.

15. WARRANTY DISCLAIMERS.

a. WARRANTY EXCLUSIONS. EXCEPT AS SPECIFICALLY AND EXPRESSLY PROVIDED HEREIN, COURT, COURT'S LICENSORS, AND DCA MAKE NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, INCLUDING BUT NOT LIMITED TO THE WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR MERCHANTABILITY, NOR ARE ANY WARRANTIES TO BE IMPLIED, WITH RESPECT TO THE INFORMATION, SERVICES OR COMPUTER PROGRAMS MADE AVAILABLE UNDER THIS AGREEMENT.

b. ACCURACY AND COMPLETENESS OF INFORMATION. WITHOUT LIMITING THE GENERALITY OF THE PRECEDING PARAGRAPH, COURT, COURT'S LICENSORS, AND DCA MAKE NO WARRANTIES AS TO THE ACCURACY OR COMPLETENESS OF THE INFORMATION CONTAINED IN THE COURT RECORDS.

16. RELATIONSHIP OF THE PARTIES. Subscriber is an independent contractor and shall not be deemed for any purpose to be an employee, partner, agent or franchisee of the Court, Court's licensors, or DCA. Neither Subscriber nor the Court, Court's licensors, or DCA shall have the right nor the authority to assume, create or incur any liability or obligation of any kind, express or implied, against or in the name of or on behalf of the other.

17. NOTICE. Except as provided in section 2 regarding notices of or modifications to Authorized Court Data Services and Policies & Notices, any notice to Court or Subscriber hereunder shall be deemed to have been received when personally delivered in writing or seventy-two (72) hours after it has been deposited in the United States mail, first class, proper postage prepaid, addressed to the party to whom it is intended at the address set forth on page one of this Agreement or at such other address of which notice has been given in accordance herewith.

18. NON-WAIVER. The failure by any party at any time to enforce any of the provisions of this Subscriber Amendment or any right or remedy available hereunder or at law or in equity, or to exercise any option herein provided, shall not constitute a waiver of such provision, remedy or option or in any way affect the validity of this Subscriber Amendment. The waiver of any default by either Party shall not be deemed a continuing waiver, but shall apply solely to the instance to which such waiver is directed.

19. FORCE MAJEURE. Neither Subscriber nor Court shall be responsible for failure or delay in the performance of their respective obligations hereunder caused by acts beyond their reasonable control.

20. SEVERABILITY. Every provision of this Subscriber Amendment shall be construed, to the extent possible, so as to be valid and enforceable. If any provision of this Subscriber Amendment so construed is held by a court of competent jurisdiction to be invalid, illegal or otherwise unenforceable, such provision shall be deemed severed from this Subscriber Amendment, and all other provisions shall remain in full force and effect.

21. ASSIGNMENT AND BINDING EFFECT. Except as otherwise expressly permitted herein, neither Subscriber nor Court may assign, delegate and/or otherwise transfer this Subscriber Amendment or any of its rights or obligations hereunder without the prior written consent of the other. This Subscriber Amendment shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns, including any other legal entity into, by or with which Subscriber may be merged, acquired or consolidated.

22. GOVERNING LAW. This Subscriber Amendment shall in all respects be governed by and interpreted, construed and enforced in accordance with the laws of the United States and of the State of Minnesota.

23. VENUE AND JURISDICTION. Any action arising out of or relating to this Subscriber Amendment, its performance, enforcement or breach will be venued in a state or federal court situated within the State of Minnesota. Subscriber hereby irrevocably consents and submits itself to the personal jurisdiction of said courts for that purpose.

24. INTEGRATION. This Subscriber Amendment contains all negotiations and agreements between the parties. No other understanding regarding this Subscriber Amendment, whether written or oral, may be used to bind either party, provided that all terms and conditions of the CJDN Subscriber Agreement and all previous amendments remain in full force and effect except as supplemented or modified by this Subscriber Amendment.

IN WITNESS WHEREOF, the Parties have, by their duly authorized officers, executed this Subscriber Amendment in duplicate, intending to be bound thereby.

1. SUBSCRIBER (AGENCY)

Subscriber must attach written verification of authority to sign on behalf of and bind the entity, such as an opinion of counsel or resolution.

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with delegated authority)

Date: _____

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with delegated authority)

Date: _____

**2. DEPARTMENT OF PUBLIC SAFETY,
BUREAU OF CRIMINAL APPREHENSION**

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with delegated authority)

Date: _____

3. COMMISSIONER OF ADMINISTRATION
delegated to Materials Management Division

By: _____

Date: _____

4. COURTS

Authority granted to Bureau of Criminal Apprehension

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with authorized authority)

Date: _____



DATE: October 23, 2023
 TO: RAMS MEMBERS
 RE: NOTICE OF NOMINATIONS FOR RAMS BOARD OF DIRECTORS

As the year comes to a close, it is time for our member units to take action on filling the following vacancies on the RAMS Board of Directors. If your community or township has not had a seat on the RAMS Board, now is your opportunity to nominate someone from your board.

Nominated by Townships, Cities or School Districts:

➤ Eleven (11) vacancies (2-year term – 1/1/2024-12/31/2025)

Nominated by Superintendents Association:

➤ One (1) vacancy (2-year term – 1/1/2024-12/31/25)

Attached is a list of the twelve current board members whose term of office on the RAMS Board of Directors expires at the end of 2023. Each member unit (City, Township, School District) has the right to submit one nominee to be placed on the ballot, which will be voted on **in person at the Annual Meeting**. You may decide to nominate the same person whose term has expired, if they still hold an elected seat with your local government unit, or someone else from your elected officials. You may decide not to nominate anyone – the choice is yours. **PLEASE MAKE CERTAIN THIS ITEM IS PLACED ON YOUR BOARD AGENDA IN NOVEMBER OR EARLY DECEMBER in order to submit the nomination by the December 1st, 2023, deadline. Nominations received by this date will be placed on the official ballot.**

PLEASE RETURN THE OFFICIAL NOMINATION FORM BY DECEMBER 1st, 2023 in one of the following ways:

Email: paul@ramsmn.org
 Mail: RAMS, 5525 Emerald Avenue, Mt. Iron, MN 55768

If you have any questions, please do not hesitate to contact either myself at 218-748-7651, or Kristen (RAMS Office Administrative Assistant) by email at rams@ramsmn.org.

Thanks for your immediate attention to this matter.

Sincerely,

Paul Peltier
 RAMS Executive Director

**Range Association of Municipalities and Schools Board Members
(Term Expiring 12/31/2023)**

Aldrich, Richard	Superintendents Assn	ISD 701-Hibbing
Kalmi, Barb	School Board	ISD 319-Nashwauk/Keewatin
Friedlieb, Gary	City Council	City of Virginia
Berrini, Bob	Township Supervisor	Morse Township
Jofs, Norma Jean	City Council	City of Aurora
Hoffman-Saccoman, Jennifer	City Council	City of Hibbing
Kess, Paul	City Council	City of Ely
Lucas, Julie	Township Supervisor	French Township
Medure, Phillip	Township Supervisor	Great Scott Township
Stolp, Warren	Township Supervisor	Nashwauk Township
Vake, Travis	City Council	City of Chisholm
Zins, David	City Council	City of Hoyt Lakes

**OFFICIAL NOMINATION FORM
RAMS BOARD OF DIRECTORS
JANUARY 2024-DECEMBER 2025**

As a current dues paying member of RAMS, we officially nominate the following elected official (Council Member, Township Supervisor, School Board Director):

Name
Elected Title

for the following term:

TWO YEAR TERM (TOWNSHIPS, CITIES, SCHOOL BOARD)
JANUARY 1, 2024-DECEMBER 31, 2025 (11 vacancies)

Submitted by:

Title

Date

Entity

NOMINATIONS MUST BE SUBMITTED BY DECEMBER 1st, 2023, IN ORDER TO BE INCLUDED ON THE OFFICIAL BALLOT. The election will be held at the Annual Meeting, December 14th, 2023.

EMAIL: paul@ramsmn.org MAIL: RAMS, 5525 Emerald Ave., Mt Iron, MN 55768

HARRIS TOWN BOARD 2024 MEETING SCHEDULE

The Harris Town Board will meet on the following dates in 2024, for board meetings starting at 7:30 pm, and held at the Harris Town Hall, 21998 Airport Road, Grand Rapids.

