

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Kelly Derfler 244-1811

harristownshipclerk@gmail.com



Mission Statement:
The Harris Town Board strive to enhance the quality of life protect the environment and maintain economic stability for the residents of their community.
www.harristownshipmn.org

PLANNING & DEVELOPMENT MEETING October 25, 2023, at 7:30 pm AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement.
2. **Approve the Minutes**
 - A. September 27, 2023 P & D Meeting Minutes
 - B. October 12, 2023 Closed Work Session re: Employee Under Board Direction Minutes
 - C. October 12, 2023 Work Session re: Insurance and Casper Landing Minutes
3. **Additions and Corrections**
4. **Business from the Floor** (*Please come up to the podium and state your name and address for the record and limit comments to 5 minutes.*)
5. **Consent Agenda**
 - A. Zoning Land Use Permit
6. **Roads**
 - A. 2024 Certification of Township Roads (Tabled from October 11, 2023 Board Meeting)/P
 - B. Wetland Delineation Sunny Beach Addition Road Report/P
 - C. Letter from U.S. Army Corps of Engineers/P
7. **Recreation**
 - A. Park and Cemetery Inspection Reports for September 2023/P
 - B. Mishawaka Landing/P
 - C. Cemetery/P
8. **Correspondence (Informational)**
 - A. Trails Task Force Minutes of September 14, 2023
9. **Town Hall**
 - A. Town Hall Report for September 2023/P
10. **Maintenance**
 - A. Maintenance Report for September 2023/M
11. **Old Business**
12. **New Business**
 - A. Schedule Work Session re: Casper Landing, Township Collections, Cemetery/P
 - B. Year-to-Date Fund Actuals vs Budget/N

13. Bills

A. Payment of Bills/N

14. Public Input *(Please come up to the podium and state your name and address for the record and limit comments to 5 minutes.)*

15. UPCOMING Events/Meetings

November 2, 2023	Closed Work Session re: Security	5:30pm Town Hall
November 2, 2023	Work Session re: Insurance	Immediately Following Closed Work Session
November 8, 2023	Regular Meeting	7:30pm Town Hall
November 13, 2023	Itasca County Township Association Meeting	7:00pm Town Hall
November 21, 2023	P & D Meeting	7:30pm Town Hall

16. Adjourn

Prepared by: Kelly Derfler
Kelly Derfler, Clerk

Signed by: OK'd by Peggy Clayton
Peggy Clayton, Chair
10/21/23

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Harris Township
SINCE 1909



NEIGHBORS, SHORES & MORE

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PLANNING & DEVELOPMENT MEETING September 27, 2023 MINUTES

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davis, Gilbert, and Kelley; Treasurer Kopacek, Clerk Derfler

Pledge to the Flag was conducted; followed by the reading of the township mission statement.

Approve the Minutes

Minutes of August 23, 2023, P & D Meeting

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to approve the minutes of the August 23, 2023 P & D Meeting. Ayes-5; Nays-0. Motion carried.

Minutes of September 11, 2023 Special Meeting re: Conditional Use Permit

A motion was made by Supervisor Gilbert and seconded by Supervisor Kelley to approve the minutes of the September 11, 2023 Special Meeting re: Conditional Use Permit. Ayes-5; Nays-0. Motion carried.

Minutes of September 18, 2023 Site Visit re: Wendigo Picnic Park and Casper Landing

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the minutes of the September 18, 2023 Site Visit re: Wendigo Picnic Park and Casper Landing. Ayes-5; Nays-0. Motion carried.

Additions and Corrections

Chair Clayton proposed a correction of item 9A, Town Hall Report. The corrected Town Hall Report was available for the meeting.

Supervisor Kelley proposed adding Insurance and Landings to the scheduling of a Work Session to item 12A.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the agenda with the corrected Town Hall Report to item 9A and adding Insurance and Landings to the scheduling of a Work Session to item 12A. Ayes-5; Nays-0. Motion carried.

Business from the Floor

There was no business from the floor.

Consent Agenda

There were no consent agenda items.

Roads

Roads Update

Supervisor Kelley stated that the second lift was put in on Mishawaka Road on September 19, finalizing the 2023 Road Projects. Gravel Roads are starting to get rough. He will call Casper Construction to grade prior to winter.

Pay Request- Hawkinson 2023 Road Projects

Supervisor Kelley presented the Hawkinson 2023 Road Projects Pay Request for \$520,884.07, representing 82.24% completion of the road projects. There were overages on fill and sub-cuts on Mishawaka Shores that will be billed on the final Pay Request along with striping.

A motion was made by Supervisor Kelley and seconded by Supervisor Shack to approve the Hawkinson 2023 Road Projects Pay Request in the amount of \$520,884.07. Ayes-5; Nays-0. Motion carried.

2023 Road Graveling

Supervisor Kelley provided quotes for Road Graveling from Schwartz and Casper Construction to add gravel to Hughes Rd, Vroman Rd, and Jane Ln. The Schwartz quote was \$24,102.25 and the Casper Construction quote was for \$51,120.00, both excluding the turn-around on Hughes Rd.

A motion was made by Supervisor Kelley and seconded by Chair Clayton to approve the low-bid Schwartz quote of \$24,102.25 to add gravel to Hughes Rd, Vroman Rd, and Jane Ln. Ayes-5; Nays-0. Motion carried.

Recreation

Park and Cemetery Inspection Reports for August 2023

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the Park And Cemetery Inspection Reports for August 2023. Ayes-5; Nays-0; Motion carried.

Weed Inspection Report

Supervisor Gilbert shared that most weeds have completed their life cycle. Mushrooms will be appearing this time of year. Use caution when eating wild mushrooms. The pollinator garden will be addressed in the Springtime. Milkweed can be saved for the pollinator garden if the seedpods did not open. Supervisor Gilbert will be getting wildflower seeds from Prairie Restorations, LLC for the pollinator garden. He recommends tilling the area in the Spring then planting seeds. He also recommended fertilizing and reseeding Crystal Park and the cemetery before winter.

Supervisor Schack stated that Maintenance will be cutting the pollinator garden once more prior to winter, spray weed killer, and then burn the area this fall, followed by tilling in the spring.

Mishawaka Landing

Supervisor Kelley stated that all the pipework has been installed and the grading is complete at Mishawaka Landing. Hawkinson will be paving the landing, scheduled for October 18-19. The landing will be closed during this time. Striping will be completed at a later date. Maintenance will address the fencing that was moved/felled during the construction.

Firewise

Supervisor Schack stated that the DNR did not approve the Firewise grant for Itasca County. They will still pick up piles that were already on the books.

Cemetery Policy- Removal of Flowers, etc.

Chair Clayton shared a reminder that flowers and decorations in the cemetery must be removed by October 1st, per the cemetery policy. Flowers and decorations are only permitted between April 1st through October 1st. Any items not removed by October 1st will be removed by the maintenance staff and will be placed in a bin by the cemetery garage for one week. The policy also states that there shall be no planting of shrubs or trees on cemetery grounds. Any shrub or tree that was planted will be removed by maintenance staff, as it is in violation of the cemetery policy.

Chair Clayton added that there are several plots that have flowers in the ground with wood chips that are impeding on other grave sites. These flowers will also be removed by maintenance staff.

Correspondence**Grand Rapids Area Cable Commission Minutes of May 5, 2023**

Informational.

Town Hall**Town Hall Report for August 2023**

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Town Hall Report for August 2023. Ayes-5; Nays-0; Motion carried.

Maintenance**Maintenance Report for August 2023**

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Maintenance Report for August 2023. Ayes-5; Nays-0; Motion carried.

Old Business**New Business****Schedule Closed Work Session to Discuss Performance of Employee under Board Direction, and Schedule a Work Session re: Insurance and Landings**

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to schedule a closed work session re: the performance of an employee under board direction, for Thursday, October 12, at 6:00pm, and schedule a work session re: insurance and landings, immediately following the closed session on Thursday, October 12, 2023 at 6pm at Town Hall. Ayes-5; Nays-0; Motion carried.

Bills**Payment of Bills**

Treasurer Kopacek reviewed the September 27, 2023 Claims List.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve and pay the bills, claims #21156 through #21169, and EFTs 9272301 through #EFT 9272309 in the amount of \$8,578.55. Ayes-5; Nays-0; Motion carried.

Public Input

Chair Clayton stated that the Fight Blight Event was extremely successful. They filled 11 30ft roll-off dumpsters totaling 23.7 tons of blight. They wish to continue the events in the future.

UPCOMING Events/Meetings

October 7, 2023	Legal Seminar	8:00am Cotton, MN
October 9, 2023	Itasca County Township Association Meeting	7:00pm Town Hall
October 11, 2023	Regular Board Meeting	7:30pm Town Hall
October 12, 2023	Closed Work Session Discuss Perf of Employee	6:00pm Town Hall
October 12, 2023	Work Session re: Insurance and Landings	Immediately following Closed Work Session Town Hall
October 25, 2023	P & D Meeting	7:30pm Town Hall

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Schack and seconded by Supervisor Gilbert to adjourn the meeting at 7:50pm.

Prepared by: _____
Kelly Derfler, Clerk

Signed by: _____
Peggy Clayton, Chair

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2B

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October 12, 2023

**Closed Session re: Performance of Employee Under Board Direction
6:00 pm**

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, Gilbert, and Kelley

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to move into closed session. Ayes-5; Nays-0. Motion passed.

The purpose of the closed session was to discuss the performance of an employee under the Board direction. Discussion held on the duties of the employee in relation to the work being performed.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to move into open session. Ayes-5; Nays-0. Motion passed.

The board was in agreement that the Chair meet with the employee to review duties and work performed.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to adjourn the closed session at 6:40 pm.

Submitted by: Peggy Clayton

Signed by: _____
Peggy Clayton, Madam Chair

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2C

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October 12, 2023
Work Session re: Insurance and Landing
6:40 pm

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, Gilbert, and Kelley

The purpose of the work session was to discuss information regarding Casper Landing, and the current insurance for the Township.

Insurance:

Madam Chair Clayton handed out two letters which will be sent to the current insurance carrier for Harris properties, which is MATIT. The first letter pertains to the claims history for the last three policy years, to be released by MATIT. The second letter, also being sent to MATIT, is appointing the local insurance AGENCY as the agent of record. Short discussion held.

Chair Clayton stated that over the last 3 months, both Supervisor Kelley and her have been working with the representative from the local insurance agency and trying to obtain information from MATIT, which has been a struggle, therefore, the reason for the letters being sent out. She is hopeful that in the next few weeks, questions, etc will be answered.

Chair Clayton stated that at least one additional work session will need to be scheduled soon, regarding insurance.

Landing:

Supervisor Kelley reviewed 4 geometric layouts of Casper Landing with the supervisors, which were completed by SEH. These layouts came from a past work session where the "wants and needs" of Casper Landing were discussed.

Considerable discussion and review were held on the layouts and differences in each layout, and what will work best. Parking spots, and green space is of major importance at this landing. The board was in agreement with morphing layout 1 and layout 2 together. Supervisor Kelley will bring these two layouts back to SEH and have them complete an updated geometric layout. Once it is completed the board will hold a work session to review, etc.

A motion was made by Supervisor Davies and seconded by Supervisor Gilbert to adjourn the work session at 7:07 pm.

Submitted by: Peggy Clayton, Chair

Signed by: _____
Peggy Clayton, Madam Chair

Parcel Information



5A

Macca County Courthouse
 123 NE 4th Street
 Grand Rapids, MN 55744
 (218) 327-2857

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
19-640-0023	LARSON BENJAMIN V & SIGAN RACHELL	19104 KATHRYN AVE GRAND RAPIDS MN 55744	HARRIS TWP			S 8 T 5-1 R 25	RURAL RESIDENTIAL	20517 WOODLAND HEIGHTS DRIVE GRAND RAPIDS MN 55744	1.3	LOTS 13 AND 14 AND THAT PT OF LOT 10 AND VAC MAPLE LANE LYG SLY AND WLY OF THE FOLL DESC LINE BEG AT SW COR OF LOT 10 AND ASSIGNING A N89°29'05"E TO THE N LINE OF SAID PLAT TH N89°29'05"E PARALLEL WITH N LINE 209' TO N ROW OF MAPLE LANE TH S54°52'38"W ALG SAID ROW

Parcel Information

Map Class

Applicant / Agent Information

Contractor Name and License	Contact Name	Business	License	Name	Best Larson
	Ben Larson	JB Larson Construction	BC712580		
Phone Number	(218) 360 5226				

Property Information

Ownership Description	Private	Access Road Name	Woodland Heights Or
Is septic compliant?	Yes	Road Class	Private Easement Road

Structure Information

Existing Use	Seasonal	Proposed Use	Change in Use
Proposed Use	Dwelling 5 Deck	Accessory Structure	
Maximum building height	35	Wall type	Unknown
Pressurized Water	Yes	Building Dimensions	25 x 40 Living Quarters
Current septic status	11 Conpanion		

Permit Fee

Permit application fee: Change in Use: Change in Use: \$127

Permit Comments

At the End	Yes	Reason	No
Shoreline Mitigation Required	Yes	Exposure	SS1S permit ref 230213, complaint 6/30/2023
Application Received Date	09/25/2023	Issued Date	09/25/2023
Issued By	Kate Beres		

Terms

Side Yard Setback

Dwelling 15

Rear Yard Setback

Dwelling 30

Impervious Surface

25% of parcel

Elevation of Lowest Floor

3

Bluff Setback

30' from the top of a bluff

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands
If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction
Electrical Inspector contact Steve Bartlett at 218-591-1616
New or upgrading driveways, township road contact your township and county road contact County Engineer Office at 218-327-2853

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department

Approvals

Applicant

Signature

Date

Applicant



Applicant

Ray Benz 9/25/23

2023 Township Road Certification for 2024

Below are road lengths you certified in 2023 for the 2024 tax year. Please review, update if needed, and sign for the 2024 certification.

Township / Road Name	2023 Certified for 2024	Changes	Notes	Last Updated Date	Privately Plowed
Harris Township					
Alicia Place	0.58	_____		11/18/2019	<input type="checkbox"/>
Alicia Spur	0.12	_____		11/18/2019	<input checked="" type="checkbox"/>
Apache Drive	0.22	_____		11/18/2019	<input type="checkbox"/>
Aspen Drive	0.76	_____		11/18/2019	<input type="checkbox"/>
Bayview Place	0.22	_____		10/19/2023	<input type="checkbox"/>
Bear Creek Road	1.72	_____		11/18/2019	<input type="checkbox"/>
Birch Hill Drive	0.39	_____		11/18/2019	<input type="checkbox"/>
Birch Street	0.65	_____		11/18/2019	<input type="checkbox"/>
Breezy Lane	0.09	_____		10/19/2023	<input type="checkbox"/>
Carol Street	0.19	_____		11/18/2019	<input type="checkbox"/>
Casper Landing (Badger Rd)	0.15	_____		10/19/2023	<input type="checkbox"/>
Chippewa Drive	0.32	_____		11/18/2019	<input type="checkbox"/>
Davis Road	0.13	_____		11/18/2019	<input type="checkbox"/>
East Harris Road	0.64	_____		11/18/2019	<input type="checkbox"/>
Field Crest Road	0.47	_____		11/18/2019	<input type="checkbox"/>
Forest View Trail	0.08	_____		11/18/2019	<input checked="" type="checkbox"/>
Gary Drive	0.50	_____		11/18/2019	<input type="checkbox"/>
Harbor Heights Road	0.32	_____		11/18/2019	<input type="checkbox"/>
Hauser Road	0.25	_____			<input type="checkbox"/>
Hughes Road	0.25	_____			<input checked="" type="checkbox"/>
Isle View Road	1.07	_____		10/19/2023	<input type="checkbox"/>
Jane Lane	0.49	_____		11/18/2019	<input type="checkbox"/>
Jess Harry Road	0.11	_____		10/19/2023	<input type="checkbox"/>
Kathryn Avenue	0.29	_____		11/18/2019	<input type="checkbox"/>
Keyview Drive	0.50	_____			<input type="checkbox"/>
Lakeview Drive	0.42	_____		11/18/2019	<input type="checkbox"/>
Lakeview Trail	0.31	_____		11/18/2019	<input type="checkbox"/>
Little Crystal Lane	0.50	_____			<input type="checkbox"/>

___ Certifies that there have been no changes in road length certification for 2024.

___ Certifies that there have been changes in road length certification for 2024 as indicated above.

Certified by (Name/Title): _____

Date: _____

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Below are road lengths you certified in 2023 for the 2024 tax year. Please review, update if needed, and sign for the 2024 certification.

Township / Road Name	2023 Certified for 2024	Changes	Notes	Last Updated Date	Privately Plowed
Melody Road	0.28	_____		11/18/2019	<input type="checkbox"/>
Metzenhuber Road	0.19	_____		11/18/2019	<input type="checkbox"/>
Mishawaka Road	1.53	_____		11/18/2019	<input type="checkbox"/>
Mishawaka Shores TR	0.56	_____		11/18/2019	<input type="checkbox"/>
Mohawk Drive	0.07	_____		11/18/2019	<input type="checkbox"/>
Nancy Drive	0.25	_____			<input type="checkbox"/>
Nicholas Street	0.48	_____		10/19/2023	<input type="checkbox"/>
Norberg Drive	0.62	_____		11/18/2019	<input type="checkbox"/>
Northwoods Road	0.20	_____		10/19/2023	<input type="checkbox"/>
Norway Road	0.10	_____			<input type="checkbox"/>
Pennala Road	0.09	_____		11/18/2019	<input type="checkbox"/>
Pine Crest Road	0.19	_____		11/18/2019	<input type="checkbox"/>
Pine Landing Drive	0.46	_____		11/18/2019	<input type="checkbox"/>
Pine Street	0.11	_____		11/18/2019	<input type="checkbox"/>
River Ridge Road	0.15	_____		11/18/2019	<input type="checkbox"/>
River View Drive	0.57	_____		11/18/2019	<input type="checkbox"/>
Robinson Road	0.29	_____		11/18/2019	<input type="checkbox"/>
Romans Road	0.26	_____		11/18/2019	<input type="checkbox"/>
Root Road	0.26	_____		11/18/2019	<input type="checkbox"/>
Ruff Shores Road	0.11	_____		11/18/2019	<input checked="" type="checkbox"/>
Schmidt Road	0.48	_____		11/18/2019	<input type="checkbox"/>
Southwood Road	1.39	_____		11/18/2019	<input type="checkbox"/>
Stony Point Road	0.40	_____			<input type="checkbox"/>
Sunny Beach Add RD	0.24	_____		11/18/2019	<input checked="" type="checkbox"/>
Sunny Beach Road	5.69	_____		11/18/2019	<input type="checkbox"/>
Sunny Lane	0.22	_____		11/18/2019	<input type="checkbox"/>
Sunset Drive	0.00	_____		10/23/2023	<input type="checkbox"/>
Sunset Lane	0.00	_____		10/23/2023	<input type="checkbox"/>
Tolerick Road	0.41	_____		11/18/2019	<input type="checkbox"/>

Certifies that there have been no changes in road length certification for 2024.

Certifies that there have been changes in road length certification for 2024 as indicated above.