Both monthly meetings are broadcast live, on ICTV public access cable television, and can also be viewed online via their website: www.watchictv.org.

Regular Meetings

2nd Wednesday of each month,
(unless otherwise noted)

January 10
February 14
March 13
April 10
May 08
June 12
July 10
August 14
September 11
October 09
November 13
December 11

Planning & Development Mtgs

4th Wednesday of each month,
(unless otherwise noted)

January 24
February 28
March 27
April 24
May 22
June 26
July 24
August 28
September 25
October 23
November 27
*No P and D Meeting in December

If a board meeting is held at a different time and/or place than noted above, the rescheduled meeting will be posted at the Town Hall five (5) days prior to the meeting. Notices for all special meetings and work sessions will also be posted at the Township Hall.

The **ANNUAL TOWN MEETING** for Harris Township will be held on **Tuesday, March 12, 2024**, at **7:00 pm**. In case of inclement weather, this meeting will be rescheduled for Tuesday, March 19, 2024, at 7:00 p.m.

A quorum of the Harris Town Board regularly attends the Itasca County Township Association Meetings, which are generally held the second Monday of every month, at 7:00 pm, at the Harris Town Hall.

For a printable schedule, please visit the township's website: www.harristownshipmn.org.

By Order of the Town Board
Peggy Clayton, Chair

Posted: November 21, 2023

Published: December 16 and 30, 2023, and January 6, 2024

Payment Request - Clerk
 Harris Township
 Itasca County

Name: Kelly Derfler

Date	Description	# Hours	Rate	Amount
Hourly Work				
11/4/2023	check email, agenda prep	1	\$19.00	\$19.00
11/5/2023	agenda prep at hall for 11/8 meeting	1.75	\$19.00	\$33.25
11/6/2023	check email	0.25	\$19.00	\$4.75
11/7/2023	check email	0.25	\$19.00	\$4.75
11/8/2023	scanning old minutes, meeting prep, post meeting scan/filing	3.75	\$19.00	\$71.25
11/9/2023	check email	0.25	\$19.00	\$4.75
11/10/2023	check email	0.25	\$19.00	\$4.75
11/11/2023	check email	0.25	\$19.00	\$4.75
11/13/2023	check email, 11/8 minutes	2.25	\$19.00	\$42.75
11/14/2023	check email, minutes corrections, bank deposit (mileage)	0.75	\$19.00	\$14.25
11/15/2023	check email, agenda text	0.25	\$19.00	\$4.75
11/16/2023	check email	0.25	\$19.00	\$4.75
11/17/2023	check email, agenda prep, pick up mail and log (mileage)	1.5	\$19.00	\$28.50
			\$19.00	\$0.00
			\$19.00	\$0.00
			\$19.00	\$0.00
			\$19.00	\$0.00
			\$19.00	\$0.00
	TOTALS	12.75		\$242.25
Reimbursements:				
Date		Miles	Rate	Amount
11/14/2023	bank deposit	35.50	\$ 0.655	\$23.25
11/17/2023	pick up mail, hall	37.00	\$ 0.655	\$24.24
			\$ 0.655	\$0.00
			\$ 0.655	\$0.00
	Other reimbursement items			Amount
11/15/2023	receipt book for caretaker			\$29.14
	<i>Total reimbursements requested:</i>			\$76.63

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Signature

Kelly Derfler

Date

11/17/23

Acheson Tire
 203 NE 5th Street
 Grand Rapids MN 55744

RECEIVED
 11-17-23

Statement

DATE

10/31/2023

BILL TO

HARRIS TOWNSHIP
 20876 WENDIGO PARK RD
 GRAND RAPIDS, MN 55744

TERMS	AMOUNT DUE	AMOUNT PAID
Net 30	\$220.00	

DATE	DESCRIPTION	AMOUNT	BALANCE
09/30/2023	Balance forward		624.97
10/02/2023	PMT #577513.	-620.00	4.97
10/02/2023	CREDMEM #577513.2.	-4.97	0.00
10/19/2023	INV #578554. Due 11/19/2023.	220.00	220.00

CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	AMOUNT DUE
220.00	0.00	0.00	0.00	0.00	\$220.00

Finance Charge on all Accounts Past 30 Days will be 1.5% per Month with a Minimum of 50 cents Annual Rate =18%
 218-326-4319

578554

Acheson Tire Inc.

203 NE 5TH ST. • GRAND RAPIDS, MINN. 55744-2896

PASSENGER-COMMERCIAL-INDUSTRIAL

WHEELS@ACHESONTIRE.COM

PH. (218-326-4319)

FAX (218-326-6536)

Customer's Order No. _____ Date 10-19 2003

Name Harris Township

Address Tire (Exempt)

SOLD BY		CASH	CHARGE	ON ACCT.	PAID OUT	PRICE	AMOUNT
QUAN.	DESCRIPTION						
	18 X 25 1/2		/			110.00	
	Carroll Trust					980.00	
	T.T.A.						
	No Tax						
	Technical shop or maintenance						
	+ Tax Dk field						
IMPORTANT: After 50 miles check torque on lugs, aluminum and truck wheels. Lugs may loosen.							
SALES TAX						270.00	
TOTAL						1170.00	

All claims and returned goods MUST be accompanied by this bill.

[Signature]



SIGN HERE



ADVANTAGE SYSTEMS GROUP
 1216 OGDEN AVENUE
 SUPERIOR, WI 54880
 715-394-5509

INVOICE

Date 11/06/23

Please Remit Payment By: 11/16/23
 Amount Remitted \$ _____
 Credit Card No. _____
 Expiration Date _____ Zip _____
 Check  

Tear Off This Top Stub And Return With Payment Inv: P 40090 Page 1

HARRIS SERVICE CENTER
 ATTN: TREASURER
 20876 WENDIGO PARK RD
 GRAND RAPIDS, MN 55744

HARRIS TOWNSHIP - CEMETERY GARAGE
 21175 RIVER ROAD
 GRAND RAPIDS, MN 55744

Account No	Invoice No	P.O Number	Sales Person	Please Pay This Amount
2505	P 40090			120.00

Qty	Part Number	Part Description	Price Each	Tax	Amount
-----	-------------	------------------	------------	-----	--------

SERVICE CALL 11/01/23
 COMM FAIL



TROUBLE SHOOT. FOUND CELL MODULE DISCONNECTED.
 RECONNECTED MODULE AND TESTED SYSTEM.

1.00	SERVICE COMM MN	COMMERCIAL SERVICE CALL	120.00	N	120.00
------	-----------------	-------------------------	--------	---	--------

INVOICE DUE UPON RECEIPT DUE TO USPS DELAYS, PLEASE CALL FOR AUTO-PAY ADVANTAGE SYSTEMS GROUP	Total Charges	120.00
	Sales Tax	0.00
	Total Due	120.00

RECEIVED
11-17-23



PO Box 410 || Ashland, Wisconsin 54806

**ADVERTISING &
PRINTING INVOICE**

Billed Account Name and Address:

HARRIS TOWNSHIP
HARRIS SERVICE CTR/TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

BILLED ACCOUNT NO		ADVERTISER/CLIENT NAME			
GRH3017010		HARRIS TOWNSHIP			
CURRENT NET AMT DUE	30 DAYS	60 DAYS	90 DAYS	OVER 120	
\$76.41	\$0.00	\$0.00	\$0.00	\$0.00	
BILLING PERIOD		TOTAL AMOUNT DUE		PAGE	
10/1/23-10/31/23		\$76.41		1	

DATE	PUBLICATION	AD ID	DESCRIPTION - OTHER COMMENTS/CHA	PAGES	SIZE	BILLED UNITS	NET AMT
			PREVIOUS BALANCE				702.64
10/1/2023	GR Herald Review	136393	Cemetary Posting		2.00 x 3.00"		76.41
10/17/2023			Payment- Thank You	Check	21183		-702.64

YOUR SALES REPRESENTATIVE IS
Marki Klatt
mklatt@grandrapidsheraldreview.net



REMIT TO:

APG Media of Minnesota
P.O. Box 410
Ashland, WI 54806

Accounts Not Paid within 30 days of the invoice:
a 1.5% monthly finance fee is charged to the account.