Certified by (Name/Title): _____

Date: _____

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Township / Road Name	2023 Certified for 2024	Changes	Notes	Last Updated Date	Privately Plowed
Underwood Road	1.48	_____		11/18/2019	<input type="checkbox"/>
Verde Lane	0.22	_____		11/18/2019	<input type="checkbox"/>
Vroman Road	0.25	_____			<input type="checkbox"/>
Wagon Wheel Ct Road	0.24	_____		11/18/2019	<input type="checkbox"/>
Wendigo Heights Road	0.08	_____		11/18/2019	<input type="checkbox"/>
Wendigo Park Circle	0.46	_____		11/18/2019	<input type="checkbox"/>
Wendigo Park Road	2.93	_____		11/18/2019	<input type="checkbox"/>
Wesleyan Drive	0.28	_____		11/18/2019	<input type="checkbox"/>
Westwood Lane	0.22	_____		11/18/2019	<input type="checkbox"/>
Westwood Road	0.24	_____		11/18/2019	<input type="checkbox"/>
Winnebago Drive	0.13	_____		11/18/2019	<input type="checkbox"/>
Winston Taylor RD	0.04	_____			<input checked="" type="checkbox"/>
Woodbine Lane	0.18	_____		11/18/2019	<input type="checkbox"/>
Woodland Park Road	0.30	_____			<input type="checkbox"/>
	34.39				
	71	34.39			

___ Certifies that there have been no changes in road length certification for 2024.

___ Certifies that there have been changes in road length certification for 2024 as indicated above.

Certified by (Name/Title): _____

Date: _____



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS, ST. PAUL DISTRICT
332 MINNESOTA STREET, SUITE E1600
ST. PAUL, MN 56101-1323

10/17/2023

Regulatory File No. MVP-2023-01350-EGM

THIS IS NOT A PERMIT

Ms. Peggy Clayton
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

Dear Ms. Clayton:

We have received your submittal described below. You may contact the Project Manager with questions regarding the evaluation process. The Project Manager may request additional information necessary to evaluate your submittal.

File Number: MVP-2023-01350-EGM

Applicant: Peggy Clayton

Project Name: Harris Township Sunny Beach Addition Road Wetland Delineation

Project Location: Section 23 of Township 54 N, Range 25 W, Itasca County, Minnesota
(Latitude: 47.1452112323412; Longitude: -93.478300063265)

Received Date: 10/17/2023

Project Manager: Elizabeth Marti
(218) 884-0910
Elizabeth.G.Marti@usace.army.mil

Additional information about the St. Paul District Regulatory Program can be found on our web site at <http://www.mvp.usace.army.mil/missions/regulatory>.

Please note that initiating work in waters of the United States prior to receiving Department of the Army authorization could constitute a violation of Federal law. If you have any questions, please contact the Project Manager.

Thank you.

U.S. Army Corps of Engineers
St. Paul District
Regulatory Branch

Project Name and/or Number: Sunny Beach Addition Road

PART ONE: Applicant Information

If applicant is an entity (company, government entity, partnership, etc.), an authorized contact person must be identified. If the applicant is using an agent (consultant, lawyer, or other third party) and has authorized them to act on their behalf, the agent's contact information must also be provided.

Applicant/Landowner Name: Harris Township

Mailing Address:

Phone:

E-mail Address:

Authorized Contact (do not complete if same as above): Peggy Clayton

Mailing Address: 20876 Wendigo Park Rd, Grand Rapids, MN 55744

Phone: 218.327.1351

E-mail Address: supervisorchtp@gmail.com

Agent Name: Erin Budrow, Scientist - SEH

Mailing Address: 1200 SE 4th Ave Ste. 200, Grand Rapids, MN 55744

Phone: 218.322.4519

E-mail Address: ebudrow@sehinc.com

PART TWO: Site Location Information

County: Itasca

City/Township: Harris Township

Parcel ID and/or Address:

Legal Description (Section, Township, Range): S23, T54N, R25W

Lat/Long (decimal degrees): 47.14536, -93.47878

Attach a map showing the location of the site in relation to local streets, roads, highways.

Approximate size of site (acres) or if a linear project, length (feet): ~0.35 miles

If you know that your proposal will require an individual Permit from the U.S. Army Corps of Engineers, you must provide the names and addresses of all property owners adjacent to the project site. This information may be provided by attaching a list to your application or by using block 25 of the Application for Department of the Army permit which can be obtained at:

http://www.mvp.usace.army.mil/Portals/57/docs/regulatory/RegulatoryDocs/engform_4345_2012oct.pdf

PART THREE: General Project/Site Information

If this application is related to a delineation approval, exemption determination, jurisdictional determination, or other correspondence submitted *prior* to this application then describe that here and provide the Corps of Engineers project number.

Describe the project that is being proposed, the project purpose and need, and schedule for implementation and completion. The project description must fully describe the nature and scope of the proposed activity including a description of all project elements that effect aquatic resources (wetland, lake, tributary, etc.) and must also include plans and cross section or profile drawings showing the location, character, and dimensions of all proposed activities and aquatic resource impacts.

N/A, request for boundary/type review only

PART FOUR: Aquatic Resource Impact¹ Summary

If your proposed project involves a direct or indirect impact to an aquatic resource (wetland, lake, tributary, etc.) identify each impact in the table below. Include all anticipated impacts, including those expected to be temporary. Attach an overhead view map, aerial photo, and/or drawing showing all of the aquatic resources in the project area and the location(s) of the proposed impacts. Label each aquatic resource on the map with a reference number or letter and identify the impacts in the following table.

Aquatic Resource ID (as noted on overhead view)	Aquatic Resource Type (wetland, lake, tributary etc.)	Type of Impact (fill, excavate, drain, or remove vegetation)	Duration of Impact Permanent (P) or Temporary (T) ¹	Size of Impact ²	Overall Size of Aquatic Resource ³	Existing Plant Community Type(s) in Impact Area ⁴	County, Major Watershed #, and Bank Service Area # of Impact Area ⁵
N/A, request for boundary/type review only							

¹If impacts are temporary, enter the duration of the impacts in days next to the "T". For example, a project with a temporary access fill that would be removed after 220 days would be entered "T (220)".

²Impacts less than 0.01 acre should be reported in square feet. Impacts 0.01 acre or greater should be reported as acres and rounded to the nearest 0.01 acre. Tributary impacts must be reported in linear feet of impact and an area of impact by indicating first the linear feet of impact along the flowline of the stream followed by the area impact in parentheses). For example, a project that impacts 50 feet of a stream that is 6 feet wide would be reported as 50 ft (300 square feet).

³This is generally only applicable if you are applying for a de minimis exemption under MN Rules 8420.0420 Subp. 8, otherwise enter "N/A".

⁴Use *Wetland Plants and Plant Community Types of Minnesota and Wisconsin* 3rd Ed. as modified in MN Rules 8420.0405 Subp. 2.

⁵Refer to Major Watershed and Bank Service Area maps in MN Rules 8420.0522 Subp. 7.

If any of the above identified impacts have already occurred, identify which impacts they are and the circumstances associated with each:

N/A, request for boundary/type review only

PART FIVE: Applicant Signature

Check here if you are requesting a pre-application consultation with the Corps and LGU based on the information you have provided. Regulatory entities will not initiate a formal application review if this box is checked.

By signature below, I attest that the information in this application is complete and accurate. I further attest that I possess the authority to undertake the work described herein.

Signature:  Date: 10/13/23

I hereby authorize SEH to act on my behalf as my agent in the processing of this application and to furnish, upon request, supplemental information in support of this application.

¹ The term "Impact" as used in this joint application form is a generic term used for disclosure purposes to identify activities that may require approval from one or more regulatory agencies. For purposes of this form it is not meant to indicate whether or not those activities may require mitigation/replacement.

Attachment A

Request for Delineation Review, Wetland Type Determination, or Jurisdictional Determination

By submission of the enclosed wetland delineation report, I am requesting that the U.S. Army Corps of Engineers, St. Paul District (Corps) and/or the Wetland Conservation Act Local Government Unit (LGU) provide me with the following (check all that apply):

Wetland Type Confirmation

Delineation Concurrence. Concurrence with a delineation is a written notification from the Corps and a decision from the LGU concurring, not concurring, or commenting on the boundaries of the aquatic resources delineated on the property. Delineation concurrences are generally valid for five years unless site conditions change. Under this request alone, the Corps will not address the jurisdictional status of the aquatic resources on the property, only the boundaries of the resources within the review area (including wetlands, tributaries, lakes, etc.).

Preliminary Jurisdictional Determination. A preliminary jurisdictional determination (PJD) is a non-binding written indication from the Corps that waters, including wetlands, identified on a parcel may be waters of the United States. For purposes of computation of impacts and compensatory mitigation requirements, a permit decision made on the basis of a PJD will treat all waters and wetlands in the review area as if they are jurisdictional waters of the U.S. PJDs are advisory in nature and may not be appealed.

Approved Jurisdictional Determination. An approved jurisdictional determination (AJD) is an official Corps determination that jurisdictional waters of the United States are either present or absent on the property. AJDs can generally be relied upon by the affected party for five years. An AJD may be appealed through the Corps administrative appeal process.

In order for the Corps and LGU to process your request, the wetland delineation must be prepared in accordance with the 1987 Corps of Engineers Wetland Delineation Manual, any approved Regional Supplements to the 1987 Manual, and the *Guidelines for Submitting Wetland Delineations in Minnesota* (2013).

<http://www.mvp.usace.army.mil/Missions/Regulatory/DelineationJdGuidance.aspx>



Building a Better World
for All of Us™

MEMORANDUM

TO: Harris Township

FROM: Erin Budrow, SEH Natural Resources Scientist
Professional Wetland Scientist #3443, Certified Minnesota Wetland Professional #1299

DATE: October 16, 2023

RE: Wetland Delineation Sunny Beach Addition Road
SEH No HARRT 171307 30 90

INTRODUCTION

The purpose of this report is to describe the results of a wetland delineation completed for the proposed improvements to Sunny Beach Addition Road within Harris Township, Itasca County, Minnesota. The wetland delineation was completed to determine the extent of the aquatic resources along the existing roadway. The field work was completed on September 18th, 2023, by Erin Budrow.

The purpose of the delineation was to identify areas meeting the technical criteria for wetlands, delineate the boundaries, and classify the habitat. This field delineation will be the basis on which the wetland boundary is mapped and recorded. The boundaries will be used to plan any proposed projects so that wetland impacts may be avoided. If impacts cannot be avoided, these data can be used to quantify the impacts and initiate permitting.

SITE DESCRIPTION

The project site is located within Section 23 of Township 54 North, Range 25 West in Harris Township, Itasca County, Minnesota. The area of investigation includes 0.35 miles along Sunny Beach Addition Road.

Relevant resources maps for the project are shown on figures as follows

- U.S. Geological Survey (USGS) topographic map as **Figure 1**.
- The project area, including the Bank Service Area (BSA), major and minor watersheds, on a 2021 aerial photograph is **Figure 2**.
- National Wetlands Inventory (NWI) wetlands are included in **Figure 3**.
- Minnesota Department of Natural Resources (MnDNR) Public Waters Inventory (PWI) features are shown on **Figure 4**.
- Mapped soil units and the hydric soils list for Itasca County according to the Soil Survey Geographic Database (SSURGO) are shown on **Figure 5**.
- LiDAR data including two-foot contours and a digital elevation model (DEM) for the project are shown on **Figure 6**.
- Wetland delineation results and plant community types are shown on **Figure 7**.

The field delineation was conducted under precipitation conditions that were considered normal, as compared to the historical average for the region according to NOAA Regional Climate Center (**Appendix A**)

The survey area is located along the existing Sunny Beach Addition Road, approximately 80 feet wide along the 0.35-mile-long corridor. The northern side of the existing roadway is currently undeveloped.

The plant communities include shrub dominated wetland, with maintained yard, road Right-of-Way and hardwood forest in the upland. The plant communities onsite are described in more detail in the following sections.

WETLAND DEFINITION

Wetlands are defined jointly by the U.S. Army Corps of Engineers (USACE) and the U.S. Environmental Protection Agency (EPA) as follows:

“Those areas that are inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas.”

According to the USACE, one positive indicator (except in certain situations) from each of three elements must be present to make a positive wetland determination, which are as follows:

- Greater than 50 percent dominance of hydrophytic plant species.
- Presence of hydric soil.
- The area is either permanently or periodically inundated, or soil is saturated to the surface during the growing season of the dominant vegetation.

METHODOLOGY

The project area was examined on September 18th, 2023, for areas meeting wetland criteria in accordance with the *Corps of Engineers Wetlands Delineation Manual* (USACE 1987) and the *Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Northcentral and Northeast Region* (USACE 2012). The *Manual* and *Regional Supplement* requires that all three wetland parameters (as discussed above) be present for an area to be classified as wetland. The Routine Level 2 method (onsite inspection necessary) was used for the delineation.

The wetland edge is considered the highest extent of the wetland basin; areas above the boundary fail to meet the three required wetland parameters while areas below the edge meet the wetland parameters required by the field delineation methodology. The relevant data sources for the project area indicated that wetlands are present within the property. Wetlands were flagged in the field using pink “Wetland Boundary” flagging. Flag locations were mapped using a Trimble DA2, sub-meter accurate Global Positioning System

WETLAND DESCRIPTION

One (1) wetland was identified, delineated, and classified (**Figure 7**). The Wetland Determination Data Forms (**Appendix B**) indicate the dominant species of vegetation, soil, and hydrologic characteristics at representative locations around the basin. Representative photos can be found in **Appendix C**. A summary of the size and classification the wetland is included in the following paragraphs.

Wetland 1 – Shrub Carr

Wetland 1 is classified as a shrub carr (PSS1B/Type 6) wetland community (**Figure 7**). The basin is surficially connected to Pokegama Lake. Approximately 0.14 acres of the wetland were delineated in the project area, and it extends beyond the area of investigation to the north, west, and east.

The wetland vegetation is characterized as shrub carr by a dominance speckled alder (*Alnus incana* – FACW) and pussy willow (*Salix discolor* – FACW) in the sapling/shrub stratum. Other dominant species included lakebank sedge (*Carex lacustris* – OBL) and bearded sedge (*Carex comosa* – OBL) in the herbaceous stratum.

In accordance with the 1987 *Manual Onsite Determination Method*, hydric soils are assumed to be present in plant communities where dominant species are OBL or FACW, the wetland boundary is considered abrupt, and wetland hydrology is observed. Wetland 1 met these criteria, and therefore no soil profiles were observed at the sample point. The Itasca County soil survey identifies the majority of the soils within wetland area as all hydric. Inconsistencies between mapped soil hydric ratings and field observations are likely due to the scale of the Soil Survey, and the minor topographic relief associated with wetlands in the project area.

The primary wetland hydrology indicators observed typically included A2 – High Water Table and/or A3 – Saturation. A water table was frequently encountered at the ground surface, with up to 6 inches of inundation in the deeper areas of the wetland. Secondary indicators observed include D2 – Geomorphic Position and D5 – FAC Neutral Test.

The wetland boundary placement was primarily based upon a topographic change and a shift in vegetation dominance. The transition to upland was discerned by topographic rise, decreased cover of speckled alder, and increased cover of quaking aspen (*Populus tremuloides* – FAC) in the tree and sapling/shrub strata. Additional dominant species include Kentucky bluegrass (*Poa pratensis* – FACU) and Canada bluejoint (*Calamagrostis canadensis* – OBL) in the herbaceous stratum. No hydrology indicators were observed in the upland. Most of the upland soils did not meet hydric soils criteria.

REGULATORY CONSIDERATIONS

Wetlands in the project area may be regulated by agencies at the local, regional, state, and federal levels including the USACE and EPA at the federal level, the Minnesota Board of Soil and Water Resources (BWSR), the MnDNR, and Minnesota Pollution Control Agency (MPCA) at the state level, and Itasca County at the local level. The Itasca Soil and Water Conservation District has accepted responsibility for administration of the Minnesota WCA of 1991.

Construction plans that propose any direct alteration or indirect impact to wetlands within the project area would require permits from the appropriate regulatory agencies. Violation of wetland regulations can result in substantial civil and/or criminal penalties. Should it be determined that wetland impacts are unavoidable and a wetland replacement plan through the purchase of wetland credits become needed, the wetlands described herein are in Bank Service Area (BSA) #5, major watershed #7 (Mississippi River – Headwaters), and minor watershed #450 (Unknown DNR Minor Watershed Name).

CONTACTS

Please contact Erin Budrow at ebudrow@sehinc.com or at 218 322 4519 with any questions you may have regarding this delineation.

RB/ERB

c: Sara Christenson, SEH Project Manager

https://sehinc.azure-my.sharepoint.com/personal/ebudrow_sehinc_com/documents/fharrt/sunnybeach_wetland_memo.docx

List of Figures

Figure 1 – Site Location and Topography

Figure 2 – 2019 Aerial Photograph

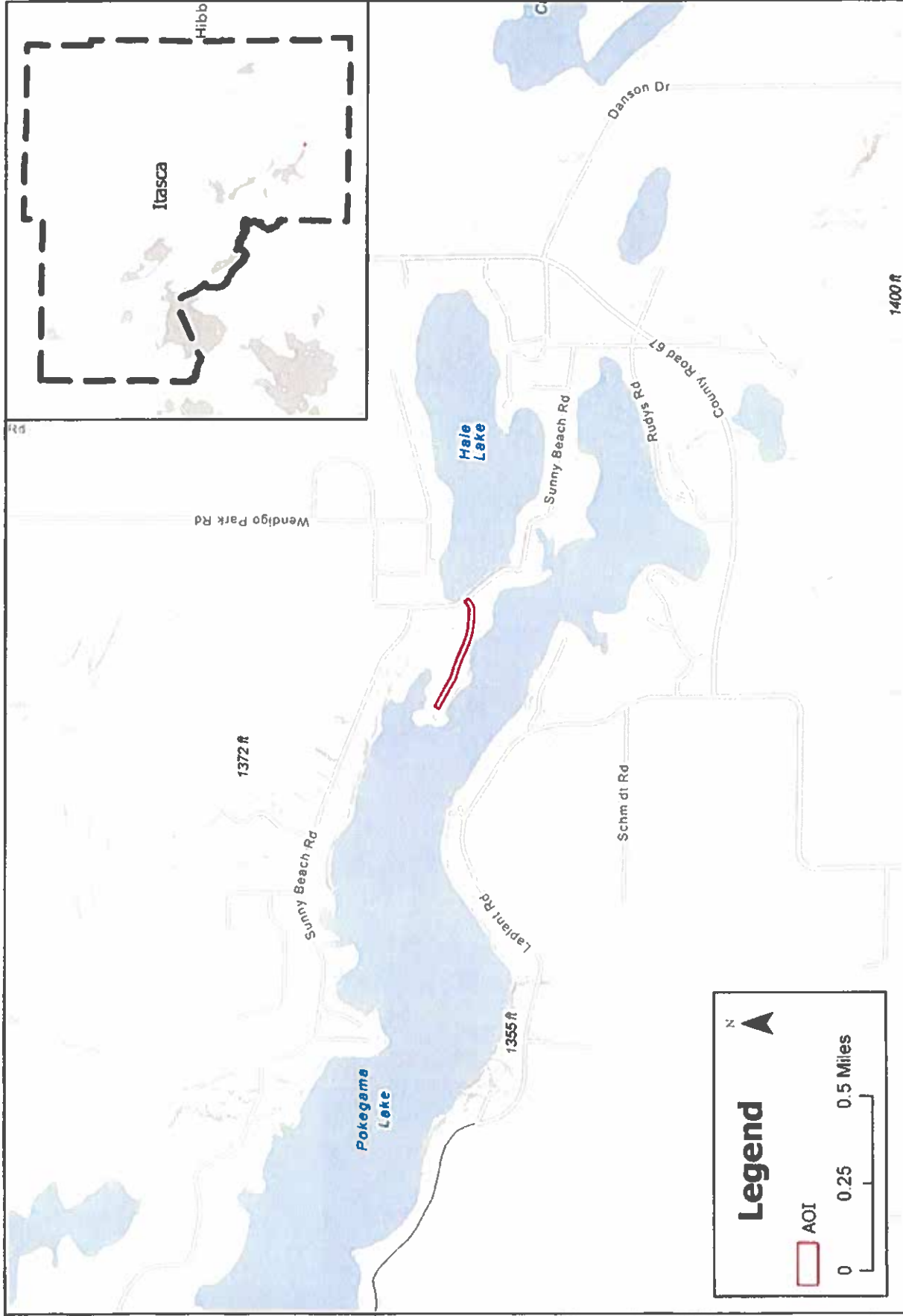
Figure 3 – National Wetlands Inventory

Figure 4 – MNDNR Public Waters Inventory

Figure 5 – Itasca County Soil Survey (SSURGO)

Figure 6 – LiDAR Topography

Figure 7 – Wetland Delineation Results



Legend

AOI

0 0.25 0.5 Miles

N

Project Number: 1408RT 171.007
 Print Date: 9/26/2023

Sunny Beach Addition
Harris Township, Itasca County, Minnesota

FIGURE 1
Site Location and Topographic Map



This map is neither a legally enforceable plan nor a warranty. The AOI is not intended to be used as such. This map is a compilation of research, observations, and data gathered from various sources based on the map and is to be used for reference purposes only. SEH does not warrant that the map is correct or that the map is a true and accurate representation of the site. The user of this map acknowledges that SEH shall not be liable for any damages which may result from the use of this map. © 2023 SEH. All rights reserved.