To pay by credit card please call - (715) 858-7330

Billed Account Name and Address:

HARRIS TOWNSHIP
HARRIS SERVICE CTR/TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

BILLING DATE
10/31/23
CUSTOMER NUMBER
GRH3017010
INVOICE NUMBER
GRH3017010-1023
AMOUNT DUE
\$ 76.41
AMOUNT PAID
\$ _____



Paul Bunyan

1831 Anne St NW
Bemidji, MN 56601

*Claims
pay city of
grand rapids*

RECEIVED
11/3/23

Harris Township
20876 Wendigo Park Rd
Grand Rapids, MN 55744

3rd Quarter 2023- PEG & Franchise Fees

PEG Fees

Billing Month	# of Subscribers Assessed	* Rate per Subscriber	\$ Assessed	
July	243	\$1.25	\$303.75	
Prorates*			2.71	\$306.46
August	249	\$1.25	\$311.25	
Prorates*			4.62	\$315.87
September	258	\$1.25	\$322.50	
Prorates*			11.06	\$333.56
Total PEG Fees for Harris Township			\$955.89	

* Prorations represent partial month charges and credits

Franchise Fees

Billing Month	Gross Receipts	5% Fee
July	31,809.00	1,590.45
August	32,943.20	1,647.16
September	33,811.40	1,690.57
Total Franchise Fees for Harris Township		\$ 4,928.18

Total Remittance **\$5,884.07**

For questions regarding this remittance, please contact:

Jackie Bergerson
218-333-1749
jaclynb@paulbunyan.net

Charris
pay City of Grand Rapids

Mediacom Communications Corporation
One Mediacom Way
Mediacom Park, NY 10918

STATEMENT OF FRANCHISE FEE PAYMENT

Statement Period: Jul 1, 2023 to Sep 30, 2023

Statement Date: October 18, 2023

Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

Payment Item	Base Amount	Rate	Payment Amount
Bad Debt Offset	\$1,869.71	0.05	\$93.48
Basic Service	\$35,004.60	0.05	\$1,750.23
Bulk Revenue	\$1,023.17	0.05	\$51.16
Digital Service Tier	\$4,748.22	0.05	\$237.42
Equipment Rental	\$7,983.37	0.05	\$399.16
Expanded Basic Service	\$25,914.60	0.05	\$1,295.72
Home Shopping Commissions	\$98.86	0.05	\$4.94
Installation	\$457.74	0.05	\$22.88
Pay-per-View	\$186.74	0.05	\$9.34
Premium Services	\$7,182.34	0.05	\$359.12
VOD Service	\$54.63	0.05	\$2.73
Wire Maintenance	\$130.23	0.05	\$6.51
PEG Fee Per Sub	558	1.25	\$697.50
Total Payment			\$4,930.19

Mediacom Contact: Theresa Sunde 5078374878 tsunde@mediacomcc.com

11/3/23

Davis Oil Inc.
 Grand Rapids, MN 55744
 1301 NW 4th St

RECEIVED
 11-17-23

Statement

Date
11/1/2023


To:

Harris Township
 20876 Wendigo Park Road
 Grand Rapids, MN 55744

		Amount Due	Amount Enc.		
		\$783.25			
Date	Transaction	Amount	Balance		
09/30/2023	Balance forward		733.71		
10/04/2023	INV #289.	117.75	851.46		
10/17/2023	PMT #21185.	-733.71	117.75		
10/18/2023	INV #1425.	103.50	221.25		
10/30/2023	INV #2271.	462.00	683.25		
10/31/2023	INV #2423.	100.00	783.25		
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
783.25	0.00	0.00	0.00	0.00	\$783.25

Hawkinson Sand & Gravel

P.O. Box 867
 3000 Rangeline Road
 Grand Rapids, MN 55744
 Voice: (218) 326-6681
 Fax: (218) 326-6682

HARRIS TOWNSHIP
 20876 WENDIGO PARK ROAD
 GRAND RAPIDS, MN 55744


Account No.	Page
400241	1
Statement Date	
10/31/23	

Account Name		
HARRIS TOWNSHIP		
Statement Date	Account Number	Page
10/31/23	400241	1

To ensure proper credit, please return this portion with your remittance.

AMOUNT ENCLOSED: \$ _____

A finance charge of 1 1/2 % per month (annual percentage rate of 18%) will be charged on all past due accounts

Date	Cd	Ticket	Description	Amount	Balance
			Beginning Balance:		21.38
10/31/23	P	Payment		(21.38)	
10/07/23	I	SG Invoice		268.44	
Current		31-60 Days	Over 60 Days	Retainage	Balance Due
268.44		0.00	0.00	0.00	268.44

Reference	Cd	Amount
Ck: 21199	P	
1007230241	I	
		Balance Due
		268.44

Email

Detailed Tonnage and Charge Report

Order: by Account Name by Material by Pit/Plant Type: All
From 10/01/2023 to 10/07/2023

HARRIS TOWNSHIP (400241)

Class 5 (2503)
Summit Scale (old Brinks Pit) (Summit)

Site S Ticket P.O. Number 276467

----- Fees -----

Date	Account	Truck	Code	Qty	Per Qty	Per Load	SubTotal	Frgh/Add	Taxes	Total Charge
10/04/2023	400241	3053	2503	19.200	6.95	0.00	133.44	\$135.00	\$0.00	\$268.44
		<u>Loads</u>	<u>Tons</u>	<u>Units</u>	<u>Yards (c)</u>		<u>SubTotal</u>	<u>Frgh/Add</u>	<u>Taxes</u>	<u>Total Charge</u>
		1	19.20	0	0.00	133.44	\$135.00	\$0.00	\$268.44	

Summit Scale (old Brinks Pit) (Summit)

Class 5 (2503) Totals

Date	Account	Truck	Code	Qty	Per Qty	Per Load	SubTotal	Frgh/Add	Taxes	Total Charge
		<u>Loads</u>	<u>Tons</u>	<u>Units</u>	<u>Yards (c)</u>		<u>SubTotal</u>	<u>Frgh/Add</u>	<u>Taxes</u>	<u>Total Charge</u>
		1	19.20	0	0.00	133.44	\$135.00	\$0.00	\$268.44	

HARRIS TOWNSHIP (400241) Totals

Date	Account	Truck	Code	Qty	Per Qty	Per Load	SubTotal	Frgh/Add	Taxes	Total Charge
		<u>Loads</u>	<u>Tons</u>	<u>Units</u>	<u>Yards (c)</u>		<u>SubTotal</u>	<u>Frgh/Add</u>	<u>Taxes</u>	<u>Total Charge</u>
		1	19.20	0	0.00	133.44	\$135.00	\$0.00	\$268.44	

Invoice

From: **Hawkinson Sand and Gravel**
P.O. Box 867
3000 Rangeline Road
Grand Rapids, MN 55744 US
Tel: (218) 326-6681 Fax:(218) 326-6682

Bill to: **HARRIS TOWNSHIP**
20876 WENDIGO PARK ROAD
GRAND RAPIDS, MN 55744
|||

Ship to: 20876 WENDIGO PARK ROAD
GRAND RAPIDS, MN 55744

Cust #	Customer Ref	Invoice #	Invoice Date	Due Date	Disc Date	Terms
400241		1007230241	10/07/23	11/30/23		Net 30th

Mth/Trans	Line	Description	Material	Unit Price	Quantity	Amount	
10/23	37	1	Hauling	0.00000	0.000	50.00	
10/23	37	2	Materials	2503 CLASS 5	0.00000	19.200	218.44

Notes:

Total Sales Tax	268.44
Less Retainage	
Total Due	268.44

LAW OFFICE OF SHAW & SHAW

PO BOX 365
DEER RIVER, MN 56636

Statement

Date

11/1/2023

Bill To

HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK ROAD
GRAND RAPIDS, MN 55744



Terms	Amount Due
Due on receipt	\$75.00

Date	Description	Qty	Rate	Amount	Balance Due
09/30/2023	Balance forward				0.00
10/18/2023	status inquiry to client	0.10	250.00	25.00	25.00
10/19/2023	email to Peg on cemetery issue	0.20	250.00	50.00	75.00
Current					
		31-60 Days Past Due	61-90 Days Past Due	Over 90 Days Past Due	Amount Due
		0.00	0.00	0.00	\$75.00

OUR OFFICE HAS MOVED TO 16 NE 1ST AVENUE,
DEER RIVER.