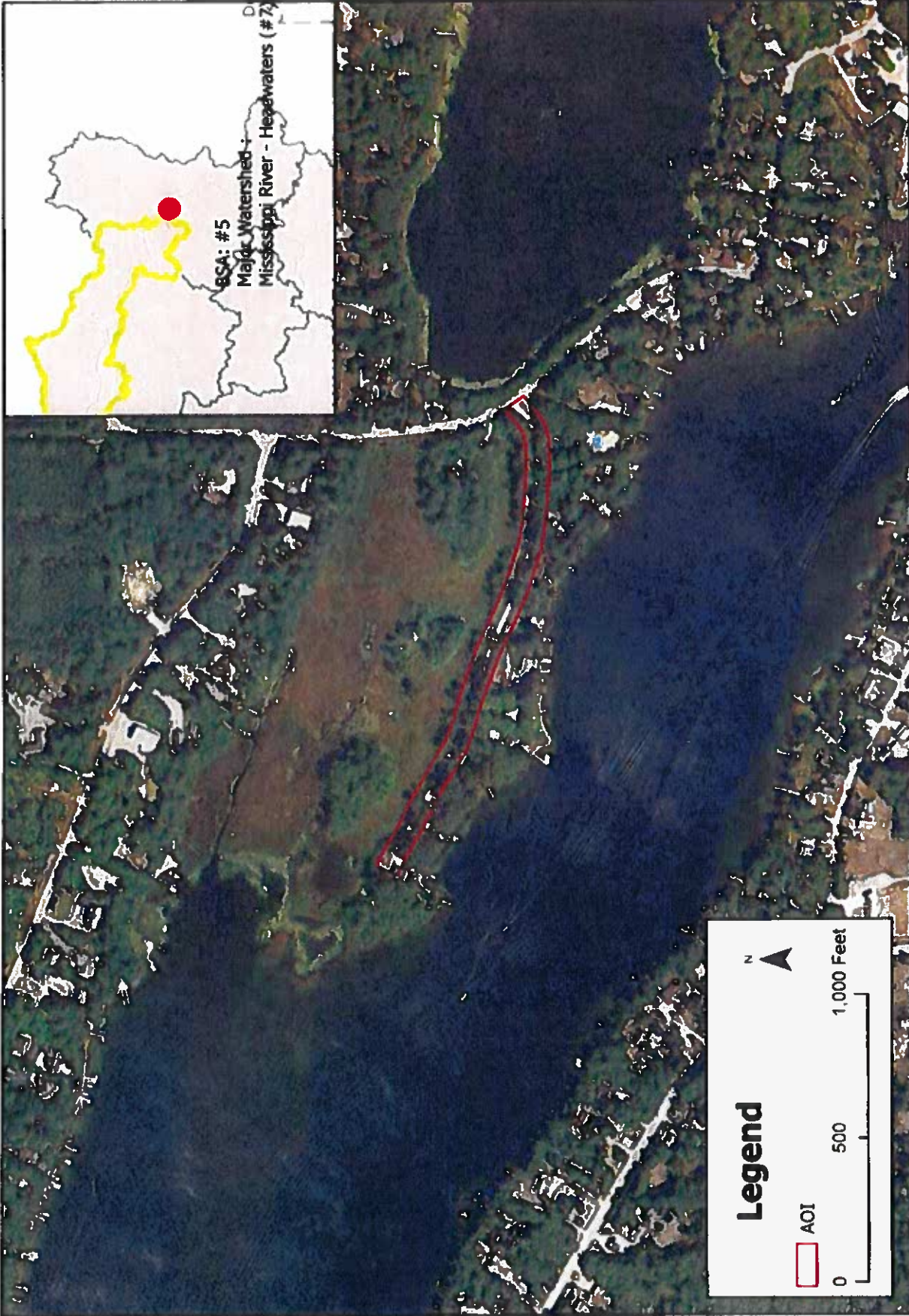


FIGURE 2
2021 Aerial Photograph

Sunny Beach Addition
Harris Township, Itasca County, Minnesota

Project Number: HARRT 171307
Print Date: 8/26/2023

Map by: esri.com
Projection: UTM NAD83 Zone 16N
Datum: NAD83
Units: UTM
Scale: 1:10000



This map is a computer-generated image and is not intended to be used as a legal document. The map is a computer-generated image and is not intended to be used as a legal document. The map is a computer-generated image and is not intended to be used as a legal document. The map is a computer-generated image and is not intended to be used as a legal document.

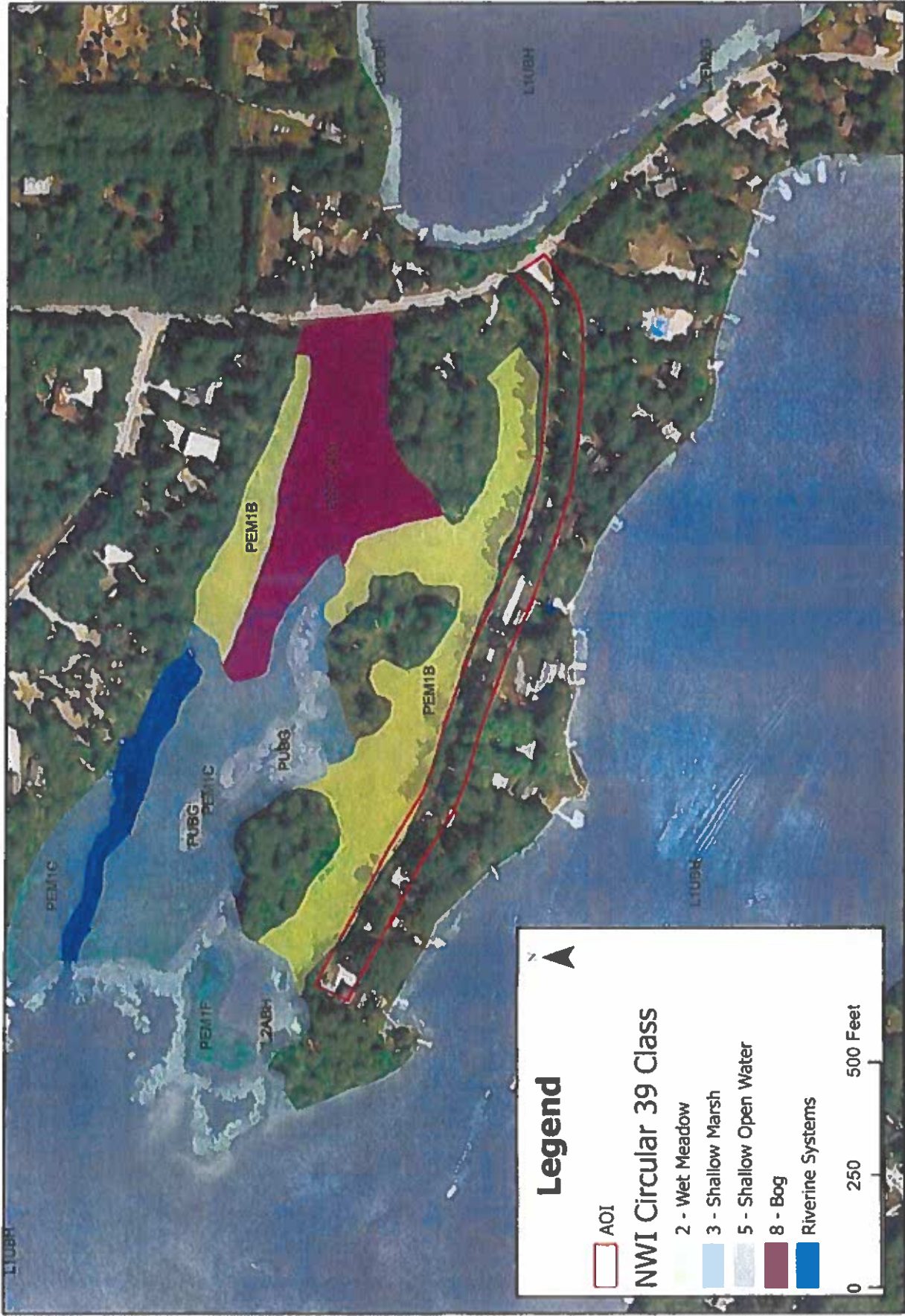


FIGURE 3
National Wetlands Inventory

Sunny Beach Addition
Harris Township, Itasca County, Minnesota

Project Number: HABRTT 171307
 Print Date: 9/26/2023

Made by: eschmitt
 Prepared: URS and GSP June 15th
 Source: SEI, HABRTT 171307, USGS, Itasca County

SEH

This map is neither a legally recognized nor a survey map and is not intended to be used as such. This map is a compilation of various information and data gathered from various agencies based on the map and is to be used for reference purposes only. SEI does not warrant that the Geographic Information System (GIS) data used to generate this map are error free, and SEI does not represent any liability for the information or data used in this map. The user of this map assumes all responsibility for the use of the map. The user of this map assumes all responsibility for the use of the map. The user of this map assumes all responsibility for the use of the map.

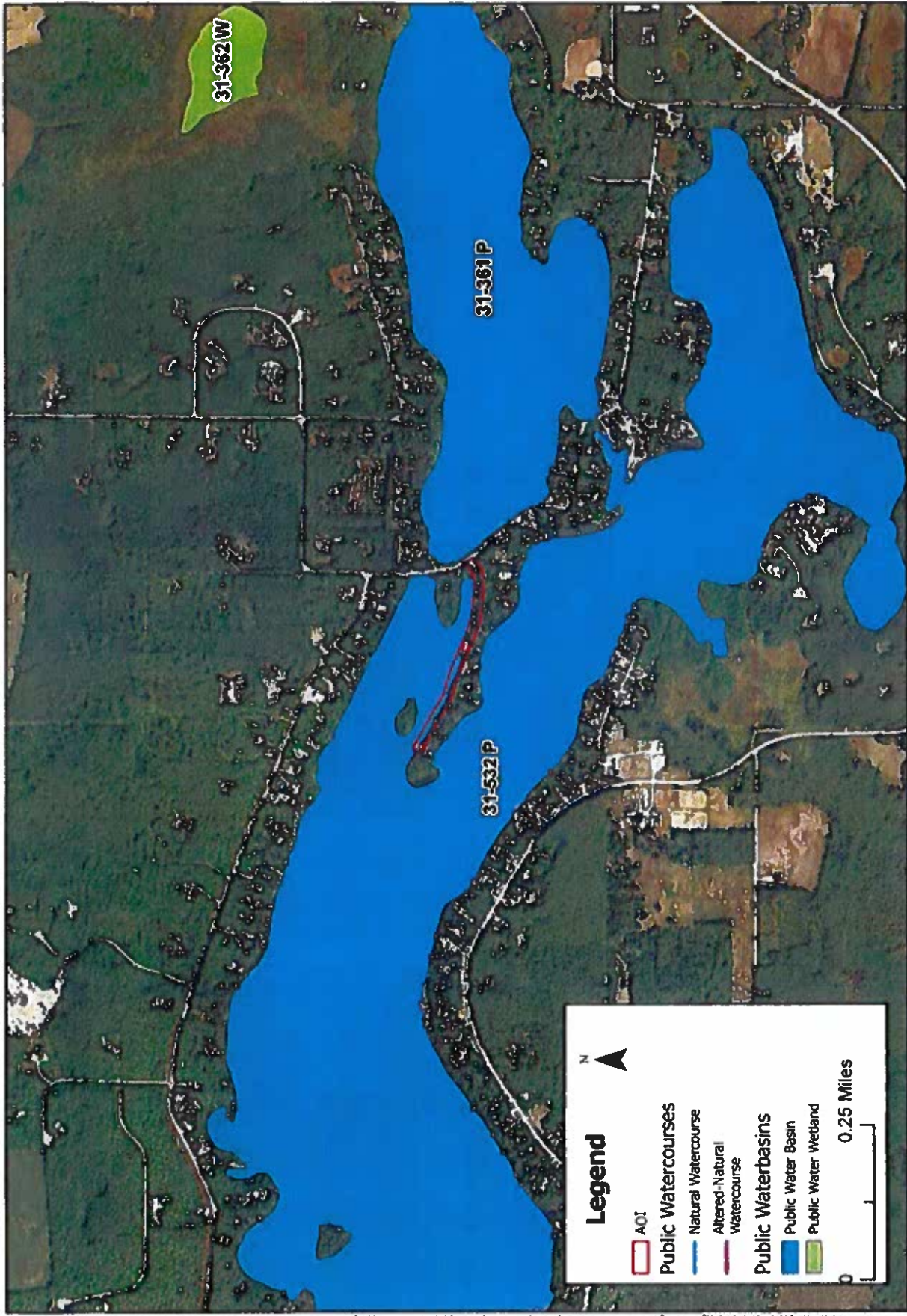
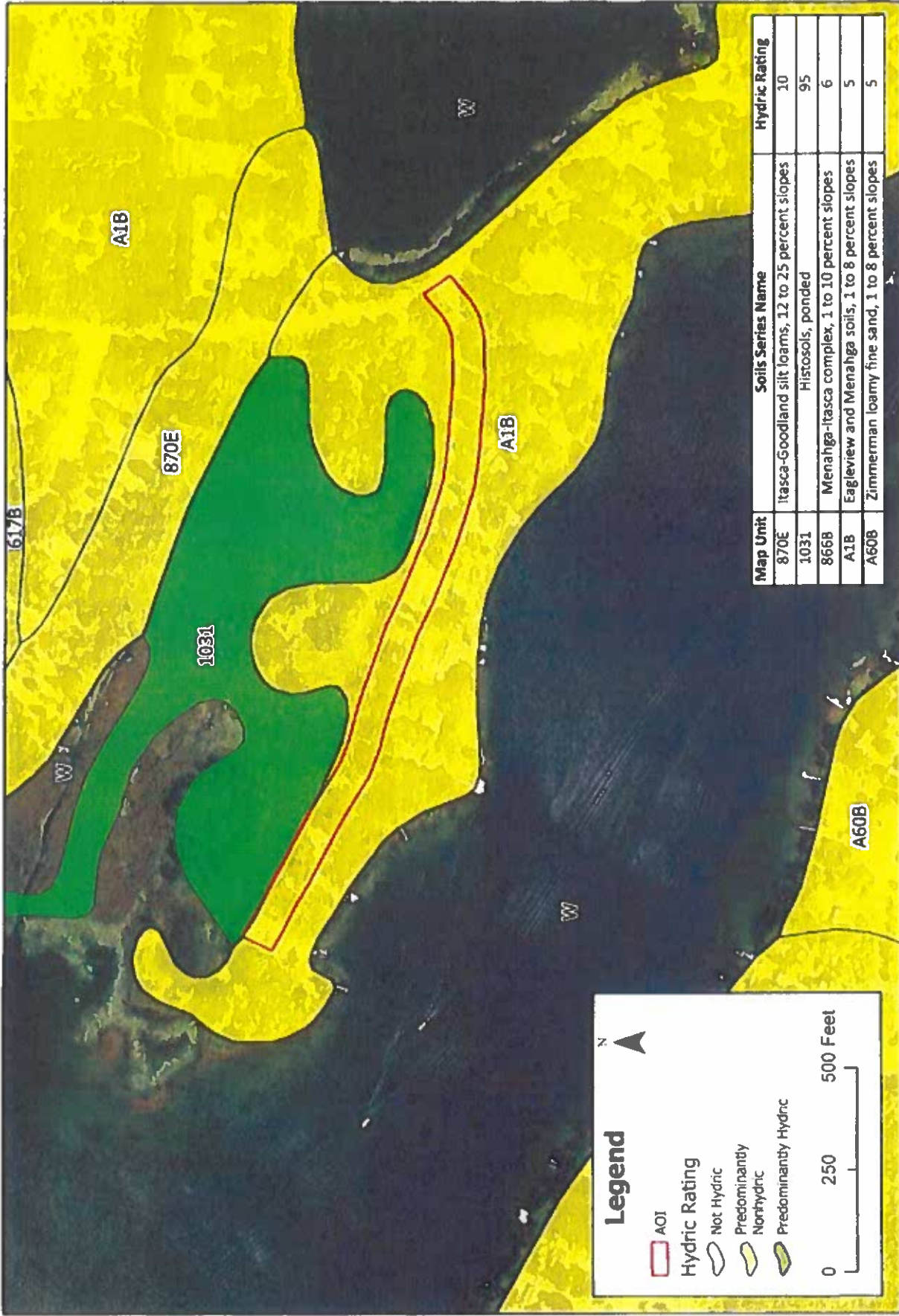


FIGURE 4
MN DNR Public Waters Inventory

Sunny Beach Addition
Harris Township, Itasca County, Minnesota

Project Number: HARRT 171307
 Print Date: 9/26/2023
 Made by: mshawn
 Revision: UTM 144582 Zone 15N
 Source: 24x, 1000ft, USGS 1:50K, Itasca County

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Map Unit	Soils Series Name	Hydric Rating
870E	Itasca-Goodland silt loams, 12 to 25 percent slopes	10
1031	Histosols, ponded	95
866B	Menahga-Itasca complex, 1 to 10 percent slopes	6
A1B	Eagleview and Menahga soils, 1 to 8 percent slopes	5
A60B	Zimmerman loamy fine sand, 1 to 8 percent slopes	5

Legend

- AOI
- Hydric Rating
- Not Hydric
- Predominantly Nonhydric
- Predominantly Hydric

0 250 500 Feet

N ↑

Project Number: HA00RT 111307
 Print Date: 9/26/2023
 Map by: **SEH**
 Project: Sunny Beach Addition, Harris Township, Itasca County, Minnesota
 Source: 2011-2012, USGS, USDA, Itasca County

FIGURE 5
 Itasca County Soil Survey (SSURGO)

This map is neither a legally recognized plan nor a survey map and is not intended to be used as such. The map is a compilation of records, information, and data gathered from various sources based on the map data to be used for reference purposes only. SEH does not warrant that the Geographic Information System (GIS) Data used to produce this map are error free. And SEH does not represent that the map data are error free. The user of this map understands that SEH shall not be liable for any damages which arise out of the user's reliance on any of data provided.