Phone # 218-246-8535

RECEIVED
11-17-23

L & M Supply, Inc.
P.O. Box 280
Grand Rapids, MN 55744-0000
*** STATEMENT OF ACCOUNT ***
PERIOD ENDING 10/31/23

ACCOUNT NUMBER: 1000003580

Payment Amount: _____

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK ROAD
GRAND RAPIDS, MN 55744

Please return this portion with your payment.

DATE	TRANSACTION	CREDITS	CHARGES	BALANCE
	BALANCE FORWARD			444.10
10-03-2023	INVOICE #0001-11557982		9.98	454.08
10-09-2023	INVOICE #0001-11566527		44.90	498.98
10-11-2023	INVOICE #0001-11569726		46.97	545.95
10-18-2023	PAYMENT-THANK YOU	444.10		101.85
10-18-2023	INVOICE #0001-11580381		173.18	275.03
10-24-2023	INVOICE #0001-11590513		23.97	299.00
10-30-2023	INVOICE #0001-11600008		30.98	329.98
10-31-2023	INVOICE #0001-11601326		11.99	341.97

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL AMOUNT DUE
341.97				341.97

PLEASE REMIT PAYMENT
BY 11/25/23
TO

THANK YOU FOR
SHOPPING AT
L&M SUPPLY

L & M Supply, Inc.
P.O. Box 280
Grand Rapids, MN 55744-0000

218/326-9451

PLEASE REFER ALL QUESTIONS CONCERNING
YOUR ACCOUNT TO OUR CORPORATE OFFICE:
* P.O. Box 280 *
* Grand Rapids, MN 55744 *
* 218/326-9451 *

LOFFLER

RECEIVED
11-17-23

CONTRACT INVOICE

Invoice Number: 4515859
 Invoice Date: 11/01/2023
 Distribution Code: DM
 Balance Due: \$1.23
 Account Number: HT21

Bill To: Harris Township
 20876 Wendigo Park Rd
 Grand Rapids, MN 55744-4682

Customer: Harris Township
 28581 Alicia Pl
 Grand Rapids, MN 55744-4590

Please Remit To: PO Box 1511 Bin # 131511, Minneapolis, MN 55480-1511
 Phone: 952-285-2300

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
HT21	10 Days	11/11/2023	\$ 1.23	\$ 1.23
Contract Number	Contact	P.O. Number	Invoice Number	Contract Amount
XMF1643III-34V07953-01			4515859	\$ 1.23
Notes				

Summary:

Contract base rate charge for the 10/01/2023 to 10/31/2023 billing period \$0.00
 Contract overage charge for the 10/01/2023 to 10/31/2023 overage period \$1.23 **

**see overage details below

Detail:

Equipment included under this contract

CANON/XMF1643III

Number	Serial Number	Base Adj.	Location						
B40271	34V07953	\$0.00	Harris Township 28581 Alicia Pl						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B\W	BW	434	602		168	0	168	\$0.007300	\$1.23
									\$1.23

* To help offset the rising costs of shipping supplies to you, a supply handling fee charge may be added to your invoice.

*Overdue Accounts will be charged a late payment fee of 1-1/2% per month or to the extent allowed by law.

Invoice SubTotal	\$1.23
Tax:	\$0.00
Invoice Total	\$1.23
Balance Due:	\$1.23

Statement

RECEIVED
11-17-23

R & R RENTAL GRAND RAPIDS

20760 US HWY 169
 GRAND RAPIDS, MN 55744
 218-999-7368 Fax 218-732-8262
 www.rrrental.com

Account# 25822

Statement Date: Mon 11/ 6/2023

Amount Due:	191.30
--------------------	---------------

Bill to

Harris Township 20876 Wendigo Park Rd GRAND RAPIDS, MN 55744
--

Remit To

R & R Rental Inc. 20760 US Hwy 169 Grand Rapids, MN 55744

Invoice	Status	Date	Subtotal	Percent	Tax	Total	Paid	Balance
147175-2	Closed	10/26/2023	177.66	0.00	13.64	191.30	0.00	191.30
	Sale	10/26/2023	1 PROPANE 20LB CYL FILL GR					
	Rental End	10/26/2023	1 TILLER, SKID-STEER					
Period: 10/26/2023 - 10/26/2023								
Harris Township Signed on Thu 10/26/2023 								
191.30							0.00	191.30

Amount Due:	191.30
--------------------	---------------

Due Now	31-60 Days	61-90 Days	91+ Days
191.30	0.00	0.00	0.00



Invoice

Invoice Number: **457276**

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055



BILL TO:

Attn: Accounts Payable
Harris Township
20876 Wendigo Park Rd
Grand Rapids MN 55744

Pay This Amount	\$2,945.57
Due Date	15-DEC-23
Invoice Date	15-NOV-23
Bill Through Date	28-OCT-23
Terms	30 NET
SEH Customer Acct #	1686
Customer Project #	
Agreement / PO #	171307
Authorized Amount	\$26,500.00
Authorized Amount Remaining	\$10,325.98

REMIT PAYMENT TO:

Short Elliott Hendrickson, Inc.
PO Box 64780
Saint Paul, MN 55164-0780

Project Manager	Sara Christenson schristenson@sehinc.com 218.322.4500
Client Service Manager	Sara Christenson schristenson@sehinc.com 218.322.4500
Accounting Representative	Caleb Stanford cstanford@sehinc.com 651.490.2000

Project #	Project Name	Project Description
171307	HARRT 2023 Misc Services	2023 Misc Service

Notes:

Sunny Beach Addition Topo and Wetlands - \$1667.32
Mishawaka Landing - \$1278.24

We appreciate working with you, Thank You!

CC:

harristownshiptreasurer@gmail.com

Task: 3.0 - LaPlant Boat Landing

Direct

Personnel	Hours	Amount
Project Engineer	2.00	\$381.96
Administrative Assistant	0.25	\$26.40
Staff Engineer	6.50	\$719.49
	<u>8.75</u>	<u>\$1,127.85</u>

Reimbursed - Expenses

Expenditure Type	Amount
Computer Charge	\$50.75
Mileage	\$6.50
	\$57.25



Invoice

Invoice Number: 457276

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

Task: 3.0 - LaPlant Boat Landing

Task: 3.0 Billing Summary

	<u>Current Amount</u>	<u>Previously Invoiced</u>	<u>Cumulative</u>
Direct	\$1,127.85	\$0.00	\$1,127.85
Reimbursed - Expenses	\$57.25	\$0.00	\$57.25
Totals	\$1,185.10	\$0.00	\$1,185.10

Task: 3.0 Total: \$1,185.10

Task: 6.0 - Capital Improvement Project

Direct

<u>Personnel</u>	<u>Hours</u>	<u>Amount</u>
Project Scientist	4.00	\$527.36
Project Engineer	1.00	\$190.98
Technician	1.00	\$97.76
Survey Crew Chief	4.00	\$544.38
Staff Engineer	1.00	\$110.69
	<u>11.00</u>	<u>\$1,471.17</u>

Reimbursed - Expenses

<u>Expenditure Type</u>	<u>Amount</u>
Equip - Survey and GPS - GPS - Srv Grade (Hr)	\$175.00
Mileage	\$26.00
Equip - Vehicles - Survey Vehicle (Hr)	\$24.50
Computer Charge	\$63.80
	\$289.30

Task: 6.0 Billing Summary

	<u>Current Amount</u>	<u>Previously Invoiced</u>	<u>Cumulative</u>
Direct	\$1,471.17	\$6,288.35	\$7,759.52
Reimbursed - Expenses	\$289.30	\$982.65	\$1,271.95
Totals	\$1,760.47	\$7,271.00	\$9,031.47

Task: 6.0 Total: \$1,760.47

Invoice total \$2,945.57

Project Billing Summary

	<u>Current Amount Due</u>	<u>Previously Invoiced</u>	<u>Cumulative</u>
Totals	\$2,945.57	\$13,228.45	\$16,174.02

Customer Information

XEROX CORPORATION
PO BOX 660501
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200


Purchase Order Number

Special Reference

Contract Number
PAYABLE UPON RECEIPT
Terms Of Payment

Xerox™

RECEIVED
11-17-23

Telephone 888-435-6333
Please Direct Inquiries To: 
Ship To/Installed At:

HARRIS TOWNSHIP HALL
21998 AIRPORT RD
GRAND RAPIDS MN
55744

10
8-4693

Bill To:
HARRIS TOWNHALL
RD
20876 WENDIGO PARK
GRAND RAPIDS MN
55744

11-01-23
Invoice Date
020012072
Invoice Number
725542070
Customer Number

Please contact us with your customer number at xeroxinvenrollments@xerox.com if you would like your invoices emailed.