FIGURE 6
2-ft LIDAR Topography

Sunny Beach Addition
Harris Township, Itasca County, Minnesota

Project Number: HARBRT 171307
Print Date: 8/26/2023

Made by: **SEH**
Map Date: 8/26/2023
Map Scale: SEH, UNDO, USGS, USGS, USGS, Itasca County



The map is a highly technical map that a survey map and is not intended to be used as a legal document. The map is a compilation of various sources based on the map and is to be used for reference purposes only. SEH does not warrant the accuracy of the map data. The map is a compilation of various sources based on the map and is to be used for reference purposes only. SEH does not warrant the accuracy of the map data. The map is a compilation of various sources based on the map and is to be used for reference purposes only. SEH does not warrant the accuracy of the map data.

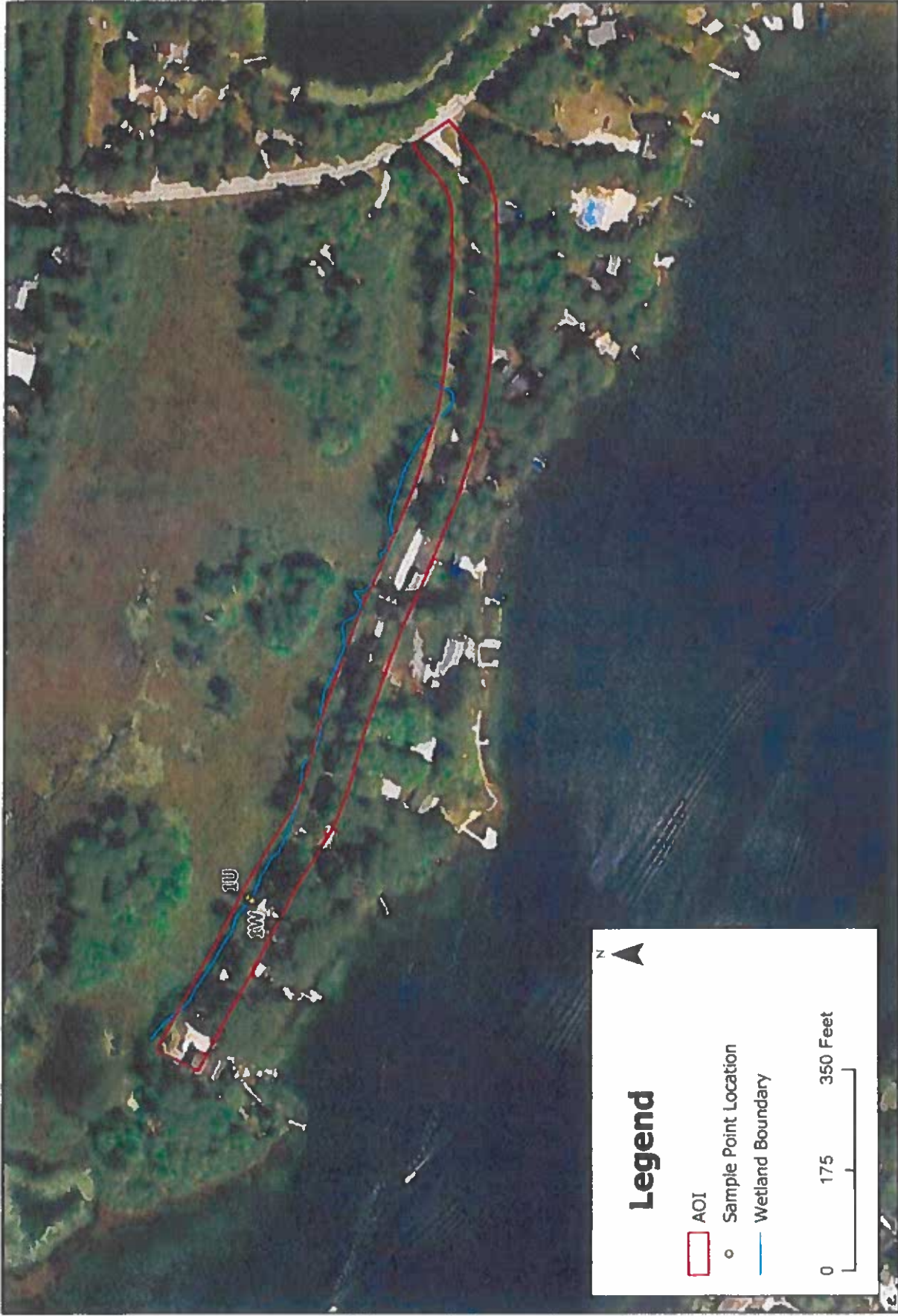


FIGURE 7
Wetland Delineation Results

Sunny Beach Addition
Harris Township, Itasca County, Minnesota

Legend

- AOI
- o Sample Point Location
- Wetland Boundary

0 175 350 Feet

Project Number: HARRT 171307
Print Date: 6/26/2023
Map by: mshawn
Scale: SEH SCALE, USCS, USDA, Itasca County



This map is intended to provide a visual representation of the wetland delineation results. It is not a legal document and should not be used for legal purposes. The map is based on the best available information and is subject to change. The map is not a warranty of accuracy or completeness. The map is provided for informational purposes only. The map is not a warranty of accuracy or completeness. The map is provided for informational purposes only.

Appendix A
Climate Summary Data

Precipitation Worksheet Using Gridded Database

Precipitation data for target wetland location:

county: Itasca	township number: 54N
township name: Harris	range number: 25W
nearest community: Grand Rapids	section number: 7

Aerial photograph or site visit date:

Monday, September 18, 2023

Score using 1991-2020 normal period

values are in inches	first prior month Aug-23	second prior month Jul-23	third prior month Jun-23
estimated precipitation total for this location:	3.7	3.62	1.84
there is a 30% chance this location will have less than:	2.17	2.73	3.53
there is a 30% chance this location will have more than:	4.55	5.1	5.37
type of month: dry normal wet	Normal	Normal	Dry
monthly score	3 * 2 = 6	2 * 2 = 4	1 * 1 = 1
multi-month score: 6 to 9 (dry) 10 to 14 (normal) 15 to 18 (wet)	11 (Normal)		

Appendix B

Wetland Determination Data Forms

WETLAND DETERMINATION DATA FORM - Northcentral and Northeast Region

Project/Site: Sunny Beach City/County: Harris Township/Itasca Sampling Date: 9/18/2023
 Applicant/Owner: Harris Township State: Minnesota Sampling Point: 1-U
 Investigator(s): Erin Budrow Section, Township, Range: S23 T54 R25W
 Landform (hillslope, terrace, etc.): Shoulder Local relief (concave, convex, none): Convex
 Slope (%): 15 Lat.: 47.145366 Long.: -93.478781 Datum: UTM NAD 83 Zone 15N
 Soil Map Unit Name: Eagleview and Menahga soils, 1 to 8 percent slopes NWI Classification: PEM1B
 Are climatic/hydrologic conditions of the site typical for this time of the year? Y (If no, explain in remarks)
 Are vegetation _____, soil _____, or hydrology _____ significantly disturbed? Are "normal
 Are vegetation _____, soil _____, or hydrology _____ naturally problematic? circumstances" present? Yes
 (If needed, explain any answers in remarks)

SUMMARY OF FINDINGS

Hydrophytic vegetation present?	<u>Y</u>	Is the sampled area within a wetland?	<u>N</u>
Hydric soil present?	<u>N</u>		
Indicators of wetland hydrology present?	<u>N</u>	If yes, optional wetland site ID	_____
Remarks: (Explain alternative procedures here or in a separate report.)			

HYDROLOGY

<p>Primary Indicators (minimum of one is required, check all that apply)</p> <table style="width:100%;"> <tr> <td><input type="checkbox"/> Surface Water (A1)</td> <td><input type="checkbox"/> Water-Stained Leaves (B9)</td> </tr> <tr> <td><input type="checkbox"/> High Water Table (A2)</td> <td><input type="checkbox"/> Aquatic Fauna (B13)</td> </tr> <tr> <td><input type="checkbox"/> Saturation (A3)</td> <td><input type="checkbox"/> Marl Deposits (B15)</td> </tr> <tr> <td><input type="checkbox"/> Water Marks (B1)</td> <td><input type="checkbox"/> Hydrogen Sulfide Odor (C1)</td> </tr> <tr> <td><input type="checkbox"/> Sediment Deposits (B2)</td> <td><input type="checkbox"/> Oxidized Rhizospheres on</td> </tr> <tr> <td><input type="checkbox"/> Drift Deposits (B3)</td> <td><input type="checkbox"/> Living Roots (C3)</td> </tr> <tr> <td><input type="checkbox"/> Algal Mat or Crust (B4)</td> <td><input type="checkbox"/> Presence of Reduced Iron (C4)</td> </tr> <tr> <td><input type="checkbox"/> Iron Deposits (B5)</td> <td><input type="checkbox"/> Recent Iron Reduction in Tilled</td> </tr> <tr> <td><input type="checkbox"/> Inundation Visible on Aerial</td> <td><input type="checkbox"/> Soils (C6)</td> </tr> <tr> <td><input type="checkbox"/> Imagery (B7)</td> <td><input type="checkbox"/> Thin Muck Surface (C7)</td> </tr> <tr> <td><input type="checkbox"/> Sparsely Vegetated Concave</td> <td><input type="checkbox"/> Other (Explain in Remarks)</td> </tr> <tr> <td><input type="checkbox"/> Surface (B8)</td> <td></td> </tr> </table>	<input type="checkbox"/> Surface Water (A1)	<input type="checkbox"/> Water-Stained Leaves (B9)	<input type="checkbox"/> High Water Table (A2)	<input type="checkbox"/> Aquatic Fauna (B13)	<input type="checkbox"/> Saturation (A3)	<input type="checkbox"/> Marl Deposits (B15)	<input type="checkbox"/> Water Marks (B1)	<input type="checkbox"/> Hydrogen Sulfide Odor (C1)	<input type="checkbox"/> Sediment Deposits (B2)	<input type="checkbox"/> Oxidized Rhizospheres on	<input type="checkbox"/> Drift Deposits (B3)	<input type="checkbox"/> Living Roots (C3)	<input type="checkbox"/> Algal Mat or Crust (B4)	<input type="checkbox"/> Presence of Reduced Iron (C4)	<input type="checkbox"/> Iron Deposits (B5)	<input type="checkbox"/> Recent Iron Reduction in Tilled	<input type="checkbox"/> Inundation Visible on Aerial	<input type="checkbox"/> Soils (C6)	<input type="checkbox"/> Imagery (B7)	<input type="checkbox"/> Thin Muck Surface (C7)	<input type="checkbox"/> Sparsely Vegetated Concave	<input type="checkbox"/> Other (Explain in Remarks)	<input type="checkbox"/> Surface (B8)		<p>Secondary Indicators (minimum of two required)</p> <table style="width:100%;"> <tr> <td><input type="checkbox"/> Surface Soil Cracks (B6)</td> </tr> <tr> <td><input type="checkbox"/> Drainage Patterns (B10)</td> </tr> <tr> <td><input type="checkbox"/> Moss Trim Lines (B16)</td> </tr> <tr> <td><input type="checkbox"/> Dry-Season Water Table (C2)</td> </tr> <tr> <td><input type="checkbox"/> Crayfish Burrows (C8)</td> </tr> <tr> <td><input type="checkbox"/> Saturation Visible on Aerial Imagery (C9)</td> </tr> <tr> <td><input type="checkbox"/> Stunted or Stressed Plants (D1)</td> </tr> <tr> <td><input type="checkbox"/> Geomorphic Position (D2)</td> </tr> <tr> <td><input type="checkbox"/> Shallow Aquitard (D3)</td> </tr> <tr> <td><input type="checkbox"/> FAC-Neutral Test (D5)</td> </tr> <tr> <td><input type="checkbox"/> Microtopographic Relief (D4)</td> </tr> </table>	<input type="checkbox"/> Surface Soil Cracks (B6)	<input type="checkbox"/> Drainage Patterns (B10)	<input type="checkbox"/> Moss Trim Lines (B16)	<input type="checkbox"/> Dry-Season Water Table (C2)	<input type="checkbox"/> Crayfish Burrows (C8)	<input type="checkbox"/> Saturation Visible on Aerial Imagery (C9)	<input type="checkbox"/> Stunted or Stressed Plants (D1)	<input type="checkbox"/> Geomorphic Position (D2)	<input type="checkbox"/> Shallow Aquitard (D3)	<input type="checkbox"/> FAC-Neutral Test (D5)	<input type="checkbox"/> Microtopographic Relief (D4)
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<input type="checkbox"/> Microtopographic Relief (D4)																																				
<p>Field Observations</p> <table style="width:100%;"> <tr> <td>Surface water present?</td> <td>Yes _____</td> <td>No <u>X</u></td> <td>Depth (inches) _____</td> </tr> <tr> <td>Water table present?</td> <td>Yes _____</td> <td>No <u>X</u></td> <td>Depth (inches) _____</td> </tr> <tr> <td>Saturation present? (includes capillary fringe)</td> <td>Yes _____</td> <td>No <u>X</u></td> <td>Depth (inches) _____</td> </tr> </table>	Surface water present?	Yes _____	No <u>X</u>	Depth (inches) _____	Water table present?	Yes _____	No <u>X</u>	Depth (inches) _____	Saturation present? (includes capillary fringe)	Yes _____	No <u>X</u>	Depth (inches) _____	<p>Indicators of wetland hydrology present? <u>N</u></p>																							
Surface water present?	Yes _____	No <u>X</u>	Depth (inches) _____																																	
Water table present?	Yes _____	No <u>X</u>	Depth (inches) _____																																	
Saturation present? (includes capillary fringe)	Yes _____	No <u>X</u>	Depth (inches) _____																																	
Describe recorded data (stream gauge, monitoring well, aerial photos, previous inspections), if available																																				
Remarks																																				

VEGETATION - Use scientific names of plants

Sampling Point: 1-U

Tree Stratum				Plot Size (30' Radius)		Absolute % Cover	Dominant Species	Indicator Status
1	<i>Populus tremuloides</i>	--	Quaking Aspen	20	Y	FAC		
2	<i>Pinus strobus</i>	--	Eastern White Pine	5	Y	FACU		
3		--						
4		--						
5		--						
6		--						
7		--						
8		--						
9		--						
10		--		25	= Total Cover			
Sapling/Shrub Stratum				Plot Size (15' Radius)		Absolute % Cover	Dominant Species	Indicator Status
1	<i>Populus tremuloides</i>	--	Quaking Aspen	5	Y	FAC		
2		--						
3		--						
4		--						
5		--						
6		--						
7		--						
8		--						
9		--						
10		--		5	= Total Cover			
Herb Stratum				Plot Size (5' Radius)		Absolute % Cover	Dominant Species	Indicator Status
1	<i>Poa pratensis</i>	--	Kentucky Blue Grass	40	Y	FACU		
2	<i>Calamagrostis canadensis</i>	--	Bluejoint	30	Y	OBL		
3	<i>Maiheuccia struthiopteris</i>	--	Ostrich Fern	10	N	FAC		
4	<i>Onoclea sensibilis</i>	--	Sensitive Fern	5	N	FACW		
5	<i>Fragaria virginiana</i>	--	Virginia Strawberry	5	N	FACU		
6		--						
7		--						
8		--						
9		--						
10		--						
11		--						
12		--						
13		--						
14		--						
15		--		90	= Total Cover			
Woody Vine Stratum				Plot Size (30' Radius)		Absolute % Cover	Dominant Species	Indicator Status
1		--						
2		--						
3		--						
4		--						
5		--						
		--		0	= Total Cover			

50/20 Thresholds

	20%	50%
Tree Stratum	5	13
Sapling/Shrub Stratum	1	3
Herb Stratum	18	45
Woody Vine Stratum	0	0

Dominance Test Worksheet

Number of Dominant Species that are OBL, FACW, or FAC: 3 (A)

Dominant Species Across all Strata: 5 (B)

Percent of Dominant Species that are OBL, FACW, or FAC: 60.00% (AVB)

Prevalence Index Worksheet

Total % Cover of:

OBL species	30	x 1 =	30
FACW species	5	x 2 =	10
FAC species	35	x 3 =	105
FACU species	50	x 4 =	200
UPL species	0	x 5 =	0
Column totals	120	(A)	345
Prevalence Index = B/A =			2.88

Hydrophytic Vegetation Indicators:

Rapid test for hydrophytic vegetation

Dominance test is >50%

Prevalence index is ≤3.0*

Morphological adaptations* (provide supporting data in Remarks or on a separate sheet)

Problematic hydrophytic vegetation* (explain)

*Indicators of hydric soil and wetland hydrology must be present unless disturbed or problematic

Definitions of Vegetation Strata:

Tree: Woody plants 3 in (7.6 cm) or more in diameter at breast height (DBH) regardless of height

Sapling/shrub: Woody plants less than 3 in DBH and greater than 3 28 ft (1 m) tall

Herb: All herbaceous (non-woody) plants regardless of size and woody plants less than 3 28 ft tall

Woody vines - All woody vines greater than 3 28 ft in height

Hydrophytic vegetation present? Y

Remarks (Include photo numbers here or on a separate sheet)

Note: This data sheet has been adapted to use the 2018 National Wetland Plant List
 U.S. Army Corps of Engineers 2018 National Wetland Plant List version 3.4

SOIL

Sampling Point: 1-U

Profile Description (Describe to the depth needed to document the indicator or confirm the absence of indicators)								
Depth (Inches)	Matrix		Redox Features				Texture	Remarks
	Color (moist)	%	Color (moist)	%	Type*	Loc**		
0-12	10YR 3/2						Fine Sand	
12-18	10YR 4/3						Fine Loamy Sand	
18-24	10YR 4/3	80	10YR 3/6	20	C	M	Sandy Clay Loam	
*Type: C=Concentration, D=Depletion, RM=Reduced Matrix, CS=Covered or Coated Sand Grains **Location: PL=Pore Lining, M=Matrix								
Hydric Soil Indicators:				Indicators for Problematic Hydric Soils:				
___ Histosol (A1)	___ Polyvalue Below Surface	___ 2 cm Muck (A10) (LRR K, L, MLRA 149B)						
___ Histic Epipedon (A2)	___ (S8) (LRR R, MLRA	___ Coast Prairie Redox (A16) (LRR K, L, R)						
___ Black Histic (A3)	___ Thin Dark Surface (S9)	___ 5 cm Mucky Peat or Peat (S3) (LRR K, L, R)						
___ Hydrogen Sulfide (A4)	___ (LRR R, MLRA 149B	___ Dark Surface (S7) (LRR K, L)						
___ Stratified Layers (A5)	___ Loamy Mucky Mineral	___ Polyvalue Below Surface (S8) (LRR K, L)						
___ Depleted Below Dark Surface (A11	___ (F1) (LRR K, L)	___ Thin Dark Surface (S9) (LRR K, L)						
___ Thick Dark Surface (A12)	___ Loamy Gleyed Matrix (F2)	___ Iron-Manganese Masses (F12) (LRR K, L, R)						
___ Sandy Mucky Mineral (S1)	___ Depleted Matrix (F3)	___ Piedmont Floodplain Soils (F19) (MLRA 149B)						
___ Sandy Gleyed Matrix (S4)	___ Redox Dark Surface (F6)	___ Mesic Spodic (TAG) (MLRA 144A, 145, 149B)						
___ Sandy Redox (S5)	___ Depleted Dark Surface (F7)	___ Red Parent Material (TF2)						
___ Stripped Matrix (S6)	___ Redox Depressions (F8)	___ Very Shallow Dark Surface (TF12)						
___ Dark Surface (S7) (LRR R, MLRA	___	___ Other (Explain in Remarks)						
___ 149B)								
*Indicators of hydrophytic vegetation and wetland hydrology must be present, unless disturbed or problematic								
Restrictive Layer (if observed): Type: _____ Depth (inches): _____				Hydric soil present? <u> N </u>				
Remarks: 								

WETLAND DETERMINATION DATA FORM - Northcentral and Northeast Region

Project/Site: Sunny Beach City/County: Harris Township/Itasca Sampling Date: 9/18/2023
 Applicant/Owner: Harris Township State: Minnesota Sampling Point: 1-W
 Investigator(s): Erin Budrow Section, Township, Range: S23 T54 R25W
 Landform (hillslope terrace etc): Tooslope Local relief (concave, convex, none): Concave
 Slope (%): 2 Lat: 47.145175 Long: -93.478348 Datum: UTM NAD 83 Zone 15N
 Soil Map Unit Name: Eagleview and Menahga soils, 1 to 8 percent slopes NWI Classification: PEM1B
 Are climatic/hydrologic conditions of the site typical for this time of the year? Y (If no, explain in remarks)
 Are vegetation, soil, or hydrology significantly disturbed? Are "normal
 Are vegetation, soil, or hydrology naturally problematic? circumstances" present? Yes
 (If needed, explain any answers in remarks)

SUMMARY OF FINDINGS

Hydrophytic vegetation present?	<u>Y</u>	Is the sampled area within a wetland? <u>Y</u>
Hydric soil present?	<u>Y</u>	
Indicators of wetland hydrology present?	<u>Y</u>	
If yes, optional wetland site ID: <u>Wetland 1</u>		
Remarks (Explain alternative procedures here or in a separate report.)		