C8155H XEROX C8155H SER.# EHQ-217458
SPLY-MAINT - COST PER COPY PLAN
AMOUNT

METER USAGE	METER READ	METER READ	NET COPIES
TOTAL BLACK	09-21-23 TO 71716	10-20-23 73248	1532
TOTAL COLOR	54936	56765	1829
METER CHARGES			
TOTAL BLACK	1532		
BLACK BILLABLE PRINTS	1532	.005000	7.66
TOTAL COLOR	1829		
COLOR BILLABLE PRINTS	1829	.055000	100.60
NET PRINT CHARGE			108.26

1 LINE FAX SER.# FAX-1LINE INCL
OFFICE FINISHER SER.# OFC-81 INCL

SUB TOTAL 108.26

TOTAL 108.26

THIS IS A 60 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
HARRIS TOWNSHIP HALL
21998 AIRPORT RD
GRAND RAPIDS MN
55744

Bill To
HARRIS TOWNHALL
RD
20876 WENDIGO PARK
GRAND RAPIDS MN
55744

When Paying By Mail
Send Payment To:
XEROX CORPORATION
P.O. BOX 802555
CHICAGO IL
60680-2555



Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

PLEASE PAY THIS AMOUNT \$108.26
08-698-9717 1 725542070 020012072 11-01-23
RF019584 S 110120 VMN99
03 6R7G 4D68 H A7310 5933 2 115

202100008070060 0200120726 0300108268 272554207066

Invoice

Payment

Account Statement

Commercial Account
HARRIS TOWNSHIP

11-17-23



Pro Xtra Credit Card



Customer Service:
homedepot.com/mycrc



Account Inquiries:
1-800-685-6691 (TTY: 711) Fax 1-800-266-7308

Account

Summary of Account Activity

Previous Balance	\$273.00
Payments	-\$273.00
Credits	-\$0.00
Purchases	+\$188.96
Debits	+\$0.00
FINANCE CHARGES	+\$0.00
Late Fees	+\$0.00
New Balance	\$188.96

Payment Information

Current Due	\$50.00
Past Due Amount	+ \$0.00
Minimum Payment Due	= \$50.00
Payment Due Date	12/03/23
Amount to pay to avoid incurring finance charges	\$188.96

Send Notice of Billing Errors and Customer Service Inquiries to:
HOME DEPOT CREDIT SERVICES
PO Box 790345, St. Louis, MO 63179-0345

Credit Limit	\$7,500
Credit Available	\$7,311
Closing Date	11/07/23
Next Closing Date	12/08/23
Days in Billing Period	30



**BUY ANY 3 RHEEM
WATER HEATERS
AND SAVE 6%**



Truck Load Pricing & Local Market
Delivery available at select stores.



See the Pro Desk
for more details.



Important Changes: Our Privacy Notice has changed and can be found at www.citi.com/privacy.

TRANSACTIONS

Trans Date	Location/Description	Reference #	Amount
CARD ENDING 7849 MICHAEL SHACK			
10/09	THE HOME DEPOT GRAND RAPIDS MN	33429	\$ 77.95
10/16	THE HOME DEPOT GRAND RAPIDS MN	3033705	\$ 84.94
10/24	THE HOME DEPOT GRAND RAPIDS MN	5140228	\$ 26.07
	TOTAL CARD ENDING 7849		\$ 188.96

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION

Page 1 of 6

This Account is Issued by Citibank, N.A.

Please detach and return lower portion with your payment to ensure proper credit. Retain upper portion for your records



P.O. Box 700411
St. Louis, MO 63179

Your Account Number is



Your Account is enrolled in AutoPay.
Your next AutoPay payment of \$188.96 will
be deducted from your bank account on
12/03/2023. Please note that the next
AutoPay payment may be reduced if you
have made additional payments or received
any credits during the current billing cycle.

Payment Due Date	December 3, 2023
New Balance	\$188.96
Past Due Amount	\$0.00
Minimum Payment Due	\$50.00
Amount Enclosed: \$	

Statement Enclosed

Please see reverse side to change your address.
Make Checks Payable to ▼

00006309 1 G3501076 DTF 00006309



HARRIS TOWNSHIP
MARGARET CLAYTON
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2215317821
PO BOX 70614
PHILADELPHIA, PA 19176-0614



02109 0006000 001889 002200 0102533331 5217821 0707



Pro Xtra Credit Card



Remit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2215317821
PO BOX 70614
PHILADELPHIA, PA 19176-0614

INVOICE DETAIL

BILL TO:
Acct:
Card:

SHIP TO:
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Amount Due:	Trans Date:		Invoice #:
\$77.95	10/09/23		33429
PO:		Store: 2834, GRAND RAPIDS, MN	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
2X12-10 GDF	00007072310000300003	1.0000 EA	\$24.36	\$24.36
2X12-10 GDF	00007072310000300003	1.0000 EA	\$24.36	\$24.36
2X4-10 HT WW	00001616590000300002	1.0000 EA	\$4.87	\$4.87
2X12-10 GDF	00007072310000300003	1.0000 EA	\$24.36	\$24.36
SUBTOTAL				\$77.95
TAX				\$0.00
TOTAL				\$77.95

BILL TO:
Acct:
Card:

SHIP TO:
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Amount Due:	Trans Date:		Invoice #:
\$84.94	10/16/23		3033705
PO:		Store: 2834, GRAND RAPIDS, MN	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
ROUNDUP WEED&GRASS KLR 64OZ CONC	00006079680000100004	1.0000 EA	\$42.47	\$42.47
ROUNDUP WEED&GRASS KLR 64OZ CONC	00006079680000100004	1.0000 EA	\$42.47	\$42.47
SUBTOTAL				\$84.94
TAX				\$0.00
TOTAL				\$84.94

BILL TO:
Acct:
Card:

SHIP TO:
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Amount Due:	Trans Date:		Invoice #:
\$26.07	10/24/23		5140228
PO:		Store: 2834, GRAND RAPIDS, MN	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
2X12-10 GDF	00007072310000300003	1.0000 EA	\$20.72	\$20.72
2X6-8 HT WW	00001617130000300002	1.0000 EA	\$5.35	\$5.35
SUBTOTAL				\$26.07
TAX				\$0.00
TOTAL				\$26.07



Account Ending in

TRANSACTIONS (cont.)

Trans Date	Location/Description	Reference #	Amount
PAYMENTS, CREDITS, FEES AND ADJUSTMENTS			
11/03	AUTOPAY PAYMENT THANK YOU IL	P9194009KEPFT88Z0	\$ 273.00-

FINANCE CHARGE SUMMARY				
Type of Balance	Annual Percentage Rate (APR)	Daily Periodic Rate	Balance Subject to Finance Charge	Finance Charge
PURCHASES				
REGULAR REVOLVING CREDIT PLAN	21.99%	0.06024%	\$0.00	\$0.00

PURCHASE HISTORY	
Year to Date	\$1,737.68
Life to Date	\$33,002.00

**UNLOCK SAVINGS WITH PROXTRA:
UNBEATABLE PRICE PER GALLON**

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Sign up for the Pro Xtra Paint Rewards program at homedepot.com/propaint

021

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PRICE
SAVINGS
EVERY DAY**

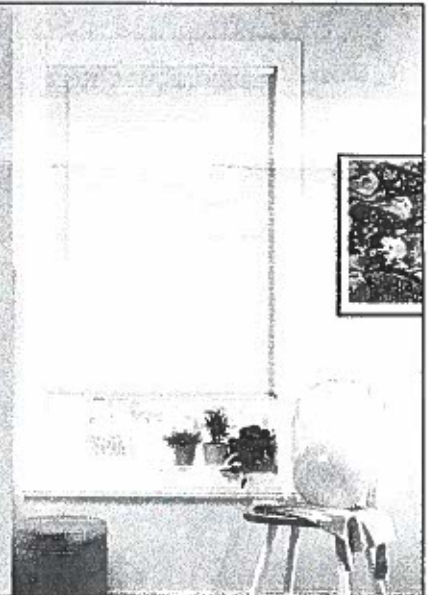
**10% OFF SELECT
IN-STOCK BLINDS**

When you buy 10 or more, any combination

- CHOOSE FROM IN-STOCK**
- VERTICAL
 - VINYL
 - ALUMINUM



Offer valid in-store only. Valid on any combination of 10 or more pieces of in-stock vertical, vinyl or aluminum blinds. Discount taken at register. Must be a single receipt purchase. Ask an Associate for details. ©2023 Home Depot Product Authority, LLC. All rights reserved.



023





26039 Bear Ridge Drive
Cohasset, MN 55721

A Treasure Energy Cooperative

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.

Office 1-800-421-9959

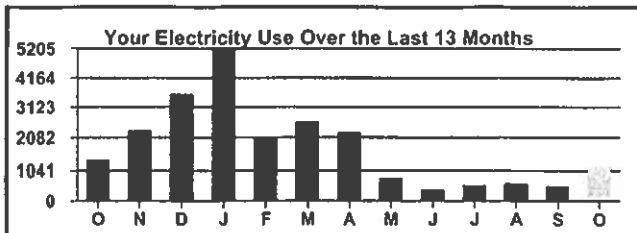
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

4 278

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Space heater use adds up on electric bills. Instead, heat chilly spots with an efficient room storage unit on our Off Peak program. Call 800-421-9959.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	118.00
PAYMENT 10/24/2023	-118.00
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION										
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER	CODE	USAGE	DESCRIPTION		
10	20025490	10/26 -09/26	1973	784	1		444	ENERGY CHARGE @	.135900	60.34
68 S	20025489	10/26 -09/26	3279	3258	1		21	PEAK SHAVE WATER HEATING @	.086800	1.82
65 S	20025487	10/26 -09/26	74135	73411	1		724	DUAL FUEL INTERR. HEAT @	.070800	51.26
								SERVICE AVAILABILITY CHG:		48.00
								OPERATION ROUND-UP		0.58
TOTAL CHARGES THIS STATEMENT										162.00
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 11/27/23										
METER READ AUTOMATICALLY										
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due			
102000853	SERVICE CENTER		(218) 327-8759		11/06/2023	11/24/2023	162.00			

Please detach and return this portion with your payment.

Account No.: 102000853 Cycle: 7
Due Date: 11/24/2023 Net Due: 162.00
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842



0102000853110730000162000000162001

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059





26039 Bear Ridge Drive
Cohasset, MN 55721

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

4 424

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.

Space heater use adds up on electric bills. Instead, heat chilly spots with an efficient room storage unit on our Off Peak program. Call 800-421-9959.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	120.00
PAYMENT 10/24/2023	-120.00
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION						
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	DESCRIPTION	
30				45	SEC LIGHT-100W HPS(QTY 1)	
30				104	SEC LIGHT-73 WATT LED (QTY 4)	
30				125	SEC LIGHT-50 WATT LED(QTY 5)	
					TOTAL CHARGES THIS STATEMENT	120.00
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 11/27/23						
Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due	
500598750	STREET LIGHT ACCOUNT	(218) 327-8759	11/06/2023	11/24/2023	120.00	

Please detach and return this portion with your payment.

Account No.: 500598750 Cycle: 7
Due Date: 11/24/2023 Net Due: 120.00
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500598750110700000120000000120001





26039 Bear Ridge Drive
Cohasset, MN 55721

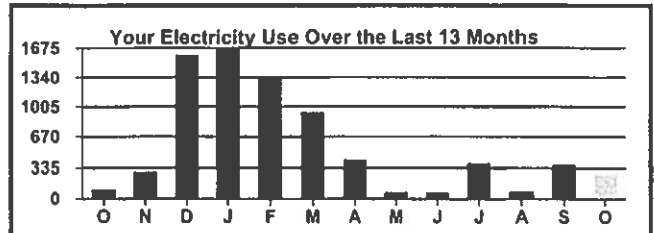
Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

4 289

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Space heater use adds up on electric bills. Instead, heat chilly spots with an efficient room storage unit on our Off Peak program. Call 800-421-9959.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	112.42
PAYMENT 10/30/2023	-112.42
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION								
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER CODE	USAGE	DESCRIPTION	
40	20032435	11/01 -10/01	25346	25070	1	276	ENERGY CHARGE @ .135900	37.51
30						80	SERVICE AVAILABILITY CHG: SEC LIGHT-200W HPS(QTY 1)	48.00
TOTAL CHARGES THIS STATEMENT								99.51
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 11/30/23								
METER READ AUTOMATICALLY								
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due	
500567550	WENDIGO WARMING HOUSE		(218) 327-8759		11/10/2023	11/30/2023	99.51	

Please detach and return this portion with your payment.

Account No.: 500567550 Cycle: 1
Due Date: 11/30/2023 Net Due: 99.51
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500567550110110000099510000099516



Lake Country Power

A Touchstone Energy Cooperative

26039 Bear Ridge Drive
Cohasset, MN 55721

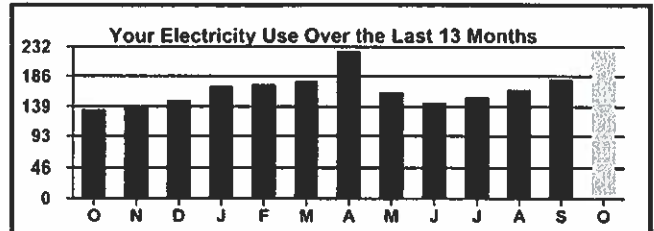
Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
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Pay by Phone 1-888-222-6892 or
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4 297

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Space heater use adds up on electric bills. Instead, heat chilly spots with an efficient room storage unit on our Off Peak program. Call 800-421-9959.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	72.60
PAYMENT 10/30/2023	-72.60
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION								
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER CODE	USAGE	DESCRIPTION	
40	20029365	11/01 -10/01	8072	7840	1	232	ENERGY CHARGE @ .135900	31.53
							SERVICE AVAILABILITY CHG:	48.00
							TOTAL CHARGES THIS STATEMENT	79.53
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 11/30/23								
METER READ AUTOMATICALLY								
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due	
500602100	CEMETARY		(218) 327-8759		11/10/2023	11/30/2023	79.53	

Please detach and return this portion with your payment.

Account No.: 500602100 Cycle: 1
Due Date: 11/30/2023 Net Due: 79.53
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500602100110110000079530000079536



Lake Country Power

A Traverse Energy Cooperative

26039 Bear Ridge Drive
Cohasset, MN 55721

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.

Office 1-800-421-9959

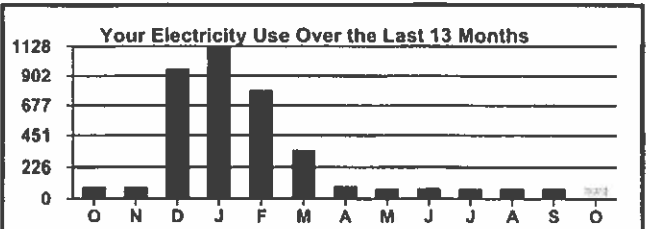
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

4 290



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Space heater use adds up on electric bills. Instead, heat chilly spots with an efficient room storage unit on our Off Peak program. Call 800-421-9959.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	58.87
PAYMENT 10/30/2023	-58.87
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION								
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTIPLIER CODE	USAGE	DESCRIPTION	
40	20028472	11/01 -10/01	14633	14537	1	96	ENERGY CHARGE @ .135900	13.05
							SERVICE AVAILABILITY CHG:	48.00
							TOTAL CHARGES THIS STATEMENT	61.05
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 11/30/23								
METER READ AUTOMATICALLY								
Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due			
500571150	CRYSTAL SPRINGS RD	(218) 327-8759	11/10/2023	11/30/2023	61.05			

Please detach and return this portion with your payment.