HYDROLOGY

Primary Indicators (minimum of one is required, check all that apply) <input type="checkbox"/> Surface Water (A1) <input type="checkbox"/> Water-Stained Leaves (B9) <input checked="" type="checkbox"/> High Water Table (A2) <input type="checkbox"/> Aquatic Fauna (B13) <input checked="" type="checkbox"/> Saturation (A3) <input type="checkbox"/> Marl Deposits (B15) <input type="checkbox"/> Water Marks (B1) <input type="checkbox"/> Hydrogen Sulfide Odor (C1) <input type="checkbox"/> Sediment Deposits (B2) <input type="checkbox"/> Oxidized Rhizospheres on <input type="checkbox"/> Drift Deposits (B3) <input type="checkbox"/> Living Roots (C3) <input type="checkbox"/> Algal Mat or Crust (B4) <input type="checkbox"/> Presence of Reduced Iron (C4) <input type="checkbox"/> Iron Deposits (B5) <input type="checkbox"/> Recent Iron Reduction in Tilled <input type="checkbox"/> Inundation Visible on Aerial <input type="checkbox"/> Soils (C6) Imagery (B7) <input type="checkbox"/> Thin Muck Surface (C7) <input type="checkbox"/> Sparsely Vegetated Concave <input type="checkbox"/> Other (Explain in Remarks) Surface (B8)		Secondary Indicators (minimum of two required) <input type="checkbox"/> Surface Soil Cracks (B6) <input type="checkbox"/> Drainage Patterns (B10) <input type="checkbox"/> Moss Trim Lines (B16) <input type="checkbox"/> Dry-Season Water Table (C2) <input type="checkbox"/> Crayfish Burrows (C8) <input type="checkbox"/> Saturation Visible on Aerial Imagery (C9) <input type="checkbox"/> Stunted or Stressed Plants (D1) <input checked="" type="checkbox"/> Geomorphic Position (D2) <input type="checkbox"/> Shallow Aquitard (D3) <input checked="" type="checkbox"/> FAC-Neutral Test (D5) <input type="checkbox"/> Microtopographic Relief (D4)
Field Observations Surface water present? Yes <u> </u> No <u>X</u> Depth (inches): <u> </u> Water table present? Yes <u>X</u> No <u> </u> Depth (inches): <u>0</u> Saturation present? Yes <u>X</u> No <u> </u> Depth (inches): <u>0</u> (includes capillary fringe)	Indicators of wetland hydrology present? <u>Y</u>	
Describe recorded data (stream gauge monitoring well, aerial photos, previous inspections), if available:		
Remarks		

VEGETATION - Use scientific names of plants

Sampling Point: 1-W

Tree Stratum					50/20 Thresholds		
Plot Size (30' Radius)		Absolute % Cover	Dominant Species	Indicator Status	20%	50%	
1	--				Tree Stratum	0	0
2	--				Sapling/Shrub Stratum	12	30
3	--				Herb Stratum	19	48
4	--				Woody Vine Stratum	0	0
5	--						
6	--						
7	--						
8	--						
9	--						
10	--						
		0	= Total Cover				

Sapling/Shrub Stratum					Dominance Test Worksheet		
Plot Size (15' Radius)		Absolute % Cover	Dominant Species	Indicator Status	Number of Dominant Species that are OBL	FACW, or FAC:	
1	<i>Alnus incana</i> -- Speckled Alder	40	Y	FACW		4	(A)
2	<i>Salix discolor</i> -- Pussy Willow	20	Y	FACW			
3	--						
4	--						
5	--						
6	--						
7	--						
8	--						
9	--						
10	--						
		60	= Total Cover			4	(B)
					Percent of Dominant Species that are OBL		
					FACW, or FAC:	100.00%	(A/B)

Herb Stratum					Prevalence Index Worksheet		
Plot Size (5' Radius)		Absolute % Cover	Dominant Species	Indicator Status	Total % Cover of:		
1	<i>Carex lacustris</i> -- Lakebank Sedge	40	Y	OBL	OBL species	80	x 1 = 80
2	<i>Carex comosa</i> -- Bearded Sedge	20	Y	OBL	FACW species	75	x 2 = 150
3	<i>Calamagrostis canadensis</i> -- Bluejoint	10	N	OBL	FAC species	0	x 3 = 0
4	<i>Impatiens capensis</i> -- Spotted Touch-Me-Not	10	N	FACW	FACU species	0	x 4 = 0
5	<i>Typha latifolia</i> -- Broad-Leaf Cat-Tail	10	N	OBL	UPL species	0	x 5 = 0
6	<i>Cornus alba</i> -- Red Osier	5	N	FACW	Column totals	155	(A) 230 (B)
7	--				Prevalence Index = B/A =		1.48
8	--						
9	--						
10	--						
11	--						
12	--						
13	--						
14	--						
15	--						
		95	= Total Cover				

Woody Vine Stratum					Hydrophytic Vegetation Indicators:		
Plot Size (30' Radius)		Absolute % Cover	Dominant Species	Indicator Status	Rapid test for hydrophytic vegetation		
1	--				<input checked="" type="checkbox"/> Dominance test is >50%		
2	--				<input checked="" type="checkbox"/> Prevalence index is ≤3.0*		
3	--				Morphological adaptations* (provide supporting data in Remarks or on a separate sheet)		
4	--				Problematic hydrophytic vegetation* (explain)		
5	--				*Indicators of hydric soil and wetland hydrology must be present unless disturbed or problematic		
		0	= Total Cover		Definitions of Vegetation Strata:		

Hydrophytic vegetation present?				
Y				

Remarks: (Include photo numbers here or on a separate sheet)

Note: This data sheet has been adapted to use the 2018 National Wetland Plant List
 U.S. Army Corps of Engineers 2018 National Wetland Plant List version 3.4

SOIL

Sampling Point: 1-W

Profile Description (Describe to the depth needed to document the indicator or confirm the absence of indicators)								
Depth (Inches)	Matrix		Redox Features				Texture	Remarks
	Color (moist)	%	Color (moist)	%	Type*	Loc**		

*Type C=Concentration, D=Depletion, RM=Reduced Matrix, CS=Covered or Coated Sand Grains
 **Location: PL=Pore Lining, M=Matrix

Hydric Soil Indicators:	Indicators for Problematic Hydric Soils:
<input type="checkbox"/> Histosol (A1)	<input type="checkbox"/> 2 cm Muck (A10) (LRR K, L, MLRA 149B)
<input type="checkbox"/> Histic Epipedon (A2)	<input type="checkbox"/> Coast Prairie Redox (A16) (LRR K, L, R)
<input type="checkbox"/> Black Histic (A3)	<input type="checkbox"/> 5 cm Mucky Peat or Peat (S3) (LRR K, L, R)
<input type="checkbox"/> Hydrogen Sulfide (A4)	<input type="checkbox"/> Dark Surface (S7) (LRR K, L)
<input type="checkbox"/> Stratified Layers (A5)	<input type="checkbox"/> Polyvalue Below Surface (S8) (LRR K, L)
<input type="checkbox"/> Depleted Below Dark Surface (A11)	<input type="checkbox"/> Thin Dark Surface (S9) (LRR K, L)
<input type="checkbox"/> Thick Dark Surface (A12)	<input type="checkbox"/> Iron-Manganese Masses (F12) (LRR K, L, R)
<input type="checkbox"/> Sandy Mucky Mineral (S1)	<input type="checkbox"/> Piedmont Floodplain Soils (F19) (MLRA 149B)
<input type="checkbox"/> Sandy Gleyed Matrix (S4)	<input type="checkbox"/> Mesic Spodic (TA6) (MLRA 144A, 145, 149B)
<input type="checkbox"/> Sandy Redox (S5)	<input type="checkbox"/> Red Parent Material (TF2)
<input type="checkbox"/> Stripped Matrix (S6)	<input type="checkbox"/> Very Shallow Dark Surface (TF12)
<input type="checkbox"/> Dark Surface (S7) (LRR R, MLRA 149B)	<input checked="" type="checkbox"/> Other (Explain in Remarks)

*Indicators of hydrophytic vegetation and wetland hydrology must be present, unless disturbed or problematic

Restrictive Layer (if observed) Type _____ Depth (inches): _____	Hydric soil present? <u> Y </u>
--	-----------------------------------

Remarks:
 In accordance with the 1987 Manual Onsite Determination Method, hydric soils are assumed to be present in plant communities where dominant species are OBL or FACW, the wetland boundary is considered abrupt, and wetland hydrology is observed

Appendix C

Representative Photographs – September 18, 2023

Appendix C - Site Photos



Photo 1 – Wetland 1 – Shrub Carr wetland. Photo: 9/18/2023



Photo 2 – Wetland 1 – Shrub Carr wetland. Photo: 9/18/2023



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS, ST. PAUL DISTRICT
332 MINNESOTA STREET, SUITE E1600
ST. PAUL, MN 55101-1323

October 20, 2023

Regulatory File No. MVP-2023-01350-EGM

Harris Township
c/o Peggy Clayton
20876 Wendigo Park Road
Grand Rapids, Minnesota 55744

Dear Peggy Clayton:

We are responding to your request, submitted by SEH on your behalf, for Corps of Engineers (Corps) concurrence with the delineation of aquatic resources completed on the Sunny Beach Addition Road site. The project site is in Section 23, Township 54 North, Range 25 West, Itasca County, Minnesota.

We have reviewed the delineation report dated October 16, 2023 and concur that Figure 7 depicts a reasonable approximation of the location and boundaries of aquatic resources on the property. This delineation can be used for planning and will generally be sufficient for Corps permitting purposes. However, this "reasonable approximation" concurrence may not fulfill state or local delineation requirements. It may be necessary to review this determination in response to changing site conditions or new information.

Additional Information regarding Jurisdiction and Permitting:

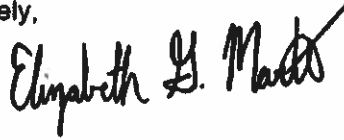
No jurisdictional determination was prepared for this project, nor is one required to support a permit application. If you submit a permit application, we will assist you in identifying aquatic resources that are not subject to Corps regulation to exclude those resources from the permit evaluation. A permit application should include this delineation, any subsequent revisions, and any state or local delineation approvals. You are advised that a permit or exemption from a state or local agency does not satisfy the requirement to obtain a Corps permit where one is needed.

Please note that the Corps has issued Nationwide General Permits and Regional General Permits that provide authorization for many minor activities. Many of those general permits require a pre-construction notification and Corps verification prior to starting work. However, several general permits also have "self-certifying" provisions that eliminate the need to provide notice to the Corps, provided the permittee complies with the terms and conditions of the general permit. Current general permit terms and conditions can be found at:
<https://www.mvp.usace.army.mil/Missions/Regulatory/Permitting-Process-Procedures/>.

Regulatory Division (File No. MVP-2023-01350-EGM)

If you have any questions, please contact me in our Bemidji office at (218) 884-0910 or elizabeth.g.marti@usace.army.mil. In any correspondence or inquiries, please refer to the Regulatory file number shown above.

Sincerely,

A handwritten signature in black ink that reads "Elizabeth G. Marti". The signature is written in a cursive style with a large, sweeping initial "E".

Elizabeth G. Marti
Regulatory Specialist

cc:

Erin Budrow (Agent)
Rian Reed (DNR)
Waylon Glienke (SWCD)
Matthew Johnson (BWSR)

DATE: 9/4/23 CEMETERY: WENDIGO CRYSTAL SPRINGS

PARKS (CONTINUED):
BASEBALL FIELD:
SHAPE/ANY REPAIR
NEEDED
GRASS CUT/TRIMMED

fields low good.

BASKETBALL AREA:
NET

OK

PICNIC AREA:
TABLES/BENCHES
TRASH

OK

PLAYGROUND AREA:
SWINGS
SLIDES
TRASH
ANYTHING BROKEN

OK kids swinging

HORSESHOE COURT
TRASH

N/A Ranger Shop

PARKING LOT:
TRASH
ICE RINK/WARMING SHACK
OUTHOUSE:
CLEAN/CALL NEEDED TO VENDOR?

OK

OVERALL COMMENTS:

Cemetery } all OK
Wendigo }
Crystal }
NO Rain - grass not good

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

DATE

9/11/23

CEMETERY

OK

WENDIGO

CRYSTAL SPRINGS

CEMETERY:

GRASS CUT:

GRASS TRIMMED:

ANY TRASH?

ANY VANDALISM?

EXCESSIVE WATER STANDING/
ANY AREAS OF CONCERN

PARKS:

VOLLEYBALL COURT:

NETS

POSTS

COURT

GRASS CUT/TRIMMED

TENNIS COURT:

NET

POSTS

COURT

GRASS CUT/TRIMMED

✓

N/A

OK

Some activity
OK

DATE 9/11/23 CEMETERY WENDIGO CRYSTAL SPRINGS

PARKS (CONTINUED):

BASEBALL FIELD:

SHAPE/ANY REPAIR
NEEDED

GRASS CUT/TRIMMED

OK

BASKETBALL AREA:

NET

Diff

PICNIC AREA:

TABLES/BENCHES
TRASH

Kids playing at original
picnic area on lawn

PLAYGROUND AREA:

SWINGS

SLIDES

TRASH

ANYTHING BROKEN

OK

HORSESHOE COURT

TRASH

Diff 720

PARKING LOT:

TRASH

ICE RINK/WARMING SHACK

OUTHOUSE:

CLEAN/CALL NEEDED TO VENDOR?

OK

OVERALL COMMENTS:

Cemetery is well OK
improved
signage

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

	DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
<u>CEMETERY:</u>	9/17/23			
GRASS CUT:		Very dry		
GRASS TRIMMED:		Flowers		
ANY TRASH?		Out		
ANY VANDALISM?				
EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN				
<u>PARKS:</u>				
VOLLEYBALL COURT:				
NETS			N/A	John J.
POSTS				
COURT				
GRASS CUT/TRIMMED				
TENNIS COURT:				
NET			On	or
POSTS				
COURT				
GRASS CUT/TRIMMED				

PARKS (CONTINUED):

BASEBALL FIELD:

SHADE/ANY REPAIR

NEEDED

GRASS CUT/TRIMMED

DATE 9/17/23

CEMETERY

WENDIGO

CRYSTAL SPRINGS

N/A OK OK

BASKETBALL AREA:
NET

OK OK

PICNIC AREA:
TABLES/BENCHES
TRASH

check! good

PLAYGROUND AREA:

SWINGS

SLIDES

TRASH

ANYTHING BROKEN

kids playing

HORSESHOE COURT

TRASH

N/A needs work.

PARKING LOT:

TRASH

ICE RINK/WARMING SHACK

OUTHOUSE:

CLEAN/CALL NEEDED TO VENDOR?

OK OK

OVERALL COMMENTS:

Cemetery - OK - many flowers on way
Vendor - OK
Crystal - not sure if so dry!

PARKS (CONTINUED):
BASEBALL FIELD:
SHAPE/ANY REPAIR
NEEDED
GRASS CUT/TRIMMED

OK ✓

BASKETBALL AREA:
NET

OK

PICNIC AREA:
TABLES/BENCHES
TRASH

N/A
Climax on tables

PLAYGROUND AREA:
SWINGS
SLIDES
TRASH
ANYTHING BROKEN

OK
Kids storage

HORSESHOE COURT
TRASH

N/A
TLC!

PARKING LOT:
TRASH
ICE RINK/WARMING SHACK
OUTHOUSE:
CLEAN/CALL NEEDED TO VENDOR?

OK
lost change
looks like
something
missing from

OVERALL COMMENTS:

Cemetery - very dry
Pine needles
extremely dry. NO grass!
Wigwag

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

DATE

9/26/23

CEMETERY

Very deep

WENDIGO

CRYSTAL SPRINGS

CEMETERY:

GRASS CUT:

GRASS TRIMMED:

ANY TRASH?

ANY VANDALISM?

EXCESSIVE WATER STANDING/
ANY AREAS OF CONCERN

PARKS:

VOLLEYBALL COURT:

NETS

POSTS

COURT

GRASS CUT/TRIMMED

TENNIS COURT:

NET

POSTS

COURT

GRASS CUT/TRIMMED

Handwritten notes on lined paper. A large blue checkmark is drawn across the top section. In the middle section, there is a signature that appears to be "D/H" and the words "Looks good." In the bottom section, there is a signature that appears to be "Phil Maddis" and a checkmark.

Itasca Trails Task Force Meeting Minutes

September 14, 2023

Timberlake Lodge Hotel, 11:30am-1:15pm

Call Meeting to Order - Les Ollila (Vice Chair) called the meeting to order at 11:30 am. We did introductions.

Present at the Meeting – Les Ollila -Vice Chair (Itasca Co Park & Rec), Catherine McLynn - Financial Coordinator (NLNSC, Rapids Riders ATV, GRIMBA, Mt Itasca), Stephanie Kessler – Secretary (Cohasset Parks & Rec), Jim Willford & Doug & Elsie Widen (38er’s Snowmobile Club), Sarah Carling (Community Economic Development & Assoc), Terry Snyder (Itasca Co Commissioner), Jeff Elich & Jack & Sheera Pontinen (Lawron Trail Riders), Greg Moritko & Bob Conzemius (No Lights Ski), Joshua Krecklau (USFS-Chippewa), Darrell Hecimovich (Itasca Snow Rangers), Sue Schrunk (Sunset Saddle Club), Kacie Stanek (MN DNR), Todd Gabrielson (Driftskippers), Megan Christianson (Visit Grand Rapids)

Additions to Agenda – We added ARP County Grant Update under Old Business.

Approval of August 10, 2023 Minutes – Motion to accept the minutes as written. Catherine McLynn/Jack Pontinen. MC.