Account No.: 500571150 Cycle: 1
Due Date: 11/30/2023 Net Due: 61.05
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500571150110110000061050000061059





NORTHWEST GAS
 NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721
 Toll Free 800-367-6964 or 507-524-4103

Statement Date - 11/06/2023
 Account Number: 440601.01

KNOW WHAT'S BELOW!
CLICK OR CALL BEFORE YOU DIG!
DIAL 811 OR CALL 1-800-252-1166
WWW.GOPHERSTATEONECALL.ORG

HARRIS TOWNSHIP MAINT BLDG
 20876 WENDIGO PARK RD
 GRAND RAPIDS MN 55744

Location: 20876 WENDIGO PARK RD, HARRIS TWP	MeterNo: 19233593	Actual	Budget
Base Gas Charge-01	Basic Service Charge	\$15.00	
Current Reading on: 11/01/2023 of 6,615 - Previous Reading on: 09/28/2023 of 6,565 = 50ccf			
50ccf x Pressure Factor of 1.09000 x BTU Factor of 1.03980 = 57 therms @ 0.96000		\$54.72	
Tax		\$5.49	
Purchased Gas-02			
50ccf x Pressure Factor of 1.09000 x BTU Factor of 1.03980 = 57 therms @ -0.02740		\$-1.56	
Tax		\$-0.13	
TOTAL CURRENT MONTH BILLING		<u>\$73.52</u>	
PAST DUE BALANCE - PAYABLE UPON RECEIPT		\$0.00	
FINANCE CHARGES		\$0.00	
TOTAL BALANCE DUE		<u>\$73.52</u>	

PAYMENTS RECEIVED IN THE LAST 30 DAYS

<u>DATE</u>	<u>AMOUNT</u>	<u>TYPE</u>	<u>CHECK NO</u>	<u>COMMENT</u>
10/26/2023	\$16.18	EP*		iConnect Payment

TO ASSURE PROPER CREDIT TO YOUR ACCOUNT - PLEASE RETURN THIS PORTION WITH YOUR PAYMENT



- Check here and complete form on reverse side for Address Change Information
- Check here and complete form on reverse side for Automatic Payment Plan information

NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721



HARRIS TOWNSHIP MAINT BLDG

DUE DATE: 11/25/2023

ACCOUNT NUMBER: 440601.01

TOTAL BALANCE DUE: \$73.52

AMOUNT ENCLOSED: \$



NORTHWEST GAS
 NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721
 Toll Free 800-367-6964 or 507-524-4103

Statement Date - 11/06/2023
 Account Number: 440600.01

KNOW WHAT'S BELOW!
CLICK OR CALL BEFORE YOU DIGI
DIAL 811 OR CALL 1-800-252-1166
WWW.GOPHERSTATEONECALL.ORG

HARRIS TOWNSHIP HALL
 20876 WENDIGO PARK RD
 GRAND RAPIDS MN 55744

Location: 21998 AIRPORT RD, HARRIS TWP	MeterNo: 19233489	Actual	Budget
Base Gas Charge-01	Basic Service Charge	\$15.00	
Current Reading on: 11/02/2023 of 6,391 - Previous Reading on: 09/29/2023 of 6,329 = 62ccf			
62ccf x Pressure Factor of 1.09000 x BTU Factor of 1.03980 = 71 therms @ 0.96000			
Tax		\$68.16	
Purchased Gas-02			
62ccf x Pressure Factor of 1.09000 x BTU Factor of 1.03980 = 71 therms @ -0.02740			
Tax		\$-1.95	
		\$-0.15	
TOTAL CURRENT MONTH BILLING		<u>\$87.61</u>	
PAST DUE BALANCE - PAYABLE UPON RECEIPT		\$0.00	
FINANCE CHARGES		\$0.00	
TOTAL BALANCE DUE		<u>\$87.61</u>	

PAYMENTS RECEIVED IN THE LAST 30 DAYS

<u>DATE</u>	<u>AMOUNT</u>	<u>TYPE</u>	<u>CHECK NO</u>	<u>COMMENT</u>
10/26/2023	\$16.18	EP*		iConnect Payment

TO ASSURE PROPER CREDIT TO YOUR ACCOUNT - PLEASE RETURN THIS PORTION WITH YOUR PAYMENT



- Check here and complete form on reverse side for Address Change Information
- Check here and complete form on reverse side for Automatic Payment Plan information



HARRIS TOWNSHIP HALL

DUE DATE: 11/25/2023

ACCOUNT NUMBER: 440600.01

TOTAL BALANCE DUE: \$87.61

AMOUNT ENCLOSED: \$

NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721



PO BOX 489
NEWARK, NJ 07101-0489

KEYLINE



HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Manage Your Account	Account Number	Date Due
b2b.verizonwireless.com	986510508-00001	12/04/23
Change your address at http://sso.verizonenterprise.com	Invoice Number	9949203353

Quick Bill Summary

Oct 13 - Nov 12

Previous Balance <i>(see back for details)</i>	\$164.19
Payment - Thank You	-\$164.19
Balance Forward	\$0.00
Monthly Charges	\$160.23
Usage and Purchase Charges	
Voice	\$0.00
Messaging	\$0.00
Data	\$0.00
Surcharges and Other Charges & Credits	\$1.44
Taxes, Governmental Surcharges & Fees	\$2.52
Total Current Charges	\$164.19

Total Charges Due by December 04, 2023 \$164.19

Pay from phone	Pay on the Web	Questions:
#PMT (#768)	At b2b.verizonwireless.com	1.800.922.0204 or *611 from your phone



HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Bill Date November 12, 2023
Account Number 986510508-00001
Invoice Number 9949203353

Total Amount Due

Deducted from bank account on 12/01/23
DO NOT MAIL PAYMENT

\$164.19

PO BOX 16810
NEWARK, NJ 07101-6810



99492033530109865105080000100000016419000000164199



Invoice Number Account Number Date Due Page
 9949203353 986510508-00001 12/04/23 2 of 9

Get Minutes Used	Get Data Used	Get Balance
#MIN + SEND	#DATA + SEND	#BAL + SEND

Payments

Payments, continued

Previous Balance	\$164.19
Payment – Thank You	
Payment Received 11/01/23	-164.19
Total Payments	-\$164.19
Balance Forward	\$0.00

Total Amount Due will be deducted from your bank account on 12/01/23

Written notations included with or on your payment will not be reviewed or honored. Please send correspondence to:
Verizon Wireless Attn: Correspondence Team PO Box 15069 Albany, NY 12212

Automatic Payment Enrollment for Account: 986510508-00001 HARRIS SERVICE CENTER

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. You agree to receive all Auto Pay related communications electronically. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.





Invoice Number: 9949203353 Account Number: 986510508-00001 Date Due: 12/04/23 Page: 3 of 9

Overview of Shared Usage

Participating Lines as of 11/12/23	Lines Exceeding Allowance after Share	Shared Allowance	Shared Usage	Shared Billable	Cost
3	0	1,200	35	0	--

Overview of Lines

Lines Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	Surcharges and Other Credits	Taxes, Governmental and Fees	Third-Party Charges (includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
218-244-1811 Clerk Harris	4	\$64.09	--	--	\$.54	\$.84	--	\$65.47	--	12	54,063KB	--	--	--
218-244-5247 Maintenance Harris	5	\$48.07	--	--	\$.45	\$.84	--	\$49.36	2	4	19,015KB	--	--	--
218-398-5033 Caretaker Harris	7	\$48.07	--	--	\$.45	\$.84	--	\$49.36	33	43	113,723KB	--	--	--
Total Current Charges		\$160.23	\$0.00	\$0.00	\$1.44	\$2.52	\$0.00	\$164.19						



Summary for Clerk Harris: 218-244-1811

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited
 Unlimited monthly kilobyte

M2M National Unlimited
 Unlimited monthly Mobile to Mobile

UNL Night & Weekend Min
 Unlimited monthly OFFPEAK

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
b2b.verizonwireless.com.

Monthly Charges

Americas Ch Email & Data 400	11/13 - 12/12	64.09
		\$64.09

Usage and Purchase Charges

Messaging	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	7	---	--
Picture & Video - Sent <i>messages</i>	unlimited	4	---	---
Picture & Video - Rcv'd <i>messages</i>	unlimited	1	---	--
Total Messaging				\$.00

Data	Allowance	Used	Billable	Cost
Unbilled Usage from Previous Months (Data usage is applied against any remaining allowance for the month in which the usage occurred.)				
Kilobyte Usage <i>kilobytes</i>		28	---	--

Current Data Usage				
Kilobyte Usage <i>kilobytes</i>	unlimited	54,063	---	--
Total Data				\$.00
Total Usage and Purchase Charges				\$.00

Surcharges	
Fed Universal Service Charge	.38
Regulatory Charge	.16
\$.54	

Taxes, Governmental Surcharges and Fees	
MN 911/Telerelay Chrg	.84
\$.84	

Total Current Charges for 218-244-1811 **\$65.47**



Summary for Maintenance Harris: 218-244-5247

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

Email & Data Unlimited
 Unlimited monthly kilobyte

Beginning on 09/19/12:
 25% Access Discount

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

UNL Text Messaging
 Unlimited monthly M2M Text
 Unlimited monthly Text Message

Have more questions about your charges?
 Get details for usage charges at
b2b.verizonwireless.com.