Financial Update - Catherine McLynn reported we have \$610 in our funds until we hear more from the Blandin Foundation about our new grant. She encouraged everyone to continue to submit project applications. Our process doesn’t need to be on hold while we wait to hear from them.

Old Business – Terry Snyder reported that the County has approved an ARP grant in the amount of \$50,000. The funds will go through the GRACF, and the process will be the same as all other funds. The funds are earmarked for trail development/enhancement and equipment associated with those tasks. TTF should write a thank you letter to the County Commissioners. Jim Willford/Jack Pontinen. MC.

New Business – The grant to the Blandin Foundation was submitted on September 7. Steph has the entire packet if anyone wants to see it. It included eight letters of support from organizations.

Topic: Bike, Ski and Snowshoe Trails – Steph Kessler started with snowshoeing and reminded folks that you can go anywhere on public lands but to be careful if you get off trails. Know where you are and have water. The best three spots in town are Tioga Rec, Legion trails, and Forest History Center. They all have groomed trails so you can snowshoe long distances. Snowshoes are affordable and a simple way to get outside in the winter. Kacie Stanek reported that ski pass fees will not increase this year, and no new trails are being discussed. The River Road trail was packed but not groomed last year and that

seemed to work well. Sarah Carling reported there is a new ski trail from the gate at Alder Pond. The Nashwauk disc golf course will be used as a snowshoe trail. Blackberry Township has a snowshoe trail too. Balsam Township has a large park with high use because it's so easy and flat. Joshua Krecklau reported mowing will start next week at different locations. We discussed how ski pass compliance is voluntary whereas snowmobile licenses are not voluntary. Mike Moritko reported their website has ski trails and map. Bob Conzemius reported that trail maintenance at Tioga Rec takes place every Wednesday evening and everyone can come help restore the trails.

The Mission of the Itasca County Trails Task Force is, in cooperation with public agencies and organizations, to foster development and long-term sustainability of a multi-faceted system of quality recreational trails and facilities in the Itasca County area that meets the needs of residents and visitors.

AROUND THE HORN AND EMERGING ISSUES

Steph Kessler (City of Cohasset) – Full moon hikes will begin Sept 28 and go through March this winter.

Sarah Carling (CEDA) – The Len Hardy grand opening was a huge success with 35 riders and 100 people present. Sara Thompson did a great job!! She suggested we consider “leave no trace” signs to help reduce littering. Squaw Lake’s phase 3 multi-use trail signage is going up with maps available too. There are safer road crossings up there; only one trail crossing on Hwy 46 instead of 3. Nashwauk’s trailhead is making progress.

Kacie Stanek (MN DNR) – The DNR does NO water dredging. Piers will be removed soon. ATV trails will have new GIA forms starting next year to increase mileage rates and raise reimbursement to 100% on certain tasks. The Snowmobile Improvement Grants are very popular now and competitive; no fall round but spring round. The 38ers fiscal audit went well. Be sure landowner permits are up to date in case you get an audit.

Doug Widen (38ers Snowmobile) – Thanked TTF for funds. Trail clearing started. New

maps coming soon. **Terry Snyder (Itasca Co Comm)** – Water pumping at Canisteo Pit will

happen this winter. Stay off that ice! **Les Ollila (Co Park & Rec)** – The County Parks and

Rec Commission has openings. They need members. **Catherine McLynn (NLNSC)** – Mesabi

Trail north of Embarrass is done. ASV volunteers time at Mt Itasca.

Bob Conzemius (Mt Itasca) – Mt Itasca is looking at long term sustainability since they rely heavily on volunteer work and equipment. They need to increase revenue so are brainstorming ideas.

Joshua Krecklau (USFS-Chippewa) – Trail clearing started; hunter walking trails are cleared by the Ruffed Grouse Society. Jingle Lake reroute is happening. There are 4 staff in Deer River focused on recreation.

Jeff Elich (Lawron Trail) – Calendar sales are ongoing for their fundraiser. They want to focus on the safety of snowmobile trails by removing blind corners and other changes to improve overall safety.

Darrell Hecimovich (Itasca Snow Rangers) – The reroute south of Bovey is happening soon. He thanked TTF for funds. Their Snowmobile Alliance might disband due to lack of interest/attendance.

Sue Schrunk (Sunset Saddle Club) – Their Sept trail ride will be at Cut Foot Sioux. Start at campground.

Megan Christianson (Visit Grand Rapids) – Signage is really important on ALL trails. Ads are being sold for the new snomo map. Reach out to Megan anytime (259-0572) since VisitGR has no office staff; it's all contractors.

Adjourn – Les Ollila (Vice Chair) adjourned the meeting at 1:15pm.

Next Meeting: October 12, 2023 at Timberlake
Topic: Snowmobile Trails

The Mission of the Itasca County Trails Task Force is, in cooperation with public agencies and organizations, to foster development and long-term sustainability of a multi-faceted system of quality recreational trails and facilities in the Itasca County area that meets the needs of residents and visitors.

Harris Township Monthly Hall Report

Caretaker Terri Friesen Date September 2023

- 1) Cleaning, Key meetings: 4 hrs
- 2) Texts, calls, supplies, Miscellaneous duties/work: 7.75 hrs
(Inspections, maintenance, non-routine work, Board Meeting Functions):

Notes:

Total (all hours worked): 11.5 hrs.

Rentals:

- 1) Residents: 3

No charge/discounted ONLY by board approval 1

Notes: Flyaway Club – N/C

- 2) Non-residents: 0

Discounted ONLY by board approval _____

Notes:

- 3) Board functions, (meetings, scheduled, elections): 3

Total: 6

Deposits Retained: 1

Reason: chairs and tables not replaced properly. Needed maintenance to assist me.

Total Money Collected: \$300.00

Sep-23 RENTER REGISTER

R/NR	DATE	RENTER	FUNCTION	CHECK #/ CASH	RENTAL AMOUNT
R	9/9/2023	Michele Orouke	baby shower		\$100.00
R	9/26/2023	Flyaway Club	meeting		N/C
R	9/30/2023	Brenna Beddoe	wedding/reception	cash	\$100.00
	9/30/2023	Brenna Beddoe	deposit retained	11701	\$100.00

TOTAL \$300.00

I DECLARE UNDER THE PENALTIES OF LAW THAT THIS ACCOUNT, CLAIM OR DEMAND IS JUST AND CORRECT AND THAT NO PART OF IT HAS BEEN PAID. MS 471.391, Subd 1:

TERRI FRIESEN
CARTAKER
10/1/2023

September Maintenance Report

9/5/23

AVREY

4 HRS COMPLETELY FINISHED WENDIGO ICE RINK

2 ½ HRS CLEANING SERVICE CENTER GARAGE AND CLEANING TRUCK OUT

1 ½ HRS GETTING GARBAGE FROM CRYSTAL, CASPER, WENDIGO, AND CEMETERY

9/5/23

MARLIN

½ HR MEET WITH MIKE

7.5 HRS MOWING ON SOUTH END SUNNY BEACH RD, METZENHUBER RD, BAYVIEW RD, SCHMIDT RD, ROBINSON RD, NORWAY RD, WOODBINE RD, TOLLERICK RD, MELODY RD

9/6/23

MARLIN

1.5 HRS AT CEMETERY SHOWING AVREY HOW TO LEVEL FOOTMARKERS AND DUG CREMATION SITE

1.5 HRS REPAIRING DRAG FOR BALLFIELD

4.5 HRS MOWING ON MISHAWAKA RD

.5 HRS BURYING CREMATION SITE

9/6/23

AVREY

1 HR LEARNING TO LEVEL GRAVES

2 ½ HRS GETTING ROAD BLOCK SIGNS

½ HR TOUCHING UP ON CRYSTAL RINK

3 HRS DRAGGING CRYSTAL, AND WINDIGO BALL FIELDS

9/7/23

MARLIN

7.5 HRS MOWING ON ISLEVIEW RD, CHIPPEWA, WINNEBAGO RD, APACHE DR, BIRCH ST, PINE ST, MISHAWAKA SHORES

9/7/23

AVREY

2 HRS PICKING UP TREES IN DITCHES

September Maintenance Report

2 HRS MOWING PICNIC AREA

1 ½ HRS GETTING GARBAGES

1 ½ HRS CLEANING THE TRUCK

9/11/23

MARLIN

½ HR MEET WITH MIKE

6 ½ HR MOWING DITCHES ON HUGHES RD, VROMAN RD, JANE LN, BEAR CREEK RD, AND WAGON WHEEL RD

1 HR AT CEMETERY

9/11/23

AVREY

1 HR GETTING FUEL FOR TRUCK AND TRACTOR

1 HR GETTING GARBAGES FROM CRYSTAL CASPER AND WINDIGO

½ HR GETTING ROAD BLOCK SIGN FROM MISHAWAKA AND TOWN HALL GARAGE

½ HR WEED WHACKING SIGNS ON SUNNY BEACH THAT I MISSED

1 HR GETTING TREE OFF ROMANS RD AND OFF ROBINSON LANDING

1 ½ HRS CLEANING DUMP TRUCK

1 ½ HRS MOWING AND WEED WHACKING CASPER LANDING AND PICK UP COUPLE BRANCHES THERE

9/12/23

MARLIN

2 HR TRIP TO TOWN FOR PARTS AND SUPPLIES AND TO COHASSET FOR A LOAD OF SAND

5 HR MOWING ON STONEY POINT RD, CRYSTAL SPRINGS LN, SOUTHWOOD RD, PINE LANDING RD

1 HR WORKING ON POLE SAW

9/12/23

Avrey

½ Hr airing up tractor tire and getting equipment ready

7 ½ Hrs leveling foot stones in cemetery

AVREY

9-13-23

September Maintenance Report

7 ½ HRS LEVELING GRAVESTONES IN CEMETERY

½ HR GETTING ROAD BLOCK SIGNS SET UP

9/14/23

MARLIN

½ HR MEET WITH MIKE

1 1/2 HR TRIP TO TOWN, GOT WATER SOFTENER SALT, STOPPED AT TOWN HALL PUT SALT IN, PICKED UP OLD FILE BAGS TO DISPOSE OF.

1 HR AT CEMETERY SHOWING AVREY HOW TO PLOT OUT A BLOCK.

1 HR GETTING SIGN POST, INSTALLING 2 SIGNS ON SUNNY BEACH RD AND PUT UP FIRE #.

3.5 HR MOWING ON VERDE LN, ASPEN, AND WENDIGO PARK RD

½ HR AT SERVICE CENTER

9/14/23

AVREY

1 ½ HRS PICKING UP STICKS AT TOWN HALL

6 ½ HRS LEVELING GRAVES IN CEMETERY

9/18/23

MARLIN

½ HR MEET WITH MIKE

3 1/2 HR DRIVING THROUGHOUT TOWNSHIP CHECKING ROADS FOR HANGING BRANCHES, BRUSH COVERING SIGNAGE ETC

2 ½ HR AT CEMETERY PLOTTING OUT AND DIGGING CREMATION SITE, CHECKING ANOTHER CREMATION PLOT, MEASURED OUT AND SHOWED HEADSTONE PLACEMENT OF HERFINDAHL VS ARBOUR GRAVESITES

1 ½ HR MOWING OVER ON GARY DR

9/18/23

AVREY

1 HR PICKING UP ROAD SIGNS AND SANDBAGS AND BRING THEM TO TOWN HALL

7 HRS LEVELING GRAVES

9/19/23

MARLIN

September Maintenance Report

1 HR REPAIRING HYDRAULIC LEAK ON TRACTOR

½ HR CLEANING UP MARKER OFF UNDERWOOD RD SIGN

5 HRS MOWING BRUSH ON WENDIGO PARK RD

1 HR UPDATING CEMETERY BOOK WITH COMPUTER RECORDS

½ HR COVERING CREMATION SITE

9/19/23

AVREY

8 HRS LEVELING GRAVES

9/20/23

MARLIN

6 HRS CEMETERY WORK, UPDATING BOOKS, REDUG CREMATION AND COVERED, HELPED AVREY

1 HR OPENING UP MISHAWAKA LANDING AND FILLING UP APPROACH WITH CLASS 5

1 HR TAKING DOWN "NO SWIMMING" SIGNS AT CASPER AND LAPLANT LANDINGS AND INSTALLED NEW

"SWIM AT YOUR OWN RISK" SIGNS

9/20/23

AVREY

8 HRS LEVELING HEAD/FOOTSTONES IN CEMETERY

9/20/23

AVREY

8 HRS LEVELING HEAD/FOOTSTONES IN CEMETERY

9/21/23

MARLIN

1 HR TO TOWN FOR SUPPLIES

2 HR POURING CONCRETE BASE FOR VETERAN MARKER

2 ½ HR CEMETERY WORK

1 ½ HR AUGUST RECEIPT REPORT

1 HR LABOR AT SERVICE CENTER

9/21/23

Avrey

September Maintenance Report

8 hrs leveling head/footstones in cemetery

9/25/23

MARLIN

1 HR TRIP TO TOWN FOR SUPPLIES

3 HRS PICKING UP GARBAGES AND DRIVING ROADS LOOKING FOR STORM DAMAGE

½ HR CREMATION BURIAL

2 HRS POURING CONCRETE BASES FOR HEADSTONE AND FOOTSTONE

1 ½ HRS AT CEMETERY RAKING AND RESEEDING SOME GRAVESITES

9/26/23

MARLIN

½ HR MEET WITH MIKE

2 HRS LOADING ASV AND GOING TO BEAR CREEK RD AND CLEANING UP DOWNED TREE, STOPPED BY LAPLANT BUT SOMEONE PARKED IN THE WAY TO CLEAN UP DOWNED TREE THERE.

1 ½ HR SCOPED OUT DEAD TREE HUNG UP ON SUNNY BEACH RD, SHARPENED CHAINSAW, ASSEMBLED VETERAN PLAQUE TO CONCRETE BASE

3 HRS CUTTING DOWN 3 TREES ON SUNNY BEACH RD, CLEANING THEM UP AND BRINGING BRANCHES ETC TO SERVICE CENTER, WENT BACK WITH BLOWER AND CLEANED DEBRIS OFF ROADWAY

1 HR GETTING BRUSH HOG OUT AND SERVICING TO SEE IF IT WORKS YET, COMPUTER WORK UPDATING SOME CEMETERY INFORMATION

DAILY TIME SHEET

9/27/23

AVREY

7 HRS IN CEMETERY

1 HR WITH MARLIN IN CEMETERY

TIME SHEET

DAILY 9/28/23

MARLIN

1 HR AT MISHAWAKA MOVING OLD SIGNS BACK ON OUR PROPERTY, PICKING UP SOME BRUSH, ASSESSING FENCE

4 HRS CEMETERY WORK

September Maintenance Report

1 ½ HR GOING TO TOWN FOR LATHE AND CUTTING IT INTO STAKES TO USE ON GRADING CRYSTAL PARK RINK

1 ½ LABOR AND COMPUTER WORK AT SERVICE CENTER

Harris Township 2023 Year to Date Actuals vs. Budget as of 9/30/23

	2023 YTD Actual Receipts	2023 YTD Budget Receipts	2023 YTD Variance	2023 YTD % of Budget	2023 YTD	2023 YTD Budget Disbursed	2023 YTD Variance	2023 YTD % of Budget
General Fund	141,879.40	201,000.00	(59,120.60)	71%	155,389.09	230,478.00	(75,088.91)	67%
Road and Bridge	404,059.99	725,000.00	(320,940.01)	56%	630,751.00	799,400.00	(168,649.00)	79%
Grants	10,000.00	0.00	10,000.00		0.00	0.00	0.00	
ARPA - American Rescue Equipment	0.00	0.00	0.00		11,948.97	0.00	11,948.97	
	8,704.61	15,000.00	(6,295.39)	58%	16,391.39	23,350.00	(6,958.61)	70%
Cemetery	18,983.04	14,000.00	4,983.04	136%	11,483.94	20,860.00	(9,376.06)	55%
Fire	77,473.86	135,000.00	(57,526.14)	57%	65,380.50	120,000.00	(54,619.50)	54%
Recreation	15,000.87	25,000.00	(9,999.13)	60%	24,894.41	45,900.00	(21,005.59)	54%
Buildings and Grounds	19,344.14	29,000.00	(9,655.86)	67%	24,500.70	45,000.00	(20,499.30)	54%
General Capital Projects	186,661.57	131,300.00	55,361.57	142%	0.00	100,000.00	(100,000.00)	0%
Total :	882,107.48	1,275,300.00	(393,192.52)	69%	940,740.00	1,384,988.00	(444,248.00)	68%

Road and Bridge \$725K Receipts Budget includes \$100K from correlating General Capital Disbursements Budget.
 General Capital YTD Receipts includes \$107,900 in township land sales.

Payment Request - Clerk
 Harris Township
 Itasca County

Name: Kelly Derfler

Date	Description	# Hours	Rate	Amount
Hourly Work				
10/7/2023	check email, agenda prep	1	\$19.00	\$19.00
10/8/2023	agenda prep at hall for 10/11 meeting	2	\$19.00	\$38.00
10/9/2023	check email	0.25	\$19.00	\$4.75
10/10/2023	check email, bank deposit (mileage)	0.5	\$19.00	\$9.50
10/11/2023	10/11 meeting prep, meeting, post meeting scan/filing	2.25	\$19.00	\$42.75
10/12/2023	check email	0.25	\$19.00	\$4.75
10/13/2023	check email	0.25	\$19.00	\$4.75
10/16/2023	check email	0.25	\$19.00	\$4.75
10/17/2023	check email	0.25	\$19.00	\$4.75
10/18/2023	check email, agenda text, 10/11 Minutes	2.5	\$19.00	\$47.50
10/19/2023	check email	0.25	\$19.00	\$4.75
10/20/2023	check email, agenda prep, pick up mail and log (mileage)	1.75	\$19.00	\$33.25
			\$19.00	\$0.00
			\$19.00	\$0.00
			\$19.00	\$0.00
TOTALS		11.5		\$218.50
Reimbursements:				
Date		Miles	Rate	Amount
10/10/2023	bank deposit	35.50	\$ 0.655	\$23.25
10/20/2023	pick up mail, hall	37.00	\$ 0.655	\$24.24
			\$ 0.655	\$0.00
			\$ 0.655	\$0.00
Other reimbursement items				Amount
<i>Total reimbursements requested:</i>				\$47.49

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Signature _____ Kelly Derfler

Date 10/20/23

Payment Request - Sexton

Harris Township

Name: Terri Friesen

Itasca County

10/7/23 to 10/20/23

Date	Description	# Hours	Rate	Amount
10/9/2023	monument company	1	\$16.00	\$16.00
10/12/2023	calls and email re: winter removal of items	2	\$16.00	\$32.00
10/17/2023	meet w/ Peggy to review ledger/grave issues	2.5	\$16.00	\$40.00
10/18/2023	VA to sign for monument	1	\$16.00	\$16.00
10/18/2023	service center to work on cemetery issues	0.5	\$16.00	\$8.00
10/18/2023	Discuss plot sale (Lease)	0.5	\$16.00	\$8.00
10/19/2023	meet Lease at cemetery	1	\$16.00	\$16.00
10/19/2023	service center fo finish project for Peg	1	\$16.00	\$16.00
10/19/2023	Eskuche burial	0.5	\$16.00	\$8.00
TOTALS		10		\$160.00
Reimbursements:				
Description:				Amount
<i>Total reimbursements requested:</i>				\$0.00

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

10/20/2023

 Signature Terri Friesen

**Harris Township
Pay Request**

	General	Equipment	Road/Bridge	Cemetery	Recreation	Building/G rounds	PTO	TOTAL
Date	100	200	300	400	500	600		
9-Oct	4		4					8
10-Oct	2		3	3				8
11-Oct				4	4			8
12-Oct	1.5				2.5	4		8
16-Oct	2.5			1.5	4			8
17-Oct	1.5					6.5		8
18-Oct		8						8
19-Oct	3	3		2				8
								0
								0
	14.5	11	7	10.5	10.5	10.5		64
	22.7%	17.2%	10.9%	16.4%	16.4%	16.4%		1
								0
								0
								0
								0
Total Hours								64
Portion								0
								0
								0
								0

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Marlin Herbert

10/19/2023

Signature

Date



Remit to
Fastenal Company
P.O. Box 1286
Winona, MN 55987-1286

INVOICE

Page 1 of 1

Cust. No. MNGRA0189
Cust. P.O.
Job No.
Contract No. Nat'l IPA/Omnia #R192001

For billing questions
1340 E HWY 169
GRAND RAPIDS, MN 55744

Invoice Date
10/09/2023

Invoice No.
MNGRA138591

Invoice Total
41.20 USD

Phone 218/327-5465
Fax 218/327-5490

Final Due Date
(NET30) 11/08/2023

Sold To

HARRIS TOWNSHIP SERVICE CENTER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Ship To

Picked up at branch
1340 E HWY 169
GRAND RAPIDS, MN 55744

This Order and Document is subject to the "Terms of Purchase" posted on www.fastenal.com.

Line No	Quantity Ordered	Quantity Shipped	Quantity Backordered	Description	Control No.	Part No.	Price / Hundred	Amount
1	2	2	0	24 CtnPolyDelMopRfl	136247	0611988	2,059.8000	41.20 Y

Received By

Tax Exemption

4214996

G

Comments

Contact: Derrick

Subtotal	41.20
Shipping & Handling	0.00
MN State Tax	0.00
County Tax	0.00
City Tax	0.00
Total	41.20

Reasonable collection and attorneys fees will be assessed to all accounts placed for collection.

No materials accepted for return without our permission. All discrepancies must be reported within 10 days.

If you re-package or re-sell this product, you are required to maintain integrity of Country of Origin to the consumer of this product.

Please pay from this invoice.

Invoice: MNGRA138591 Cust: MNGRA0189

FASTENAL®

Fastenal Company
 P.O. Box 1286
 Winona, MN 55987-1286

Packing Slip

Date: 10/9/23
 Reference No: MNGRA138591
 Page: 1

Cust. No. MNGRA0189
 Cust. P.O.
 Job No.

The store serving you is
 1340 E HWY 169

Final Due Date NET 30 1/10/2021

Grand Rapids, MN 55744
 Phone # (218)327-5465
 Fax # (218)327-5490

Contract No.
 Nat'l IPA/Omnia #R192001

Sold To
 HARRIS TOWNSHIP SERVICE CENTER
 20876 WENDIGO PARK RD
 GRAND RAPIDS, MN 55744
 218-326-6386; 218-326-0623(Fax)

Ship To
 Picked up at Fastenal Store

This Order and Document are subject to the "Terms of Purchase" posted on www.fastenal.com.

Line No.	Quantity Ordered	Quantity Shipped	Quantity Backorder	Description	Control No.	Part No.	Price / Hundred	Amount
1	2	2		0 24"CltnPolyDstMopRfl	136247	0611988	2,059.8000	41.20*

*2 replacement
 dust heads for
 the large sweeper
 JFM
 10/10/23*

Received By

Tax Exemption

Comments
 Contact Derrick

This packing slip may
 may be subject to
 tax depending on
 your status.

Subtotal	41.20
Shipping & Handling	
State Tax	
County Tax	
City Tax	
TOTAL USD	

If you re-package or re-sell this product, you are required to maintain integrity of Country of Origin to the consumer of this product

Reasonable collection and attorneys fees will be assessed to all accounts placed for collection
 No materials accepted for return without our permission.

X indicates part is a hazardous material

* indicates part was sold at a promotional or special discount price

[Handwritten Signature]

All discrepancies must be reported within 10 days

135512



Contract Number: HARRT 171922
 Pay Request Number: 1

Project Number: HARRT171922
 Project Description: 2023 Bituminous Roadways

Contractor: Hawkinson Construction Co., Inc.
 501 W Co Rd 63
 Grand Rapids, MN 55744
 Vendor Number: Up To Date: 09/15/2023

	Funds Encumbered		
	Original	Additional	
Contract Amount	\$666,666.66		\$666,666.66
Original Contract		\$0.00	N/A
Contract Changes			
Revised Contract	\$666,666.66		\$666,666.66

Work Certified To Date	Base Bid Items	Contract Changes	Material On Hand	Total
	\$548,299.02	\$0.00	\$0.00	\$548,299.02

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$548,299.02	\$548,299.02	\$27,414.95	\$0.00	\$520,884.07	\$520,884.07
Percent Retained: 5%					Percent Complete: 82.24%

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By: Harris Township
 Owner: *[Signature]*
 Date: Sept 27, 2023

Approved By: Hawkinson Construction Co., Inc.
 Contractor: *[Signature]* (MATT LIEN)
 Date: 9/18/23

Payment Summary			
No.	Up To Date	Work Certified Per Request	Amount Retained Per Request
1	2023-09-15	\$5,48,299.02	\$27,414.95
			Amount Paid Per Request
			\$520,884.07

Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
Aspen	1	\$263,667.20	\$13,183.36	\$0.00	\$250,483.84	\$250,483.84
Mishawaka Road	3	\$129,130.42	\$6,456.52	\$0.00	\$122,673.90	\$122,673.90
Mishawaka Shores	2	\$155,501.40	\$7,775.07	\$0.00	\$147,726.33	\$147,726.33

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
Aspen Drive	Local	\$250,483.84	\$282,536.31	\$282,536.31	\$250,483.84
Mishawaka Boat Landing	Local	\$0.00	\$62,873.00	\$62,873.00	\$0.00
Mishawaka Road	Local	\$122,673.90	\$136,283.97	\$136,283.97	\$122,673.90
Mishawaka Shores	Local	\$147,726.33	\$184,973.38	\$184,973.38	\$147,726.33

Contract Item Status												
Base/Ait	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity Request	Amount This Request	Quantity To Date	Amount To Date		
Base Bid	1	2011.601	CONSTRUCTION SURVEYING	LUMP SUM	\$14,000.00	1	1	\$14,000.00	1	\$14,000.00		
Base Bid	2	2021.501	MOBILIZATION	LUMP SUM	\$31,771.48	1	1	\$31,771.48	1	\$31,771.48		
Base Bid	3	2101.501	CLEARING & GRUBBING	LUMP SUM	\$2,650.00	1	1	\$2,650.00	1	\$2,650.00		
Base Bid	4	2104.501	REMOVE PIPE CULVERTS	LIN FT	\$18.00	34	34	\$612.00	34	\$612.00		
Base Bid	5	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LIN FT	\$2.00	284	226	\$452.00	226	\$452.00		
Base Bid	6	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	\$10.00	68	68	\$680.00	68	\$680.00		
Base Bid	7	2109.501	COMMON EXCAVATION	CU YD	\$15.00	2384	2384	\$35,760.00	2384	\$35,760.00		
Base Bid	8	2108.504	GEOTEXTILE FABRIC TYPE 7	SQ YD	\$3.46	1545	1545	\$5,345.70	1545	\$5,345.70		
Base Bid	9	2112.519	SUBGRADE PREPARATION	RDST	\$250.00	73.6	73.6	\$18,400.00	73.6	\$18,400.00		
Base Bid	10	2118.509	AGGREGATE SURFACING (CV) CLASS 5	CU YD	\$41.65	82	82	\$3,415.30	82	\$3,415.30		
Base Bid	11	2118.508	AGGREGATE SURFACING (CV) CLASS 1	CU YD	\$83.70	135	135	\$11,299.50	135	\$11,299.50		
Base Bid	12	2211.507	AGGREGATE BASE (CV) CLASS 5	CU YD	\$25.00	329	329	\$8,225.00	329	\$8,225.00		
Base Bid	13	2215.504	FULL DEPTH RECLAMATION	SQ YD	\$1.30	21509	21509	\$27,961.70	21509	\$27,961.70		
Base Bid	14	2215.507	HAUL FULL DEPTH RECLAMATION (LV)	CU YD	\$4.00	824	824	\$3,296.00	824	\$3,296.00		
Base Bid	15	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3.C)	TON	\$87.00	1926	1543	\$134,241.00	1543	\$134,241.00		
Base Bid	16	2360.501	TYPE SP 12.5 WEARING COURSE MIX (3.C)	TON	\$83.00	2003	2241	\$186,003.00	2241	\$186,003.00		
Base Bid	17	2451.607	STRUCTURAL BACKFILL	CU YD	\$23.00	1490	1490	\$34,270.00	1490	\$34,270.00		
Base Bid	18	2501.502	22" SPAN RC PIPE-ARCH APRON	EACH	\$1,640.00	2	2	\$3,280.00	2	\$3,280.00		
Base Bid	19	2501.503	22" SPAN RC PIPE-ARCH CULV CL IIA	LIN FT	\$190.00	24	24	\$4,560.00	24	\$4,560.00		
Base Bid	20	2511.504	GEOTEXTILE FILTER TYPE 4	SQ YD	\$13.00	26.8	26.8	\$348.40	26.8	\$348.40		
Base Bid	21	2511.509	RANDON RIPRAP CLASS III	CU YD	\$227.00	11.8	11.8	\$2,678.60	11.8	\$2,678.60		
Base Bid	22	2563.601	TRAFFIC CONTROL	LUMP SUM	\$5,500.00	1	1	\$5,500.00	1	\$5,500.00		
Base Bid	23	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$169.00	2	2	\$338.00	2	\$338.00		
Base Bid	24	2573.503	SILT FENCE TYPE MS	LIN FT	\$3.75	2878	2970	\$11,137.50	2970	\$11,137.50		
Base Bid	25	2574.507	COMMON TOPSOIL BORROW	CU YD	\$49.00	551	22	\$1,078.00	22	\$1,078.00		
Base Bid	26	2574.508	FERTILIZER TYPE 3	POUND	\$1.00	272	40	\$40.00	40	\$40.00		
Base Bid	27	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SQ YD	\$1.49	6602	500	\$745.00	500	\$745.00		
Base Bid	28	2575.505	MOWING	ACRE	\$250.00	2.72	0	\$0.00	0	\$0.00		
Base Bid	29	2575.505	SEEDING	ACRE	\$169.00	1.36	0.36	\$60.84	0.36	\$60.84		
Base Bid	30	2575.505	WEED SPRAYING	ACRE	\$300.00	0.68	0	\$0.00	0	\$0.00		

Contract Item Status

Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	31	2575.506	WEED SPRAY MIXTURE	GAL	\$300.00	0.88	0	\$0.00	0	\$0.00
Base Bid	32	2575.508	SEED MIXTURE 35-241	POUND	\$15.00	49.8	10	\$150.00	10	\$150.00
Base Bid	33	2575.523	WATER	MGAL	\$99.00	29.64	0	\$0.00	0	\$0.00
Base Bid	34	2582.503	4" DBLE SOLID LINE PAINT	LIN FT	\$1.50	463	0	\$0.00	0	\$0.00
Alternate 1	35	2112.519	SUBGRADE PREPARATION	LUMP SUM	\$7,000.00	1	0	\$0.00	0	\$0.00
Alternate 1	36	2360.501	TYPE SP 9.5 WEARING COURSE MIX (3.C)	TON	\$106.00	200	0	\$0.00	0	\$0.00
Alternate 1	37	2360.501	TYPE SP 12.5 WEARING COURSE MIX (3.C)	TON	\$102.00	333	0	\$0.00	0	\$0.00
Alternate 1	38	2582.503	4" SOLID LINE PAINT	LIN FT	\$1.00	707	0	\$0.00	0	\$0.00
Alternate 2	39	2582.503	4" DBLE SOLID LINE PAINT	LIN FT	\$0.50	2881	0	\$0.00	0	\$0.00
Base Bid Totals:								\$548,299.02		\$548,299.02

Project Category Totals

Project	Category	Amount This Request	Amount To Date
HARRT171922		\$548,299.02	\$548,299.02

Contract Change Item Status

Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Contract Change Totals:											
									\$0.00		\$0.00

Contract Change Totals

Number	Description	Effective Date	Amount

Material On Hand Additions

Line	Item	Description	Date	Added	Comments

Material On Hand Balance

Line	Item	Description	Date	Added	Used	Remaining

Contract Total

\$548,299.02

Hawkinson Sand & Gravel
 P.O. Box 867
 3000 Rangeline Road
 Grand Rapids, MN 55744
 Voice: (218) 326-6681
 Fax: (218) 326-6682

Harris Township
 20876 Wendigo Park Road
 Grand Rapids, MN 55744
 ⑆⑆⑆⑆⑆⑆⑆⑆⑆⑆⑆⑆

Account No.	Page
400241	1
Statement Date	
09/30/23	

Harris Township			
Statement Date	Account No.	Page	
09/30/23	400241	1	

To ensure proper credit, please return this portion with your remittance.

AMOUNT ENCLOSED: \$ _____

A finance charge of 1 1/2 % per month (annual percentage rate of 18%) will be charged on all past due accounts.

Date	Cd	Ticket	Description	Amount	Balance	Reference	Cd	Amount
			Beginning Balance:		0.00			
09/16/23	I	SG Invoice		21.38		0916230241	I	
			Current	31-60 Days	Over 60 Days	Retainage	Balance Due	
			21.38	0.00	0.00	0.00	21.38	

Invoice

From: **Hawkinson Sand and Gravel**
P.O. Box 867
3000 Rangeline Road
Grand Rapids, MN 55744 US
Tel (218) 326-6681 Fax:(218) 326-6682

Bill to: **Harris Township**
20876 Wendigo Park Road
Grand Rapids, MN 55744
|||.....

Ship to:
20876 Wendigo Park Road
Grand Rapids, MN 55744

Cust #	Customer Ref	Invoice #	Invoice Date	Due Date	Disc Date	Terms
400241		0916230241	09/16/23	10/30/23		Net 30th

Mth/Trans	Line	Description	Material	Unit Price	Quantity	Amount
09/23 83	1	Materials	2201 FILL SAND(CA SAND)	0.00000	3.960	21.38

Notes:

Total Sales Tax	21.38
Less Retainage	
Total Due	21.38

Detailed Tonnage and Charge Report

Order: by Account Name by Material by Pit/Plant Type: All
From 09/10/2023 to 09/16/2023

HARRIS TOWNSHIP (400241)

Fill Sand (2201)

Summit Scale (old Brinks Pit) (Summit)

Site Ticket P.O. Number

S 275401

Date 09/12/2023

Account 400241

Truck

Code 2201

Qty 3.960

Per Qty Per Load 5.40 0.00

Units Yards (c) 0 0.00

Freight/Add \$0.00

Taxes \$0.00

Total Charge \$21.38

Summit Scale (old Brinks Pit) (Summit)

Loads 1

Tons 3.96

SubTotal 21.38

SubTotal 21.38

SubTotal 21.38

Taxes \$0.00

Total Charge \$21.38

Fill Sand (2201) Totals

Loads 1

Tons 3.96

SubTotal 21.38

SubTotal 21.38

SubTotal 21.38

Taxes \$0.00

Total Charge \$21.38

HARRIS TOWNSHIP (400241) Totals

Loads 1

Tons 3.96

SubTotal 21.38

SubTotal 21.38

SubTotal 21.38

Taxes \$0.00

Total Charge \$21.38

Customer Statement
For 10/2/2023 to 10/2/2023

Monday, October 9, 2023 3:21 PM

County:

Itasca County Recorder
123 NE 4th St
Grand Rapids, MN 55744

10/13/2023

Customer:

HARRIS TOWNSHIP
20876 WENDIGO PK RD
GRAND RAPIDS, MN 55744

Receipt #:	Doc #:	Date:	Type:	Paid:	Debited:	Charged:	Outstanding:
226002	A000775296	10/2/2023	CEMETERY DEED	\$0.00	\$0.00	\$46.00	\$46.00
226002	A000775297	10/2/2023	CEMETERY DEED	\$0.00	\$0.00	\$46.00	\$46.00
226002	A000775298	10/2/2023	CEMETERY DEED	\$0.00	\$0.00	\$46.00	\$46.00
226002	A000775299	10/2/2023	CEMETERY DEED	\$0.00	\$0.00	\$46.00	\$46.00
				\$0.00	\$0.00	\$184.00	\$184.00

Previous Balance:	\$0.00
Net Posted to Account:	\$0.00
Charged / Debited Items:	\$184.00
Ending Balance:	\$184.00

Thank you for your business!
PLEASE RETURN THIS INVOICE WITH PAYMENT
All Bills Must Be Paid Promptly Upon Receipt of Invoice

Customer Information

XEROX CORPORATION
PO BOX 660501
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number
Special Reference

XEROX
RECEIVED
10/20/2023

Telephone 888-435-6333
Please Direct Inquiries To: 
Ship To/Installed At:

HARRIS TOWNSHIP HALL
21998 AIRPORT RD
GRAND RAPIDS MN
55744

Bill To:
HARRIS TOWNHALL
RD
20876 WENDIGO PARK
GRAND RAPIDS MN
55744

10-01-23
Invoice Date
019803463
Invoice Number
725542070
Customer Number

Please contact us with your customer number at xeroxinvenrollments@xerox.com if you would like your invoices emailed.

C8155H XEROX C8155H

SER.# EHQ-217458

SPLY-MAINT - COST PER COPY PLAN
AMOUNT

Invoice

METER USAGE	METER READ	METER READ	NET COPIES
TOTAL BLACK	08-21-23 TO	09-21-23	
TOTAL COLOR	69902	71716	1814
	54366	54936	570
METER CHARGES			
TOTAL BLACK	1814		
BLACK BILLABLE PRINTS	1814	.005000	9.07
TOTAL COLOR	570		
COLOR BILLABLE PRINTS	570	.055000	31.35
NET PRINT CHARGE			40.42

1 LINE FAX SER.# FAX-1LINE INCL
OFFICE FINISHER SER.# OFC-81 INCL

SUB TOTAL 40.42

TOTAL 40.42

THIS IS A 60 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK

Ship To/Installed At
HARRIS TOWNSHIP HALL
21998 AIRPORT RD
GRAND RAPIDS MN
55744

Bill To
HARRIS TOWNHALL
RD
20876 WENDIGO PARK
GRAND RAPIDS MN
55744

When Paying By Mail
Send Payment To:
XEROX CORPORATION
P.O. BOX 802555
CHICAGO IL
60680-2555

Payment



Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

PLEASE PAY THIS AMOUNT
08-698-9717 1 725542070 019803463 10-01-23
RF021575 S 110120
03 6R7G 4D68 H A7310 5933 2 115

\$40.42
VMN99

202100008070060 0198034630 0300040425 272554207060

RECEIVED
10/30/23

Account Statement



Pro Xtra Credit Card



Customer Service:
homedepot.com/mycrc



Account Inquiries:
1-800-685-6691 (TTY: 711) Fax 1-800-286-7308

Commercial Account
HARRIS TOWNSHIP

Account _____

Summary of Account Activity

Previous Balance	\$219.98
Payments	-\$219.98
Credits	-\$0.00
Purchases	+\$273.00
Debits	+\$0.00
FINANCE CHARGES	+\$0.00
Late Fees	+\$0.00
New Balance	\$273.00

Payment Information

Current Due	\$50.00
Past Due Amount	+ \$0.00
Minimum Payment Due	= \$50.00
Payment Due Date	11/03/23
Amount to pay to avoid incurring finance charges	\$273.00

Send Notice of Billing Errors and Customer Service Inquiries to:
HOME DEPOT CREDIT SERVICES
PO Box 790345, St. Louis, MO 63179 0345

Credit Limit	\$7,500
Credit Available	\$7,227
Closing Date	10/08/23
Next Closing Date	11/07/23
Days in Billing Period	31



15% OFF* HARDIEBACKER WITH HYDRODEFENSE BACKERBOARD

- HydroDefense Technology protects the board against damage and mold, saving you valuable time
- Use this 100% waterproof board for countertops, showers and floor installations

Visit homedepot.com/hardiehydrobacker for more details.