Monthly Charges

Americas Ch Email & Data 400	11/13 - 12/12	64.09
25% Access Discount	11/13 - 12/12	-16.02
		\$48.07

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	2	--	--
Mobile to Mobile <i>minutes</i>	unlimited	3	--	--
Night/Weekend <i>minutes</i>	unlimited	9	--	--
Total Voice				\$0.00

Messaging	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	1	--	--
Picture & Video -- Sent <i>messages</i>	unlimited	1	--	--
Picture & Video -- Rcv'd <i>messages</i>	unlimited	2	--	--
Total Messaging				\$0.00

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	19,015	--	--
Total Data				\$0.00

Total Usage and Purchase Charges \$0.00

Surcharges

Fed Universal Service Charge	.29
Regulatory Charge	.16
\$0.45	

Taxes, Governmental Surcharges and Fees

MN 911/Telerelay Chrg	.84
\$0.84	

Total Current Charges for 218-244-5247 \$49.36



Invoice Number Account Number Date Due Page
9949203353 986510508-00001 12/04/23 6 of 9

Detail for Maintenance Harris: 218-244-5247

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
10/14	12:07A	218-244-9530	Off-Peak	N&W	Grand Rapi MN	Incoming CL	2	---	---	---
10/14	2:45P	218-326-8755	Off-Peak	N&W	Grand Rapi MN	Incoming CL	7	---	---	---
10/16	11:38A	218-684-0043	Peak	M2MAllow	Grand Rapi MN	Thirivri MN	3	--	---	---
10/17	9:30A	218-327-5760	Peak	PlanAllow	Grand Rapi MN	Incoming CL	2	---	---	---



Summary for Caretaker Harris: 218-398-5033

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited
 Unlimited monthly kilobyte

Beginning on 01/08/16:
 25% Access Discount

M2M National Unlimited
 Unlimited monthly Mobile to Mobile

UNL Night & Weekend Min
 Unlimited monthly OFFPEAK

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
b2b.verizonwireless.com.

Monthly Charges

Americas Ch Email & Data 400	11/13 - 12/12	64.09
25% Access Discount	11/13 - 12/12	-16.02
		\$48.07

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	33	---	---
Mobile to Mobile <i>minutes</i>	unlimited	29	---	---
Night/Weekend <i>minutes</i>	unlimited	7	---	---
Total Voice				\$0.00

Messaging	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	27	---	---
Unlimited M2M Text <i>messages</i>	unlimited	8	---	---
Picture & Video - Sent <i>messages</i>	unlimited	5	---	---
Picture & Video - Rcv'd <i>messages</i>	unlimited	3	---	---
Total Messaging				\$0.00

Data	Allowance	Used	Billable	Cost
------	-----------	------	----------	------

Unbilled Usage from Previous Months

(Data usage is applied against any remaining allowance for the month in which the usage occurred.)

Kilobyte Usage <i>kilobytes</i>		10	---	---
---------------------------------	--	----	-----	-----

Current Data Usage

Kilobyte Usage <i>kilobytes</i>	unlimited	113,723	---	---
---------------------------------	-----------	---------	-----	-----

Total Data				\$0.00
-------------------	--	--	--	---------------

Total Usage and Purchase Charges				\$0.00
---	--	--	--	---------------

Surcharges

Fed Universal Service Charge	.29
Regulatory Charge	.16
	\$.45

Taxes, Governmental Surcharges and Fees

MN 911/Teletelery Chrg	.84
	\$.84

Total Current Charges for 218-398-5033	\$49.36
---	----------------

Detail for Caretaker Harris: 218-398-5033

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
10/13	11:26A	763-238-7879	Other	Wi-Fi	WiFi CL	Twincities MN	2	---	---	---
10/13	3:10P	218-483-2557	Other	Wi-Fi	Grand Rapi MN	Incoming CL	1	---	---	---
10/13	3:56P	218-256-1042	Other	Wi-Fi	WiFi CL	Coleraine MN	7	---	---	---
10/13	7:27P	218-245-5438	Other	Wi-Fi	WiFi CL	Coleraine MN	2	---	---	---
10/13	8:10P	218-245-5438	Other	Wi-Fi	Grand Rapi MN	Incoming CL	9	---	---	---
10/16	8:06A	218-259-4236	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	4	---	---	---
10/16	8:10A	320-423-1171	Peak	M2MAllow	Grand Rapi MN	ST Cloud MN	3	---	---	---
10/16	8:13A	218-259-4236	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	4	---	---	---
10/16	8:16A	320-423-1171	Peak	M2MAllow	Grand Rapi MN	ST Cloud MN	2	---	---	---
10/16	8:23A	763-238-7879	Peak	M2MAllow	Grand Rapi MN	Twincities MN	1	---	---	---
10/17	5:40P	218-483-2557	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	---	---	---
10/17	6:48P	218-259-1551	Other	Wi-Fi	WiFi CL	Coleraine MN	10	---	---	---
10/18	3:25P	218-327-2858	Other	Wi-Fi	WiFi CL	Grand Rpds MN	2	---	---	---
10/18	3:58P	218-244-3001	Peak	M2MAllow	Grand Rapi MN	Incoming CL	16	---	---	---
10/19	9:40A	218-259-4236	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	3	---	---	---
10/19	1:02P	218-244-0742	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	1	---	---	---
10/19	3:01P	218-244-3001	Peak	M2MAllow	Grand Rapi MN	Coleraine MN	2	---	---	---
10/19	3:33P	602-463-7736	Peak	PlanAllow	Grand Rapi MN	Incoming CL	10	---	---	---
10/19	8:02P	218-256-8688	Other	Wi-Fi	WiFi CL	Coleraine MN	5	---	---	---
10/24	6:27P	218-259-7209	Peak	M2MAllow	Duluth MN	Coleraine MN	2	---	---	---
10/25	4:43P	218-327-9277	Other	Wi-Fi	Grand Rapi MN	Incoming CL	2	---	---	---
10/28	10:38A	218-327-9277	Off-Peak	N&W	Grand Rapi MN	Grand Rpds MN	2	---	---	---
10/28	10:40A	218-244-3001	Off-Peak	M2MAllow	Grand Rapi MN	Coleraine MN	3	---	---	---
10/28	10:42A	218-327-9277	Off-Peak	N&W	Grand Rapi MN	Grand Rpds MN	3	---	---	---
10/28	11:03A	218-259-4955	Off-Peak	N&W	Grand Rapi MN	Incoming CL	1	---	---	---
10/31	12:11P	218-327-9277	Peak	PlanAllow	Grand Rapi MN	Grand Rpds MN	4	---	---	---
11/02	2:07P	218-259-8085	Other	Wi-Fi	WiFi CL	Coleraine MN	2	---	---	---
11/03	1:10P	218-327-2858	Peak	PlanAllow	Grand Rapi MN	Grand Rpds MN	2	---	---	---
11/03	1:45P	218-256-3310	Other	Wi-Fi	WiFi CL	Coleraine MN	3	---	---	---
11/03	1:48P	218-256-8415	Other	Wi-Fi	WiFi CL	VM Deposit CL	2	---	---	---
11/04	6:57P	907-831-0503	Other	Wi-Fi	WiFi CL	Valdez AK	3	---	---	---
11/07	10:57A	907-831-0503	Peak	PlanAllow	Cohasset MN	Valdez AK	2	---	---	---
11/07	5:10P	218-820-1876	Peak	PlanAllow	Cohasset MN	Brainerd MN	2	---	---	---
11/07	9:20P	218-256-1961	Off-Peak	N&W	Cohasset MN	Coleraine MN	1	---	---	---
11/08	1:14P	218-326-8674	Other	Wi-Fi	WiFi CL	Grand Rpds MN	7	---	---	---
11/11	8:26P	218-259-8551	Other	Wi-Fi	WiFi CL	Coleraine MN	6	---	---	---