*Offer valid 9/25 - 10/15/2023. Valid only for SKU 1005071718.



Important Changes: Our Privacy Notice has changed and can be found at www.citi.com/privacy

TRANSACTIONS

Trans Date	Location/Description	Reference #	Amount
10/04	CARD ENDING 7849 MICHAEL SHACK THE HOME DEPOT GRAND RAPIDS MN	5026120	\$ 273.00
		TOTAL CARD ENDING 7849	\$ 273.00

PAYMENTS, CREDITS, FEES AND ADJUSTMENTS

10/03	AUTOPAY PAYMENT THANK YOU IL	P9194008LEPFT81Y6	\$ 219.98
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NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION

Page 1 of 6

This Account is Issued by Citibank, N.A.

Please detach and return lower portion with your payment to ensure proper credit. Retain upper portion for your records.



P.O. Box 790411
St. Louis, MO 63179

Your _____



Your Account is enrolled in AutoPay. Your next AutoPay payment of \$273.00 will be deducted from your bank account on 11/03/2023. Please note that the next AutoPay payment may be reduced if you have made additional payments or received any credits during the current billing cycle.

Payment Due Date	November 3, 2023
New Balance	\$273.00
Past Due Amount	\$0.00
Minimum Payment Due	\$50.00
Amount Enclosed: \$	

Statement Enclosed

00006956 1 G3501380 DTF 00006956



HARRIS TOWNSHIP
MARGARET CLAYTON
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

***ND00L75L

Please see reverse side to change your address.
Make Checks Payable to ▼

HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2215317821
PO BOX 70614
PHILADELPHIA, PA 19176-0614



03109 0005000 0027300 0021998 06035322215317821 0304



Pro Xtra Credit Card



Remit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT 32 2215317821
PO BOX 70614
PHILADELPHIA, PA 19176-0614

INVOICE DETAIL

BILL TO:
Acct:
Card

SHIP TO:
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Amount Due:	Trans Date:	Invoice #:
\$273.00	10/04/23	5026120
PO:		Store: 2834, GRAND RAPIDS, MN

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
10-10-10 ALL PURPOSE FERT 40#	00007142410000200010	21.0000 EA	\$13.00	\$273.00
SUBTOTAL				\$273.00
TAX				\$0.00
TOTAL				\$273.00

69102820-006956-0003-0003

782103



NNNN

Lake Country Power

26039 Bear Ridge Drive
Cohasset, MN 55721

A Teachers Energy Cooperative

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959

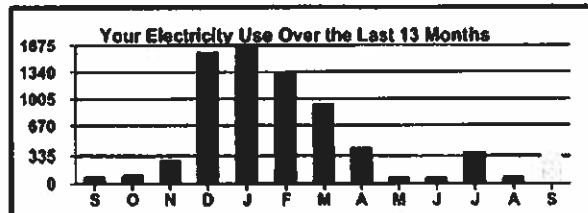
Pay by Phone 1-888-222-8892 or
visit us at www.lakecountrypower.coop

4 298

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Space heater use adds up on electric bills. Instead, heat chilly spots with an efficient room storage unit on our Off Peak program. Call 800-421-9959.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	75.56
PAYMENT 10/02/2023	-75.56
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION								
RATE CODE	METER	DATES	METER READING PRES	MULTI-PREV	PLIER CODE	USAGE	DESCRIPTION	
40	20032435	10/01 -09/01	25070	24699	1	371	ENERGY CHARGE @ .135900	50.42
30						80	SERVICE AVAILABILITY CHG: SEC LIGHT-200W HPS(QTY 1)	48.00
TOTAL CHARGES THIS STATEMENT								112.42
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 10/30/23								
METER READ AUTOMATICALLY								
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due	
500567550	WENDIGO WARMING HOUSE		(218) 327-8759		10/11/2023	10/30/2023	112.42	

Please detach and return this portion with your payment.

Account No.: 500567550 Cycle: 1
Due Date: 10/30/2023 Net Due: 112.42
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500567550100110000112420000112422

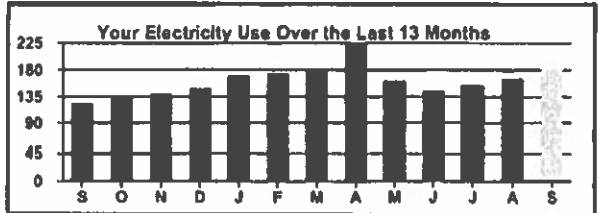


NNNN



26039 Bear Ridge Drive
Cohasset, MN 55721

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountypower.coop



Space heater use adds up on electric bills. Instead, heat chilly spots with an efficient room storage unit on our Off Peak program. Call 800-421-9959.

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

4 306



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	73.72
PAYMENT 10/02/2023	-73.72
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION								
RATE CODE	METER	DATES	METER READING PRES	MULTI-PREV	PLIER CODE	USAGE	DESCRIPTION	
40	20029365	10/01 -09/01	7840	7659	1	181	ENERGY CHARGE @ .135900	24.60
							SERVICE AVAILABILITY CHG:	48.00
							TOTAL CHARGES THIS STATEMENT	72.60
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 10/30/23								
METER READ AUTOMATICALLY								
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due	
500602100	CEMATARY		(218) 327-8759		10/11/2023	10/30/2023	72.60	

Please detach and return this portion with your payment.

Account No.: 500602100 Cycle: 1
Due Date: 10/30/2023 Net Due: 72.60
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4642

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500602100100110000072600000072605



NNNN

Lake Country Power

26039 Bear Ridge Drive
Cohasset, MN 55721

A Truist Energy Cooperative

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day
Office 1-800-421-9959

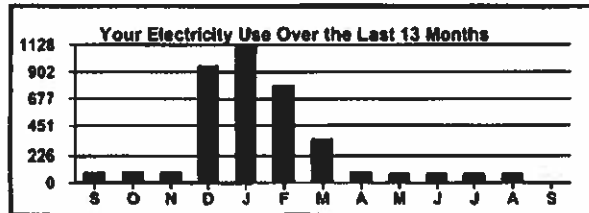
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

4 299

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Space heater use adds up on electric bills. Instead, heat chilly spots with an efficient room storage unit on our Off Peak program. Call 800-421-9959.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	60.16
PAYMENT 10/02/2023	-60.16
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION								
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER	USAGE	DESCRIPTION	
40	20028472	10/01 -09/01	14537	14457	1	80	ENERGY CHARGE @ .135900	10.87
							SERVICE AVAILABILITY CHG:	48.00
							TOTAL CHARGES THIS STATEMENT	58.87
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 10/30/23								
METER READ AUTOMATICALLY								
Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due			
500571150	CRYSTAL SPRINGS RD	(218) 327-8759	10/11/2023	10/30/2023	58.87			

Please detach and return this portion with your payment.

Account No.: 500571150 Cycle: 1
Due Date: 10/30/2023 Net Due: 58.87
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500571150100110000058870000058870



PO BOX 489
NEWARK, NJ 07101-0489

KEYLINE



HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Manage Your Account	Account Number	Date Due
b2b.verizonwireless.com	986510508-00001	10/04/23
Change your address at http://sso.verizonenterprise.com	Invoice Number	9944338033

Quick Bill Summary

Aug 13 -- Sep 12

Previous Balance <i>(see back for details)</i>	\$163.81
Payment – Thank You	-\$163.81
Balance Forward	\$.00
Monthly Charges	\$160.23
Usage and Purchase Charges	
Voice	\$.00
Messaging	\$.00
Data	\$.00
Surcharges and Other Charges & Credits	\$1.28
Taxes, Governmental Surcharges & Fees	\$2.52
Total Current Charges	\$164.03

Total Charges Due by October 04, 2023 \$164.03

Pay from phone	Pay on the Web	Questions:
#PMT (#768)	At b2b.verizonwireless.com	1.800.922.0204 or *611 from your phone



HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Bill Date September 12, 2023
Account Number 986510508-00001
Invoice Number 9944338033

Total Amount Due

Deducted from bank account on 10/01/23
DO NOT MAIL PAYMENT **\$164.03**

PO BOX 16810
NEWARK, NJ 07101-6810



99443380330109865105080000100000016403000000164039



Invoice Number Account Number Date Due Page
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Get Minutes Used	Get Data Used	Get Balance
#MIN + SEND	#DATA + SEND	#BAL + SEND

Payments

Payments, continued

Previous Balance	\$163.81
Payment - Thank You	
Payment Received 09/01/23	-163.81
Total Payments	-\$163.81
Balance Forward	\$0.00

Total Amount Due will be deducted from your bank account on 10/01/23

Written notations included with or on your payment will not be reviewed or honored. Please send correspondence to:
Verizon Wireless Attn: Correspondence Team PO Box 15069 Albany, NY 12212

Automatic Payment Enrollment for Account: 986510508-00001 HARRIS SERVICE CENTER

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. You agree to receive all Auto Pay related communications electronically. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.





Invoice Number 9944338033 Account Number 986510508-00001 Date Due 10/04/23 Page 3 of 9

Overview of Shared Usage

Participating Lines as of 09/12/23	Lines Exceeding Allowance after Share	Shared Allowance	Shared Usage	Shared Billable	Cost
Talk - Nationwide for Business Share	3	0	1,200	26	0

Overview of Lines

Lines Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	Surcharges and Other Credits	Taxes, Governmental and Fees	Third-Party Charges (includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
218-244-1811 Clerk Harms	4	\$64.09	---	---	\$0.48	\$0.84	---	\$65.41	---	6	92,957KB	---	---	---
218-244-5247 Maintenance Harms	5	\$48.07	---	---	\$0.40	\$0.84	---	\$49.31	10	7	95,870KB	---	---	---
218-398-5033 Caretaker Harms	7	\$48.07	---	---	\$0.40	\$0.84	---	\$49.31	16	45	346,708KB	---	---	---
Total Current Charges		\$160.23	\$0.00	\$0.00	\$1.28	\$2.52	\$0.00	\$164.03						



Summary for Clerk Harris: 218-244-1811

Your Plan

Americas Ch Email & Data 400

\$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

UNL Text Messaging

Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited

Unlimited monthly kilobyte

M2M National Unlimited

Unlimited monthly Mobile to Mobile

UNL Night & Weekend Min

Unlimited monthly OFFPEAK

UNL Picture/Video MSG

Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
b2b.verizonwireless.com.

Monthly Charges

Americas Ch Email & Data 400	09/13 - 10/12	64.09
		\$64.09

Usage and Purchase Charges

Messaging	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	1	---	---
Picture & Video - Sent <i>messages</i>	unlimited	5	---	---
Total Messaging				\$.00

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	92,957	---	---
Total Data				\$.00

Total Usage and Purchase Charges \$.00

Surcharges

Fed Universal Service Charge	.32
Regulatory Charge	.16
\$.48	

Taxes, Governmental Surcharges and Fees

MN 911/Telexrelay Chrg	.84
\$.84	

Total Current Charges for 218-244-1811 \$65.41



Summary for Maintenance Harris: 218-244-5247

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

Email & Data Unlimited
 Unlimited monthly kilobyte

Beginning on 09/19/12:
 25% Access Discount

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

UNL Text Messaging
 Unlimited monthly M2M Text
 Unlimited monthly Text Message

Have more questions about your charges?
 Get details for usage charges at
b2b.verizonwireless.com.

Monthly Charges

Americas Ch Email & Data 400	09/13 - 10/12	64.09
25% Access Discount	09/13 - 10/12	-16.02
		\$48.07

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	10	--	--
Total Voice				\$0.00

Messaging	Allowance	Used	Billable	Cost
Picture & Video - Rcv'd <i>messages</i>	unlimited	7	--	--
Total Messaging				\$0.00

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	95,870	--	--
Total Data				\$0.00

Total Usage and Purchase Charges \$0.00

Surcharges

Fed Universal Service Charge	.24
Regulatory Charge	.16
\$0.40	

Taxes, Governmental Surcharges and Fees

MN 911/Teletelery Chrg	.84
\$0.84	

Total Current Charges for 218-244-5247 \$49.31



Invoice Number Account Number Date Due Page

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Detail for Maintenance Harris: 218-244-5247

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
8/15	11:06A	218-327-2858	Peak	PlanAllow	Grand Rapi MN	Incoming CL	3	--	---	--
8/23	12:50P	218-673-7307	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	---	---	---
8/28	9:29A	715-817-1298	Peak	PlanAllow	Grand Rapi MN	Incoming CL	3	---	---	---
8/28	9:33A	715-817-1298	Peak	PlanAllow	Grand Rapi MN	Superior WI	3	---	---	---



Summary for Caretaker Harris: 218-398-5033

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited
 Unlimited monthly kilobyte

Beginning on 01/08/16:
 25% Access Discount

M2M National Unlimited
 Unlimited monthly Mobile to Mobile

UNL Night & Weekend Min
 Unlimited monthly OFFPEAK

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
b2b.verizonwireless.com.

Monthly Charges

Americas Ch Email & Data 400	09/13 - 10/12	64.09
25% Access Discount	09/13 - 10/12	-16.02
		\$48.07

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	16	--	--
Mobile to Mobile <i>minutes</i>	unlimited	37	--	--
Night/Weekend <i>minutes</i>	unlimited	3	--	--
Total Voice				\$0.00

Messaging	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	37	--	--
Unlimited M2M Text <i>messages</i>	unlimited	1	--	--
Picture & Video -- Sent <i>messages</i>	unlimited	4	--	--
Picture & Video -- Rcv'd <i>messages</i>	unlimited	3	--	--
Total Messaging				\$0.00

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	346,708	--	--
Total Data				\$0.00

Total Usage and Purchase Charges \$0.00

Surcharges

Fed Universal Service Charge	.24
Regulatory Charge	.16
\$0.40	

Taxes, Governmental Surcharges and Fees

MN 911/Telerelay Chrg	.84
\$0.84	

Total Current Charges for 218-398-5033 \$49.31



Detail for Caretaker Harris: 218-398-5033

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Mfn.	Airtime Chrgs	LD/Other Chrgs	Total
8/14	11:54A	218-684-0647	Other	Wi-Fi	Grand Rapi MN	Incoming CL	2	---	---	---
8/14	8:18P	763-442-0158	Other	Wi-Fi	WiFi CL	Twincities MN	6	---	---	---
8/16	1:27P	218-259-4236	Other	Wi-Fi	WiFi CL	Coleraine MN	3	---	---	---
8/16	1:31P	218-969-6805	Other	Wi-Fi	WiFi CL	VM Deposit CL	2	---	---	---
8/16	1:37P	218-969-6805	Other	Wi-Fi	WiFi CL	Hibbing MN	5	---	---	---
8/16	1:42P	218-259-1551	Other	Wi-Fi	WiFi CL	VM Deposit CL	3	---	---	---
8/16	1:45P	320-304-3113	Other	Wi-Fi	WiFi CL	Alexandria MN	2	---	---	---
8/17	9:34A	435-616-1918	Peak	M2MAllow	Grand Rapi MN	Panguitch UT	2	---	---	---
8/17	9:36A	218-684-0647	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	1	---	---	---
8/17	7:24P	435-616-1918	Other	Wi-Fi	WiFi CL	Panguitch UT	2	---	---	---
8/18	9:13A	218-259-8287	Other	Wi-Fi	Grand Rapi MN	Incoming CL	3	---	---	---
8/18	7:14P	218-259-4134	Other	Wi-Fi	WiFi CL	Coleraine MN	9	---	---	---
8/19	1:14P	218-244-2514	Other	Wi-Fi	WiFi CL	VM Deposit CL	2	---	---	---
8/19	1:17P	218-398-3357	Other	Wi-Fi	WiFi CL	Grand Rpds MN	3	---	---	---
8/19	2:04P	218-327-0721	Other	Wi-Fi	WiFi CL	Grand Rpds MN	7	---	---	---
8/21	1:04P	218-327-3091	Other	Wi-Fi	WiFi CL	Grand Rpds MN	2	---	---	---
8/21	1:06P	218-245-5027	Other	Wi-Fi	WiFi CL	VM Deposit CL	2	---	---	---
8/21	2:21P	218-398-5071	Other	Wi-Fi	WiFi CL	Grand Rpds MN	2	---	---	---
8/21	2:23P	218-398-5071	Other	Wi-Fi	Grand Rapi MN	Incoming CL	10	---	---	---
8/21	3:23P	507-888-7105	Other	Wi-Fi	Grand Rapi MN	Incoming CL	1	---	---	---
8/23	8:18A	612-802-7579	Other	Wi-Fi	WiFi CL	Minneapolis MN	1	---	---	---
8/23	8:27A	218-300-0272	Other	Wi-Fi	WiFi CL	Tower MN	1	---	---	---
8/23	12:06P	612-802-7579	Peak	M2MAllow	Grand Rapi MN	Minneapolis MN	12	---	---	---
8/23	1:33P	763-257-5961	Peak	M2MAllow	Grand Rapi MN	Twincities MN	7	---	---	---
8/23	4:22P	612-802-7579	Peak	M2MAllow	Grand Rapi MN	Minneapolis MN	1	---	---	---
8/23	4:22P	612-802-7579	Peak	M2MAllow	Grand Rapi MN	Minneapolis MN	7	---	---	---
8/23	4:28P	763-257-5961	Peak	M2MAllow	Grand Rapi MN	Twincities MN	5	---	---	---
8/25	7:42P	218-259-4955	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	4	---	---	---
8/25	7:49P	218-244-1196	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	2	---	---	---
8/27	4:46P	218-301-4723	Off-Peak	N&W	Grand Rapi MN	VM Deposit CL	2	---	---	---
9/03	1:57P	218-244-9977	Off-Peak	M2MAllow	Grand Rapi MN	Coleraine MN	3	---	---	---
9/06	3:07P	218-259-1551	Other	Wi-Fi	WiFi CL	VM Deposit CL	2	---	---	---
9/06	4:33P	218-259-1551	Other	Wi-Fi	Grand Rapi MN	Incoming CL	10	---	---	---
9/08	9:57P	218-259-9602	Off-Peak	N&W	Plymouth MN	VM Deposit CL	1	---	---	---
9/11	7:40A	952-484-5093	Other	Wi-Fi	WiFi CL	VM Deposit CL	2	---	---	---
9/11	2:08P	612-802-7579	Other	Wi-Fi	WiFi CL	Minneapolis MN	8	---	---	---
9/11	5:19P	612-802-7579	Other	Wi-Fi	WiFi CL	Minneapolis MN	1	---	---	---
9/11	6:13P	612-802-7579	Other	Wi-Fi	WiFi CL	Minneapolis MN	1	---	---	---
9/12	9:20A	218-259-4236	Peak	PlanAllow	Grand Rapi MN	Incoming CL	9	---	---	---